

GLENN MCGOURTY
DISTRICT 1
MAUREEN MULHEREN
DISTRICT 2
JOHN HASCHAK
DISTRICT 3
DAN GJERDE
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

CHARLOTTE E. SCOTT
COUNTY COUNSEL

MENDOCINO COUNTY
BOARD OF SUPERVISORS AGENDA
REGULAR MEETING
December 17, 2024 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/81683026168>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 816 8302 6168

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

**4a) Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)
(Sponsor: Executive Office)**

Recommended Action:

Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).

4b) Noticed Public Hearing - Discussion and Possible Action Including Adoption of Resolution Amending Exhibit X - Mendocino County Master Fee Schedule Effective February 15, 2025, Unless Code or Policy Require Longer

(Sponsor: Executive Office)

Recommended Action:

Adopt Resolution amending Exhibit X - Master Fee Schedule effective February 15, 2025, unless code or policy require longer; and authorize Chair to sign same.

Attachments: [Resolution 24-174](#)

[Resolution](#)

[Dec 2024 CEO Memo Fee Hearing 6.5.24.pdf](#)

[Dec 2024 Propsed Fee Change Memo-12.17.24.xlsx](#)

[Exhibit X - Master Fee Schedule Dec 24-DRAFT.pdf](#)

[MCEO affidavit 6866512.pdf](#)

[12-13-24 REVISED Exhibit X - Master Fee Schedule](#)

- 4c) **Noticed Public Hearing - Discussion and Possible Action Including Authorizing the County of Mendocino to Submit the SURE-UP: Strengthening, Upfitting and Resilience in Rural Law Enforcement: USDA Grant for Protection Grant Application to the USDA Rural Development Community Facilities Program Grant to Equip Two Specialized Law Enforcement Vehicles, in an Amount Not to Exceed \$48,000 (Sponsor: Executive Office)**

Recommended Action:

Authorize the submittal of the SURE-UP: Strengthening, Upfitting and Resilience in Rural Law Enforcement: USDA Grant for Protection Grant application to the USDA Rural Development Community Facilities Program Grant to equip two specialized law enforcement vehicles, in an Amount not to exceed \$48,000; authorize the Chief Executive Officer or designee to sign and execute the application, contract and other documents related to the grant; and authorize Chair to sign the same.

Attachments: [1-2.USDA.MendoCo.SF-424.Application for Federal Assistance](#)
[5.USDA.MendoCo.CF Grant Certification](#)
[6. USDA.MatchLetter-signed](#)
[7.USDA.MendoCo.RD.1942-54.ApplicantFeasibilityReport](#)
[8. USDA. Project Description & Cost Estimate](#)
[13.USDA.MendoCo.ProjectMap](#)
[15. USDA.notices-of-public-hearings](#)
[15. USDA.notices-of-public-hearings.UDJ](#)
[12-16-24 USDA .MendoCo.Application - Update Authorization Request](#)
[12-16-24 1-2.USDA.MendoCo.SF-424.Application for Federal Assistance.UPDATED](#)
[12-16-24 6. USDA.MatchLetter-signed.UPDATED](#)
[12-16-24](#)
[7.USDA.MendoCo.RD.1942-54.ApplicantFeasibilityReport.UPDATED](#)
[12-16-24 8. USDA. Project Description & Cost Estimate.UPDATED](#)

- 4d) **Discussion and Possible Action Including Approval of Publication of Mendocino County Library Annual Report for Fiscal Year 2023-2024 and Acceptance of Library Advisory Board's Annual Report and Requests to the Board of Supervisors**
(Sponsor: Library)

Recommended Action:

Approve publication of Mendocino County Library Annual Report for fiscal year 2023-2024 and accept Library Advisory Boards' Annual Report and requests to the Board of Supervisors.

Attachments: [Mendocino County Library Annual Report 23-24](#)
[Library Advisory Board Report to the Mendocino County Board of Supervisors 11-2024](#)

- 4e) **Discussion and Possible Action Including Approval of Agreement of North Coast Resource Partnership (NCRP) Memorandum of Mutual Understandings (MOMU); and Acceptance of Regional Update**
(Sponsor: Supervisor Mulheren)

Recommended Action:

Approve Agreement of North Coast Resource Partnership (NCRP) Memorandum of Mutual Understandings (MOMU); Accept the Regional Update; and authorize Chair to sign same.

Attachments: [Agreement 24-216](#)
[NCRP MendocinoCo BOS 12-17-24](#)

- 4f) **Discussion and Possible Action Including Ratification of Three Percent (3%) Salary Increase Pursuant to the Terms of the Employment Agreement #23-1194 with Doris L. Rentschler for the Position of Executive Director, Mendocino County Employees Retirement Association (MCERA), for a Total Salary of \$187,249.69 (Benefits Not Included) and \$318,324.47 (Benefits Included) Effective December 19, 2024**
(Sponsor: Mendocino County Employees Retirement Association)

Recommended Action:

Ratify three percent (3%) salary increase pursuant to the terms of the Employment Agreement #23-1194 with Doris L. Rentschler for the position of Executive Director, Mendocino County Employees Retirement Association (MCERA), for a total salary of \$187,249.69 (Benefits Not Included) and \$318,324.47 (Benefits Included) effective December 19, 2024.

Attachments: [Agreement](#)

- 4g) **Discussion and Possible Action, Including Acceptance of a Report of Progress from Ameresco, Incorporated, the County's Energy Services Company Including Development of the Willits Library Roof and Solar Project, Preliminary Findings for Subsequent Energy Conservation Measures with Discussion and Possible Action on Options for the Willits Library Project and Prioritizing Project Types for the Remaining Sites (Sponsor: Executive Office and Library)**

Recommended Action:

Discussion and possible action, including acceptance of a report of progress from Ameresco, Incorporated (Ameresco), the County's Energy Services Company (ESCO) including development of the Willits Library Roof and Solar project, preliminary findings for subsequent Energy Conservation Measures (ECM) with discussion and possible action selecting an option for the Willits Library Project and prioritizing project types for the remaining sites.

Attachments: [Willits Library Project Powerpoint Ameresco.pdf](#)
[Willits Library Project Narrative Ameresco.pdf](#)

- 4h) **Discussion and Possible Action Regarding Board Ad Hoc Committees Including Final Reports and Disbanding of Ad Hoc Committees that Have Concluded Business Pursuant to Board of Supervisors Rules of Procedure - Rule No. 31 (Sponsors: Clerk of the Board)**

Recommended Action:

Accept the status reports from ad hoc committee members pertaining to their respective committees, directing that the committees remain in "active" status, or directing that the referral has been concluded thereby disbanding the ad hoc committee(s).

Attachments: [Current Ad Hoc Committee Index](#)
[12-17-24 Current Ad Hoc Committee Index - Final \(Disbanded\)](#)

- 4i) **Discussion and Possible Action Regarding Board of Supervisors Standing Committee(s) Including 2024 Final Reports Out of Committee; Approval to Clear Referrals from Committee; and Formation of an Ad Hoc Committee to Further Review Any Matters Previously Referred to a Standing Committee if Necessary**

(Sponsor: Clerk of the Board)

Recommended Action:

Report out of the Standing Committee(s) for each referred matter; clear each referral from Committee; and form an Ad Hoc committee to further review any matters previously referred to committee if necessary.

Attachments: [2024 Index - Standing Committee Referrals](#)
[12-17-24 Standing Committee Referrals - Final \(Cleared\)](#)

- 4j) **Chief Executive Officer's Report**
(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [December 2024 CEO Report - English](#)
[December 2024 CEO Report - Spanish](#)
[December 2024 CEO Report - English Hyperlink](#)
[December 2024 CEO Report - Spanish Hyperlink](#)

- 4k) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

- 4l) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**
(Sponsor: Board of Supervisors)

Recommended Action:

Provide direction to staff on matters of legislation.

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

- 6a) Pursuant to Government Code Section 54957- Public Employee Appointment - Acting Air Pollution Control Officer
- 6b) Pursuant to Government Code section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation: One Case - Kari Plank v. Mendocino County, Mendocino County Superior Court Case No. 23CV01110
- 6c) Pursuant to Government Code section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation: One Case - Kenneth Foster, et al. v. County of Mendocino, et al., Mendocino County Superior Court Case No. 23CV00456

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES

3a) Approval of Minutes of November 18, 2024, Special Meeting

Recommended Action:

Approve minutes of November 18, 2024, special meeting.

Attachments: [11-18-24 Minutes](#)

3b) Approval of Minutes of December 3, 2024, Regular Meeting

Recommended Action:

Approve minutes of December 3, 2024, regular meeting.

Attachments: [12-03-24 Minutes](#)

APPOINTMENTS

3c) Approval of Appointments/ReappointmentsRecommended Action:

Approve the following appointments/reappointments:

1. Gina Danner, Local Education Agency Member, Behavioral Health Advisory Board; and
2. Deneese Parker, Person Responsible for Management of Welfare or Public Social Services, Policy Council on Children and Youth; and
3. Jade Aldrich, A Representative of the PCCY/CAPC Coast Child Abuse Prevention Committee, Policy Council on Children and Youth.

Attachments: [Danner Application](#)
[Parker Application](#)
[Aldrich Application](#)

BOARD OF SUPERVISORS**3d) Adoption of Proclamations Honoring District 1 Supervisor, Glenn McGourty, and District 4 Supervisor, Dan Gjerde, for their Service as Members of the Mendocino County Board of Supervisors (Sponsor: Chair Mulheren)**Recommended Action:

Adopt Proclamations honoring District 1 Supervisor Glenn McGourty and District 4 Supervisor Dan Gjerde for their service as members of the Mendocino County Board of Supervisors; and authorize Chair to sign same.

Attachments: [Proclamation - McGourty](#)
[Proclamation - Gjerde](#)

EXECUTIVE OFFICE**3e) Approval of Amendment to Mendocino County Policy No. 26, Operation of County Vehicles (Vehicle Fleet), and Changing the Name to Operation of Vehicles on County Business**Recommended Action:

Approval of amendment to Mendocino County Policy No. 26, Operation of County Vehicles (Vehicle Fleet), and changing the name to Operation of Vehicles on County Business.

Attachments: [Policy 26 - Operation of County Vehicles - 12-17-24 - Proposed](#)
[Policy 26 - Operation of County Vehicles - 12-17-24 - Redline](#)

3f) Adoption of an Ordinance Amending Chapter 3.12.030 of the Mendocino County Code Amending the Limitations on the Use of County Vehicles

Recommended Action:

Adopt ordinance amending Chapter 3.12.030 of the Mendocino County Code amending the limitations on the use of County vehicles; and authorize Chair to sign same.

Attachments: [Ordinance 4541](#)
[Ordinance](#)
[Ordinance Summary](#)

3g) Approval of Agreement (First Amendment to Professional Services Agreement PA 24-52) with HMR Architects, Incorporated in the Amount of \$8,000 for Architectural Services for the Sanel Microwave Site Hardening Project for a Total Contract Amount of \$57,900

Recommended Action:

Approve Agreement (first amendment to professional services Agreement PA 24-52) with HMR Architects, Incorporated in the amount of \$8,000 for architectural services for the Sanel Microwave Site Hardening Project off County Road 110 near Hopland for a total contract amount of \$57,900; and authorize chair to sign same.

Attachments: [Agreement 24-207](#)

3h) Approval of Subrecipient Agreement Between the County of Mendocino and the Round Valley Indian Tribes (RVIT) in the Amount of \$104,101.60 to Provide Services in Relation to the County's Community Development Block Grant (CDBG) Standard Agreement Number 21-CDBG-NH-20006 to Target Illegal Dumping, General Site Clean-up and Blight Removal in Covelo and Round Valley Area, Effective Upon Full Execution through December 31, 2025

Recommended Action:

Approve subrecipient Agreement between the County of Mendocino and the Round Valley Indian Tribes (RVIT) in the amount of \$104,101.60 to provide services in relation to the County's Community Development Block Grant (CDBG) standard Agreement number 21-CDBG-NH-20006 to target illegal dumping, general site clean-up, and blight removal in Covelo and Round Valley area, effective upon full execution through December 31, 2025; authorize the Chief Executive Officer (CEO) to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-208](#)

- 3i) **Approval of a Professional Services Agreement with Yao Engineering Incorporated in the Amount of \$56,825 for Engineering Services to Design a Generator Project for the Juvenile Hall at 585 Low Gap Road in Ukiah for the Period from the Date the Agreement is Fully Executed through September 30, 2026**

Recommended Action:

Approve the professional services Agreement with Yao Engineering Incorporated in the amount of \$56,825 for engineering services to design a generator project for the Juvenile Hall at 585 Low Gap Road in Ukiah for the period from the date the Agreement is fully executed through September 30, 2026; and authorize chair to sign same.

