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**DISTRICT 4**  
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**DISTRICT 5**



DARCIE ANTLE  
**CHIEF EXECUTIVE OFFICER**  
**CLERK OF THE BOARD**

CHRISTIAN M. CURTIS  
**COUNTY COUNSEL**

# **MENDOCINO COUNTY**

## **BOARD OF SUPERVISORS AGENDA**

### **REGULAR MEETING**

### **November 7, 2023 - 9:00 AM**

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Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/88390090570>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 883 9009 0570

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

#### Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

#### Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment  
(if joining via telephone: press \*9 to raise your hand, and \*6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

\*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

**1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**1a) Roll Call**

**1b) Pledge of Allegiance**

**2. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.*

*Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>*

*For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441*

**3. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**4. REGULAR CALENDAR**

**4a) Discussion and Possible Action Including Recognition of Employee Service Awards for Eligible Employees with 15 - 40 Years of Service (Sponsor: Human Resources)**

*Recommended Action:*

*Recognition of employee service awards for eligible employees with 15 to 40 years of service.*

**Attachments:** [Jul - Dec BOS Slides](#)  
[Service Awards 15-40 December 2023](#)

- 4b) **Discussion and Possible Action Including Acceptance of an Informational Update from the Acting Auditor-Controller/Treasurer-Tax Collector; and Direction to Staff as Necessary**  
(Sponsor: Acting Auditor-Controller/Treasurer-Tax Collector)

Recommended Action:

*Accept the informational update provided by the acting Auditor-Controller/Treasurer-Tax Collector; and provide direction to staff as necessary.*

- 4c) **Discussion and Possible Action Presentation of First Quarter Budget Report on the Status of County Departmental Spending and Revenues for Fiscal Year (FY) 2023-24; Approval of Recommended Budget Adjustments and Journal Entries; and Approval of Executive Office Recommendations**  
(Sponsor: Executive Office)

Recommended Action:

*Accept the presentation of First Quarter Budget Report on the status of County departmental spending and revenues for FY 2023-24; approve recommended budget adjustments and journal entries; and approve Executive Office recommendations.*

Attachments: [FY 23-24 Report.pdf](#)

[Attachment A-FY 2023 1st Quarter Budget Net Zero Adjustments and Administrative Clean Up.pdf](#)

[Attachment B-Fiscal Year 2023-24 1st Quarter Fixed Asset Requests.pdf](#)

[Attachment C-Budget Unit 1000 FY 2022-23.pdf](#)

[Attachment D Grants Unit Q1 23-24.pdf](#)

[Exhibit A.pdf](#)

[FY 23-24 1st Qrt Presentation.pdf](#)

[11-06-23 23-24 Q1 Reserves-General Reserve](#)

- 4d) **Chief Executive Officer's Report**  
(Sponsor: Executive Office)

Recommended Action:

*Accept the Chief Executive Officer's report.*

- 4e) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**  
(Sponsor: Executive Office)

Recommended Action:

*Provide direction to staff on matters of legislation.*

- 4f) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

**5. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**6. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

- 6a) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Darcie Antle and Cherie Johnson; Employee Organization(s): All**
- 6b) **Pursuant to Government Code Section 54956.9(d)(4) - Conference with Legal Counsel - Initiation of Litigation: One Case**

**3. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR APPROVAL:

**APPOINTMENTS**

- 3a) **Approval of Appointments/Reappointments**

*Recommended Action:*

1. Kevin Evans, Member, Gualala Municipal Advisory Council; and
2. Eileen Bostwick, At-Large Member, Area Agency on Aging Governing Board.

