

September 27, 2023

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

ALL COUNTY WELFARE DIRECTORS LETTER

The purpose of this letter is to notify All County Welfare Directors of funds available for counties to establish, continue, and expand housing and homelessness assistance through the California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program (HSP). The Budget Act of 2023 (Senate Bill 101, Chapter 12, Statutes of 2023) appropriated a total of \$95 million for HSP in Fiscal Year (FY) 2023-24. This letter announces a FY 2023-24 planning allocation for all fifty-eight (58) counties.



KIM JOHNSON
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



GAVIN NEWSOM
GOVERNOR

September 27, 2023

ALL COUNTY WELFARE DIRECTORS LETTER

TO: ALL COUNTY WELFARE DIRECTORS

FROM: HANNA AZEMATI, DEPUTY DIRECTOR
HOUSING AND HOMELESSNESS DIVISION

SUBJECT: **CALIFORNIA WORK OPPORTUNITY AND RESPONSIBILITY TO
KIDS HOUSING SUPPORT PROGRAM NOTICE OF FUNDING
FOR FISCAL YEAR 2023-24**

REFERENCE: SENATE BILL (SB) 101 (CHAPTER 12, STATUTES OF 2023); SB 80 (CHAPTER 27, STATUTES OF 2019); ASSEMBLY BILL (AB) 135; WELFARE AND INSTITUTIONS CODE (WIC) SECTIONS 11330; 11330.5; 8255; 8256; ASSEMBLY BILL (AB) 977 (CHAPTER 397, STATUTES OF 2021); GOVERNMENT CODE (GOV) SECTION 8899.50; ALL COUNTY WELFARE DIRECTORS LETTER (ACWDL) DATED JULY 19, 2021; ACWDL DATED MAY 13, 2021; ACWDL DATED AUGUST 2, 2018; ACWDL DATED MAY 26, 2016; ALL COUNTY LETTER (ACL) 19-114; COUNTY FISCAL LETTER (CFL) 21/22-26; CFL 21/22-05; CFL 20/21-34; CFL 21/22-90; ACWDL DATED SEPTEMBER 21, 2022; CFL 22/23-43

The purpose of this All County Welfare Directors Letter (ACWDL) is to notify All County Welfare Directors of funds available for counties to establish, continue, and expand housing and homelessness assistance through the California Work Opportunity and Responsibility to Kids (CalWORKs) Housing Support Program (HSP).

The Budget Act of 2023 (SB 101, Chapter 12, Statutes of 2023) approved the annual, ongoing appropriation of \$95 million available for HSP, available for expenditure July 1, 2023, through June 30, 2025. This letter announces the availability of Fiscal Year (FY) 2023-24 allocations for all fifty-eight (58) counties. These allocations reflect need-based, non-competitive allocations separate from the multi-year FY 2021-22 and FY

2022-23 allocations as described in CFL 21/22-90 and CFL 22/23-43.

I. PROGRAM BACKGROUND

HSP was established by SB 855 (Chapter 29, Statutes of 2014) and is intended to foster housing stability for families experiencing or at risk of homelessness in the CalWORKs program. Per WIC Section 11330.5(c), the HSP funding must be used to support projects that follow evidence-based housing interventions, including homelessness prevention services and/or the core components of rapid rehousing. Further, WIC Section 8256 requires that all state-funded housing programs, including HSP, operate in accordance with the core components of Housing First as enumerated in WIC Section 8255 and further outlined in ACL 19-114.

Current and prospective grantees must review the ACWDL dated December 13, 2021, for a complete overview of HSP program eligibility, definitions, services, rules, and requirements.

II. FY 2023-24 ALLOCATIONS, BUDGET AND USE OF FUNDS

This letter announces the statewide availability of \$95 million in FY 2023-24 planning allocations for all fifty-eight (58) counties based on funding methodologies described below. Refer to Attachment One for FY 2023-24 funding available to each county.

