



COUNTY OF MENDOCINO

Library

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MEMORANDUM

Date: December 5, 2025

To: Board of Supervisors

From: Mellisa Hannum, County Librarian/Library Director

Re: Library's Fee Schedule

Mendocino County Library voters approved Measure O which mandates “maintaining and improving library services in Mendocino County” providing funding for library services at the branches and for outreach. We request that the fees with a calculated increase remain as is since library tax funds cover most library expenses and the current fees are reasonable for the services and goods the library provides to the public. There are two fees which should be reduced according to the calculations: the flash drive fee and the meeting room fee.

Schedule of Library Charges	Current Fees	Calculated Fees	Library Proposed Fees
LOST OR DAMAGED ITEM FEES			
Damaged Item Fee	\$10	\$18	\$10
Lost Item Fee	\$5	\$5	\$5
INTERLIBRARY LOAN CHARGES			
Interlibrary loan to our customers	\$2	\$18	\$2
Interlibrary loan fee to other states	\$10	\$18	\$10
MISCELLANEOUS FEES			
USB Flash drives	\$5	\$4	\$4
Ear buds	\$3	\$3	\$3
Meeting Room - Library use, sponsored groups, non-profits	Free	\$4	Free
Meeting Room - for private, commercial, or fundraising	\$30.00/hour	\$28/hour	\$28/hour

KEY:

Proposed Fee stays the same	Proposed Fee decrease
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