

Attachment 1, Part I – Application Cover Sheet

Application for Small Community Drought Relief Program pursuant to Budget Act of 2021


The _____
(Exact legal name of local entity applying for the grant) (PWSID)

Of _____
(Mailing address of local entity)

Of the County of _____, State of California, does hereby apply to the
California Department of Water Resources for a grant in the amount of \$_____.

For the following project under the Small Community Drought Relief Program:

(Specify project title)

By _____ Date _____
(Signature  authorized representative)

(Print or type name of authorized representative) (Title)

Telephone (_____) _____ E-mail _____

Brief Proposal Description:

The Project's main objective is to assist the County in achieving compliance with SB-552 by taking specific actions: Firstly, it aims to strengthen the County's outreach and engagement efforts to foster greater participation in County-wide drought planning and the County Drought Task Force (CDTF), aligning with the ultimate goal of SB-552. Secondly, the Project will ensure regular CDTF meetings under the Public Health, Safety, and Resources (PHSR) committee, focusing on improving engagement and participation among core members. Lastly, the Project will focus on the development of a comprehensive Drought Resilience Plan (DRP) that incorporates valuable input and feedback gathered from active CDTF sessions. This DRP will outline effective drought and water shortage emergency response strategies and propose long-term mitigation measures specifically designed for domestic wells and state small water systems, as outlined in California Water Code (CWC) Section 10609.70.

Attachment 1, Part II – Applicant’s Representatives

Project Name _____

Primary Project Contact

Name _____ Title _____

Address _____

Telephone (_____) _____ FAX (_____) _____

E-mail _____

Alternate Project Contact

Name _____ Title _____

Address _____

Telephone (_____) _____ FAX (_____) _____

E-mail _____

Alternate Project Contact (If Applicable)

Name _____ Title _____

Address _____

Telephone (_____) _____ FAX (_____) _____

E-mail _____

Type of Organization: _____
(city, county, water district, non-profit, etc.)

Attach a copy of the applicant’s charter and the names and titles of its officers.

Attachment I, Part III – Summary of Project Costs

Provide a summary of the financing information about the proposed project, including cost share (if applicable).

		<u>% of Total Cost</u>
Total Cost of Project:	\$ _____	
Amount Requested:	\$ _____	_____
Amount of Cost Share ⁽¹⁾ :	\$ _____	_____
Amount of Federal Contribution:	\$ _____	_____
In-kind Contributions:	\$ _____	_____
Amount to be Funded by Other Sources: (Describe below in table.)	\$ _____	_____

Sources of funds from partner agencies for this project, if applicable:

Amount	Name of Source	Status of Funds ⁽²⁾
\$		
\$		
\$		
\$		
Total: \$		

Is the project entirely benefiting a Disadvantaged Community (DAC) or a Severely Disadvantaged Community (SDAC)? (Y/N): _____

If the project is partially benefiting DAC or SDAC, provide the percentage of grant funds to directly benefit a DAC or SDAC: _____

Additional explanation, if necessary:

Notes:

⁽¹⁾ No cost share is required; however, grantees are required to show cost share (e.g., federal, local, or other funds) if an awarded project costs more than the grant amount.

⁽²⁾ Identify the current status of funds: available, planned/budgeted, awarded, or pending.

Attachment I, Part IV – Authorizing Resolution

If possible, include a resolution adopted by the applicant's governing body authorizing the application for a grant under this program that designates a representative to sign the application, and in the event of an award of grant funds, a representative to execute the funding agreement and all necessary documentation (e.g. invoices, progress reports, etc.). If the resolution has not been adopted prior to the application's submission, indicate in the proposal document when a signed resolution will be received by DWR. A signed, certified resolution must be received prior to the execution of a grant agreement with the State. In some cases, an applicant may have a standing (permanent) delegation, applicable ordinance, or bylaws that already delegate a representative. In such cases, please include the applicable documents with your application. Attached is a sample resolution template that may be used:

RESOLUTION NO. [xxxx]

A RESOLUTION OF THE [GOVERNING BODY] OF THE [AGENCY NAME]
AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION
FOR THE [PROJECT TITLE]

WHEREAS, [Agency Name] proposes to implement [Project Title];

WHEREAS, [Project Title] is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies;

WHEREAS, [Agency Name] has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, [Agency Name] intends to apply for grant funding from the California Department of Water Resources for the [Project Title];

THEREFORE, BE IT RESOLVED by the [Governing Body] of the [Agency Name] as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021, as amended (Stats. 2022, ch. 44, § 25), the [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources, and take such other actions as necessary or appropriate to obtain grant funding.

2. The [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The [Agency Name] [Title of Authorized Representative], or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

CERTIFICATION I hereby certify that the foregoing Resolution was duly and regularly adopted by the [Governing Body Name] of the [agency name] at the meeting held on [date], motion by [member name] and seconded by [member name], motion passed by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:



[Printed Name]

[Title], [Governing Body]

Attest:

[Printed Name]

[Secretary/Clerk]