Attachments: [Agreement 24-209](#)

- 3j) **Approval of Retroactive Agreement (First Amendment to Agreement No. PA #24-29) with Integrity Shred, LLC in the Amount of \$40,000 for a Total of \$80,000 for Continued On-site Secure Document and Other Media Shredding and Destruction Services and Extend the Termination Date from June 30th, 2024, to June 30th, 2025**

Recommended Action:

Approve Agreement (first amendment to PA Agreement no. PA #24-29) with Integrity Shred, LLC in the amount of \$40,000 for a total of \$80,000 for continued on-site secure document and other media shredding and destruction services and extend the termination date from June 30th, 2024 to June 30th 2025; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not exceed the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-210](#)

- 3k) **Approval of Third Amendment to Board of Supervisors Agreement No. BOS-21-224, with Granicus, LLC, in the Amount of \$4,662.04, for a New Agreement Total of \$187,564.80, to Update the Budget for Services Under the Master Subscription Agreement, Effective December 24, 2024, through December 23, 2025**

Recommended Action:

Approve third Amendment to Board of Supervisors Agreement No. BOS-21-224, with Granicus, LLC, in the amount of \$4,662.04, for a new Agreement total of \$187,564.80, to update the budget for services under the Master Subscription Agreement, effective December 24, 2024 through December 23, 2025; authorize the Chief Executive Officer or designee to sign any amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 21-224-A3](#)

[Original Agreement - 21-224executed agreement](#)

[Amendment 1 - Granicus LLC, Amendment, \\$0 \(\\$176,597.29\), COB, 23-24, BOS-21-224-A1, Final](#)

[Amendment 2 - Granicus, Amendment 2, \\$6,305.47 \(\\$182,902.76\), 21-23, COB, BOS-21-224-A2](#)

- 3l) **Authorization to Award to and Approval of an Agreement with FRC, Incorporated in the Amount of \$197,000 for the Repair of the Front Entry Façade of the Agriculture - Farm Advisor Building at 890 Bush Street in Ukiah for the Period of Sixty Calendar Days from the Date of Issuance of the Notice to Proceed; Approval of the Agriculture - Farm Advisor Entry Façade Repair Project Plans and Specifications; and Approval of Expenditure of \$50,000 of Unanticipated Capital Improvement Funding to Increase the Project Budget from \$200,000 to \$250,000**

Recommended Action:

Authorize award to and approve Agreement with FRC, Incorporated in the amount of \$197,000 for the repair of the front entry façade of the Agriculture - Farm Advisor Building at 890 Bush Street in Ukiah for the period of sixty calendar days from the date of issuance of the notice to proceed; approve the Agriculture - Farm Advisor Entry Façade Repair Project plans and specifications; approve expenditure of \$50,000 of unanticipated capital improvement funding to increase the project budget from \$200,000 to \$250,000; and authorize Chair to sign same.

Attachments: [Agreement 24-211](#)

AIR QUALITY MANAGEMENT DISTRICT

- 3m) **Cancellation of Noticed Public Hearing - Discussion and Possible Action Regarding Adoption of a New Chapter III of Regulation 1 of the Mendocino County Air Quality Management District, an Updated Fee Schedule for Fees Charged for Service**

Recommended Action:

Cancel noticed public hearing: discussion and possible action regarding adoption of a new Chapter III of Regulation 1 of the Mendocino County Air Quality Management District, an updated Fee Schedule for fees charged for service.

ASSESSOR/CLERK-RECORDER

- 3n) **Approval of Mendocino County's Certification of the November 5, 2024, Presidential General Election**

Recommended Action:

Approve Mendocino County's Certification of the November 5, 2024, Presidential General Election.