1. FY 2023-24 Allocation Methodology

CDSS utilized a base allocation equal to HSP planning allocations established by CDSS in May 2021 as well as a \$250,000 floor for any county with a base below that amount, including any non-participating counties. The base funding established by CDSS takes into account historical county HSP participation and performance; maintaining these allocation levels will help ensure counties can continue to operate at the level of programming prior to significant one-time funding augmentations in FY 2021/22 and FY 2022/23.

In addition to the funding base and floor described above, CDSS allocated the remaining funds according to a noncompetitive needs-based allocation, utilizing the following criteria, in order of weighted importance:

- Each county's percent of the total statewide families experiencing homelessness (2022 Homelessness Point in Time Count estimate);
- Each county's percent of the total statewide CalWORKs caseload (CA 237 CW January through December 2022); and
- Each county's percent of the total statewide households with severe rent/mortgage cost burden (i.e., household income less than 50 percent of the area median income and paying more than 50

percent of income toward rent or mortgage).

2. Instructions for Accepting and Declining Funds

Counties wishing to accept all, or a portion of the FY 2023-24 allocation amount listed in Attachment One shall follow the instructions outlined below.

CDSS encourages review and acceptance of funds as soon as possible. **To accept funds, counties must submit the following electronically to housing@dss.ca.gov no later than November 13, 2023.**

1. Completed Director's Certification, as described in Attachment Two;
2. Budget Template, as described below and in Attachment Three; and
3. If applicable per the instructions below, the Expenditure Explanation, as described in Attachment Four.

If a county is declining an allocation, a Director's Certification must still be submitted indicating that funds are being declined. Failure to submit the Director's Certification will be considered the same as declining funds.

Funds that are declined or not accepted by counties, will be made available to counties that indicate in the Director's Certification that they can accept additional funds beyond the amounts listed in Attachment One, and consistent with the methodology described above.

3. Budget Template

The purpose of the budget template in Attachment Three is to support grantees in planning to serve eligible participants utilizing the total HSP funding available during FY 2023-24. CDSS will accept an alternative format of the budget template as long as the submission contains the same information requested in the CDSS HSP budget template reflected in Attachment Three. Information provided in the budget template will not be used to determine final FY 2023-24 allocations; these allocations are made on a non-competitive basis, as described within this letter. Refer to Attachment Three for additional information and instructions related to completing the budget template.

4. Expenditure Explanation

New for FY 2023-24 funding acceptance, CDSS is requiring counties to provide an explanation of HSP expenditures if the percent of the county's HSP expenditures for the total combined FY 2021-22 and FY 2022-23 allocations, as reported to CDSS, is below the statewide average of 50 percent of total expenditures. The Expenditure Explanation asks counties to explain their ability to expend all funds awarded and available to the county from FY 2021-22 and FY 2022-23 as reflected in County Fiscal Letters [CFL 21/22-90](#) and [CFL 22/23-43](#).

The percent of statewide expenditures was calculated by dividing the total statewide expenditures, reported to CDSS as of June 2023 from the FY 2021-22 and FY 2022-23 statewide HSP allocations, inclusive of any funds available from a prior fiscal year. Each county's percent claimed was calculated in the same way by dividing their total expenditures reported to CDSS for FY 2021-22 and FY 2022-23, through June 2023 by their total allocations for FY 2021-22 and FY 2022-23, inclusive of any funds available to the county from a prior fiscal year to determine the percentage claimed. The percent of county claims does not include supplemental claims.

Counties with expenditures reported to CDSS that fall below 50 percent of their FY 2021-22 and FY 2022-23 allocations for HSP are required to complete the Expenditure Explanation, as described in Attachment Four. These counties are notated in Attachment One with an asterisk (*). **Information provided in the Expenditure Explanation will not be used to determine final FY 2023-24 allocations; these allocations are made on a non-competitive basis, as described within this letter.**

5. Allocation Claiming and Fiscal Information

A CFL providing FY 2023-24 final allocations will be released after the deadline to accept funds for FY 2023-24. See Section Three of Attachment Three in [HSP ACWDL dated December 13, 2021](#), for claiming instructions for HSP funds.

