



Michelle Baass | Director

DATE: August 29, 2025

CCS Information Notice: 25-02

TO: CALIFORNIA CHILDREN'S SERVICES PROGRAM  
ADMINISTRATORS

SUBJECT: FISCAL YEAR 2025-2026 COUNTY ALLOCATIONS FOR  
CALIFORNIA CHILDREN'S SERVICES COUNTY  
ADMINISTRATION, COMPLIANCE MONITORING AND  
OVERSIGHT (REVISED)

The purpose of this California Children's Services (CCS) Information Notice is to provide County CCS Programs with their CCS Program County Administrative and Compliance Monitoring and Oversight (M&O) approved budget allocations for fiscal year (FY) 2025-26. The Department of Health Care Services (DHCS) will not issue individual county budget notices.

- **CCS OTLICP and Medi-Cal Administrative Allocation:** This allocation is based on each county's average expenditures from FY 200-21 through FY 2023-24 and the county's average caseload for calendar year (CY) 2024.
- **CCS State-only Administrative Allocation (REVISED):** This allocation was distributed proportionally based on the county's baseline budgets for FY 2025-26 and average caseload for calendar year (CY) 2024.
- **CCS M&O Allocation:** This allocation is based on each county's average caseload for CY 2024.

Each county remains responsible for overseeing and tracking its administrative budget and expenditures and will only be reimbursed up to the county's authorized allocation. In addition, counties cannot shift funding between CCS Program participation categories (i.e., "straight" CCS, CCS/Medi-Cal, and CCS/Optional Targeted Low-Income Children Program).



County CCS Programs must adhere to DHCS guidelines for the determination of enhanced and non-enhanced designation of local county CCS Program staff. The documentation for skilled professional medical personnel who qualify for enhanced Federal Financial Participation (FFP) or who work on more than one program must conform to the FFP time study requirements and guidelines.

County CCS programs that opt to participate in the new CCS M&O activities by submitting their County Quarterly and Annual Reports will be eligible to invoice for additional CCS M&O allocations. To be eligible for the M&O allocations, counties must (1) inform DHCS of their intent to submit the reports and (2) submit a budget outlining how the funds will be used to support the new monitoring and oversight activities.

County CCS Programs must maintain an audit file. At a minimum, this audit file should include:

1. Documentation on required time studies performed during one or more representative months of the fiscal quarter for each budgeted position claimed under FFP.
2. Documentation in support of training, travel costs, and other claimed operational expenditures.
3. Documentation in support of claimed internal and external overhead costs.

County CCS Programs should maintain and be able to produce the audit file to State and Federal regulators within seven (7) calendar days of a request.

County CCS Programs are expected to comply with all Federal and State requirements pertaining to the CCS Program and must adhere to all applicable Department policies and procedures. County CCS Programs must submit invoices based only on actual CCS Program Administration Expenditures, in accordance with Section 7: Expenditure Claims and Property Management of the Plan and Fiscal Guidelines (PFG) manual.

County CCS Programs must submit CCS Program budgets for FY 2025–26 no later than October 1, 2025. Submissions must be made electronically through the ISCD Budget Portal at: <https://iscdbudget.cloudapps.dhcs.ca.gov/>. The most recent versions of PFG Sections 6 and 7—Budget Submission and Expenditure Claims—are also available for download through the portal.

Sincerely,

ORIGINAL SIGNED BY

Joseph Billingsley, Assistant Deputy Director  
Health Care Delivery Services  
Department of Health Care Services

Attachments:

Attachment A: CCS Administrative Allocation

Attachment B: CCS Monitoring and Oversight Allocation



**Attachment A**  
**CCS ADMINISTRATIVE ALLOCATION FY 2025-26**

| COUNTY |              | CCS ADMIN<br>ALLOCATION* | MC/OTLICP<br>TOTAL<br>ALLOCATION<br>N<br>(GF/FF)** | MC/<br>OTLICP<br>GF ONLY | MC/<br>OTLICP<br>(TITLE 21)<br>FF ONLY | TOTAL<br>MEDI-CAL<br>ALLOCATION<br>(GF/FF)*** | MEDI-CAL<br>GF ONLY | MEDI-CAL<br>(TITLE 19)<br>FF ONLY |
|--------|--------------|--------------------------|--|--------------------------|--|---|---------------------|-----------------------------------|
| 1      | Alameda      | \$991,932                | \$1,337,267  | \$293,799                | \$1,043,468                            | \$8,608,191                                   | \$3,710,052         | \$4,898,139                       |
| 2      | Alpine****   | \$0                      | \$0  | \$0                      | \$0                                    | \$132,618                                     | \$22,971            | \$109,648                         |
| 3      | Amador       | \$7,402                  | \$68,857   | \$34,558                 | \$34,299                               | \$240,686                                     | \$81,551            | \$159,135                         |
| 4      | Butte        | \$19,841                 | \$137,914  | \$48,479                 | \$89,435                               | \$947,581                                     | \$398,583           | \$548,997                         |
| 5      | Calaveras    | \$7,062                  | \$49,331   | \$30,654                 | \$18,676                               | \$143,995                                     | \$29,839            | \$114,156                         |
| 6      | Colusa       | \$14,034                 | \$97,641   | \$40,490                 | \$57,151                               | \$256,628                                     | \$89,782            | \$166,846                         |
| 7      | Contra Costa | \$412,854                | \$727,081  | \$167,460                | \$559,621                              | \$4,965,265                                   | \$1,908,897         | \$3,056,368                       |
| 8      | Del Norte    | \$9,593                  | \$50,827   | \$30,991                 | \$19,836                               | \$172,372                                     | \$46,423            | \$125,949                         |
| 9      | El Dorado    | \$16,913                 | \$115,898  | \$44,046                 | \$71,852                               | \$528,433                                     | \$183,891           | \$344,542                         |
| 10     | Fresno       | \$237,994                | \$569,000  | \$135,701                | \$433,299                              | \$6,049,268                                   | \$2,447,493         | \$3,601,775                       |
| 11     | Glenn        | \$9,396                  | \$71,706   | \$35,194                 | \$36,512                               | \$271,509                                     | \$88,636            | \$182,873                         |
| 12     | Humboldt     | \$20,021                 | \$92,525   | \$39,502                 | \$53,023                               | \$532,591                                     | \$205,181           | \$327,411                         |
| 13     | Imperial     | \$52,448                 | \$95,362   | \$40,048                 | \$55,314                               | \$592,453                                     | \$230,556           | \$361,897                         |
| 14     | Inyo         | \$6,364                  | \$51,502   | \$31,154                 | \$20,348                               | \$170,812                                     | \$36,146            | \$134,666                         |
| 15     | Kern         | \$151,069                | \$405,212  | \$102,682                | \$302,530                              | \$3,762,890                                   | \$1,560,664         | \$2,202,226                       |
| 16     | Kings        | \$24,506                 | \$99,521   | \$40,681                 | \$58,840                               | \$545,251                                     | \$194,933           | \$350,318                         |
| 17     | Lake         | \$3,720                  | \$55,057   | \$31,765                 | \$23,292                               | \$202,603                                     | \$57,574            | \$145,029                         |
| 18     | Lassen       | \$7,061                  | \$44,294   | \$29,659                 | \$14,635                               | \$123,367                                     | \$20,753            | \$102,614                         |
| 19     | Los Angeles  | \$4,733,164              | \$4,282,136  | \$885,009                | \$3,397,128                            | \$40,473,412                                  | \$15,175,075        | \$25,298,337                      |
| 20     | Madera       | \$92,739                 | \$161,769  | \$53,511                 | \$108,258                              | \$1,178,326                                   | \$515,084           | \$663,242                         |
| 21     | Marin        | \$53,334                 | \$127,374  | \$46,382                 | \$80,992                               | \$637,945                                     | \$278,119           | \$359,825                         |
| 22     | Mariposa     | \$10,786                 | \$46,813   | \$30,181                 | \$16,632                               | \$156,364                                     | \$38,038            | \$118,326                         |
| 23     | Mendocino    | \$16,207                 | \$84,441   | \$38,044                 | \$46,398                               | \$375,418                                     | \$148,968           | \$226,450                         |

| COUNTY |                 | CCS ADMIN<br>ALLOCATION* | MC/OTLIP<br>TOTAL<br>ALLOCATION<br>(GF/FF)** | MC/<br>OTLIP<br>GF ONLY | MC/ OTLIP<br>(TITLE 21)<br>FF ONLY | TOTAL<br>MEDI-CAL<br>ALLOCATION<br>(GF/FF)*** | MEDI-CAL<br>GF ONLY | MEDI-CAL<br>(TITLE 19)<br>FF ONLY |
|--------|-----------------|--------------------------|--|-------------------------|------------------------------------|---|---------------------|-----------------------------------|
| 24     | Merced          | \$20,831                 | \$202,480                                    | \$61,623                | \$140,857                          | \$1,207,695                                   | \$528,857           | \$678,839                         |
| 25     | Modoc           | \$785                    | \$48,921                                     | \$30,630                | \$18,291                           | \$151,801                                     | \$33,349            | \$118,453                         |
| 26     | Mono            | \$28,834                 | \$91,702                                     | \$39,327                | \$52,375                           | \$265,868                                     | \$81,811            | \$184,057                         |
| 27     | Monterey        | \$64,696                 | \$145,874                                    | \$50,181                | \$95,693                           | \$1,077,751                                   | \$410,002           | \$667,749                         |
| 28     | Napa            | \$31,112                 | \$160,825                                    | \$54,049                | \$106,776                          | \$581,085                                     | \$200,565           | \$380,520                         |
| 29     | Nevada          | \$5,392                  | \$106,945                                    | \$41,641                | \$65,305                           | \$427,480                                     | \$161,578           | \$265,902                         |
| 30     | Orange          | \$301,326                | \$1,001,099                                  | \$224,538               | \$776,561                          | \$5,556,724                                   | \$2,439,666         | \$3,117,058                       |
| 31     | Placer          | \$47,755                 | \$294,709                                    | \$76,801                | \$217,908                          | \$1,451,795                                   | \$601,225           | \$850,569                         |
| 32     | Plumas          | \$5,484                  | \$50,833                                     | \$30,960                | \$19,873                           | \$129,062                                     | \$20,064            | \$108,998                         |
| 33     | Riverside       | \$673,092                | \$1,485,687                                  | \$322,050               | \$1,163,636                        | \$11,023,909                                  | \$4,457,182         | \$6,566,727                       |
| 34     | Sacramento      | \$192,997                | \$983,229                                    | \$214,854               | \$768,375                          | \$7,443,061                                   | \$2,992,085         | \$4,450,977                       |
| 35     | San Benito      | \$13,680                 | \$58,882                                     | \$32,511                | \$26,371                           | \$196,921                                     | \$59,205            | \$137,716                         |
| 36     | San Bernardino  | \$395,802                | \$1,380,276                                  | \$298,873               | \$1,081,403                        | \$11,043,087                                  | \$4,705,053         | \$6,338,033                       |
| 37     | San Diego       | \$1,025,308              | \$1,837,332                                  | \$393,912               | \$1,443,419                        | \$12,710,607                                  | \$5,500,006         | \$7,210,601                       |
| 38     | San Francisco   | \$157,947                | \$488,144                                    | \$117,546               | \$370,597                          | \$3,171,040                                   | \$1,367,383         | \$1,803,657                       |
| 39     | San Joaquin     | \$165,055                | \$664,288                                    | \$155,167               | \$509,121                          | \$3,918,336                                   | \$1,675,500         | \$2,242,836                       |
| 40     | San Luis Obispo | \$47,337                 | \$147,598                                    | \$50,397                | \$97,201                           | \$731,563                                     | \$294,408           | \$437,155                         |
| 41     | San Mateo       | \$120,103                | \$200,791                                    | \$61,093                | \$139,698                          | \$1,218,662                                   | \$496,829           | \$721,833                         |
| 42     | Santa Barbara   | \$90,358                 | \$155,021                                    | \$51,975                | \$103,046                          | \$837,597                                     | \$335,775           | \$501,822                         |
| 43     | Santa Clara     | \$857,222                | \$1,367,354                                  | \$297,046               | \$1,070,308                        | \$8,065,409                                   | \$3,163,254         | \$4,902,155                       |
| 44     | Santa Cruz      | \$32,670                 | \$119,973                                    | \$44,782                | \$75,191                           | \$761,441                                     | \$298,203           | \$463,238                         |
| 45     | Shasta          | \$18,839                 | \$151,300                                    | \$51,509                | \$99,791                           | \$908,161                                     | \$411,129           | \$497,032                         |
| 46     | Sierra****      | \$0                      | \$0  | \$0                     | \$0                                | \$120,684                                     | \$19,226            | \$101,457                         |
| 47     | Siskiyou        | \$7,905                  | \$54,943                                     | \$31,833                | \$23,110                           | \$225,578                                     | \$67,114            | \$158,463                         |



