

CARRE BROWN
1st District
Supervisor
Chair

JOHN MCCOWEN
2nd District
Supervisor

JOHN HASCHAK
3rd District
Supervisor
Vice-Chair

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor



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MENDOCINO COUNTY
BOARD OF SUPERVISORS
BOARD OF SUPERVISORS AGENDA

REGULAR MEETING
March 26, 2019 - 9:00 AM
BOARD CHAMBERS, ROOM 1070
COUNTY ADMINISTRATION CENTER

TIMED ITEMS

Please note that all times provided are considered approximate

9:15 A.M. - Discussion and Possible Action Regarding Presentation of the Fiscal Year (FY) 2018-19 Second Quarter/Mid-Year Budget on the Status of County Departmental Spending and Revenues For FY 2018-19 and Executive Office Recommendations; and Adoption of Resolution Amending the FY 2018-19 Adopted Budget (refer to agenda item 5b))

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

1. OPEN SESSION (9:00 A.M.)

1a) Roll Call

1b) Pledge of Allegiance

2. PROCLAMATIONS

Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.

3. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.

Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.

Public Expression

Attachments: [03-26-19 Knoles Correspondence.pdf](#)

4. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS

- 5a) Discussion and Possible Action Including Adoption of Resolution Designating the Department of Planning and Building Services as the Department to Administer Chapter 10A.17 of the Mendocino County Code, the Mendocino Cannabis Cultivation Ordinance
(Sponsors: County Counsel and Executive Office)**

Recommended Action:

Adopt Resolution designating the Department of Planning and Building Services as the department to administer Chapter 10A.17 of the Mendocino County Code, the Mendocino Cannabis Cultivation Ordinance; and authorize chair to sign same.

Attachments: [Resolution](#)

- 5b) Discussion and Possible Action Regarding Presentation of the Fiscal Year (FY) 2018-19 Second Quarter/Mid-Year Budget on the Status of County Departmental Spending and Revenues For FY 2018-19 and Executive Office Recommendations; and Adoption of Resolution Amending the FY 2018-19 Adopted Budget
(Sponsor: Executive Office)**

Recommended Action:

Accept the FY 2018-19 Second Quarter/Mid-Year Budget report on the status of departmental spending and revenues for FY 2018-19; and approve Executive Office recommendations; adopt Resolution amending the FY 2018-19 Adopted Budget; and authorize Chair to sign same.

Attachments: [FY18-19 Mid Year Report](#)
[EXHIBIT A - FY18-19 Q2 BU1000 Report](#)
[EXHIBIT B - FY18-19 Mid-Year BOS Resolution](#)
[EXHIBIT C - FY18-19 Budget Planning Directives](#)
[Attachment A - FY18-19 Q2 Budget Adjustments](#)
[FY18-19 Mid-Year Budget Presentation](#)
[HR March 2019 Mid-Year powerpoint REVISED](#)

- 5c) Discussion and Possible Direction to Staff Regarding Board Priorities and the Preparation of Mendocino County's Fiscal Year (FY) 2019-20 Budget
(Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff regarding the priorities and preparation of Mendocino County's FY 2019-20 Budget.

Attachments: [19-20 Budget Workshop Presentation](#)

- 5d) Discussion and Possible Action Including Introduction and Waive Reading of an Ordinance Amending Section 3.04.062 of the Mendocino County Code, Titled "Outside Employment - County Attorneys"
(Sponsor: Human Resources)**

Recommended Action:

Introduce and waive reading of an Ordinance amending Section 3.04.062 of the Mendocino County Code, titled "Outside Employment - County Attorneys".

Attachments: [03.26.19 HR Outside Employment Rule Waive Reading - Ord Fina](#)
[03.26.19 HR Outside Employment Rule Waive Reading - Ord Fina](#)
[03.26.19 HR Outside Employment Rule Waive Reading - Ord Sum](#)

- 5e) Discussion and Possible Action Including Approval of Amendment of the Board of Supervisors 2019 Master Meeting Schedule Adding a Potential Regular Meeting on April 16, 2019 and/or Other Dates as Directed by the Board
(Sponsor: Executive Office)**

Recommended Action:

Approve amendment to the Board of Supervisors 2019 Master Meeting Schedule adding a Regular Meeting on April 16, 2019, and/or other dates as directed by the Board.

Attachments: [Master Meeting Calendar Draft- rev 3-26-19](#)

- 5f) Discussion and Possible Action Including Adoption of Resolution Adopting the New Classifications of Communications Technician S34D, Senior Network Analyst S39D, and Information Services Business Applications Manager MA40, and Amending the Position Allocation Table as Follows: Budget Unit 1960 - Add 1.0 FTE Communications Technician, 1.0 FTE Senior Network Systems Analyst, 1.0 FTE Information Services Business Applications Manager, 1.0 FTE Administrative Services Manager I
(Sponsor: Human Resources)**

Recommended Action:

Adopt Resolution adopting the new classifications of Communications Technician S34D, Senior Network Analyst S39D, and Information Services Business Applications Manager MA40, and amending the Position Allocation table as follows: Budget Unit 1960 - add 1.0 FTE Communications Technician, 1.0 FTE Senior Network Systems Analyst, 1.0 FTE Information Services Business Applications Manager, 1.0 FTE Administrative Services Manager I; and authorize Chair to sign same.

