

**Howard. N. Dashiell**  
**DIRECTOR OF TRANSPORTATION**

Road Commissioner  
County Engineer, RCE 42001  
County Surveyor, PLS 7148



**FUNCTIONS**

Administration & Business Services  
Airports  
Engineering  
Land Improvement  
Roads and Bridges  
Landfills

**COUNTY OF MENDOCINO**  
**DEPARTMENT OF TRANSPORTATION**  
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January 2, 2018

Mendocino County Board of Supervisors  
501 Low Gap Road, Room 1010  
Ukiah, CA 95482

RE: ADOPTION OF RESOLUTION APPROVING DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 170057 WITH PACIFIC LEGACY, INC., IN THE AMOUNT OF \$180,000, FOR PROFESSIONAL ARCHAEOLOGICAL INVESTIGATION SERVICES FOR THE 2018 QUADRENNIAL ENVIRONMENTAL SERVICE ARCHAEOLOGICAL INVESTIGATION AGREEMENT, AND AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO SIGN ANY AND ALL AMENDMENTS TO THE AGREEMENT NOT TO EXCEED \$30,000 (COUNTY-WIDE)

Honorable Board Members:

Department of Transportation (DOT) is working on a multitude of projects for improving the County Maintained Road System. All of these are small to medium-sized projects that are funded to a major extent by state and federal reimbursement programs, which generally cover 88.53% to 100% of project costs, with the remainder coming from the Road Fund.

There is a critical need for archaeological investigations and for the preparation of applicable archaeological reports and records to properly execute such road improvement projects. Many project sites require archaeological investigation reports before project construction may begin, and the nature of this work requires knowledge and expertise beyond the resources of DOT.

In view of the need for archaeological investigation services support for the large number of projects county-wide, on August 31, 2017, DOT issued a Request for Qualifications (RFQ) for accomplishing the proposed work under DOT Agreement Number (No.) 170057. In response to the RFQ, DOT received (by the established deadline) eight qualification packets from firms capable of providing the annual professional archaeological services.

In rating and ranking the proposals, DOT determined that Pacific Legacy, Inc. of El Dorado Hills, California, is the firm best qualified to perform the work under DOT Agreement No. 170057. After discussion and negotiations, Pacific Legacy, Inc., has agreed to perform the work under DOT Agreement No. 170057 on a work order basis, with a total of all work orders not to exceed

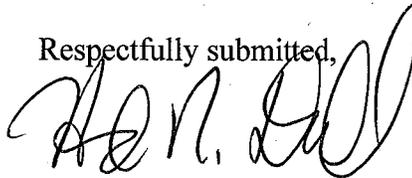
\$180,000. DOT also believes it is prudent for the Board of Supervisors to authorize the Director of Transportation to execute amendments to DOT Agreement No. 170057 not to exceed \$30,000 for timely completion of unanticipated work as may be required. These work orders will be completed over a four-year period.

I recommend and request, the Board authorize and direct the Director of Transportation to award DOT Agreement No. 170057 for 2018 Quadrennial Environmental Service Archaeological Investigation Agreement for professional archaeological investigation services on various County projects to Pacific Legacy, Inc.

DOT staff have prepared a draft Resolution which provides for said authorization for the Board's consideration and adoption. Four copies of DOT Agreement No. 170057 have been provided for the Board's review and approval.

I will, of course, respond to any questions that you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "H. N. Dashiell", written in a cursive style.

HOWARD N. DASHIELL  
Director of Transportation