



COUNTY OF MENDOCINO

Executive Office

CARMEL J. ANGELO
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CLERK OF THE BOARD

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MEMORANDUM

Date: December 7, 2021

To: Honorable Board of Supervisors

From: Carmel J. Angelo, Chief Executive Officer

Subject: December, 2021, Fee Hearing

BACKGROUND

Pursuant to County Policy No. 47, Master Fee Schedule Policy, on or before April 1, or on a date approved by the Chief Executive Officer, or designee, for a request for fee modification outside the normal fee hearing process, the Board conducts a Public Hearing and acts upon all fee requests submitted by the department referenced in Attachments 3-8. The Department Head, or a Representative must be present for the Public Hearing.

Upon adoption by the Board of Supervisors of the resolution of the Master Fee Schedule, (Exhibit X), or amendment to the resolution of the Master Fee Schedule, the Executive Office shall post the original Master Fee Schedule, (Exhibit X), or amendments to the Master Fee Schedule, (Exhibit X), on the County's website. The Executive Office shall update the Master Fee Schedule with the last revised or adopted date and Resolution number for fees adopted as referenced in Attachments 3-8, which have been modified or changed on an annual or no more than semi-annual basis.

A summary regarding the changes are presented below:

- Behavioral Health
 - Rental/Use Fees for the Behavioral Health Regional Training Center
- Clerk of the Board
 - Updated fees on Board of supervisors meeting recordings
 - Update some appeal and public hearing fees
- Cultural Services Agency
 - Introduced fees for digital reproduction
 - Updated and introduced fees for access and use fees
 - Created a free Admission for Mendocino County Library Card Holders
- Planning and Building Services
 - Updated many fees, which can be seen in their attachment
- Public Health-Environmental Health
 - Updated most of the fees for Environmental Health, as seen in their attachment

In addition to the internal reviews performed by the individual Departments for the proposed fee adjustments, the Executive Office conducted a review of the department submitted fee changes and find them to be in accordance with Board directives in regard to full cost recovery.