

AGENDA TITLE	BOARD MEETING	DIRECTIVE LANGUAGE	DEPARTMENT	Board Updates	STATUS
4C) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING A PRESENTATION ON MENDOCINO COUNTY'S PRELIMINARY FISCAL YEAR (FY) 2023-24 BUDGET - SPONSOR: EXECUTIVE OFFICE	4/11/2023	GENERAL CONSENSUS OF THE BOARD to direct the Chief Executive Officer to evaluate with outside resources if the county is making the most out of state dollars that are available.	Executive Office	6/12/2023: Internal Meeting with Janelle Rau, Nash Gonzalez and CEO Antle. 6/29: Internal Meeting with Chamise Cubbison, Janelle Rau, Christian Curtis, Nash Gonzalez and CEO Antle. 7/19/2023: Internal Meeting scheduled for 7/26 @11 am 8/16/2023: Internal meeting scheduled with Nash Gonzalez, Darcie Antle, Chamise Cubbison, Christian Curtis and Janelle Rau 8/24/2023: Policy 1 DRAFT circulating 10/24/2023: Policy 1 update is currently awaiting updates from County Counsel Curtis. Once those updates are provided, GSA and the CEO are prepared to present the updates to the Board.	In Progress
4C) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING A PRESENTATION ON MENDOCINO COUNTY'S PRELIMINARY FISCAL YEAR (FY) 2023-24 BUDGET - SPONSOR: EXECUTIVE OFFICE	4/11/2023	GENERAL CONSENSUS OF THE BOARD to direct the Chief Executive Officer to bring back an update to Policy 1 for Board review, focusing on efficiency.	Executive Office	7/19/2023: Golden Gate Bridge Initiative - Updates provided through the CEO Report. 9/26/2023: GGBI Update provided to the Board 10/31/2023: Update included in CEO report.	In Progress
4C) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING A PRESENTATION ON MENDOCINO COUNTY'S PRELIMINARY FISCAL YEAR (FY) 2023-24 BUDGET - SPONSOR: EXECUTIVE OFFICE	4/11/2023	GENERAL CONSENSUS OF THE BOARD to direct the Chief Executive Officer to investigate the problems of management for process and policies regarding projects and return with a report to the Board.	Executive Office		In Progress
4C) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING A PRESENTATION ON MENDOCINO COUNTY'S PRELIMINARY FISCAL YEAR (FY) 2023-24 BUDGET - SPONSOR: EXECUTIVE OFFICE	4/11/2023	GENERAL CONSENSUS OF THE BOARD to direct Chief Executive Officer to work with staff and come back with a plan to spend all carbon reduction funds in the manner described for EV upgrades and create a revolving fund for carbon reduction fund that carries forward.	Executive Office		On Hold
4C) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING A PRESENTATION ON MENDOCINO COUNTY'S PRELIMINARY FISCAL YEAR (FY) 2023-24 BUDGET - SPONSOR: EXECUTIVE OFFICE	4/11/2023	GENERAL CONSENSUS OF THE BOARD to direct the Chief Executive Officer to ensure the county is as energy efficient as possible.	Executive Office	7/19/2023: GSA is working in conjunction with the Executive Office on implementing more efficient practices associated with the collection of utility data for FY 23/24. 8/21/2023: GSA emailed departments asking for meeting times to discuss with department staff Sustainable Practices/Energy Conservation Education and Outreach. GSA met with EO Staff on 8/21/2023. 10/24/2023: GSA developed the County Central Services Team, Sustainable Practices Channel where County employees can gain information regarding sustainable practices, energy saving tips and resources.	In Progress
4C) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING A PRESENTATION ON MENDOCINO COUNTY'S PRELIMINARY FISCAL YEAR (FY) 2023-24 BUDGET - SPONSOR: EXECUTIVE OFFICE	4/11/2023	GENERAL CONSENSUS OF THE BOARD to direct the Chief Executive Officer to work with CSAC or RCR and learn which rural counties have modernized, what tools they use, and what it will cost for Mendocino County to implement similar upgrades.	Executive Office		In Progress
4C) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING A PRESENTATION ON MENDOCINO COUNTY'S PRELIMINARY FISCAL YEAR (FY) 2023-24 BUDGET - SPONSOR: EXECUTIVE OFFICE	4/11/2023	GENERAL CONSENSUS OF THE BOARD to direct the Chief Executive Officer to get an A87 calculation from the Auditor's office.	Executive Office	9/11/2023: A87 meeting was held with CEO Antle, Chamise Cubbison, Sara Pierce and Christian Curtis. Follow up meeting is set for 9/27/2023.	In Progress
4C) DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING A PRESENTATION ON MENDOCINO COUNTY'S PRELIMINARY FISCAL YEAR (FY) 2023-24 BUDGET - SPONSOR: EXECUTIVE OFFICE	4/11/2023	GENERAL CONSENSUS OF THE BOARD to direct the Auditor-Controller-Tax Collector to produce documents, instructions, formulas, and constants, that form the output of a Munis report to a financial report for evaluation.	Auditor-Controller		On Hold