**Attachments:** [Evans Application](#)  
[Bostwick Application](#)

**BOARD OF SUPERVISORS**

- 3b) **Adoption of Proclamation Recognizing November 11, 2023, as Veterans Appreciation Day in Mendocino County to Honor Our Veterans (Sponsors: Social Services and Chair McGourty)**

*Recommended Action:*

*Adopt proclamation recognizing November 11, 2023, as Veterans Appreciation Day in Mendocino County to honor our Veterans; and authorize the Chair to sign same.*

**Attachments:** [Proclamation](#)  
[Veterans Day Recognition](#)

## EXECUTIVE OFFICE

- 3c) **Ratification of Submission of Three Grant Applications to the California Department of Health Care Services for the California Providing Access and Transforming Health Justice-Involved Planning and Capacity Building Program, and Acceptance of Awards in the Amount of \$2,000,000 for the Mendocino County Jail, \$1,500,000 for Mendocino County Juvenile Hall, and \$990,375 for Mendocino County Behavioral Health and Recovery Services, Effective April 1, 2024, through March 31, 2026**

*Recommended Action:*

*Ratify submission of three grant applications to the California Department of Health Care Services for the California Providing Access and Transforming Health Justice-Involved Planning and Capacity Building Program, and accept awards in the amount of \$2,000,000 for the Mendocino County Jail, \$1,500,000 for the Mendocino County Juvenile Hall, and \$990,375 for Mendocino County Behavioral Health and Recovery Services, effective April 1, 2024 through March 31, 2026; authorize Chief Executive Officer or designee to sign any future amendments that do not increase the maximum amounts; and authorize Chair to sign same.*

**Attachments:** [Agreement 23-185](#)  
[Interim Agreement \\*23-186](#)  
[Agreement 23-187](#)

## AGRICULTURE

- 3d) **Acceptance of Informational Update on the Status of Vertebrate Pest Management Referrals, Outreach, and Education that Include Calls for Services Originating from Agricultural Industry Representatives, Including Plant and Animal Agricultural Practitioners, as Well as the Public and Businesses in Mendocino County**

*Recommended Action:*

*Accept informational update on the status of Vertebrate Pest Management referrals, outreach, and education that include calls for service originating from agricultural industry representatives, including plant and animal agricultural practitioners, as well as the public and businesses in Mendocino County.*

**Attachments:** [Wildlife Exclusionary Program Outline Final](#)

[Wildlife calls January to October 2023 11.08.2023](#)

#### **AIR QUALITY MANAGEMENT DISTRICT**

- 3e) **Approval of Mendocino County Air Quality Management District (MCAQMD) Application for Subvention Funds from the California Air Resources Board (CARB) for Fiscal Year 2023-24**

*Recommended Action:*

*Approve MCAQMD application for Subvention Funds from CARB for Fiscal Year 2023-24.*

**Attachments:** [Subvention Program Report- SIGNED 10-12-2023-Final](#)

#### **AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR**

- 3f) **Approval of Fourth Amendment to Agreement No. BOS 18-079 with CliftonLarsonAllen, LLP., in the Amount of \$10,000 for a New Total of \$539,400, to Include Major Program Test Work Related to Federal Expenditures, Effective June 20, 2018, through June 30, 2024**

*Recommended Action:*

*Approve fourth amendment to Agreement No. BOS 18-079 with CliftonLarsonAllen, LLP., in the amount of \$10,000 for a new total of \$539,400, to include major program test work related to federal expenditures, effective June 20, 2018, through June 30, 2024; authorize the Auditor-Controller or designee to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.*

**Attachments:** [Agreement 18-079-A4](#)

#### **GENERAL SERVICES AGENCY**

- 3g) **Approval of Renewing the Finding Made in Resolution No. 23-145 that the Deteriorated Roof Structure of the Agriculture and Farm Advisor Building and the Impending Inclement Weather Constitutes an Emergency that Requires Immediate Action to Mitigate Additional Damages of County Property and that this Emergency will not Permit a Delay Resulting from Competitive Solicitation for Bids and Immediate Action is Necessary to Respond to the Emergency and There is a Need to Continue With the Contract to Resolve the Emergency**

*Recommended Action:*

*Approve renewing the finding made in Resolution No. 23-145 that the deteriorated roof structure of the Agriculture and Farm Advisor building and the impending inclement weather constitutes an emergency that requires immediate action to mitigate additional damages to County property and that this emergency will not permit a delay resulting from competitive solicitation for bids and immediate action is necessary to respond to the emergency and there is a need to continue with the contract to resolve the emergency.*

- 3h) **Approval of Agreement with Integra Planning and Landscape Architecture, Inc. in the Amount of \$356,756 for Professional Landscape Architecture Services Required to Complete the Bower Park Restoration and Improvement Project at 38040 Old Stage Road, Gualala, CA, 95445**