Attachments: [Resolution](#)

- 5g) Chief Executive Officer's Report
(Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

**5h) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform
(Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff on matters of legislation.

6. BOARD OF SUPERVISORS AND MISCELLANEOUS

6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest

7. BOARD OF DIRECTORS MATTERS

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

8. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

9. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

9a) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Heidi Dunham, Cherie Johnson and Donna Williamson; Employee Organization(s): All

9b) Pursuant to Government Code Section 54956.9(a) - Conference with Legal Counsel - Existing Litigation - 1 Case - ALDF, et al. v. County of Mendocino Superior Court Case No. SCUK-CVPT-15-66119

9c) Pursuant to Government Code Section 54956.9(a) - Conference with Legal Counsel - Existing Litigation - Jessica McCall v. Mendocino County, District Attorney's Office et al., Case No. SCUK-CVG-18-70457

10. COMMUNICATIONS RECEIVED AND FILED

Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.

4. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES**4a) Approval of Minutes of March 19, 2019, Regular Meeting****Recommended Action:**

Approve minutes of the March 19, 2019, regular meeting.

Attachments: [03-19-19 Minutes - DRAFT](#)

EXECUTIVE OFFICE**4b) Approval of Agreement with Mendocino County Resource Conservation District (MCRCD) for Hazardous Tree Removal Project Management in the amount of \$840,900 Effective Upon Execution by All Parties through March 15, 2022****Recommended Action:**

Approve Agreement with Mendocino County Resource Conservation District (MCRCD) for Hazardous Tree Removal Project Management in the amount of \$840,900 term effective upon execution by all parties through March 15, 2022; and authorize Chair to sign same

Attachments: [RCD Contract-Hazardous Tree Removal](#)

4c) Approval of Agreement with Mendocino County Resource Conservation District (MCRCD) for Project Management of The Road to Recovery: Redwood Complex Fire Restoration- Implementation Project in the Amount of \$622,015, Effective Upon Execution by All Parties through May 31, 2021**Recommended Action:**

Approve Agreement with Mendocino County Resource Conservation District (MCRCD) for Project Management of the Road to Recovery: Redwood Complex Fire Restoration- Implementation Project in the amount of \$622,015 term effective upon execution by all parties through May 31, 2021; and authorize Chair to sign same

Attachments: [RCD Contract-Road to Recovery Implementation](#)

4d) Adoption of Resolution Declaring the Continuation of a Local Emergency Related to the Redwood Complex Fire

Recommended Action:

Adopt Resolution declaring the continuation of a Local Emergency related to the Redwood Complex Fire; and authorize Chair to sign same.

Attachments: [Resolution](#)

4e) Adoption of Resolution Declaring the Continuation of a Local Emergency Related To the Mendocino Complex Fire

Recommended Action:

Adopt Resolution declaring the continuation of a Local Emergency related to the Mendocino Complex Fire; and authorize Chair to sign same.

Attachments: [Resolution](#)

COUNTY COUNSEL

4f) Adoption of Resolution Authorizing the Mendocino County District Attorney and the Mendocino County Sheriff to Access State, Federal and Local Summary Criminal History Information for Licensing of or Certification for Purposes of Conducting Normal Business Practices and Assure No Information Received is Shared with Any Private Entity

Recommended Action:

Adopt Resolution authorizing the Mendocino County District Attorney and the Mendocino County Sheriff to access State, Federal and local summary criminal history information for licensing of or certification for purposes of conducting normal business practices and assure no information received is shared with any private entity; and authorize Chair to sign same.

Attachments: [Resolution](#)

HEALTH AND HUMAN SERVICES AGENCY

4g) Adoption of Resolution Reaffirming the Existence of Local Health Emergency Related to the Redwood Complex Fire, as Proclaimed by the Local Health Officer

Recommended Action:

Adopt Resolution reaffirming the existence of Local Health Emergency related to the Redwood Complex Fire, as proclaimed by the Local Health Officer; and authorize Chair to sign same.

Attachments: [Resolution](#)

4h) Adoption of Resolution Reaffirming the Existence of Local Health Emergency Related to the Mendocino Complex Fire, as Proclaimed by the Local Health Officer

Recommended Action:

Adopt Resolution reaffirming the existence of Local Health Emergency related to the Mendocino Complex Fire as proclaimed by the Local Health Officer; and authorize Chair to sign same.