Please contact the CDSS Housing and Homelessness Branch at 916-651-5155 or via email at housing@dss.ca.gov with any questions regarding the content of this letter or otherwise relating to the CalWORKs Housing Support Program.

Attachments:

- Attachment One: HSP FY 2023-24 HSP Allocation Amounts
- Attachment Two: FY 2023-24 HSP Director's Certification, Instructions and Funding Conditions
- Attachment Three: FY 2023-24 Budget Template
- Attachment Four: Expenditure Explanation

ATTACHMENT ONE: HSP FY 2023-24 ALLOCATION AMOUNTS

The table below contains a base allocation equal to HSP planning allocations established by CDSS in May 2021 as well as a \$250,000 floor for any county with a base below that amount, including any non-participating counties. The base funding established by CDSS takes into account historical county HSP participation and performance; maintaining these allocation levels will help ensure counties can continue to operate at the level of programming prior to significant one-time funding augmentations in FY 2021/22 and FY 2022/23.

In addition to the funding base and floor described above, CDSS allocated the remaining funds according to a noncompetitive needs-based allocation, utilizing the following criteria, in order of weighted importance:

- Each county's percent of the total statewide families experiencing homelessness (2022 Homelessness Point in Time Count estimate);
- Each county's percent of the total statewide CalWORKs caseload (CA 237 CW January through December 2022); and
- Each county's percent of the total statewide households with severe rent/mortgage cost burden (i.e., household income less than 50 percent of the area median income and paying more than 50 percent of income toward rent or mortgage).

Please note: For continuing counties, Attachment One allocations are separate and in addition to any unspent funding from FY 2021-22 allocated through CFL 21/22-90 and any unspent funding from FY 22-23 allocated through CFL 22/23-43.

County	FY 2023-24 Allocation
Alameda*	\$2,583,607
Alpine	\$250,000
Amador*	\$250,000
Butte	\$2,458,582
Calaveras	\$250,000
Colusa	\$250,000
Contra Costa*	\$2,849,741
Del Norte*	\$250,000
El Dorado	\$1,095,766
Fresno*	\$1,582,597
Glenn	\$814,626
Humboldt*	\$811,446
Imperial*	\$1,091,721
Inyo*	\$250,000
Kern*	\$1,398,049
Kings	\$862,034
Lake	\$353,654
Lassen	\$250,000
Los Angeles*	\$11,695,914
Madera	\$512,897
Marin	\$1,022,165
Mariposa*	\$250,000
Mendocino	\$429,171
Merced	\$2,801,286
Modoc*	\$250,000
Mono	\$250,000
Monterey	\$1,249,934
Napa	\$278,032
Nevada	\$541,908
Orange*	\$1,711,621
Placer	\$794,524
Plumas	\$250,000
Riverside*	\$3,665,518
Sacramento*	\$4,228,384

County	FY 2023-24 Allocation
San Benito	\$250,000
San Bernardino	\$5,219,649
San Diego	\$5,311,527
San Francisco	\$5,662,643
San Joaquin*	\$1,120,549
San Luis Obispo	\$3,074,886
San Mateo*	\$2,309,784
Santa Barbara	\$1,022,068
Santa Clara	\$5,361,574
Santa Cruz*	\$2,343,706
Shasta	\$1,209,794
Sierra	\$250,000
Siskiyou	\$447,995
Solano	\$2,783,872
Sonoma	\$1,640,318
Stanislaus	\$1,807,714
Sutter	\$1,051,888
Tehama	\$250,000
Trinity	\$250,000
Tulare*	\$650,233
Tuolumne*	\$289,033
Ventura	\$1,422,618
Yolo	\$2,291,489
Yuba	\$1,395,483
TOTAL	\$95,000,000

Counties with expenditures reported to CDSS that fall below 50% of their FY 2021-22 and FY 2022-23 allocations for HSP are required to complete the Expenditure Explanation, as described in Attachment Four.

