

**GLENN MCGOURTY**  
1st District  
Supervisor

**MAUREEN  
MULHEREN**  
2nd District  
Supervisor

**JOHN HASCHAK**  
3rd District  
Supervisor

**DAN GJERDE**  
4th District  
Supervisor  
Chair

**TED WILLIAMS**  
5th District  
Supervisor  
Vice-Chair



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**MENDOCINO COUNTY**  
**BOARD OF SUPERVISORS**  
**BOARD OF SUPERVISORS AGENDA**

**REGULAR MEETING**  
**September 14, 2021 - 9:00 AM**  
**BOARD CHAMBERS, ROOM 1070**  
**COUNTY ADMINISTRATION CENTER**

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Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N-29-20). Meetings are live streamed and available for viewing online on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> or by toll-free, telephonic live stream at 888-544-8306.

The public may participate digitally in meetings in lieu of personal attendance. Comment may be made in any of the following ways: via written comment to [bos@mendocinocounty.org](mailto:bos@mendocinocounty.org), through our online eComment platform at <https://mendocino.legistar.com/Calendar.aspx>, through voicemail messaging by calling 707-234-6333, or by telephone via telecomment. For details and a complete list of the latest available options by which to engage with agenda items, please visit:

<https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

**1. OPEN SESSION (9:00 A.M.)****1a) Roll Call****1b) Pledge of Allegiance****2. PROCLAMATIONS**

*Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.*

**3. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.*

*Individuals wishing to address the Board under Public Expression are welcome to do so via email, telephone, Zoom, or via voicemail message. For information on each of these methods, call Mendocino County Clerk of the Board at (707) 463-4441 or visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>.*

*All correspondence will be attached to the item and made available online at:  
<https://mendocino.legistar.com/Calendar.aspx>.*

**3a) Public Expression**

**Attachments:**   09-12-21 Maaoffin Correspondence  
                          09-13-21 Mendocino Cannabis Alliance Correspondence

**4. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**

**5a) Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19); and Provide Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated Countywide Economic Impacts  
(Sponsor: Public Health)**

Recommended Action:

*Receive update regarding COVID-19 in the County, discuss and/or provide direction regarding essential services in Mendocino County, operational preparation and response, and associated countywide economic impacts.*

**Attachments:** [COVID BOS 9 14 21](#)  
[09-09-21 Shattuck Correspondence](#)  
[09-10-21 Jeavons Correspondence](#)  
[09-10-21 Long Correspondence](#)  
[09-09-21 Alcanter Correspondence](#)  
[09-12-21 Aum Correspondence](#)  
[09-14-21 Health Officer Written Report](#)

**5b) Noticed Public Hearing - Discussion and Possible Action Including Adoption of a Resolution Approving the Capital Fire Facilities and Equipment Plan and Adopting and Implementing Fire Protection Mitigation Fees for the Anderson Valley Community Services District Pursuant to Mendocino County Code Chapter 5.36  
(Sponsor: County Counsel)**

Recommended Action:

*Adopt Resolution approving the Capital Fire Facilities and Equipment Plan and adopting and implementing Fire Protection Mitigation Fees for the Anderson Valley Community Services District Pursuant to Mendocino County Code Chapter 5.36, and authorize Chair to sign same.*

**Attachments:** [Resolution 21-127](#)  
[AVCSD Fire Mitigation Fees - BOS Resolution](#)  
[AVCSD Fire Mitigation Fees - BOS Reso Exhibit A AVCSD Reso 2](#)  
[Proof of Pub - Fire Protection Mitigation Fee - Anderson Valley \(A\)](#)

- 5c) Noticed Public Hearing - Discussion and Possible Action Including Adoption of a Resolution Approving the Capital Fire Facilities and Equipment Plan and Adopting and Implementing Fire Protection Mitigation Fees for the Little Lake Fire Protection District Pursuant to Mendocino County Code Chapter 5.36 (Sponsor: County Counsel)**

Recommended Action:

*Adopt Resolution approving the Capital Fire Facilities and Equipment Plan and adopting and implementing Fire Protection Mitigation Fees for the Little Lake Fire Protection District Pursuant to Mendocino County Code Chapter 5.36, and authorize Chair to sign same.*

- Attachments:** [Resolution 21-128](#)  
[LLFPD Fire Mitigation Fees - BOS Resolution](#)  
[LLFPD Fire Mitigation Fees - BOS Reso Exhibit A LLFPD Reso 20](#)  
[Proof of Pub -Capital Fire Facilities-Little Lake Fire \(Willits News\)](#)

- 5d) Noticed Public Hearing - Discussion and Possible Action to Consider an Appeal of the Coastal Permit Administrator for Approval of a Boundary Line Adjustment Located Near Cleone (B\_2017-0043) to Align Parcel Boundaries with Coastal Zone Boundary and Remove Split Designations. Parcel "A" (APN: 069-320-01) Would Increase from 10.85 to 11.35± Acres, and Parcel "B" (APN: 069-320-02) Would Decrease from 10.85 to 10.35± Acres, Located at 32800 & 32700 Nameless Lane, Fort Bragg (continued from July 20, 2021) (Sponsor: Planning and Building Services)**

Recommended Action:

*Adopt decision making required findings, modifying and affirming the Coastal Permit Administrator's approval of Boundary Line Adjustment (B\_2017-0043) and denying the appeal.*

- Attachments:** [1. Counsel Memorandum - B 2017-0043 - 9.14.21.pdf](#)  
[2. BOS Decision re Appeal of B 2017-0043.pdf](#)  
[3. BOS Decision re Appeal of B 2017-0043 Exhibit A.pdf](#)  
[09-11-21 Sarvis Correspondence](#)  
[09-13-21 Morrow Correspondence](#)

**5e) Discussion and Possible Action Including Acceptance of Presentation on the Redistricting Process from County Staff; and Conduction of a Public Workshop with the Mendocino County Community-Based Advisory Redistricting Commission to receive input on Communities of Interest and Potential District Boundaries**

**(Sponsors: Executive Office and County Counsel)**

Recommended Action:

*Accept presentation and conduct public workshop with the Mendocino County community-based Advisory Redistricting Commission.*

**Attachments:** [Redistricting Timeline 9.14.21](#)  
[ARC Presentation 9.14.21](#)

**5f) Discussion and Possible Action Including Acceptance of a Presentation from Code Enforcement Division Regarding Current Data, Statistical Information and Overall Division Metrics**

**(Sponsor: Planning and Building Services)**

Recommended Action:

*Accept presentation from Code Enforcement, regarding current data, statistical information, and overall Division metrics.*

**Attachments:** [BOS Memo - Code Enforcement](#)  
[Code Enforcement Data JB 9.7.21](#)  
[9.14 BOS CE Presentation Draft](#)

- 5g) Discussion and Possible Action Including Certification of the Mendocino County Referendum Petition Protesting the Ordinance Adopting Chapter 22.19 - Commercial Cannabis Activity Land Use Development Ordinance and Amending Chapter 10A.17 - Mendocino Cannabis Cultivation Ordinance and Chapter 20.242 - Cannabis Cultivation Sites  
(Sponsor: Assessor/Clerk-Recorder)**

Recommended Action:

*Pursuant to Elections Code section 9145, either (1) repeal the ordinance adopting Chapter 22.19 - commercial cannabis activity land use development ordinance and amending Chapter 10a.17 - Mendocino cannabis cultivation ordinance and Chapter 20.242 - cannabis cultivation sites or (2) submit the ordinance to the voters at the next regular election.*

- Attachments:** Clerk's Certificate to Referendum Petition.pdf
- 09-05-21 Borst Correspondence
  - 09-05-21 Bovnton Correspondence
  - 09-05-21 Callaghan Correspondence
  - 09-05-21 Davenport Correspondence
  - 09-05-21 Faber Correspondence
  - 09-05-21 Gester Correspondence
  - 09-05-21 Gordon Correspondence
  - 09-05-21 Kushner Correspondence
  - 09-05-21 Mullen Correspondence
  - 09-05-21 Naves Correspondence
  - 09-05-21 Nordeman Correspondence
  - 09-05-21 Paterson Correspondence
  - 09-05-21 Short Correspondence
  - 09-05-21 Simpson Correspondence
  - 09-05-21 Taylor Correspondence
  - 09-05-21 Walter Correspondence
  - 09-05-21 White Correspondence
  - 09-06-21 Breckenridge Correspondence
  - 09-06-21 Clifton Correspondence
  - 09-06-21 Doering Correspondence
  - 09-06-21 Matthias Correspondence
  - 09-06-21 Shelly Correspondence
  - 09-07-21 Andich Correspondence
  - 09-07-21 Brodigan Correspondence
  - 09-07-21 Dewey-White Correspondence
  - 09-07-21 Smith Correspondence
  - 09-08-21 Lumpkin and Talkovsy Correspondence
  - 09-08-21 Shiplev Correspondence
  - 09-09-21 Black Correspondence
  - 09-09-21 Card Correspondence
  - 09-09-21 Goldner Correspondence
  - 09-09-21 Gulvash Correspondence
  - 09-09-21 Mawlaoui and Kolb Correspondence
  - 09-09-21 Pletcher Correspondence
  - 09-04-21 Mailliard Correspondence
  - 09-05-21 Bailey Correspondence
  - 09-05-21 Belt Correspondence

09-04-21 Sizemore Correspondence  
09-10-21 Wood Correspondence  
09-03-21 Madison Correspondence  
09-03-21 Rawlins Correspondence  
09-03-21 Rifkin Correspondence  
09-03-21 Wood Correspondence  
09-04-21 Apfel Correspondence  
09-04-21 Foaa Correspondence  
09-04-21 Hyde Correspondence  
09-04-21 Lieberknecht Correspondence  
09-04-21 Seltzer Correspondence  
09-10-21 Faulkner Correspondence  
09-10-21 Hibshman Correspondence  
09-10-21 Flashman Correspondence  
09-13-21 Magoffin Correspondence  
09-10-21 Marianchild Correspondence  
09-11-21 Lefebvre Correspondence  
09-12-21 Fuqman Correspondence  
09-12-21 Grusky Correspondence  
09-12-21 Komer Correspondence  
09-12-21 Rilev Correspondence  
09-12-21 Strona Correspondence  
09-12-21 Thune Correspondence  
09-13-21 Lebert Correspondence  
09-13-21 Jenkins Correspondence  
09-13-21 Stark Correspondence  
09-14-2021 Mendocino Cannabis Alliance Correspondence  
09-13-21 Amato Correspondence  
09-13-21 Developing Virtue Secondary Girls School Corresponder  
09-09-21 Harness Correspondence  
09-09-21 Phillips Correspondence  
09-09-21 Thies Correspondence  
09-13-21 Pellar Correspondence  
09-13-21 Poplawski Correspondence  
09-13-21 Rodriques Correspondence  
09-13-21 Steering Committee of TPR Correspondence  
09-13-21 Wallace Nelson Correspondence  
09-13-21 Waters Correspondence

- 09-13-21 Bush Correspondence
- 09-13-21 Clark Correspondence
- 09-13-21 Covelo Cannabis Advocacy Group Correspondence
- 09-13-21 Fitzgerald Azarnoff Correspondence
- 09-14-21 Perrin Correspondence
- 09-14-21 Thilman Correspondence
- 09-14-21 Birger Correspondence

**5h) Chief Executive Officer's Report  
(Sponsor: Executive Office)**

Recommended Action:

*Accept the Chief Executive Officer's report.*

**Attachments:**    [CEO Report 9-14-21 Edition](#)

**5i) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform  
(Sponsor: Executive Office)**

Recommended Action:

*Provide direction to staff on matters of legislation.*

**Attachments:**    [09-13-21 Covelo Cannabis Advocacy Group Correspondence](#)  
                          [09-14-21 Birger Correspondence](#)

**6. BOARD OF SUPERVISORS AND MISCELLANEOUS**

**6a) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

**7. BOARD OF DIRECTORS MATTERS**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**8. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**9. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

- 9a) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Cherie Johnson and William Schurtz; Employee Organization(s): All
- 9b) Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiator - Property: APN 002-080-39; Physical Address - 195 Low Gap Road, Ukiah CA 95482. Agency Negotiators: Carmel J. Angelo, Janelle Rau, and Darcie Antle. Under negotiation: Property Acquisition, Price and Terms
- 9c) Pursuant to Government Code Section 54956.8 - Conference with Real Property Negotiator- Property: APN 003-130-46 and Physical Address: 1101 S. Dora Street, Ukiah, CA. Agency Negotiators: Carmel J. Angelo, Janelle Rau, Darcie Antle, Izen Locatelli, and Bekkie Emery. Under Negotiation: Property Acquisition, Price and Terms
- 9d) Pursuant to Government Code Section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation: One Case - Mendocino County Sheriff Matthew Kendall v. Mendocino County Board of Supervisors - Case No. 21-cv00561
- 9e) Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation - Behavioral Health Director

#### **10. COMMUNICATIONS RECEIVED AND FILED**

*Communications received and filed are retained by the Clerk throughout the Board proceedings. To review items described in this section, please contact the Executive Office staff in Room 1010.*

#### **4. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR APPROVAL:

#### **MINUTES**

##### **4a) Approval of Minutes of August 31, 2021 Regular Meeting**

*Recommended Action:*

*Approve minutes of the August 31, 2021 regular meeting.*

**Attachments:**    [08-31-21 Minutes](#)

**BOARD OF SUPERVISORS**

- 4b) Approval of Agreement Amendment with Paula E. Groves, Doing Business as 4Front Partners, to Continue Assisting the County with the Implementation of the Local Equity Entrepreneur Program (LEEP) in the Amount of \$211,565, with a New Term End Date of February 28, 2022 (Sponsors: Supervisor Williams and Cannabis Program)**

Recommended Action:

Approve Agreement Amendment with Paula E. Groves, doing business as 4Front Partners, to continue assisting the County with the implementation of the Local Equity Entrepreneur Program (LEEP) in the amount of \$211,565, with a new term end date of February 28, 2022; and authorize Chair to sign same.

**Attachments:**    [Agreement 21-164](#)  
[WO-B20-157 Administrative Services](#)

- 4c) Adoption of Proclamation Recognizing September 15 through October 15, 2021 as Latino Heritage Month in Mendocino County (Sponsor: Supervisor Mulheren)**

Recommended Action:

Adopt proclamation recognizing September 15 through October 15, 2021 as Latino Heritage Month in Mendocino County; and authorize Chair to sign same

**Attachments:**    [Proclamation Hispanic Heritage Month 2021](#)

- 4d) Adoption of Proclamation Recognizing September 20-26, 2021 as Pollution Prevention Awareness Week, and September 18-25, 2021 as Creek Week in Mendocino County (Sponsor: Supervisor Mulheren)**

Recommended Action:

Adopt Proclamation Recognizing September 20-26, 2021 as Pollution Prevention Awareness Week, and September 18-25, 2021 as Creek Week in Mendocino County; and authorize Chair to sign same.

**Attachments:**    [Proclamation Pollution and Creek Week 2021](#)  
[2021 Russian River Cleanup Flver ver5](#)

- 4e) Adoption of Resolution in Opposition to an Application by “Coal Train” to use Rail Lines Through Mendocino County and Support the Surface Transportation Board to Grant the Request of the North Coast Railroad Authority to Railbank their Rail Line from Willits to Humboldt Bay (Sponsors: Supervisor Haschak and Supervisor Mulheren)**

Recommended Action:

*Adopt resolution in opposition to an application by "Coal Train" to use rail lines through Mendocino County and encourage the Surface Transportation Board to grant the request of the North Coast Railroad Authority to railbank their rail line from Willits to Humboldt Bay; and authorize Chair to sign same.*

**Attachments:**    [Resolution 21-129](#)  
[Resolution](#)

#### EXECUTIVE OFFICE

- 4f) Adoption of Resolution Declaring the Continuation of a Local Emergency Related to the Multiple September 2020 Fires including; August Complex, Oak Fire and Hopkins Fire, as Proclaimed by the Chief Executive Officer/Director of Emergency Services and Declaring the Continuation of a Local Health Emergency as Proclaimed by the Health Officer**

Recommended Action:

*Adopt Resolution declaring the continuation of a Local Emergency related to the Multiple September 2020 fires including; August Complex fire, Oak Fire and Hopkins fire as proclaimed by the Chief Executive Officer/Director of Emergency Services and declaring the continuation of a Local Health Emergency as proclaimed by the Health Officer; and authorize Chair to sign same.*

