



# Mendocino County

## Legislation Text

File #: 22-0802, Version: 1

**To:** Board of Supervisors

**From:** Public Health

**Meeting Date:** June 7, 2022

**Department Contact:** Anne Molgaard

**Phone:** 707-472-2770

**Department Contact:** Kirsty Bates

**Phone:** 707-472-2791

**Item Type:** Consent Agenda

**Time Allocated for Item:** N/A

**Agenda Title:**

Approval of Amendment to BOS Agreement No. 21-183 with Redwood Community Services, Inc., in the Amount of \$75,000 for a New Agreement Total of \$125,000, to Provide Meal and Supply Delivery Services to Individuals in Quarantine or Isolation Due to COVID-19, During the COVID-19 Pandemic, Effective July 1, 2021 through June 30, 2022

**Recommended Action/Motion:**

Approve Amendment to BOS Agreement No. 21-183 with Redwood Community Services, Inc., in the amount of \$75,000 for a new agreement total of \$125,000, to provide meal and supply delivery services to individuals in quarantine or isolation due to COVID-19, during the COVID-19 pandemic, effective July 1, 2021 through June 30, 2022; authorize the Public Health Director or designee to sign future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.

**Previous Board/Board Committee Actions:**

March 23, 2021, Item 4(o), Agreement No. 21-048

October 19, 2021 Item 4(s), Agreement No. 21-183

**Summary of Request:**

In response to the COVID-19 Pandemic, in March 2021, Mendocino County contracted with Redwood Community Services (RCS) to provide meal delivery, medication delivery, and transportation, telecommunication, and trash pickup services for those in isolation and/or quarantined during the COVID-19 pandemic. Due to the unpredictable nature of the need for these services, effective July 1, 2021, the contract was renewed, extending the end date through June 30, 2022, enabling RCS to continue providing meals to quarantined individuals. This proposed Amendment to the Agreement, starting July 1, 2021, increases the total amount from \$50,000 to \$125,000 in order for RCS to continue providing these services.

**Alternative Action/Motion:**

Return to staff for alternative handling.

**Does This Item Support the General Plan?** N/A

**Supervisory District:** All

**vote requirement:** Majority

**Supplemental Information Available Online At:** N/A

**Fiscal Details:**

**source of funding:** COVID-19ELC81, 86-2189;

**budgeted in current f/y:** Yes

PHEL CX,

**current f/y cost:** \$125,000

**if no, please describe:**

**annual recurring cost:** N/A

**revenue agreement:** No

**budget clarification:**

**Agreement/Resolution/Ordinance Approved by County Counsel:** Yes

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**CEO Liaison:** Darcie Antle, Assistant CEO

**CEO Review:** Choose an item.

**CEO Comments:**

**FOR COB USE ONLY**

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Executed By: Atlas Pearson, Deputy Clerk II

Final Status: Approved

Date: June 13, 2022

Executed Item Type: Agreement Number: 21-183-A1



**AMENDMENT TO BOARD OF SUPERVISORS  
AGREEMENT NO. 21-183**

This Amendment to BOS Agreement No. 21-183 is entered into this 7th day of June, 2022, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **Redwood Community Services, Inc.**, hereinafter referred to as "CONTRACTOR".

WHEREAS, BOS Agreement No. 21-183 was entered into on July 1, 2021; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in BOS Agreement No. 21-183, from \$50,000 to \$125,000; and

WHEREAS, CONTRACTOR will continue to provide meals and supplies delivery to individuals in quarantine or isolation due to COVID-19 as agreed upon in BOS Agreement No. 21-183.

NOW, THEREFORE, we agree as follows:

1. The amount set out in BOS Agreement No. 21-183 is hereby increased from \$50,000 to \$125,000.

All other terms and conditions of BOS Agreement No. 21-183 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**DEPARTMENT FISCAL REVIEW:**

By: *A. Molgaard*  
Anne Molgaard, Public Health Director

Date: 4/5/22

Budgeted:  Yes  No

Budget Unit: 4010

Line Item: 86-2189

Org Code: PHELXC

Grant:  Yes  No

Grant No.: ELCX

**COUNTY OF MENDOCINO**

By: *TW*  
TED WILLIAMS, Chair  
BOARD OF SUPERVISORS

Date: 06/13/2022

**ATTEST:**

DARCIE ANTLE, Interim Clerk of said Board

By: *A. Antle*  
Deputy 06/13/2022

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Interim Clerk of said Board

By: *A. Antle*  
Deputy 06/13/2022

**INSURANCE REVIEW:**

By: *Darcie Antle*  
Risk Management

Date: 03/28/2022

**CONTRACTOR/COMPANY NAME:**

By: *Victoria Kelly*  
Victoria Kelly, Chief Executive Officer

Date: 05.10.2022

**NAME AND ADDRESS OF CONTRACTOR:**

Redwood Community Services, Inc.  
631 Orchard Ave.  
Ukiah, CA 95482  
707-467-2010

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
County Counsel

By: *Charlotte Scott*  
Deputy 04/03/2022

Date: \_\_\_\_\_

**EXECUTIVE OFFICE/FISCAL REVIEW:**

By: *Sara Kim*  
Deputy CEO or Designee

Date: 03/28/2022

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors  
Exception to Bid Process Required/Completed  EB#22-55  
Mendocino County Business License: Valid   
Exempt Pursuant to MCC Section: Located within city limits in Mendocino County \_\_\_\_\_