

RESOLUTION NO. 24-156

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS AMENDING THE POSITION ALLOCATION TABLE PROVIDING THE NUMBER AND COMPENSATION OF OFFICERS, DEPUTIES AND EMPLOYEES IN THE VARIOUS OFFICES OF THE COUNTY OF MENDOCINO

WHEREAS, the Board of Supervisors has adopted Resolution No. 24-098 which sets forth the classifications, salaries, and number of personnel in the various County departments; and

WHEREAS, it is the desire of the Board of Supervisors to amend said resolution to meet the needs of County service; and

WHEREAS, the Civil Service Commission approved the new classifications of Treasury Specialist I and Revenue Recovery Specialist II, Title Changes from Revenue Recovery Specialist to Revenue Recovery Specialist I, and Treasury Specialist to Treasury Specialist II, and the reclassification of incumbents at its October 16, 2024 meeting and:

WHEREAS, the affected departments or agencies have demonstrated a need for the position allocation amendments herein; and

WHEREAS, the County has fulfilled its obligation with the affected bargaining units; and

WHEREAS, the affected departments or agencies have agreed to incorporate the below positions within their existing fiscal year budgets; and

NOW, THEREFORE, BE IT RESOLVED that the Mendocino County Board of Supervisors hereby authorize the Position Allocation Table of said Resolution to be amended as follows:

ACTION	CLASSIFICATION TITLE	SALARY NO.	BARGAINING UNIT	HOURLY RATE
Adopt Classification, Adopt Title Change, Adopt Salary Range, Revise Salary and Amend Position Allocation Table				

Adopt Title Change and Adopt Salary:

From:	Revenue Recovery Specialist	2221	101-SEIU	\$22.21 - \$27.00
To:	Revenue Recovery Specialist I	TBD	101-SEIU	\$25.38 - \$30.85
From:	Treasury Specialist	2068	101 - SEIU	\$23.16 - \$28.16
To:	Treasury Specialist II	TBD	101 - SEIU	\$26.67 - \$32.42

Adopt New Classification and Adopt Salary:

Treasury Specialist I	TBD	101 - SEIU	\$24.25 - \$29.47
Revenue Recovery Specialist II	TBD	101 - SEIU	\$27.91 - \$33.94
Investment Operations Analyst	TBD	631 – Unrep	\$43.38 - \$52.73
Chief Deputy Treasurer-Tax Collector	TBD	631 – Unrep	\$40.66 - \$49.41

Revise Salary Range:

From:	Asst Treasurer Tax Collector	4319	631 - Unrep	\$47.21 - \$57.38
To:	Asst Treasurer Tax Collector	TBD	631 - Unrep	\$50.50 - \$61.37
From:	Sr. Revenue Recovery Specialist	2450	101 - SEIU	\$24.50 - \$29.78
To:	Sr. Revenue Recovery Specialist	TBD	101 - SEIU	\$31.14 - \$37.86

Amend Position Allocation Table as Follows:**Allocate to Budget Unit 1130:**

1.0 FTE	Treasury Specialist II	TBD	101 - SEIU	\$26.67 - \$32.42
4.0 FTE	Revenue Recovery Specialist II	TBD	101 - SEIU	\$27.91 - \$33.94
2.0 FTE	Sr. Revenue Recovery Specialist	TBD	101 - SEIU	\$31.14 - \$37.86
1.0 FTE	Accountant-Auditor II	3270	101 - SEIU	\$34.54 - \$41.98
1.0 FTE	Investment Operations Analyst	TBD	631 - Unrep	\$43.38 - \$52.73
1.0 FTE	Chief Deputy Treasurer-Tax Collector	TBD	631 - Unrep	\$40.66 - \$49.41

Delete from Budget Unit 1130:

1.0 FTE, Position No. 3932 (dual-fill)	Treasury Specialist	2068	101 - SEIU	\$23.16 - \$28.16
1.0 FTE, Position No. 3933	Revenue Recovery Specialist	2221	101 - SEIU	\$22.21 - \$27.00
1.0 FTE, Position No. 3934	Deputy Treasurer-Tax Collector	2651	101 - SEIU	\$28.19 - \$34.26
1.0 FTE, Position No. 4611	Principal Department Analyst	3407	101 - SEIU	\$39.55 - \$48.08

Allocate to Budget Unit 2012:

1.0 FTE	Revenue Recovery Specialist II	TBD	101 - SEIU	\$27.91 - \$33.94
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Delete from Budget Unit 2012:

3.0 FTE, Position No. 3239, 3240, 4682	Revenue Recovery Specialist	2221	101 - SEIU	\$22.21 - \$27.00
1.0 FTE, Position No. 3935	Deputy Treasurer-Tax Collector	2651	101 - SEIU	\$28.19 - \$34.26
2.0 FTE, Position No. 4295, 4296	Sr. Revenue Recovery Specialist	2450	101 - SEIU	\$24.50 - \$29.78

Authorize reclassification of the following incumbents:

- Margot Hoyt, Treasury Specialist to Treasury Specialist II
- Connie Duran, Treasury Specialist to Revenue Recovery Specialist II
- Gail Cargile, Revenue Recovery Specialist to Revenue Recovery Specialist I
- Brittany Fernandes, Revenue Recovery Specialist to Revenue Recovery Specialist II
- Paola Sanchez-Bucio, Account Specialist III to Revenue Recovery Specialist I
- Melinda Hernandez, Sr Revenue Recovery Specialist to Revenue Recovery Specialist II
- Sofia Ruiz, Acting Deputy Treasurer-Tax Collector to Senior Revenue Recovery Specialist

- Helen Dailey, Deputy Treasurer-Tax Collector to Senior Revenue Recovery Specialist
- William Riley, Principal Department Analyst to Investment Operations Analyst

The effective date of this Resolution shall November 10, 2024, to coincide with the beginning of Pay Period 24-24.

The foregoing Resolution introduced by Supervisor Haschak, seconded by Supervisor Williams, and carried this 5th day of November, 2024, by the following vote:

AYES: Supervisors McGourty, Mulheren, Haschak, Gjerde and Williams
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: DARCIE ANTLE
Clerk of the Board



Deputy

APPROVED AS TO FORM:
CHARLOTTE E. SCOTT
County Counsel





MAUREEN MULHEREN, Chair
Mendocino County Board of Supervisors

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

BY: DARCIE ANTLE
Clerk of the Board



Deputy