

GLENN MCGOURTY  
1st District  
Supervisor  
Chair

MAUREEN MULHEREN  
2nd District  
Supervisor  
Vice-Chair

JOHN HASCHAK  
3rd District  
Supervisor

DAN GJERDE  
4th District  
Supervisor

TED WILLIAMS  
5th District  
Supervisor



DARCIE ANTLE  
Chief Executive Officer/  
Clerk of the Board

CHRISTIAN M. CURTIS  
County Counsel

COUNTY ADMINISTRATION CENTER  
501 Low Gap Road, Room 1070  
Ukiah, CA 95482  
(707) 463-4441 (t)  
(707) 463-5649 (f)  
cob@mendocinocounty.org

## **MENDOCINO COUNTY BOARD OF SUPERVISORS**

### **ACTION MINUTES – November 7, 2023**

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF MENDOCINO - STATE OF CALIFORNIA  
FAIR STATEMENT OF PROCEEDINGS  
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)**

---

#### **AGENDA ITEM NO. 1 – OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)**

**Present:** Supervisor Glenn McGourty, Supervisor Maureen Mulheren, Supervisor John Haschak, Supervisor Dan Gjerde, and Supervisor Ted Williams.

**Staff Present:** Darcie Antle, Chief Executive Officer; Charlotte Scott, Assistant County Counsel; Atlas M.A. Pearson, Senior Deputy Clerk of the Board; and Lillian Bearden, Deputy Clerk of the Board.

**The Pledge of Allegiance was led by:** US Army Veteran Lt. Jason Caudillo.

**AGENDA ITEM NO. 2 – PUBLIC EXPRESSION**

**Presenter/s:** Katrina Bartolomie; and Monique Ramirez.

**AGENDA ITEM NO. 3 – APPROVAL OF CONSENT CALENDAR**

**Presenter/s:** Chair McGourty; Supervisor Haschak; Steven White, Deputy Director, Social Services; Virginia Cliver, Program Specialist, Social Services; Stephanie Elledge, Department Analyst, Social Services; Rosanna Santos, Department Analyst, Social Services; A'Kesh Eidi, Program Administrator, Social Services.

**Public Comment:** None.

**Board Action:** Upon motion by Supervisor Williams, seconded by Supervisor Mulheren, IT IS ORDERED that that Consent Calendar items 3a) – 3p) are hereby approved as follows. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Gjerde, and Supervisor Williams

No: 0 – None

Absent: 0 – None

**3A) APPROVAL OF RECOMMENDED APPOINTMENTS/REAPPOINTMENTS - SPONSOR: EXECUTIVE OFFICE**

Approved;

- 1. Kevin Evans, Member, Gualala Municipal Advisory Council; and
- 2. Eileen Bostwick, At-Large Member, Area Agency on Aging Governing Board.

**3B) ADOPTION OF PROCLAMATION RECOGNIZING NOVEMBER 11, 2023, AS VETERANS APPRECIATION DAY IN MENDOCINO COUNTY TO HONOR OUR VETERANS - SPONSOR: SOCIAL SERVICES AND CHAIR MCGOURTY**

Adopted and Chair is authorized to sign same;

**3C) RATIFICATION OF SUBMISSION OF THREE GRANT APPLICATIONS TO THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES FOR THE CALIFORNIA PROVIDING ACCESS AND TRANSFORMING HEALTH JUSTICE-INVOLVED PLANNING AND CAPACITY BUILDING PROGRAM, AND ACCEPTANCE OF AWARDS IN THE AMOUNT OF \$2,000,000 FOR THE MENDOCINO COUNTY JAIL, \$1,500,000 FOR MENDOCINO COUNTY JUVENILE HALL, AND \$990,375 FOR MENDOCINO COUNTY BEHAVIORAL HEALTH AND RECOVERY SERVICES, EFFECTIVE APRIL 1, 2024, THROUGH MARCH 31, 2026 - SPONSORS: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

Enactment No: Interim Agreement \*23-185; Interim Agreement \*23-186; Interim Agreement \*23-187