ATTACHMENT TWO: FY 2023-24 DIRECTOR'S CERTIFICATION, INSTRUCTIONS, AND FUNDING CONDITIONS

County Welfare Directors shall complete and return this Director's Certification, along with the Budget Template (Attachment Three) and, if applicable, the Expenditure Explanation (Attachment Four) to housing@dss.ca.gov no later than **November 13, 2023**.

Counties accepting all or a portion of funds made available to their county as listed in Attachment One shall complete Section One through Section Three below. Counties declining all funding for FY 2023-24 shall complete only Section One and Section Four below.

By accepting these funds and signing the certification below, the County Welfare Director agrees to the funding terms and conditions outlined in this letter.

SECTION ONE: CONTACT INFORMATION

- a) Name of County: Mendocino
- b) Name and title of contact: Rachel Ebel-Elliott, MCDSS Deputy Director
- c) Contact information (phone and email): (707)463-7836 ebel-elliott@mendocinocounty.gov

SECTION TWO: FUNDING AMOUNT AND PROGRAM TARGETS

A. FY 2023-24 NONCOMPETITIVE ALLOCATION

A county may accept the full amount identified within Attachment One or a portion of these funds and indicate an ability to utilize additional funds. **For continuing counties, Attachment One planning allocations are additive to any available unspent funding from FY 2021-22 allocated through [CFL 21/22-90](#) and any unspent funding from FY 2022-23 allocated through [CFL 22/23-43](#).**

Complete the information below to confirm acknowledgment of Attachment One planning allocation amounts and select one of the following acceptance options:

The county hereby acknowledges the total FY 2023-24 planning allocation in Attachment One is \$ 429,171

The county hereby:

- Accepts the **total** allocation amount as listed in Attachment One and indicated above.
- Accepts the total allocation amount as listed in Attachment One AND accepts additional funds, if available, beyond current allocation level **with no limit**.
- Accepts the total allocation amount as listed in Attachment One AND accepts additional funds, if available, beyond current allocation level **up to a limit**.
 - Specify the total FY 2023-24 allocation the county is able to accept:
\$929,171 _____
- Accepts **only a portion** of the allocation amount as listed in Attachment One.
 - Specify the total FY 2023-24 allocation the county is able to accept:
\$ _____

B. Expected Families to Serve

Counties should assess community need, program capacity, and available resources (including the allocation amount requested or accepted under Section One) to estimate the total unduplicated number of new HSP families expected to be served with FY 2023-24 funds (inclusive of funds allocated in FY 2021-22 and FY 2022-23) and families the county will continue to serve in accordance with the county's FY 2023-24 budget. Counties should estimate the expected number of families served to the best of their ability.

Complete all of the following (reference the table in Attachment One of ACWDL dated December 13, 2021, for definitions and examples of homeless versus prevention assistance):

1. New Families to be Served
 - i. Estimated number of new families **experiencing homelessness** to receive HSP services in FY 2023-24: **24**
 - ii. Estimated number of new families **at-risk of homelessness** to receive HSP homelessness prevention services in FY 2023-24: **5**

- iii. Estimated **TOTAL** number of new families to serve in HSP (i. and ii. combined) in FY 2023-24: 29
2. Continuing Families (from Prior Fiscal Years) to be Served
 - iv. Number of families the county will continue serving who were or are **experiencing homelessness** and enrolled in HSP prior to July 1, 2023, and will continue to receive HSP services in FY 2023-24: 93
 - v. Number of families the county will continue serving who were or are **at-risk of homelessness** and enrolled in HSP prior to July 1, 2023, and will continue to receive HSP homelessness prevention services in FY 2023-24: 0
 - vi. Estimated **TOTAL** number of families the county will continue to serve in HSP (iv. and v. combined) who were enrolled in HSP prior to July 1, 2023, and will continue to receive services in FY 2023-24: 93

