



Renewal Projection Worksheet

Please see the below Mendocino County Cannabis Department (“MCD”) Projection for staffing and fiscal impact for both 5-year and 1-year renewals. Please note the below numbers are subject to change.

Cannabis Application Detail:

833	Total applications in program
450	Previous renewal projection
20 hours	Average hours needed to complete a renewal

1 Year Plan:

450	Annual reviews
9,000 hours	Total hours needed to complete all reviews
2072 hours	259 working days at 8 hours per day
518 hours	25% of 2072 to account for PTO, Sick, and Administration tasks
1554 hours	Total working hours in a year
6	Planners needed (5.79 rounded up)

5 Year Plan:

90	Annual reviews (450 renewals divided across 5 years)
1800 hours	Total hours needed to complete all reviews
2072 hours	259 working days at 8 hours per day
518 hours	25% of 2072 to account for PTO, Sick, and Administration tasks
1554 hours	Total working hours in a year
1	Planners needed (1.16 rounded down)