**3D) ACCEPTANCE OF INFORMATIONAL UPDATE ON THE STATUS OF VERTEBRATE PEST MANAGEMENT REFERRALS, OUTREACH, AND EDUCATION THAT INCLUDE CALLS FOR SERVICES ORIGINATING FROM AGRICULTURAL INDUSTRY REPRESENTATIVES, INCLUDING PLANT AND ANIMAL AGRICULTURAL PRACTITIONERS, AS WELL AS THE PUBLIC AND BUSINESSES IN MENDOCINO COUNTY - SPONSORS: AGRICULTURE**

Approved;

**3E) APPROVAL OF MENDOCINO COUNTY AIR QUALITY MANAGEMENT DISTRICT (MCAQMD) APPLICATION FOR SUBVENTION FUNDS FROM THE CALIFORNIA AIR RESOURCES BOARD (CARB) FOR FISCAL YEAR 2023-24 - SPONSOR: AIR QUALITY MANAGEMENT DISTRICT**

Approved;

**3F) APPROVAL OF FOURTH AMENDMENT TO AGREEMENT NO. BOS 18-079 WITH CLIFTONLARSONALLEN, LLP., IN THE AMOUNT OF \$10,000 FOR A NEW TOTAL OF \$539,400, TO INCLUDE MAJOR PROGRAM TEST WORK RELATED TO FEDERAL EXPENDITURES, EFFECTIVE JUNE 20, 2018, THROUGH JUNE 30, 2024– SPONSOR: AUDITOR-CONTROLLER TREASURER TAX-COLLECTOR**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 18-079-A4

**3G) APPROVAL OF RENEWING THE FINDING MADE IN RESOLUTION NO. 23-145 THAT THE DETERIORATED ROOF STRUCTURE OF THE AGRICULTURE AND FARM ADVISOR BUILDING AND THE IMPENDING INCLEMENT WEATHER CONSTITUTES AN EMERGENCY THAT REQUIRES IMMEDIATE ACTION TO MITIGATE ADDITIONAL DAMAGES OF COUNTY PROPERTY AND THAT THIS EMERGENCY WILL NOT PERMIT A DELAY RESULTING FROM COMPETITIVE SOLICITATION FOR BIDS AND IMMEDIATE ACTION IS NECESSARY TO RESPOND TO THE EMERGENCY AND THERE IS A NEED TO CONTINUE WITH THE CONTRACT TO RESOLVE THE EMERGENCY - SPONSOR: GENERAL SERVICES AGENCY**

Approved;

**3H) APPROVAL OF AGREEMENT WITH INTEGRA PLANNING AND LANDSCAPE ARCHITECTURE, INC. IN THE AMOUNT OF \$356,756 FOR PROFESSIONAL LANDSCAPE ARCHITECTURE SERVICES REQUIRED TO COMPLETE THE BOWER PARK RESTORATION AND IMPROVEMENT PROJECT AT 38040 OLD STAGE ROAD, GUALALA, CA, 95445 – SPONSOR: GENERAL SERVICES AGENCY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 23-188

**3I) APPROVAL OF AGREEMENT WITH YAO ENGINEERING, INC. IN THE AMOUNT OF \$58,790 FOR PROFESSIONAL ENGINEERING SERVICES TO COMPLETE THE CRITICAL FACILITIES BACKUP GENERATOR PROJECT DESIGN FOR FIVE COUNTY LOCATIONS IN UKIAH FOR THE PERIOD FROM THE DATE OF EXECUTION THROUGH OCTOBER 31, 2025 – SPONSOR: GENERAL SERVICES AGENCY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 23-189