Attachments: [CERTIFICATE OF COUNTY CLERK TO RESULT OF THE CANVASS - NOV 2024.pdf](#)
[ELECTION SUMMARY FINAL OFFICIAL RESULTS.pdf](#)
[STATEMENT OF VOTE FINAL OFFICIAL.pdf](#)
[MACHINE COUNT & HAND TALLY FORM - NOV 2024.pdf](#)

AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

- 3o) **Approval of Retroactive Agreement (First Amendment to Agreement No. PA-24-25) with Granicus, LLC., in the Amount of \$29,450.68, for a New Total of \$65,624.75, for Short-Term Rental Monitoring, Reporting, Identification, Collection, and Compliance Services, Effective September 15, 2023, Through a New End Date of September 14, 2025 (Original End Date: September 14, 2024)**

Recommended Action:

Approve retroactive Agreement (first Amendment to Agreement No. PA-24-25) with Granicus, LLC., in the amount of \$29,450.68, for a new total of \$65,624.75, for Short-Term Rental Monitoring, Reporting, Identification, Collection, and Compliance services, effective September 15, 2023 through a new end date of September 14, 2025 (original end date: September 14, 2024); authorize the Chief Executive Officer or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-212](#)

- 3p) **Adoption of an Ordinance Delegating Authority to Invest or Reinvest the Funds of the County and its Other Depositors in the County Treasury to the Treasurer for Calendar Year 2025**

Recommended Action:

Adopt Ordinance delegating authority to invest or reinvest the funds of the County and its other depositors in the County Treasury to the Treasurer for calendar year 2025; and authorize the Chair to sign same.

Attachments: [Ordinance 4542](#)
[Ordinance](#)
[Ordinance Summary](#)

BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3q) **Approval of Agreement (Amendment to Agreement No. PA-25-24, MH-24-027) with The SmithWaters Group in the Amount of \$24,000 for a New Total of \$52,800, to Provide Patients' Rights Advocacy Services to Mendocino County Behavioral Health and Recovery Services Beneficiaries, Effective August 2, 2024, through a New End Date of June 30, 2025 (Original End Date: December 31, 2024)**

Recommended Action:

Approve Agreement (amendment to Agreement No. PA-25-24, MH-24-027) with The SmithWaters Group in the amount of \$24,000 for a new total of \$52,800, to provide Patients' Rights Advocacy services to Mendocino County Behavioral Health and Recovery Services beneficiaries, effective August 2, 2024, through a new end date of June 30, 2025 (original end date: December 31, 2024); authorize the Director of Health Services or designee to sign any future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-213](#)

CANNABIS

- 3r) **Approval of the Mendocino Cannabis Department Monthly Update for October 2024**

Recommended Action:

Approve the Mendocino Cannabis Department Monthly Update for October 2024.

Attachments: [2024.10 MCD Gantt Chart](#)
[2024.10 MCD Monthly Report - October](#)

COUNTY COUNSEL

- 3s) **Approval of the Board of Supervisors' Supplemental Response to the 2023/2024 Grand Jury Report "Mendocino County Family and Children's Services: The Broken Process at Family and Children's Services"**

Recommended Action:

Approve the Board of Supervisors' supplemental response to the 2023/2024 Grand Jury Report "Mendocino County Family and Children's Services: The Broken Process at Family and Children's Services"; and authorize Chair to sign same.

Attachments: [BoS Response-Mendocino County Family Children's Services - SUPPLEMENTAL](#)
[BOS Grand Jury Response - Signed](#)

HUMAN RESOURCES

- 3t) **Adoption of Resolution Amending the Position Allocation Table to Delete Positions with a Vacancy of Eighteen (18) Months or More**

Recommended Action:

Adopt Resolution amending the Position Allocation Table to delete positions with a vacancy of eighteen (18) months or more; and authorize Chair to sign same.

Attachments: [Resolution 24-168](#)
[Resolution](#)
[Attachment A](#)

- 3u) **Adoption of Resolution Authorizing Amendment to Position Allocation Table for Budget Unit 6110 as Follows: Title Changes for Branch Librarian - Non-MLS to Library Branch Manager - Non-MLS and Branch Librarian to Library Branch Manager - MLS; Salary Revision of Library Branch Manager - Non-MLS \$57,699.20 - \$70,158.40 to \$69,014.40 - \$83,886.40 and Library Branch Manager - MLS from \$63,606.40 - \$77,334.40 to \$74,214.40 - \$90,188.80**

Recommended Action:

Adoption of Resolution authorizing amendment to Position Allocation Table for budget unit 6110 as follows: title changes for Branch Librarian - Non-MLS to Library Branch Manager - Non-MLS and Branch Librarian to Library Branch Manager - MLS; salary revision of Library Branch Manager - Non-MLS \$57,699.20 - \$70,158.40 to \$69,014.40 - \$83,886.40 and Library Branch Manager - MLS from \$63,606.40 - \$77,334.40 to \$74,214.40 - \$90,188.80; and authorize Chair to sign same.