**Attachments:**    [Resolution 21-130](#)  
[Resolution](#)

- 4g) Adoption of Resolution Declaring the Continuation of a Local Emergency Related to the October Wind Events and Corresponding Pacific Gas and Electric Public Safety Power Shutoff Events on October 23, 2019, October 26, 2019 and October 29, 2019, in Mendocino County as Proclaimed by the Chief Executive Officer/Director of Emergency Services**

Recommended Action:

*Adopt Resolution declaring the continuation of a Local Emergency related to the October wind events and corresponding Pacific Gas and Electric Public Safety Power Shutoff Events on October 23, 2019, October 26, 2019, and October 29, 2019, in Mendocino County as declared by the Chief Executive Officer/Director of Emergency Services; and authorize Chair to sign same.*

**Attachments:**    [Resolution 21-131](#)  
[Resolution](#)

**4h) Adoption of a Resolution Renewing its Declaration of a Local Emergency and Extending the Existence of a Local Emergency Due to Drought Conditions and Imminent Threat of Disaster in Mendocino County**Recommended Action:

Adopt Resolution renewing its declaration of a local emergency and extending the existence of a local emergency due to drought conditions and imminent threat of disaster in Mendocino County; and authorize Chair to sign same.

**Attachments:**    [Resolution 21-132](#)  
[Resolution](#)

**AUDITOR-CONTROLLER****4i) Adoption of Resolution Approving Mendocino County's 2021-22 Tax Rates**Recommended Action:

Adopt Resolution approving Mendocino County's 2021-22 tax rates; and authorize Chair to sign same.

**Attachments:**    [Resolution 21-133](#)  
[Resolution 21-22 Tax Rates](#)  
[21-22 Tax Rates](#)

**COUNTY COUNSEL****4j) Approval of Retroactive Amendment to BOS Agreement No. 21-086 with Colantuono, Highsmith & Whatley, PC, Increasing the Total Compensation by \$250,000 For a New Total of \$300,000 for Legal Services**Recommended Action:

Approve retroactive amendment to BOS Agreement No. 21-086 with Colantuono, Highsmith & Whatley, PC, increasing the total compensation by \$250,000 for a new total of \$300,000 for legal services; and authorize Chair to sign same.

**Attachments:**    [Agreement 21-086-A1](#)  
[Amendment-Colantuono, Highsmith & Whatley, PC-\\$300,000 - BC](#)  
[Colantuono, Highsmith & Whatley, PC 21-086-\\$50,000](#)

**4k) Approval of Agreement with Abbott & Kindermann, Inc. in the Amount of \$10,000 to Provide Legal Services Effective September 14, 2021 Through June 30, 2022**Recommended Action:

Approve Agreement with Abbott & Kindermann, Inc. in the amount of \$10,000 to provide legal services effective September 14, 2021 through June 30, 2022; and authorize Chair to sign same.

**Attachments:**    [Agreement 21-165](#)

**CULTURAL SERVICES AGENCY**

**4l) Adoption of Proclamation Recognizing September as Library Card Sign-up Month in Mendocino County**

Recommended Action:

*Adopt proclamation recognizing September as Library Card Sign-up Month in Mendocino County; and authorize Chair to sign same.*

**Attachments:**    [PROCLAMATION Library Card Sign-up Month 2021](#)

**4m) Authorization of Submission of Funding Application for the Collections Assessment for Preservation (CAP) program from the Foundation for Advancement in Conservation (FAIC) in the Amount of \$7,600 to Provide Assessments of the Collections and Museum Building to Assist the Institution in Protecting and Preserving the County's Cultural Resources**

Recommended Action:

*Authorize the submission of funding application for the Collections Assessment for Preservation (CAP) program from the Foundation for Advancement in Conservation (FAIC) in the amount of \$7,600 to provide assessments of the collections and Museum building to assist the institution in protecting and preserving the County's cultural resources.*

**Attachments:**    [CAP Application](#)

**GENERAL SERVICES AGENCY**

- 4n) Adoption of Resolution Approving, Authorizing and Directing the Execution and Delivery of Documents as Part of the Development of the Measure B Crisis Residential Treatment Facility located at 621 and 641 South Orchard Avenue in Ukiah including (1) a Quitclaim Deed for a Lot Line Adjustment Between the Two County Parcels, and (2) a Utility Easement in Favor of the City of Ukiah, and Authorizing and Approving Other Actions and Matters Related Thereto**