**3J) ORDER THAT NO ELECTION BE HELD FOR THE NOVEMBER 13, 2023 BOARD OF RETIREMENT RETIRED MEMBER, AND ALTERNATE RETIRED MEMBER ELECTIONS PURSUANT TO GOVERNMENT CODE SECTION 31523; AND DIRECTION TO THE CLERK TO CAST UNANIMOUS BALLOTS IN FAVOR OF UNOPPOSED CANDIDATES RICHARD SHOEMAKER, RETIRED MEMBER, 8TH SEAT, AND LENORD SWOPE, ALTERNATE RETIRED MEMBER, 10TH SEAT, FOR THREE YEAR TERMS BEGINNING DECEMBER 1, 2023 AND ENDING NOVEMBER 30, 2026 - SPONSOR: MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

Approved;

**3K) APPROVAL OF RETROACTIVE AGREEMENT WITH NOBLE SOFTWARE GROUP, LLC IN THE AMOUNT OF \$62,898 TO PROVIDE ADULT AND JUVENILE PROBATION ASSESSMENT PROGRAM SERVICES, EFFECTIVE OCTOBER 1, 2023, THROUGH SEPTEMBER 30, 2025 - SPONSOR: PROBATION**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 23-190

**3L) APPROVAL OF RETROACTIVE AGREEMENT (FIRST AMENDMENT TO AGREEMENT NO. PA 22-49, PH-21-022) WITH DG CREATIVE BRANDING, INC., IN THE AMOUNT OF \$5,500 FOR A NEW TOTAL OF \$55,500, TO PROVIDE PROFESSIONAL BRANDING SOLUTIONS TO MENDOCINO COUNTY PUBLIC HEALTH, EFFECTIVE MARCH 11, 2022, THROUGH JULY 30, 2023 – SPONSOR: PUBLIC HEALTH**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 23-191

**3M) APPROVAL OF RETROACTIVE AMENDMENT TO AGREEMENT No. BOS 22-199 WITH VIVA SOCIAL IMPACT PARTNERS IN THE AMOUNT OF \$7,500 FOR A NEW TOTAL OF \$42,575, TO WORK IN PARTNERSHIP WITH MENDOCINO COUNTY PUBLIC HEALTH AND THE ORAL HEALTH PROGRAM COORDINATOR TO SUPPORT THE ORAL HEALTH PROGRAM OBJECTIVES, AND THE ADVISORY COMMITTEE'S ACTIVITIES, EFFECTIVE JULY 1, 2022, THROUGH A NEW END DATE OF SEPTEMBER 30, 2023 (PREVIOUS END DATE: JUNE 30, 2023) - SPONSOR: PUBLIC HEALTH**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 22-199-A1

**3N) APPROVAL OF RETROACTIVE CALIFORNIA HOME VISITING PROGRAM (CHVP) EVIDENCE-BASED HOME VISITING (EBHV) AND INNOVATION (INNV) ALLOCATIONS FROM CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH), MATERNAL, CHILD AND ADOLESCENT HEALTH DIVISION, IN THE AMOUNT OF \$609, 575, EFFECTIVE JULY 1, 2023 THROUGH JUNE 30, 2024; RATIFICATION OF SUBMISSION OF AGREEMENT FUNDING APPLICATION (AFA) TO CDPH, FOR FISCAL YEAR 2023/24 THROUGH 2027/28 CHVP FUNDING; AND ADOPTION OF RESOLUTION APPROVING THE EBHV AND INNV ALLOCATIONS AND AFA, AND AUTHORIZING THE MENDOCINO COUNTY CHIEF EXECUTIVE OFFICER OR DESIGNEE TO ACCEPT THE ALLOCATIONS AND EXECUTE AFA, AND ANY FUTURE AMENDMENTS OR RELATED DOCUMENTS THAT DO NOT INCREASE MAXIMUM AMOUNTS – SPONSOR: PUBLIC HEALTH**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 23-179; Interim Agreement \*23-192

RESOLUTION NO. 23-179

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS APPROVING CALIFORNIA HOME VISITING PROGRAM (CHVP) ALLOCATIONS FOR EVIDENCE-BASED HOME VISITING (CHVP SGF EBHV 23-23) AND INNOVATION (CHVP SGF INV 23-23) FROM CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (CDPH), MATERNAL, CHILD AND ADOLESCENT HEALTH DIVISION; AND APPROVING SUBMISSION OF AGREEMENT FUNDING APPLICATION TO CDPH FOR CHVP FUNDING