SECTION THREE: COLLABORATION AND DIRECTOR'S CERTIFICATION OF FUNDING TERMS

A. Collaboration

HSP grantees must inform the local homelessness and family services systems of the following information upon release of the final allocation County Fiscal Letter:

- Total allocation available to the county
- Total allocation accepted by the county
- HSP program benefits and eligibility criteria (outlined in Attachment One of ACWDL dated December 13, 2021)
- HSP program requirements as it relates to collaboration with the Continuum of Care (CoC), Coordinated Entry System (CES), and Homeless Management Information System (HMIS) (outlined in Attachment One of ACWDL dated December 13, 2021)

Examples of partner outreach and communications include but are not limited to sharing the information with partners via an email, sharing at advisory or collaborative meetings, and providing roadshows or presentations to partners.

Additional ongoing partner collaboration may include but is not limited to ongoing planning processes, aligning program targets and goals, coordinating assessment practices, regular check-in meetings, creating protocols for client referrals and warm hand-offs, etc.

Relevant agencies and organizations may include the CoC, Public Housing Authorities (PHA), housing agencies of incorporated cities, educational and family resource networks, behavioral health and child welfare agencies, and other partners critical to local outreach and collaboration. For additional information on collaboration requirements and best practices refer to [ACWDL dated December 13, 2021](#).

- A copy of the draft letter(s) or comparable material that will be sent to relevant partner agencies within the community and list of recipients is attached. The county understands that sending final collaboration letters is a requirement to accept the FY 2023-24 allocations.

B. Conditions of Funding

I, County Welfare Director of [insert name of county], Mendocino certify that I will:

- 1) Operate an HSP consistent with relevant laws, regulations, program guidance, and evidence-based practices, including but not limited to:
 - a) Welfare and Institutions Code (WIC) Sections 11330-11330.5
 - b) All County Letters or similar instruction, including [ACWDL dated May 26, 2016: Rapid Rehousing Benchmarks and Program Standards](#), and [ACWDL dated December 13, 2021](#)
 - c) Housing First requirements as enumerated in WIC Section 8255 and further outlined in [ACL 19-114](#)
 - d) [Homelessness prevention services](#) and/or the [core components of rapid rehousing](#).

- 2) Actively collaborate with local, state, and federal housing, homelessness and health systems in order to make best use of available funding and link participants to necessary services. I understand that information on these collaborations will be requested within program updates. These collaborating entities may include but are not limited to:

- a) CoC and CES
 - b) Behavioral health systems
 - c) PHA
 - d) Educational and family resource networks
- 3) Collect, track, report and measure relevant program outcomes and engage in continuous data quality improvement, such as:
- a) Enter participants into HMIS in accordance to requirements of Assembly Bill (AB) 977 (Chapter 397, Statutes of 2021).
 - b) Submit HSP related program reports, including but not limited to the HSP-14, as specified by CDSS through an ACL or similar instruction.
 - c) Participate in formal evaluation efforts which may include executing data sharing agreements with the HMIS administrator.
 - d) Set program targets and milestones and report to CDSS on progress at least annually or upon request from CDSS.
- 4) Engage in training, technical assistance, and continuous quality improvement, including but not limited to:
- a) Program leads attend meetings and trainings required by CDSS.
 - b) Respond to requests for program amendments in order to comply with applicable laws and guidance, as determined by CDSS.
- 5) Actively engage with technical assistance providers, including those contracted by CDSS, to support program growth, expansion, and improvement by attending meetings and trainings and contributing to technical assistance efforts, such as process mapping, program design, and case conferencing exercises.
- 6) Respond to requests for program progress reports, updates, expenditure information, including amount spent on homelessness prevention services, administrative costs, direct services and financial assistance, or program assessments as requested by CDSS, including but not limited to:

- a) For new counties, implementation updates related to program ramp up at least every six months and then annually, after program implementation and until awarded amount is fully spent.
 - b) For existing counties, annual implementation updates in accordance with a schedule as determined by CDSS.
 - c) For new and existing counties, submit more frequent program updates if determined necessary by CDSS due to program performance.
- 7) Maximize spending on direct financial assistance and minimize administrative costs in order to ensure that all HSP participants are provided housing navigation, housing-related financial assistance, and case management.
- 8) Notify CDSS in writing at least 30 days in advance of any temporary or permanent interruption or end to HSP services and operations for any reason, including fully spending the given allocation.
- 9) CDSS reserves the right to reallocate HSP funds should a county be out of compliance with applicable laws or guidance issued by CDSS and if CDSS determines such action is appropriate or necessary to maximize program impact throughout the state.

I, **Bekkie Emery** certify that **Mendocino** County will administer the HSP pursuant to the terms outlined above and understand this is a condition of receiving HSP funds. The information completed within the form and attached are true and correct.



County Welfare Director Signature



Date

SECTION FOUR: DECLINING FUNDS (ONLY COMPLETE IF THE COUNTY DECLINES ALL OF THE FY 2023-24 NONCOMPETITIVE PLANNING ALLOCATION OUTLINED IN ATTACHMENT ONE.)

Counties declining all funding for FY 2023-24 outlined in Attachment One are asked to notify CDSS by completing and signing the section below and returning it to housing@dss.ca.gov as soon as possible but no later than **November 13, 2023**. CDSS will consider the funds declined if no response is provided to CDSS by the county no later than **November 13, 2023**.

To decline the funds, check the box below and complete the name and signature of the County Welfare Director. Note: counties accepting funds should not complete this section.

County declines the entire amount of FY 2023-24 allocation available to the county as shown in Attachment One.

County Welfare Director Signature

Date

ATTACHMENT THREE: FY 2023-24 BUDGET TEMPLATE

All counties accepting FY 2023-24 funds must complete the budget template below. CDSS will accept an alternative format of the budget template as long as the submission contains the same information requested within this document, as described below. Information provided in the budget template will not be used to determine final FY 2023-24 allocations; these allocations are made on a non-competitive basis, as described within this letter.

The purpose of the Budget Template is to support counties in developing an HSP budget to aid planning across multiple funding allocations including the amount of funding accepted or requested in the FY 2023-24 Director's Certification. The budget should be reflective of the number of families HSP will continue to support from prior fiscal years as well as any newly enrolled families in FY 2023-24, as reflected in Section B of the Director's Certification. For more details on budget categories please refer to [ACWDL December 13, 2021, Attachment Three.](#)

Budget Template Instructions:

1. In Section A, please enter the total amount of funds available for expenditure through June 30, 2025, that the county plans to utilize for HSP programming in FY 2023-24. Note: this total should include the amount allocated in Attachment One that the county is accepting, and any remaining available funds allocated in FY 2021-22 and/or FY 2022-23 as of June 30, 2023, that the county plans to use in FY 2023-24 programming.
2. In the Total Projected Cost column, please enter the total unduplicated amounts that you intend to allocate for each Budget category in Sections B, C and D. Note: You may use the [HUD Fair Rental Market Calculator](#) to project the cost of rental subsidies.
3. If there are budget categories or expenditures that are not captured below, please include them in the appropriate "other" category and include a description of the "other" costs.

