

COUNTY OF MENDOCINO

REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept./Office: Sheriff's Office

Date 07/24/2024

To County Auditor-Controller:

The Following request is deemed necessary. Please report the available balances to the County Executive Officer.

Fund	Org/BU	Object (+Project)	Object Description	AMOUNT	I/D	AUDITOR BALANCE
2110		760201	State Asset Seizure	21,383.71	D	
1100	SO/2310	823310	Asset Forfeiture	21,383.71	I	
1100	SO/2310	864370	Equipment	21,383.71	I	

The Sheriff's Office is requesting approval to purchase specialized technology equipment for the purpose of upgrading the facility in which the Evidence storage facility is being moved in to and to ensure the security and efficient management of evidence. The necessary equipment is classified as fixed assets, thus requiring Board approval and a funds transfer request.

JUSTIFICATION: As stated above or attached memo. DEPARTMENT HEAD BY 

Prepared by: Megan Miltimore

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Email: miltimom@mendocinosheriff.org

TO COUNTY EXECUTIVE OFFICER:

- Sufficient balances remain in the accounts indicated to effect transfer as requested.
 - Insufficient balances are available to meet the above request within departmental budget.
- Requires transfer of \$ _____

REMARKS:

No. _____ Date 07/25/2024 AUDITOR-CONTROLLER BY Sara Pierce
Sara Pierce (Jul 25, 2024 09:08 EDT)

COUNTY EXECUTIVE OFFICER: RECOMMENDATION APPROVAL DENIED

COMMENTS:

Date 7/25/2024 
 COUNTY EXECUTIVE OFFICER

ACTION OF BOARD OF SUPERVISORS: APPROVED AS REQUESTED APPROVED AS REVISED OTHER

REMARKS:

Date 09/10/2024 
 DEPUTY CLERK OF THE BOARD OF SUPERVISORS

JE NO. _____ Date _____ By: _____