**3O) APPROVAL OF RETROACTIVE INTERGOVERNMENTAL AGREEMENT No. 22-0026, WITH THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES, REGARDING THE TRANSFER OF \$601,741.20 OF PUBLIC FUNDS FOR ACTUAL HEALTH PLAN ENROLLMENTS DURING THE SERVICE PERIOD OF JANUARY 1, 2022, THROUGH DECEMBER 31, 2022, EFFECTIVE JANUARY 1, 2022, THROUGH JUNE 30, 2025; AND APPROVAL OF APPROPRIATION TRANSFER OF FUNDS INCREASING AUTHORITY IN THE 2000 SERIES IN ORGANIZATIONAL CODE IG FOR THE FULL GOVERNMENTAL TRANSFER AMOUNT AND ASSESSMENT FEE, AND DECREASING OBJECT CODE 82-5341 BY \$601,741.20 IN ORDER TO INCREASE OBJECT CODE 86-2239 BY \$601,741.20 FOR SPECIAL DEPARTMENT EXPENSES– SPONSOR: GENERAL SERVICES AGENCY**

Approved and Chair is authorized to sign same;

Enactment No: Interim Agreement \*23-193

**3P) ADOPTION OF RESOLUTION AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) AIRPORT IMPROVEMENT PROGRAM (AIP) MATCHING GRANT FOR THE PAVEMENT REHABILITATION OF THE APRON AT LITTLE RIVER AIRPORT AND AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO ACCEPT THE GRANT AND EXECUTE THE GRANT AGREEMENT ON BEHALF OF MENDOCINO COUNTY (LITTLE RIVER AREA) – SPONSOR: TRANSPORTATION/SOLID WASTE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 23-180

RESOLUTION NO. 23-180

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR THE CALIFORNIA DEPARTMENT OF TRANSPORTATION AIRPORT IMPROVEMENT PROGRAM MATCHING GRANT FOR THE PAVEMENT REHABILITATION OF THE APRON AT LITTLE RIVER AIRPORT AND AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO ACCEPT THE GRANT AND EXECUTE THE GRANT AGREEMENT ON BEHALF OF MENDOCINO COUNTY (LITTLE RIVER AREA)

**AGENDA ITEM NO. 4 – REGULAR CALENDAR****4A) DISCUSSION AND POSSIBLE ACTION INCLUDING RECOGNITION OF EMPLOYEE SERVICE AWARDS FOR ELIGIBLE EMPLOYEES WITH 15 - 40 YEARS OF SERVICE - SPONSOR: HUMAN RESOURCES**

**Presenter/s:** Cherie Johnson, Deputy Chief Executive Officer.

**Public Comment:** Bekkie Emery.

**Board Action:** No Action Taken.

*BOARD RECESS: 9:27 A.M. – 9:45 A.M.*

**4B) DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF AN INFORMATIONAL UPDATE FROM THE ACTING AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR; AND DIRECTION TO STAFF AS NECESSARY - SPONSOR: ACTING AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR**

**Presenter/s:** Sara Pierce, Acting Auditor-Controller/Treasurer-Tax Collector; Christian M. Curtis, County Counsel; and Darcie Antle, Chief Executive Officer.

**Public Comment:** Megan Hunter; and Carrie Shattuck.

**Board Action:** GENERAL CONSENSUS OF THE BOARD to direct the Executive Office work with the Auditors office to prepare a Request for Proposal (RFP) for an outside auditor applying best practices to outside audits.

