



# COUNTY OF MENDOCINO

## Executive Office

DARCIE ANTLE  
INTERIM CEO  
CLERK OF THE BOARD

501 Low Gap Road, Room 1010  
Ukiah, CA 95482-3734

Email: [ceo@mendocinocounty.org](mailto:ceo@mendocinocounty.org)  
Website: [www.mendocinocounty.org](http://www.mendocinocounty.org)

Office: (707) 463-4441  
Facsimile: (707) 463-5649

### MEMORANDUM

Date: April 25, 2023  
To: Honorable Board of Supervisors  
From: Darcie Antle, Chief Executive Officer  
Subject: April, 2023, Fee Hearing

---

#### BACKGROUND

Pursuant to County Policy No. 47, Master Fee Schedule Policy, on a date approved by the Chief Executive Officer, or designee, for a request for fee modification outside the normal fee hearing process, the Board conducts a Public Hearing and acts upon all fee requests submitted by the department referenced in Attachments 3-13. The Department Head, or a Representative must be present for the Public Hearing.

Upon adoption by the Board of Supervisors of the resolution of the Master Fee Schedule, (Exhibit X), or amendment to the resolution of the Master Fee Schedule, the Executive Office shall post the original Master Fee Schedule, (Exhibit X), or amendments to the Master Fee Schedule, (Exhibit X), on the County's website. The Executive Office shall update the Master Fee Schedule with the last revised or adopted date and Resolution number for fees adopted as referenced in Attachments 3-13, which have been modified or changed on an annual or no more than semi-annual basis.

A summary regarding the changes are presented below:

- Animal Care
  - Services / Licenses
- Assessor-Clerk-Recorder
  - Reproduction / Research / Boundary Lines
- Cannabis Management
  - Applications / Appeals / Licensing
- Clerk of the Board
  - Applications / Appeals / Licensing
- Cultural Services Agency
  - Library – Digital Reproduction/Research/Shipping
  - Museum
- Department of Transportation
  - Airport Use Fees

- Land Improvement
  - Solid Waste
- Executive Office – General Services-Facilities
  - Parks
- Planning & Building Services
  - Division of Land / General Plan / Coastal / Zoning / Administrative and Other / Miscellaneous Projects
  - Service Fees / Map Reproduction / Miscellaneous Fees
- Sheriff's Office
  - Concealed Firearm
- Social Services
  - Public Guardian