

COUNTY OF MENDOCINO
FEE SCHEDULE
FEE JUSTIFICATION CHART

Department/Fee Description	Budget Unit	Anticipated Annual Units of Service	Current Fee	Proposed Fee	Percent Change	Total Annual Increase / Decrease	Government Code Justification (if applicable)	Approved by Auditor (Yes) (No)
Department Name: Cannabis Department		Cannabis Department						
Division: N/A		N/A						
Fee Section In Master Fee Schedule (Exhibit X): Cannabis Management Unit								
Additional Description: New Appeal of Application Denial Fees								
Appeal of Application Denial - Department Review	2810	100		\$1,152.94	100%	\$115,294.25	ORD 4514	Yes
Appeal of Application Denial - Appeal Hearing	2810	25		\$1,140.00	100%	\$28,500.00	ORD 4514	Yes
	2810	0		\$0.00	100%	\$0.00		
	2810	0		\$0.00	100%	\$0.00		
	2810	0		\$0.00	100%	\$0.00		
	2810	0		\$0.00	100%	\$0.00		
	2810	0		\$0.00	100%	\$0.00		
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	2810	0		\$0.00	100%	\$0.00		
	2810	0		\$0.00	100%	\$0.00		
	2810	0		\$0.00	100%	\$0.00		
Total						\$143,794.25		

AUDITOR'S COMMENTS:
Weighted rates are calculated correctly. Time estimates appear reasonable and are reported to be based on Planning & Building experience. It is recommended that all fees be rounded down to nearest dollar to avoid dealing with coins.

RECOMMENDED FOR APPROVAL:

_____ Date
Auditor

EXECUTIVE OFFICE COMMENTS:

RECOMMENDED FOR APPROVAL:

_____ Date
Chief Executive Officer, or Designee

County of Mendocino Master Fee Schedule

Line	Fee Title	Fee Amount	Government Code Justification
1481	Cannabis Management Unit		
1498	Appeal of Application Denial - Department Review	\$1,152.94	ORD 4514 Amending Ch. 10A 17
1499	Appeal of Application Denial - Appeal Hearing	\$1,140.00	ORD 4514 Amending Ch. 10A 17

CANNABIS MANAGEMENT Appeal of Application Denial - Fee Calculation - Exhibit B

Task	Position	Rate	Hours	Total
Appeal of Application Denial - Department Review				
	Director	\$ 101.74	2	\$ 203.48
	Chief Planner	\$ 85.66	10	\$ 856.60
	Planner I/II	\$ 67.05	0.5	\$ 33.53
	Department Analyst II	\$ 59.81	0.5	\$ 29.91
	Staff Assitant III / Admin Assist.	\$ 37.17	0.5	\$ 18.59
	Office Services Supervisor	\$ 43.39	0.25	\$ 10.85
Subtotal		\$ 394.82	13.75	\$ 1,152.94
Appeal of Application Denial - Appeal Hearing	Hearing Officer	\$ 200.00	5.7	\$1,140.00
Total				\$2,292.94

CANNABIS MANAGEMENT Department Information - Exhibit C

DEPARTMENT:	Cannabis Department	Enter Information in green				
Budget Unit Number:	2810	Pink cells are				
FIGURE A - EMPLOYEE INVOLVEMENT WITH FEE						
Position Title	Hourly Benefit	Annual Salary	Benefits	Services & Supplies	A-87	Weighted Hourly
Director	58.09	120,827.00	30,413.00	31,888.00	-	101.74
Chief Planner	48.91	101,733.00	25,607.00	26,849.00	-	85.66
Planner I/II	38.29	79,633.00	20,044.00	21,016.00	-	67.05
Department Analyst II	34.15	71,032.00	17,879.00	18,746.00	-	59.81
Admin / Staff Assistant III	21.23	44,148.00	11,112.00	11,651.00	-	37.17
Office Services Supervisor	24.78	51,532.00	12,971.00	13,600.00	-	43.39
Hearing Officer	200.00	-	-	-	-	200.00
FIGURE B - DEPARTMENTAL PERCENTAGE OF TOTAL SALARIES (per original budget)						
Budget Unit Number	Approved Budget Totals from Budget Book	Percentage of Totalled Salaries	Cost Allocation Amount for Budget Unit from	Obtain this amount from Auditor's Office Cost Allocation Plan (A-87) for this budget unit.		
2810			-			
Salaries per line item						
861011-Regular Employees	559,140					
861012-Extra Help	3,000					
Total Budgeted Salaries	562,140	0.00%		A-87 Divides Cost Allocation by Total Salaries		
Benefits per line item						
861021-Retirement	82,407					
861022-OASDI	14,355					
861023-Medicare	3,708					
861024-Retirement COLA	11,499					
861030-Health Insurance	28,034					
861031-Unemployment Insurance	1,070					
861035-Workers Comp	421					
Total Budgeted Benefits	141,494	25.17%		Benefits as a percentage of salaries		
Total Sal & Ben to verify	703,634			Divides Total Benefits by Total Salaries		
Services and Supplies						
862060 - Communications	3,000			Please add any objects that are present in your budget that may not be included here.		
862101 - Insurance General	4,277					
862120 - Maintenance Equipment	17,099					
862170 - Office Expense	25,000					
862187 - Education & Training	2,000					
862189 - Prof & Spec Svcs - Other	34,980					
862190 - Public & Legal Notices	-					
862230 - Info Tech Equip	12,000					
862239 - Spec Dept Exp	10,000					
862250 - Transportation & Travel	35,000					
862253 - Travel & Trsp Out of County	5,000					
Total Services & Supplies	148,356	26.39%		S&S as a percentage of salaries		
Total Sal+Ben+S&S	851,990			Divides Total Services and Supplies by Total Salaries		