**Board Action:** No Action Taken.

**4C) DISCUSSION AND POSSIBLE ACTION PRESENTATION OF FIRST QUARTER BUDGET REPORT ON THE STATUS OF COUNTY DEPARTMENTAL SPENDING AND REVENUES FOR FISCAL YEAR (FY) 2023-24; APPROVAL OF RECOMMENDED BUDGET ADJUSTMENTS AND JOURNAL ENTRIES; AND APPROVAL OF EXECUTIVE OFFICE RECOMMENDATIONS - SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Darcie Antle, Chief Executive Officer; Tim Hallman, Acting Deputy Chief Executive Officer; Janelle Rau, Director, General Services Agency; Xuyen Mallela, Principle Administrative Analyst, Executive Office; Christian M. Curtis, County Counsel; Kelly Hansen, Administrative Analyst, Executive Office; and John Burkes, Assistant Director, Planning and Building Services.

**Public Comment:** Carrie Shattuck; Izen Locatelli; Peter McNamee; Don Hess; Ilene Metro; Marcy Snyder; and George Reinhardt.

**Board Action:** Upon motion by Supervisor Gjerde, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors accepts the presentation of First Quarter Budget Report on the status of County departmental spending and revenues for FY 2023-24; approve recommended budget adjustments and journal entries; approves Executive Office recommendations, with exception of the PG&E settlement funds; directs the Chief Executive Officer to review the list of Golden Gate Initiative projects and determine if any County employees have the ability work on those issues, if found - direct said staff to take over the listed Golden Gate Initiative Project; and direct the CEO bring back a plan outlining what it would cost for a contract employee/consultant to train county staff for process improvement. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Gjerde, and Supervisor Williams

No: 0 – None

Absent: 0 – None

**4D) CHIEF EXECUTIVE OFFICER'S REPORT - SPONSOR: EXECUTIVE OFFICE**

Withdrawn.

~~4E) DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW, ADOPTION, AMENDMENT, CONSIDERATION OR RATIFICATION OF LEGISLATION PURSUANT TO THE ADOPTED LEGISLATIVE PLATFORM – SPONSOR: EXECUTIVE OFFICE~~

Withdrawn.

*BOARD RECESS: 12:15 P.M. – 1:15 P.M.*

**AGENDA ITEM NO. 6 – CLOSED SESSION**

**Presenter/s:** Chair McGourty.

**Public Comment:** None.

*ADJOURNED TO CLOSED SESSION: 1:15 P.M.*

~~6A) PURSUANT TO GOVERNMENT CODE SECTION 54957.6 - CONFERENCE WITH LABOR NEGOTIATOR - AGENCY NEGOTIATORS: DARCIE ANTLE AND CHERIE JOHNSON; EMPLOYEE ORGANIZATION(S): ALL~~

~~6B) PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(4) - CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION: ONE CASE~~

*RECONVENED IN OPEN SESSION: 2:30 P.M*

**AGENDA ITEM NO. 6 – REPORT OUT OF CLOSED SESSION**

**Presenter/s:** Chair McGourty.

**Board Action:** With respect to items 6a), no reportable action was taken. With respect to agenda item 6b), the item was withdrawn.

**4F) SUPERVISORS' REPORTS REGARDING BOARD SPECIAL ASSIGNMENTS, STANDING AND AD HOC COMMITTEE MEETINGS, AND OTHER ITEMS OF GENERAL INTEREST**

**Presenter/s:** Supervisor Haschak; Supervisor Gjerde; and Chair McGourty.

**Public Comment:** None.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 2:33 P.M.

Attest: ATLAS M.A. PEARSON  
Senior Deputy Clerk of the Board

  
GLENN MCGOURTY, Chair



**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS**

- Effective March 1, 2009, Board of Supervisors minutes are produced in “action only” format
- LIVE WEB STREAMING OF BOARD MEETINGS is available via the County’s YouTube Channel, which can be found here: <https://www.youtube.com/@MendocinoCountyVideo>
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors’ action minutes are also posted on the County of Mendocino website at: <https://mendocino.legistar.com/Calendar.aspx>
- For technical assistance or any requests for official meeting records of the Mendocino County Board of Supervisors, please contact the Clerk of the Boards Office at (707) 463-4441
- Additional resource information: <https://www.mendocinocounty.org/government/board-of-supervisors>

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors***