



# Mendocino County

## Legislation Text

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**File #:** 24-0316, **Version:** 1

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**To: BOARD OF SUPERVISORS**

**From:** Public Health

**Meeting Date:** March 12, 2024

**Department Contact:** Jenine Miller, Psy.D.

**Phone:** 707-472-2341

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Retroactive First Amendment to BOS Agreement No. 23-071 with Kansas Integrated Public Health System (KIPHS), Inc., in the Amount of \$4,387.27, for a New Agreement Total of \$13,161.81, to Provide Computer Software Application to Facilitate Client Management and Service Billing for Public Health, Effective January 1, 2022, through a New End Date of December 31, 2024 (Original End Date: December 31, 2023)

**Recommended Action/Motion:**

Approve retroactive first amendment to BOS Agreement No. 23-071 with Kansas Integrated Public Health System (KIPHS), Inc., in the amount of \$4,387.27, for a new Agreement total of \$13,161.81, to provide computer software application to facilitate client management and service billing for Public Health, effective January 1, 2022 through a new end date of December 31, 2024 (original end date: December 31, 2023); authorize the Public Health Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

May 9, 2023, Item 3ag); Approval of Agreement No. BOS-23-071

**Summary of Request:**

On December 6, 2005, the County of Mendocino, Board of Supervisors (BOS) authorized the Department of Public Health (PH) to enter into Agreement No. BOS-05-273, with KIPHS, Inc., in the amount of \$75,000, to provide software license, installation, implementation, and data conversion, facilitating client management and service billing for PH. At the time, the Agreement was written as an evergreen Agreement, which would not terminate automatically. In late 2022, the funds for Agreement No. BOS-05-273 were fully expended, requiring either an Amendment adding funds to the existing Agreement, or a new Agreement to be executed in place of Agreement No. BOS-05-273, in order for services to continue.

On May 9, 2023, the BOS approved Agreement No. BOS-23-071 with KIPHS, Inc. in the amount of \$8,774.54, to continue computer software application services for the period of January 1, 2022 through December 31, 2023, and to terminate the maxed-out evergreen Agreement No. BOS-05-273. The proposed Amendment to Agreement No. BOS-23-071 extends the termination date to December 31, 2024, and increases the amount to \$13,161.81 to cover the annual service fee of \$4,387.27. Once the proposed Amendment is executed, it will be effective for the full term of the Agreement, from January 1, 2022 through December 31, 2024.

In January 2024, after a lengthy review process, PH determined that the current service Agreement with

KIPHS, Inc. continues to meet the software needs of PH; therefore, PH is seeking approval of the proposed retroactive Amendment.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Strategic Plan Priority Designation:** A Safe and Healthy County

**Supervisory District:** All

**Vote Requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** BU 4013, PNADM; 86-2227

**current f/y cost:** \$4,387.27

**budget clarification:** 2022: \$4,387.27, 2023: \$4,387.27, 2024: \$4,387.27. Total: \$13,161.81

**annual recurring cost:** N/A

**budgeted in current f/y (if no, please describe):** Yes

**revenue agreement:** No

**AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL:** Yes

**CEO Liaison:** Tony Rakes, Acting Deputy CEO

**CEO Review:** Choose an item.

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Senior Deputy Clerk

Date: March 12, 2024

Final Status: **Approved**

Executed Item Type: Agreement

Number: 23-071-A1