Attachments: [Resolution 24-169](#)
[Resolution](#)

PROBATION

- 3v) **Acceptance of the Mendocino County Juvenile Justice Crime Prevention Act - Youthful Offender Block Grant 2024 Expenditure and Data Report; and Acceptance of Amended Juvenile Justice Crime Prevention Act Budget for Fiscal Year 2024-25**

Recommended Action:

Accept the Mendocino County Juvenile Justice Crime Prevention Act - Youthful Offender Block Grant 2024 Expenditure and Data Report; and accept amended Juvenile Justice Crime Prevention Act Budget for Fiscal Year 2024-25.

Attachments: [MENDOCINO COUNTY JJCPA BUDGET FY2024-25 Revised 9-20-24](#)
[Mendocino County 2024 JJCPA-YOBG Annual Data Expenditure Report](#)

- 3w) **Approval of Amendment to BOS Agreement No. 18-126 with Redwood Toxicology Laboratory, Inc. (“RTL”) in the Amount of \$25,000 for a New Agreement Total of \$225,000 and Extending the Termination Date of the Agreement from December 31, 2024, to June 30, 2025, to Provide Drug and Alcohol Laboratory Testing Services and Supplies**

Recommended Action:

Approve amendment to BOS Agreement No 18-126 with RTL in the amount of \$25,000 for a new Agreement total of \$225,000; extending the termination date of the Agreement from December 31, 2024, to June 30, 2025, to provide drug and alcohol laboratory testing services and supplies; authorize the Chief Probation Officer to sign any future amendments that do not increase the total amount of the Agreement; and authorize Chair to sign same.

Attachments: [Agreement 18-126-A1](#)

PUBLIC HEALTH

- 3x) **Approval of Retroactive Fresh Fruit and Vegetable EBT Pilot Allocation from the Department of Food and Agriculture in the Amount of \$250,000 for Continuation of the Fresh Fruit and Vegetable EBT Pilot in Mendocino as part of the Legislative Budget Act 2023, Effective October 2, 2024, through September 30, 2029**

Recommended Action:

Approve retroactive Fresh Fruit and Vegetable EBT Pilot Allocation from the Department of Food and Agriculture in the amount of \$250,000 for continuation of the fresh fruit and vegetable EBT pilot in Mendocino as part of the Legislative Budget Act 2023, effective October 2, 2024 through September 30, 2029; authorize the County of Mendocino Director of Health Services to accept and sign the allocation and any future amendments that do not increase the total maximum amount; and authorize the Chair to sign same.

Attachments: [Agreement 24-214](#)

- 3y) **Authorization of Payment of Fiscal Year 24/25 Annual License Fees to Tyler Technologies Digital Health Department (DHD) (BOS Agreement No. 20-067) in the Amount of \$69,786.17**

Recommended Action:

Authorize payment of FY24/25 Annual License Fees to Tyler Technologies Digital Health Department (DHD) (BOS Agreement No. 20-067) in the Amount of \$69,786.17.

Attachments: [EH 4011 DHD Invoice FY2425](#)

[Tyler Technologies, 145,422, 19-Ongoing, PH EH](#)

[Signed Exception to Bid DHD](#)

[Mendocino County - 2019-87089](#)

[Legislation Text](#)

SOCIAL SERVICES

- 3z) **Approval of Submission of Round Six Allocation Acceptance Documentation to the California Department of Housing and Community Development (HCD) for \$136,585 Through the Transitional Housing Program (THP); Approval of Submission of Round Two Allocation Acceptance Documentation to HCD for \$72,994 Through the Housing Navigation and Maintenance Program (HNMP); and Adoption of Resolution Authorizing Application For, and Acceptance of, Mendocino County's Allocation Awards Through THP and HNMP, and Authorizing the Department of Social Services Director or Designee to Sign Documents Necessary to Participate in the THP and HNMP Programs**

Recommended Action:

Approve submission of Round Five allocation acceptance documentation to HCD for \$136,585 through the THP; approve submission of Round Two allocation acceptance documentation to HCD for \$72,994 through the HNMP; adopt Resolution authorizing application for, and acceptance of, Mendocino County's allocation awards through THP and HNMP, authorizing the Social Services Director or designee to sign documents necessary to participate in the THP and HNMP programs; and authorize Chair to sign same.