Recommended Action:

*Adopt Resolution approving, authorizing and directing the execution and delivery of documents as part of the development of the Measure B Crisis Residential Treatment Facility located at 621 and 641 South Orchard Avenue in Ukiah including (1) a quitclaim deed for a lot line adjustment as between the two County parcels, and (2) a Utility Easement in favor of the City of Ukiah, and authorizing and approving other actions and matters related thereto; and authorize Chair to sign same.*

- Attachments:    [Resolution 21-134](#)  
[641 Orchard Quitclaim Deed Document](#)  
[7746.28 LLA-SITE PLAN-11X17-20210713](#)  
[Reso Property Transactions CRT LLA and Easement](#)  
[641 Orchard Easement Abandonment Document](#)  
[641 Orchard New Utility Easement Document](#)

## HUMAN RESOURCES

- 4o) Adoption of Resolution Amending Position Allocation Table as Follows: Probation Department, Budget Unit 2560; Add 3.0 FTE Deputy Probation Officer II**

Recommended Action:

*Adopt Resolution amending Position Allocation Table as follows: Probation Department, Budget Unit 2560; Add 3.0 FTE Deputy Probation Officer II; and authorize Chair to sign same.*

- Attachments:    [Resolution 21-135](#)  
[09.14.21 #21-0996 HR Probation BU 2560 Amend PAT RESO.do](#)

- 4p) Adoption of Resolution Adopting the New or Revised Classifications and Establishing the Salary of Code Enforcement Officer I, Code Enforcement Officer II, Supervising Code Enforcement Officer, Code Enforcement Officer Manager, and Amending Position Allocation Table as Follows: Planning and Building Services, Budget Unit 2851; Add 8.0 FTE Code Enforcement Officer II, Add 2.0 Supervising Code Enforcement Officer, Add 1.0 Code Enforcement Manager; Delete 4.0 Code Enforcement Officer I, Delete 1.0 Administrative Assistant; Authorize the Reclassification and Related Pay Adjustment of Three (3) Incumbents and Y-rating of Two (2) Incumbents**

Recommended Action:

*Adopt Resolution adopting the new or revised classifications and establishing the salary of Code Enforcement Officer I, Code Enforcement Officer II, Supervising Code Enforcement Officer, Code Enforcement Officer Manager, and amending Position Allocation Table as follows: Planning and Building Services, Budget Unit 2851; add 8.0 FTE Code Enforcement Officer II; 2.0 Supervising Code Enforcement Officer; 1.0 Code Enforcement Manager; delete 4.0 Code Enforcement Officer I; 1.0 Administrative Assistant; authorize the reclassification and related pay adjustment of three (3) incumbents and Y-rating of two (2) incumbents; and authorize Chair to sign same.*

**Attachments:** [Resolution 21-136](#)  
[09.14.21 #21-1002 HR Planning Amend PAT Budget Unit 2851 Re](#)

#### INFORMATION SERVICES

- 4q) Approval of Retroactive First Amendment to PA Agreement No. 21-132 with ClientFirst Consulting Group, LLC, DBA, ClientFirst Technology Consulting in the Amount of \$111,500 for a New Total of \$161,460 to Provide Services Related to Post GoLive Activities for the County-Wide Property Tax Software System, Through a New End Date of June 30, 2022 (Original End Date June 30, 2021)**

Recommended Action:

*Approve retroactive first amendment to PA agreement no. 21-132 with ClientFirst Consulting Group, LLC, DBA, ClientFirst Technology Consulting in the amount of \$111,500 for a new total of \$161,460 to provide services related to post go-live activities for the County-Wide property tax software system, through a new end date of June 30, 2022 (Original End Date June 30, 2021); and authorize the Chair to sign same.*

**Attachments:** [Agreement 21-166](#)  
[09-14-21 BOS Agenda - Staff Memo ClientFirst 1st amendment to](#)  
[ClientFirst - First Amendment to PA 21-132](#)  
[PA 21-132 CF Aumentum Go Live All signed](#)