Attachments: [Resolution](#)

HUMAN RESOURCES

4i) Approval of Amendment to County Policy No. 24 Drug-Free Workplace

Recommended Action:

Approve amendment to County Policy No. 24 Drug-Free Workplace

Attachments: [03.26.19 HR Drug-Free Workplace Policy Track Change Version Policy 24](#)

SHERIFF-CORONER**4j) Adoption of Proclamation Recognizing April 14-20, 2019 as National Public Safety Telecommunicators (Dispatchers) Week in Mendocino County****Recommended Action:**

Adopt Proclamation recognizing April 14-20, 2019 as National Public Safety Telecommunicators (Dispatchers) Week in Mendocino County.

Attachments: [Nat'l Dispatchers Week 4-14 thru 20-19 Proc final.docx](#)

4k) Approval of Amendment to Agreement BOS 10-207 with Tyler Technology, Inc. in the Amount of \$117,625 for Aegis CAD Upgrade for Computer Aided Dispatch Services; Software, Installation and Maintenance Effective When Agreement Becomes Fully Executed through December 31, 2020**Recommended Action:**

Approve Amendment to Agreement BOS 10-207 with Tyler Technology, Inc. in the Amount of \$117,625 for Aegis CAD Upgrade for Computer Aided Dispatch Services; Software, Installation and Maintenance effective when Agreement becomes fully executed through December 31, 2020; authorize the Sheriff or his designee to sign any further amendments that do not affect the maximum contract amount; and authorize Chair to sign same.

Attachments: [a Tyler 2019 System Upgrade Contract \\$.pdf](#)

PLANNING AND BUILDING SERVICES**4l) Approval of Department of Planning and Building Services Development Activity Report for the Month of February, 2019****Recommended Action:**

Accept the Development Activity Report from Planning and Building Services for the month of February, 2019.

Attachments: [1.PBS Monthly Rpt- Feb. 2019 revised](#)
[2.Monthly activity SQL report search criteria](#)
[3.PBS February Agendas](#)

TRANSPORTATION**4m) Transportation Director's Report****Recommended Action:**

Accept Transportation Director's report.

Attachments: [Director's Report -- March 26. 2019](#)

4n) Adoption of Resolution Approving List of Road Maintenance and Rehabilitation Account Projects for Fiscal Year 2019-20, Funded by Senate Bill 1: The Road Repair and Accountability Act of 2017, (Fort Bragg Area)

Recommended Action:

Adopt Resolution approving list of Road Maintenance and Rehabilitation Account Projects for Fiscal Year 2019 -20, funded by Senate Bill 1: The Road Repair and Accountability Act of 2017 (Fort Bragg Area); and authorize Chair to sign same.

Attachments: Letter
 Resolution

4o) Adoption of Resolution Authorizing Department of Transportation to Advertise for Bids and Award Department of Transportation Contract Number 190002 to Perform a 2019 Asphalt Concrete Maintenance Project on Various County Maintained Roads (Fort Bragg Area)

Recommended Action:

Adopt Resolution authorizing Department of Transportation to advertise for bids and award Department of Transportation Contract Number 190002 to perform a 2019 Asphalt Concrete Maintenance Project on various County Maintained Roads (Fort Bragg Area); and authorize Chair to sign same.

Attachments: Letter
 Resolution

4p) Adoption of Resolution Approving Notice of Completion and Release of Contract Surety, Department of Transportation Contract Number 160078, Laytonville Pedestrian Bridge over Ten Mile Creek on Branscomb Road (Laytonville Area)

Recommended Action:

Adopt Resolution approving Notice of Completion and release of Contract Surety, Department of Transportation Contract Number 160078, Laytonville Pedestrian Bridge over Ten Mile Creek on Branscomb Road (Laytonville Area); and authorize Chair to sign same.

Attachments: Memo
 Notice of Completion
 Resolution

AIR QUALITY MANAGEMENT DISTRICT

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

- 4q) Approval of Project Eligibility List of Applications for “Funding Agricultural Reduction Measures for Emission Reductions” (FARMER) Program Funds; Authorization for District Staff to Fund Projects as Projects are Approved for Funding by The California Air Pollution Control Officers Association (CAPCOA) and Placer County Air Pollution Control District (APCD) and, Enter into a Contractual Agreement with Each of the Applicants that Outlines the Requirements Associated with These Funds; and Authorization for the Transfer of Funds to Each of the Applicants Upon Receipt of Proof of Work Completed**

Recommended Action:

Approve the proposed eligibility list of applications for FARMER Program funds; authorize the District to fund projects as projects are approved for funding by CAPCOA and Placer County APCD and enter into a contractual agreement with each of the applicants that outlines the requirements associated with these funds; and authorize the transfer of funds to each of the applicants upon receipt of proof of work completed.

Attachments: [Agenda 19-05-Farmer Projects Memo](#)
 [Table 1-Farmer Project Eligibility List](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.

If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please email your documentation to bos@mendocinocounty.org; or submit a hard copy to the Executive Office at least 5 business days in advance of the meeting.

A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.

Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at www.mendocinocounty.org/departments.htm.

Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.

LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441.

Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.