4B) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES	9/13/2022	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct the Budget Ad Hoc to work with Auditor/Controller Treasurer-Tax Collector to compile a list of mandated functions of the Auditor-Controller/Treasurer Tax Collector and determine what functions are/are not being met.	Executive Office/Auditor-Controller/Treasurer-Tax C	1/20/23: No Department Update 3/10/23: No Department Update 7/19/23: No Department Update	On Hold
4B) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES	9/13/2022	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct the Budget Ad Hoc to work with the Auditor-Controller Treasurer-Tax Collector /CEO on transient occupancy tax audit.	Executive Office/Auditor/Controller/Treasurer-Tax C	1/20/23: No Department Update 3/10/23: No Department Update 7/19/23: No Department Update	On Hold
4B) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES	9/13/2022	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct Budget Ad Hoc to work with the Auditor/Controller Treasurer-Tax Collector and CEO regarding a host-compliance software request for proposal (RFP) and return to the full Board with a plan at a future meeting.	Executive Office/Auditor-Controller/Treasurer-Tax C	1/20/23: No Department Update 3/10/23: No Department Update 7/19/23: No Department Update	On Hold
4B) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES	9/13/2022	Board Directive: BY ORDER OF THE CHAIR, direct Budget Ad Hoc to work with Auditor-Controller Treasurer-Tax Collector to obtain information regarding any data, formulas, documentation utilized in preparing annual reports, including adjustments, beyond what is in Tyler Munis.	Executive Office/ Auditor-Controller/Treasurer-Tax C	1/20/23: No Department Update 3/10/23: No Department Update 7/19/23: No Department Update	On Hold
4B) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES	9/13/2022	Board Directive: GENERAL CONSENSUS OF THE BOARD direct the Auditor-Controller Treasurer-Tax Collector to develop and provide report on the revenue and expense actuals vs budget.	Auditor-Controller/Treasurer-Tax Collector	1/20/23: No Department Update 3/10/23: No Department Update 7/19/23: No Department Update	On Hold
4B) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES	9/13/2022	Board Directive: BY ORDER OF THE CHAIR, direct the Budget Ad Hoc to do trial run to determine if a consultant can generate a report and return to full board with information regarding where the data is located and what results are possible, as well as what the burden on the Auditor-Controller Treasurer-Tax Collector may be.	Budget Ad Hoc	1/20/23: No Department Update 3/10/23: No Department Update 7/19/23: No Department Update	On Hold
4B) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION FOR AUDITOR--CONTROLLER/TREASURER TAX COLLECTOR TO PROVIDE FINANCIAL INFORMATION REQUEST RESPONSES TO BOARD OF SUPERVISORS BY AGREED UPON TIMEFRAMES	9/13/2022	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct the Budget Ad Hoc and CEO to look at financial reporting from other counties and return with an example or model.	Budget Ad Hoc	1/20/23: No Department Update 3/10/23: No Department Update 7/19/23: No Department Update	On Hold
4E) DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW AND DIRECTION TO STAFF ON THE SPACE NEEDS ASSESSMENT OF COUNTY OWNED FACILITIES - SPONSOR: GENERAL SERVICES AGENCY	9/20/2022	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct staff to look into the current child support services building and proceed with analysis regarding the purchase of that building.	General Services Agency	11/1/22: General Services Agency is coordinating meetings with stakeholders to discuss historical aspects associated with building acquisition. 1/20/23: No Department Update 2/10/23: No Update at this time 2/23/23: GSA working with County Counsel on the acquisition details associated with the Child Support Services building for potential use consideration for District Attorney operations. 3/10/23: No update at this time. 3/16/23: CoCo Review 3/28/23: Child Support Building 7/7/23: General Services Agency is working collaboratively with the Executive Office and County Counsel. Staff plan to begin feasibility work in FY 23/24. In progress. 9/26/23: General Services Agency is working collaboratively with the Executive Office and County Counsel. Staff plan to begin feasibility work in FY 23/24. In progress. 10/20/2023 - No update.	In Progress