#### PLANNING AND BUILDING SERVICES

- 4r) Approval of Agreement with Interwest Consulting Group in the Amount of \$196,500.00 for the Preparation and Update of Title 20, Division I (Inland Zoning Ordinance) and Title 17 (Division of Land Regulations) of the Mendocino County Code, for the Period Beginning September 14, 2021 Through June 30, 2023**

Recommended Action:

*Approval of Agreement with Interwest Consulting Group in the Amount of \$196,500.00 for the Preparation and Update of Title 20, Division I (Inland Zoning Ordinance) and Title 17 (Division of Land Regulations) of the Mendocino County Code, for the Period Beginning September 14, 2021 Through June 30, 2023.*

**Attachments:** [Agreement 21-167](#)

## **PUBLIC HEALTH**

- 4s) Approval of Second Amendment to Revenue Grant Agreement No. 17-10704 with California Department of Public Health, Office of Oral Health, in the Amount of \$30,000 for a New Agreement Total of \$865,130, for the Children's Dental Disease Prevention Program (Equipment Support and Referral Management/Care Coordination Tools) to be Utilized Between September 1, 2021 through June 30, 2022; and Authorization for the Public Health Transition Director to sign any additional Amendments that do not Exceed the Maximum Amount**

Recommended Action:

*Approve second Amendment to revenue grant Agreement No. 17-10704 with California Department of Public Health, Office of Oral Health, in the amount of \$30,000 for a new Agreement total of \$865,130, for the Children's Dental Disease Prevention Program (Equipment Support and Referral Management/Care Coordination Tools) to be utilized between September 1, 2021 through June 30, 2022; authorize the Public Health Transition Director to sign any additional amendments that do not exceed the maximum amount; and authorize Chair to sign same.*

**Attachments:** [Interim Agreement \\*21-168](#)  
[CA Dept of Public Health. \\$835.130. Original Agreement](#)  
[CA Dept. of Public Health. Amendment 1. Oral Health Grant](#)

- 4t) Approval of Retroactive Agreement with Armourous in the Amount of \$25,000 to Provide Security Personnel Services on a Stand-By Basis for Inmates Receiving Medical Care Outside of the Mendocino County Jail Effective May 11, 2021 through June 30, 2021**

Recommended Action:

*Approve Retroactive Agreement with Armourous in the amount of \$25,000 to provide security services on a stand-by basis for inmates receiving medical care outside of the Mendocino County Jail effective May 11, 2021 through June 30, 2021; and authorize Chair to sign same.*

**Attachments:** [Aareement 21-147](#)

**SHERIFF-CORONER**

- 4u) Ratification of Submission of Grant Application for the FY 2021 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation in the Amount of \$16,156 for the Replacement of Aged Computer Equipment to be Utilized between October 1, 2020 through September 30, 2022; and Authorization for the Sheriff to Accept Funds and Sign the Resulting Revenue Agreement if Awarded by the U.S. Department of Justice (DOJ)**

Recommended Action:

*Ratify submission of grant application for the FY 2021 Edward Byrne Memorial Justice Assistance Grant Program Local Solicitation in the amount of \$16,156 for the replacement of aged computer equipment to be utilized between October 1, 2020 through September 30, 2022; authorize the Sheriff to accept funds and sign the resulting Revenue Agreement if awarded by the U.S. Department of Justice (DOJ); and authorize the Sheriff or designee to sign any amendments to the agreement that do not increase the maximum amount.*

**Attachments:** [01 Letter to CEO to apply for FY 21 Ed Bvrnes BJA.pdf](#)  
[BJA FY 2021 Edward Byrne Memorial Justice Assistance Grant.pc](#)  
[05 Program Narrative.docx](#)  
[07 Budget Narrative.docx](#)

- 4v) Ratification of Submission of Grant Application for the FY 2021 Rural Violent Crime Reduction Initiative for Law Enforcement Agencies in the Amount of \$150,000 for the Resident Deputy Pay Incentive Plans to be Utilized between October 1, 2021 through September 30, 2024; and Authorization for the Sheriff to Accept Funds and Sign the Resulting Revenue Agreement if Awarded by the U.S. Department of Justice (DOJ)**

Recommended Action:

*Ratify submission of grant application for the FY 2021 Rural Violent Crime Reduction Initiative for Law Enforcement Agencies in the amount of \$150,000 for the Resident Deputy Pay Incentive Plans to be utilized between October 1, 2021 through September 30, 2024; authorize the Sheriff to accept funds and sign the resulting Revenue Agreement if awarded by the U.S. Department of Justice (DOJ); and authorize the Sheriff or designee to sign any amendments to the agreement that do not increase the maximum amount.*

**Attachments:** [RVCRI Grant Proposal.pdf](#)  
[BJA FY 21 Rural Violent Crime Reduction Initiative for Law Enforcement](#)  
[01 Letter to CEO FY 21 Rural Violent Reduction Initiative .pdf](#)

- 4w) Approval of First Amendment to Board of Supervisors Agreement No. 19-013 with Keefe Commissary Network, LLC in the Amount of \$350,000 for a New Agreement Total of \$1,400,000 to Provide Inmate Commissary Services Effective January 1, 2022 through December 31, 2022**

Recommended Action:

*Approve First Amendment to Board of Supervisors Agreement No. 19-013 with Keefe Commissary Network, LLC in the amount of \$350,000 for a new agreement total of \$1,400,000 to provide inmate commissary services effective January 1, 2022 through December 31, 2022; authorize the Sheriff to sign any future amendments that do not affect the maximum Agreement total; and authorize Chair to sign same.*

**Attachments:** Agreement  
[a Keefe Comm Network LLC 2019-21 Final.pdf](#)  
[a 1 2-20-18 Commissary Services RFP CEO Final.pdf](#)

- 4x) Ratification of Submission of Grant Application for the 2021-22 Domestic Cannabis Eradication Suppression Program (DCESP) Funding from the United States Department of Justice (DOJ) Drug Enforcement Agency (DEA) for the Period of October 1, 2021 through September 30, 2022**

Recommended Action:

*Ratify submission of grant application for the 2021-22 Domestic Cannabis Eradication Suppression Program funding from the U.S. DOJ DEA for the period of October 1, 2021 through September 30, 2022.*

**Attachments:** [02 DCESP 2022 Letter to CEO.pdf](#)  
[2022 Mendocino County Annual Strategic Plan](#)

**TRANSPORTATION**

- 4y) Adoption of Resolution Approving Amendment Number One to Purchasing Agent Agreement Number 21-211, with Regional Government Services Authority, for Drought Emergency Project Management Services Increasing the Amount of the Agreement by \$25,000 for a Total Agreement Amount of \$75,000 (Countywide)**

Recommended Action:

*Adopt resolution approving Amendment Number One to Purchasing Agent Agreement Number 21-211, with Regional Government Services Authority, for drought emergency project management services increasing the amount of the Agreement by \$25,000 for a total Agreement amount of \$75,000 (Countywide); and authorize Chair to sign same.*

Attachments:    [Resolution 21-137](#)  
                          [Agreement 21-211-A1](#)  
                          [Resolution](#)

- 4z) Authorization to Staff to Enter into Contract Negotiations with C&S Waste Solutions of California, Inc., for Residential and Commercial Garbage, Recyclable Material and Organic Waste Collection for County Solid Waste Franchise Area Number Two (Ukiah and Fort Bragg Areas)**

Recommended Action:

*Authorize staff to enter into contract negotiations with C&S Waste Solutions of California, Inc., for residential and commercial garbage, recyclable material and organic waste collection for County Solid Waste Franchise Area Number Two (Ukiah and Fort Bragg Areas)*

Attachments:    [Recommend Vendor ltr.docx](#)

**ADJOURNMENT**

**Additional Meeting Information for Interested Parties**

*Effective March 20, 2020, the Mendocino County Board of Supervisors meetings will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N-29-20). Meetings are live streamed and available for viewing on the Mendocino County YouTube page, at <https://www.youtube.com/MendocinoCountyVideo> or via toll-free telephonic live stream by calling 888-544-8306*

*Clerk of the Board staff remains dedicated to finding new and innovative civic engagement methods during this challenging time. For a complete list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/agendas-and-minutes>*

*All public comment will be available to the Supervisors, staff, and the general public, and can be viewed as attachments to this meeting agenda at <https://mendocino.legistar.com/Calendar.aspx>*

*LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.mendocinocounty.org/bos](http://www.mendocinocounty.org/bos).*

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.***