*Recommended Action:*

*Approve Agreement with Integra Planning and Landscape Architecture, Inc. in the amount of \$356,756 for professional landscape architecture services required to complete the Bower Park Restoration and Improvement Project at 38040 Old Stage Road, Gualala, CA, 95445; and authorize Chair to sign same.*

**Attachments:** [Agreement 23-188](#)

- 3i) **Approval of Agreement with Yao Engineering, Inc. in the Amount of \$58,790 for Professional Engineering Services to Complete the Critical Facilities Backup Generator Project Design for Five County Locations in Ukiah for the Period from the Date of Execution through October 31, 2025**

*Recommended Action:*

*Approve Agreement with Yao Engineering, Inc. in the amount of \$58,790 for professional engineering services to complete the Critical Facilities Backup Generator Project design for five County locations in Ukiah for the period from the date of execution through October 31, 2025; and authorize Chair to sign same.*

**Attachments:** [Agreement 23-189](#)

## **MENDOCINO COUNTY RETIREMENTS ASSOCIATION**

- 3j) **Order that No Election be Held for the November 13, 2023 Board of Retirement Retired Member, and Alternate Retired Member Elections Pursuant to Government Code Section 31523; and Direction to the Clerk to Cast Unanimous Ballots in Favor of Unopposed Candidates Richard Shoemaker, Retired Member, 8th Seat, and Lenord Swope, Alternate Retired Member, 10th Seat, for Three Year Terms Beginning December 1, 2023 and Ending November 30, 2026**

*Recommended Action:*

*Order that no election be held for the November 13, 2023 Board of Retirement Retired Member, and Alternate Retirement Member elections pursuant to Government Code Section 31523; and direct the clerk to cast unanimous ballots in favor of unopposed candidates Richard Shoemaker, Retired Member, 8th Seat, and Lenord Swope, Alternate Retired Member, 10th Seat, for three year terms beginning December 1, 2023 and ending November 30, 2026.*

**PROBATION**

- 3k) **Approval of Retroactive Agreement with Noble Software Group, LLC in the Amount of \$62,898 to Provide Adult and Juvenile Probation Assessment Program Services, Effective October 1, 2023, through September 30, 2025**

*Recommended Action:*

*Approve retroactive Agreement with Noble Software Group, LLC in the amount of \$62,898 to provide adult and juvenile probation assessment program services, effective October 1, 2023, through September 30, 2025; authorize Chief Probation Officer or designee to sign any future amendments to the Agreement that do not increase the maximum Agreement amount; and authorize Chair to sign same.*

**Attachments:** [Agreement 23-190](#)

**PUBLIC HEALTH**



- 3l) **Approval of Retroactive Agreement (First Amendment to Agreement No. PA 22-49, PH-21-022) with DG Creative Branding, Inc., in the Amount of \$5,500 for a New Total of \$55,500, to Provide Professional Branding Solutions to Mendocino County Public Health, Effective March 11, 2022, Through July 30, 2023**

*Recommended Action:*

*Approve retroactive Agreement (First Amendment to Agreement No. PA 22-49, PH-21-022) with DG Creative Branding, Inc., in the amount of \$5,500 for a new total of \$55,500, to provide professional branding solutions to Mendocino County Public Health, effective March 11, 2022, through July 30, 2023; authorize the Public Health Director or designee to sign any future Amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:** [Agreement 23-191](#)

- 3m) **Approval of Retroactive Amendment to Agreement No. BOS 22-199 with VIVA Social Impact Partners in the Amount of \$7,500 for a New Total of \$42,575, to Work in Partnership with Mendocino County Public Health and the Oral Health Program Coordinator to Support the Oral Health Program Objectives, and the Advisory Committee's Activities, Effective July 1, 2022, through a New End Date of September 30, 2023 (Previous End Date: June 30, 2023)**

*Recommended Action:*

*Approve retroactive amendment to Agreement No. BOS 22-199 with VIVA Social Impact Partners in the amount of \$7,500 for a new total of \$42,575, to work in partnership with Mendocino County Public Health and the Oral Health Program Coordinator to support the Oral Health Program Objectives, and the Advisory Committee's activities, effective July 1, 2022, through a new end date of September 30, 2023 (previous end date: June 30, 2023); authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:** [Agreement 22-199-A1](#)