Attachments: [Resolution 24-170](#)

[Resolution](#)

[Department of Housing and Community Development, BOS](#)

[Memo, \\$209,579, 24-27, SS FCS](#)

[HNMP.R3.Acceptance.Mendocino](#)

[THP.R6.Allocation.Acceptance.Mendocino](#)

TRANSPORTATION/SOLID WASTE

- 3aa) **Adoption of Resolution Approving Agreement (Department of Transportation Agreement Number 230017) in the Amount of \$251,000, with and Accepting the Grant Deed Conveying Real Property from Boonville Restaurant and Hotel, for the Acquisition of Rights of Way Needed for Construction of the Robinson Creek Bridge Replacement on Lambert Lane, County Road 123A, Milepost 0.10 (Boonville Area)**

Recommended Action:

Adopt Resolution approving Agreement (Department of Transportation Agreement number 230017) in the amount of \$251,000, with and accepting the Grant Deed conveying real property from Boonville Restaurant and Hotel, for the acquisition of rights of way needed for construction of the Robinson Creek Bridge Replacement on Lambert Lane, County Road 123A, milepost 0.10 (Boonville Area); and authorize Chair to sign same.

Attachments: [Resolution 24-171](#)
[Agreement 24-215](#)
[Resolution](#)
[Grant Deed](#)
[BOS Letter, 230017](#)
[PME Deed](#)
[Certificate of Acceptance for Grant Deed](#)
[Certificate of Acceptance for PME Deed](#)

- 3ab) **Adoption of Resolution Approving the Parcel Map for Minor Subdivision Number 2022-0003 (Rorick), and Accepting on Behalf of the Public the Dedication of Land in Item (A) of the Owner's Statement for Public Road Right of Way, Located at 16250 and 17000 Tomki Road (County Road (CR) 237D), Assessor's Parcel Numbers 105-290-16, 107-040-21, and 107-056-04 (Redwood Valley Area)**

Recommended Action:

Adopt Resolution approving the Parcel Map for Minor Subdivision Number (No.) 2022-0003 (Rorick) and accepting on behalf of the public the dedication of land in Item (A) of the Owner's Statement for the purposes specified thereon, located at 16250 and 17000 Tomki Road (County Road (CR) 237D), Assessor's Parcel Numbers 105-290-16, 107-040-21, and 170-056-04 (Redwood Valley Area); direct the Clerk of the Board to deliver the Parcel Map to the Recorder for processing and recording; and authorize Chair to sign same.

Attachments: [Resolution 24-172](#)
[Resolution](#)
[MS 2022-0003 Letter](#)
[MS 2022-0003](#)

- 3ac) **Adoption of Resolution Approving the Parcel Map for Minor Subdivision Number 2020-0001 (Aguilar), and Accepting on Behalf of the Public the Dedication of Land in Item (A) of the Owner's Statement for Public Roadway and Utility Purposes, Located at 45300 Main St, Assessor's Parcel Number 119-217-08 (Mendocino Area)**

Recommended Action:

Adopt Resolution approving the Parcel Map for Minor Subdivision Number (No.) 2020-0001 (Aguilar), and accepting on behalf of the public the dedication of land in Item (A) of the Owner's Statement for public roadway and utility purposes, located at 45300 Main St, Assessor's Parcel Number 119-217-08 (Mendocino Area); and authorize Chair to sign same.

Attachments: [Resolution 24-173](#)
[Resolution](#)
[MS 2020-0001 Letter](#)
[MS 2020-0001](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

The Mendocino County Board of Board of Supervisors complies with the Americans with Disabilities Act (ADA) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code 54953.2). Anyone requiring a reasonable accommodation to participate in a meeting of the Board of Supervisors or Affiliate Meeting Body should contact the Mendocino County Clerk of the Boards Office at (707) 463-4441, not less than 48 hours prior to the meeting.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.