

**AMENDMENT TO BOARD OF SUPERVISORS  
AGREEMENT NO. 21-167 & 21-167-A1**

This Amendment to BOS Agreement No. 21-167 & 21-167-A1 is entered into this 12th day of Sept, 2023, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and Interwest Consulting Group, Inc., a Colorado Corporation, hereinafter referred to as "CONTRACTOR".

WHEREAS, BOS Agreement No. 21-167 was entered into on September 15, 2021; and

WHEREAS, BOS Agreement No. 21-167-A1 was entered into on June 20, 2023; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and Interwest Consulting Group, Inc., this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to amend the Schedule of Rates shown in "EXHIBIT B PAYMENT TERMS" set out in the original BOS Agreement No. 21-167, to the Schedule of Rates shown in "EXHIBIT B-1 PAYMENT TERMS";

NOW, THEREFORE, we agree as follows:

1. The Schedule of Rates in "EXHIBIT B PAYMENT TERMS" set out in original BOS Agreement No. 21-167 will be amended to the Schedule of Rates attached as "EXHIBIT B-1 PAYMENT TERMS".

All other terms and conditions of BOS Agreement No. 21-167 & BOS 21-167-A1 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**DEPARTMENT FISCAL REVIEW:**

Julia Vogt 8/15/2023  
DEPARTMENT HEAD DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: 2852 (PS) and 2910 (DR)

Line Item: 862189

Grant: ☒ Yes ☐ No

Grant No.: 20-LEAP-15354

**CONTRACTOR/COMPANY NAME:**

By: Paul Meschino

**NAME AND ADDRESS OF CONTRACTOR:**

Interwest  
Paul Meschino, President

1613 Santa Clara Dr., Suite 100

Roseville, CA 95661

**COUNTY OF MENDOCINO**

By: Glenn McGourty  
GLENN MCGOURTY, Chair  
BOARD OF SUPERVISORS

Date: 09/12/2023

**ATTEST:**

DARCIE ANTLE, Clerk of said Board

By: Amy  
Deputy 09/12/2023

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By: Amy  
Deputy 09/12/2023

**INSURANCE REVIEW:**

By: Darcie Antle  
Risk Management

Date: 08/09/2023

By signing above, signatory warrants and represents that he/she executed this Agreement ~~signature authorized capacity and she is the officer~~ upon behalf of which he/she acted, executed this Agreement

**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
County Counsel

By: Ma/Ki

Deputy

Date: 08/09/2023

**EXECUTIVE OFFICE/FISCAL REVIEW:**

By: [Signature]  
Deputy CEO or Designee

Date: 08/09/2023

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed ☐

Mendocino County Business License: Valid ☐

Exempt Pursuant to MCC Section: \_\_\_\_\_

## EXHIBIT B-1

### PAYMENT TERMS

Contractor shall submit invoices for services monthly, detailing the dates and services provided. Billable rates are delineated below in the Schedule of Rates. Complete invoices shall be processed for payment within 30 days of the invoice received date by the County.

### SCHEDULE OF RATES

|   | TASK   | IW BUDGET           | PLACEWORK<br>S BUDGET | LDG<br>BUDGET     | REIMBURSABLE<br>EXPENSES BY<br>TASK | TOTAL BY<br>TASK    | WHOSE<br>REIMBURSABLE<br>BUDGET? |
|---|--|---------------------|-----------------------|-------------------|-------------------------------------|---------------------|----------------------------------|
| 1 | PROJECT ADMINISTRATION                             | \$42,600.00         |                       |                   | \$500.00                            | \$43,100.00         | INTERWEST                        |
| 2 | REVIEW EXISTING PLANNED<br>DOCUMENTS & ZONING CODE | \$20,000.00         |                       |                   |                                     | \$20,000.00         |                                  |
| 3 | PUBLIC PARTICIPATION                               | \$6,500.00          |                       |                   |                                     | \$6,500.00          |                                  |
| 4 | ADMIN DRAFT ZONING CODE                            | \$56,800.00         |                       | \$1,000.00        |                                     | \$57,800.00         |                                  |
| 5 | PREPARATION OF<br>ENVIRONMENTAL<br>DOCUMENTATION   | \$14,000.00         | \$2,660.00            |                   |                                     | \$16,660.00         |                                  |
| 6 | PUBLIC REVIEW DRAFT LAND USE<br>& DEVELOPMENT CODE | \$36,500.00         |                       |                   |                                     | \$36,500.00         |                                  |
| 7 | PUBLIC HEARING & ADOPTION                          | \$5,000.00          |                       |                   | \$2,000.00                          | \$7,000.00          | INTERWEST                        |
| 8 | FINAL UPDATED ZONING CODE                          | \$6,000.00          |                       | \$940.00          |                                     | \$6,940.00          |                                  |
| 9 | ELECTRONIC/ONLINE LAND USE<br>CODE                 | \$2,000.00          |                       |                   |                                     | \$2,000.00          |                                  |
|   | <b>SUB-TOTALS:</b>                                 | \$189,400.00        | \$2,660.00            | \$1,940.00        | \$2,500.00                          | <b>\$196,500.00</b> |                                  |
|   | + REIMBURSABLES                                    | \$2,500.00          | 0                     | 0                 | 0                                   | -                   |                                  |
|   | <b>TOTALS:</b>                                     | <b>\$191,900.00</b> | <b>\$2,660.00</b>     | <b>\$1,940.00</b> | <b>-</b>                            | <b>\$196,500.00</b> |                                  |