

**AMENDMENT TO STANDARD SERVICES AGREEMENT  
BOS AGREEMENT NO. 18-079**

This Amendment to Standard Services Agreement BOS Agreement No. 18-079 is entered into this 20<sup>th</sup> day of April, 2021, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and CLIFTON LARSON ALLEN LLP, hereinafter referred to as "CONTRACTOR".

WHEREAS, Standard Services Agreement BOS Agreement No. 18-079 was entered into on June 20, 2018; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CLIFTON LARSON ALLEN LLP, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to extend the agreement for fiscal audit services for two additional years, and extend the termination date, originally set out in the BOS Agreement No. 18-079 as June 30, 2021, to June 30, 2023; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in BOS Agreement No. 18-079 by \$147,300, from \$213,600 to \$360,900; and

WHEREAS, BOS Agreement No. 18-079 is to be amended to also include the attached Exhibit B-2, effective from the date this Agreement Amendment becomes fully executed by all parties.

NOW, THEREFORE, we agree as follows:

1. The termination date set out in the original BOS Agreement No. 18-079 will be amended from June 30, 2021 to June 30, 2023, to include two additional years of fiscal audit services.
2. The amount set forth in BOS Agreement No. 18-079 will be increased from \$213,600 to \$360,900.
3. BOS Agreement No. 18-079 will include the addition of Exhibit B-2, effective from the date this agreement amendment becomes fully executed by all parties.

All other terms and conditions of BOS Agreement No. 18-079 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

DEPARTMENT FISCAL REVIEW:

[Signature] 4/2/21  
DEPARTMENT HEAD DATE

Budgeted:  Yes  No

Budget Unit: 1940

Line Item: 862181

Grant:  Yes  No

Grant No.: \_\_\_\_\_

CONTRACTOR/COMPANY NAME:

By: \_\_\_\_\_

NAME AND ADDRESS OF CONTRACTOR:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COUNTY OF MENDOCINO

By: [Signature]  
DAN GJERDE, Chair  
BOARD OF SUPERVISORS APR 21 2021

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]  
Deputy APR 21 2021

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
County Counsel

By: [Signature]  
Deputy

By: [Signature]  
Deputy APR 21 2021

INSURANCE REVIEW:

By: [Signature]  
Risk Management

EXECUTIVE OFFICE/FISCAL REVIEW:

APPROVAL RECOMMENDED

By: [Signature]  
Deputy CEO

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**DEPARTMENT FISCAL REVIEW:**

[Signature] 4/2/21  
DEPARTMENT HEAD DATE

Budgeted:  Yes  No

Budget Unit: 1940

Line Item: 862181

Grant:  Yes  No

Grant No.: \_\_\_\_\_

**CONTRACTOR/COMPANY NAME:**

By: [Signature]

**NAME AND ADDRESS OF CONTRACTOR:**

CliftonLarsonAllen LLP

915 Highland Pointe Drive, Suite 300

Roseville, CA 95678

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**COUNTY OF MENDOCINO**

By: \_\_\_\_\_  
DAN GJERDE, Chair  
BOARD OF SUPERVISORS

**ATTEST:**  
CARMEL J. ANGELO, Clerk of said Board

By: \_\_\_\_\_  
Deputy

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
County Counsel

By: \_\_\_\_\_  
Deputy

By: \_\_\_\_\_  
Deputy

**INSURANCE REVIEW:**

By: \_\_\_\_\_  
Risk Management

**EXECUTIVE OFFICE/FISCAL REVIEW:**

APPROVAL RECOMMENDED

By: \_\_\_\_\_  
Deputy CEO

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**Signatory Authority:** \$0-25,000 Department; \$25,001-50,000 Purchasing Agent; **\$50,001+ Board of Supervisors**  
**Exception to Bid Process Required/Completed**  \_\_\_\_\_  
**Mendocino County Business License: Valid**   
**Exempt Pursuant to MCC Section:** \_\_\_\_\_

**EXHIBIT B-2**

**PAYMENT TERMS**

COUNTY will pay CONTRACTOR a sum of no more than One Hundred Forty-Seven Thousand Three Hundred Dollars (\$147,300) for fiscal audit services for two additional reporting years (for fiscal reporting years ending June 30, 2021 and June 30, 2022). Annual payments will not exceed the following maximum yearly fee schedule:

<b>Audit Services (w/Comprehensive Annual Financial Report)</b>	<b>4th Year (Add'l Year 1)</b>	<b>5th Year (Add'l Year 2)</b>
<b>Maximum Fee (Assuming presentation of final audit report.)</b>	\$72,950	\$74,350

<b>Additional Professional Services</b>	<b>Rate/Hour</b>
<b>A. Professional Personnel</b>	
Audit Partners	\$195
Audit Manager	\$165
Audit Senior	\$115
Audit Staff Accountant	\$115
<b>B. Support Personnel</b>	
Clerical	\$80
Other	\$80

Contract payments will be made on the basis of satisfactory performance by the CONTRACTOR as determined by the COUNTY. Final payment to the CONTRACTOR will only be made when the COUNTY finds the work performed by the CONTRACTOR is satisfactory and final work product and documents submitted meet the tasks of the project and is accepted by the COUNTY.

[END OF PAYMENT TERMS]