

FA # \_\_\_\_\_

Fixed Asset Request Form - FY 2024/25 Budget

NOTE: Fixed assets are those items (even if purchased separately, are part of one unit) that have a useful life of more than one year and are valued at \$5,000 or more. Note: Office furniture, as an example, (panels, files, desktops, shelves etc) should be considered a fixed asset, if costing more than \$5,000, even if individual parts of the unit are less than \$5,000. Do not include vehicles on this form. When complete, please forward all materials to [gsabudgetrequests@mendocinocounty.org](mailto:gsabudgetrequests@mendocinocounty.org)

Department: Sheriff's Office      Budget Unit: 0474      Org Code: WR

Item Description:	Commercial Drone System	Quantity:	1	Cost:	\$24,913.49
Manufacture:	DJI Matrice 350 RTK	Model#:	DJI-M350-CB1	Quote Source:	Advexure, LLC
Justification and Funding Source:	Cal MMET WR-864370				
The Sheriff's Office is in need of a commercial drone system which will be used to investigate crimes and enhances the Sheriff's ability to protect lives and property when other means and resources are not available or are less effective.					
Requested By: Det. Jared Chaney					

Item Description:	Quantity:	Cost:
Manufacture:	Model#:	Quote Source:
Justification and Funding Source:		
Requested By:		

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