Total HSP Program Funds Budget Template

County Name:

A. Total funds available for expenditure for FY 2023-24		Enter dollar amount here \$429,171
BUDGET CATEGORIES		
B. Administration (management staff, data tracking, overhead, etc.)		Total Projected Cost
a. Administration Staff (wages and benefits) *		12,000
b. Overhead		8,000
c. Other Administrative Costs: (please describe, if applicable)		0
C. Direct Program Service Costs		Total Projected Cost
a. Case management staff costs (wages and benefits)		12,000
b. Housing navigation staff (wages and benefits)		0
c. Other Direct Program Service Costs: (please describe, if applicable)		0
D. Direct Financial Assistance		Total Projected Cost
a. Continued Rental Subsidies (Continued housing from the prior fiscal year)		312,000
b. Rental subsidies for newly housed		68,000
c. Security deposits		10,000
d. Landlord Incentives		0
e. Utility payments		2500
f. Temporary Housing (e.g. motels, bridge or interim housing)		0
g. Move in costs (e.g., furniture, storage, relocation assistance)		2500
h. Costs associated with making a home habitable/accessible (e.g. repairs, modifications, rehabilitation, damages)		671
i. Other Direct Financial Assistance: please describe, if applicable)		1500
credit repair, storage rental		

* The total projected cost entered in this section should not be duplicative of the information entered under section C, Case management staff costs (wages and benefits)

ATTACHMENT FOUR: EXPENDITURE EXPLANATION

Counties with expenditures reported to CDSS that fall below 50 percent of their FY 2021-22 and FY 2022-23 combined allocations for HSP are required to complete the Expenditure Explanation, as described below. These counties are notated in Attachment One with an asterisk (*). If your county claimed within the average range or above, this explanation is not required and you may skip this section.

The Expenditure Explanation asks counties to explain their ability to expend all funds awarded and available to the county as reflected in County Fiscal Letters CFL 21/22-90 and CFL 22/23-43. Information provided in the Expenditure Explanation will not be used to determine final FY 2023-24 allocations; these allocations are made on a non-competitive basis, as described within this letter.

Please use the box below or submit the explanation in a separate Word document. If submitting your explanation in a separate Word document, please ensure the document contains your county's name. CDSS recommends responses be limited to no more than three pages.

Please describe how your county plans to utilize the full amount of HSP funds accepted by and allocated to your county in FY 2021-22 and FY 2022-23, in addition to the funds the county wishes to accept in FY 2023-24 by the relevant expenditure deadlines, as described in CFL 21/22-90, and CFL 22/23-43. If your claiming data reported to CDSS is not reflective of the amount of funds your program has expended as of June 30, 2023, please include these details in your explanation below. If your program implementation has taken longer than anticipated, please explain when you expect to start implementing your program and begin claiming expenditures to CDSS.

County Name:

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

By: Bekkie Emery
Bekkie Emery, Social Services Director

Date: 11/20/2023

Budgeted: Yes
Budget Unit: 5010
Line Item: 82-5210, 82-5510
Org/Object Code:
Grant: Yes
Grant No.: CalWORKS HSP Allocation

COUNTY OF MENDOCINO

By: Glenn McGourty
GLENN MCGOURTY, Chair
BOARD OF SUPERVISORS

Date: 12/05/2023

ATTEST:

DARCIE ANTLE, Clerk of said Board

By: Amy
Deputy 12/05/2023

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By: Amy
Deputy 12/05/2023

INSURANCE REVIEW:

By: Darcie Antle
Risk Management

Date: 11/20/2023

CONTRACTOR/COMPANY NAME

By: _____
SIGNATURE

Date: _____

NAME AND ADDRESS OF CONTRACTOR:

California Department of Social Services
744 P Street
Sacramento, CA 95814
housing@dss.ca.gov

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
County Counsel

By: Charlotte Scott
Deputy

Date: 11/20/2023

EXECUTIVE OFFICE/FISCAL REVIEW:

By: [Signature]
Deputy CEO or Designee

Date: 11/20/2023

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors
Exception to Bid Process Required/Completed 'N/A'
Mendocino County Business License: Valid
Exempt Pursuant to MCC Section: State