Consent Calendar	6/20/2023	GENERAL CONSENSUS OF THE BOARD to direct staff to publish a progress indicator on how many parcels have been assessed, total dollar amount assessed, and staffing levels of appraisers in each Edition of the CEO Report, with a goal of closing the gap and reaching 85 percent (currently at or around 70 percent) over the next 24 months.	Executive Office	7/19/2023: Updates are provided in the CEO Report 9/26/2023: 1.) No information or data was provided from the department. 2.) No information or data was provided from the department. 3.) Staffing Levels from July 1st – September 16, 2023, were provided in the CEO report. 10/31/2023: Update included in the CEO report	In Progress
4D) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION TO STAFF TO INITIATE PLAN TO DOUBLE ALLOWABLE RESIDENTIAL STRUCTURES WITHIN INLAND ZONING AND ALLOW SUBDIVISION TO ONE-HALF CURRENT MINIMUMS WHERE WATER AND SEWER SUPPORT	6/20/2023	GENERAL CONSENSUS OF THE BOARD to direct staff to transmit a letter requesting information from all home loan lenders in Mendocino County in regard to home construction loan availability Board Directive: GENERAL CONSENSUS OF THE BOARD to direct staff to use remaining carbon reduction funds for projects to reduce the County's footprint, including replacing vehicles, heat pumps, and any associated vehicle charging stations at county facilities in whatever arrangement results in the highest return on investment; and Direct staff to return to the Board with a Carbon Reduction Fund savings plan at a future meeting.	Executive Office	7/7/2023: The General Services Agency is scheduled to present the plan during the July 25, 2023, Board of Supervisors Meeting. 9/26/2023: The General Services Agency presented the plan during the July 25, 2023, Board of Supervisors Meeting.	In Progress
4a) Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2023-24, Including All Recommended Actions and Adjustments and Acceptance of the Executive Office Budget Report	6/6/2023	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct General Services Agency staff to report quarterly to the Board of Supervisors reduction in miles used by all departments and reduction in utilities used by all departments; direct the CEO and director of General Services Agency to return with a plan to the Board for facilities reduction with a developed team of department heads to report quarterly in the CEO's report.	General Services Agency	7/7/2023: The General Services Agency is scheduled to present the plan during the July 25, 2023, Board of Supervisors Meeting. The CEO will be providing regular updates in the CEO Report on the Right Sizing initiative, including potential facilities reductions and progress made. 9/26/23: The CEO will be providing regular updates in the CEO Report on the Right Sizing initiative, including potential facilities reductions and progress made. 9/26/2023: CEO will report on a quarterly basis. Next report will be presented during the October 31st meeting. 10/31/2023: Update included in the CEO report.	In Progress
4a) Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2023-24, Including All Recommended Actions and Adjustments and Acceptance of the Executive Office Budget Report	6/6/2023	Board Directive: GENERAL CONSENSUS OF THE BOARD to direct the Executive Office to work with departments and community partners to identify functions of the County where community members and non-profits could fulfill the roles at a lower cost to the County.	Executive Office	10/25/2023: We have initiated this internally.	In Progress
4a) Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2023-24, Including All Recommended Actions and Adjustments and Acceptance of the Executive Office Budget Report	6/6/2023	Board Directive: GENERAL CONSENSUS OF THE BOARD to authorize the CEO to put out a Request for Proposal for facilitating property assessment for properties not currently on the tax roll.	Executive Office		In Progress
4B) Discussion and Possible Action Including Direction to Staff to Develop a Contingency Plan for Creation of Department of Finance Based on Best Practice of Successful Counties (Sponsors: Supervisor Williams and Supervisor McGourty)	7/25/2023	Board of Supervisors directs staff to develop a Contingency Plan for creation of Department of Finance based on best practice of successful counties.	Executive Office		
4B) Discussion and Possible Action Including Acceptance of an Informational Update from the Acting Auditor-Controller/Treasurer-Tax Collector; and Direction to Staff as Necessary (Sponsor: Acting Auditor-Controller/Treasurer-Tax Collector)	11/7/2023	GENERAL CONSENSUS OF THE BOARD to direct the Executive Office to work with the Auditor/controllers office to prepare RFP for an outside auditor applying best best practices to outside audits	Executive Office/Auditor-Controller		