- 3n) **Approval of Retroactive California Home Visiting Program (CHVP) Evidence-Based Home Visiting (EBHV) and Innovation (INNV) Allocations from California Department of Public Health (CDPH), Maternal, Child and Adolescent Health Division, in the Amount of \$609, 575, Effective July 1, 2023 through June 30, 2024; Ratification of Submission of Agreement Funding Application (AFA) to CDPH, for Fiscal Year 2023/24 through 2027/28 CHVP Funding; and Adoption of Resolution Approving the EBHV and INNV Allocations and AFA, and Authorizing the Mendocino County Chief Executive Officer or Designee to Accept the Allocations and Execute AFA, and any Future Amendments or Related Documents that Do Not Increase Maximum Amounts**

**Recommended Action:**

*Approve retroactive California Home Visiting Program (CHVP) Evidence-Based Home Visiting (EBHV) and Innovation (INNV) allocations from California Department of Public Health (CDPH), Maternal, Child and Adolescent Health Division, in the amount of \$609, 575, effective July 1, 2023 through June 30, 2024; ratify submission of Agreement Funding Application (AFA) to CDPH, for fiscal year 2023/24 through 2027/28 CHVP funding; and adopt Resolution approving the EBHV and INNV allocations and AFA, and authorizing the Mendocino County Chief Executive Officer or designee to accept the allocations and execute AFA, and any future amendments or related documents that do not increase maximum amounts; and authorize Chair to sign same.*

**Attachments:** [Resolution 23-179](#)  
[Agreement 23-192](#)  
[Resolution](#)

- 3o) **Approval of Retroactive Intergovernmental Agreement No. 22-0026, with the California Department of Health Care Services, Regarding the Transfer of \$601,741.20 of Public Funds for Actual Health Plan Enrollments During the Service Period of January 1, 2022, through December 31, 2022, Effective January 1, 2022, through June 30, 2025; and Approval of Appropriation Transfer of Funds Increasing Authority in the 2000 Series in Organizational Code IG for the Full Governmental Transfer Amount and Assessment Fee, and Decreasing Object Code 82-5341 by \$601,741.20 in Order to Increase Object Code 86-2239 by \$601,741.20 for Special Department Expenses**

*Recommended Action:*

*Approve retroactive Intergovernmental Agreement No. 22-0026, with the California Department of Health Care Services, regarding the transfer of \$601,741.20 of public funds for actual health plan enrollments during the service period of January 1, 2022, through December 31, 2022, effective January 1, 2022, through June 30, 2025; approve appropriation transfer of funds increasing authority in the 2000 series in organizational code IG for the full governmental transfer amount and assessment fee, and decreasing object code 82-5341 by \$601,741.20 in order to increase object code 86-2239 by \$601,741.20, for special department expenses; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.*

**Attachments:** [Interim Agreement \\*23-193](#)  
[Request for Appropriation - Signed](#)

## **TRANSPORTATION/SOLID WASTE**

- 3p) **Adoption of Resolution Authorizing Submission of a Grant Application for the California Department of Transportation (Caltrans) Airport Improvement Program (AIP) Matching Grant for the Pavement Rehabilitation of the Apron at Little River Airport and Authorizing the Director of Transportation to Accept the Grant and Execute the Grant Agreement on Behalf of Mendocino County (Little River Area)**

*Recommended Action:*

*Adopt resolution authorizing submission of a grant application for the California Department of Transportation (Caltrans) Airport Improvement Program (AIP) Matching Grant for the pavement rehabilitation of the apron at Little River Airport and authorizing the Director of Transportation to accept the grant and execute the grant agreement on behalf of Mendocino County (Little River Area); and authorize Chair to sign same.*

**Attachments:** [Resolution 23-180](#)  
[Resolution](#)

**ADJOURNMENT****Additional Meeting Information for Interested Parties**

*For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>*

*All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>*

*LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.mendocinocounty.org/bos](http://www.mendocinocounty.org/bos)*

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.***