| COUNTY                        |            | CCS ADMIN<br>ALLOCATION* | MC/OTLICP<br>TOTAL<br>ALLOCATION<br>(GF/FF)** | MC/<br>OTLICP<br>GF ONLY | MC/ OTLICP<br>(TITLE 21)<br>FF ONLY | TOTAL<br>MEDI-CAL<br>ALLOCATION<br>(GF/FF)*** | MEDI-CAL<br>GF ONLY | MEDI-CAL<br>(TITLE 19)<br>FF ONLY |
|-------------------------------|------------|--------------------------|---|--------------------------|-------------------------------------|---|---------------------|-----------------------------------|
| 48                            | Solano     | \$49,937                 | \$160,814                                     | \$53,244                 | \$107,570                           | \$953,670                                     | \$333,747           | \$619,923                         |
| 49                            | Sonoma     | \$72,533                 | \$367,662                                     | \$95,668                 | \$271,994                           | \$1,494,538                                   | \$649,964           | \$844,574                         |
| 50                            | Stanislaus | \$81,143                 | \$381,925                                     | \$98,016                 | \$283,909                           | \$2,510,895                                   | \$1,080,116         | \$1,430,779                       |
| 51                            | Sutter     | \$8,439                  | \$117,123                                     | \$44,483                 | \$72,640                            | \$647,655                                     | \$229,271           | \$418,384                         |
| 52                            | Tehama     | \$51,300                 | \$60,855                                      | \$32,197                 | \$28,658                            | \$241,503                                     | \$81,233            | \$160,270                         |
| 53                            | Trinity    | \$3,137                  | \$46,089                                      | \$30,043                 | \$16,046                            | \$138,470                                     | \$28,642            | \$109,828                         |
| 54                            | Tulare     | \$75,401                 | \$298,289                                     | \$81,032                 | \$217,257                           | \$3,071,479                                   | \$1,311,038         | \$1,760,441                       |
| 55                            | Tuolumne   | \$24,193                 | \$66,234                                      | \$34,232                 | \$32,002                            | \$259,519                                     | \$75,727            | \$183,792                         |
| 56                            | Ventura    | \$250,870                | \$716,060                                     | \$166,183                | \$549,877                           | \$4,120,240                                   | \$1,770,146         | \$2,350,094                       |
| 57                            | Yolo       | \$41,257                 | \$152,850                                     | \$51,757                 | \$101,093                           | \$731,758                                     | \$296,351           | \$435,407                         |
| 58                            | Yuba       | \$5,821                  | \$86,659                                      | \$38,142                 | \$48,517                            | \$505,683                                     | \$178,439           | \$327,244                         |
| Total Allocation<br>Statewide |            | \$11,867,000             | \$22,424,294                                  | \$5,688,285              | \$16,736,009                        | \$158,968,706                                 | \$63,823,355        | \$95,145,351                      |

**\*CCS State Only Administrative Allocation:** This allocation was distributed proportionally based on the county's baseline budgets for FY 2025-26 and average caseload for calendar year (CY) 2024.

**\*\*CCS OTLICP Combined (GF/FF) Administrative Allocation:** This allocation represents the total General Fund (GF) and Federal Fund (FF) funding for CCS OTLICP. The allocation is based on each county's average expenditures during FY 2020-21 through FY 2023-24 and the counties' average caseload for CY 2024.

**\*\*\*CCS Medi-Cal Combined (GF/FF) Administrative Allocation:** This allocation represents the total GF and FF funding for CCS Medi-Cal. The allocation is based on each county's average expenditures during FY 2020-21 through FY 2023-24 and the counties' average caseload for CY 2023.

**\*\*\*\*No CCS State-only Caseload:** These counties had zero CCS State-only caseload during CY 2024 and did not request funding in their FY 2025-26 baseline budget request. If the county's CCS State-only caseload changes during the year, the county may submit a CCS State-only invoice for consideration. If funds are available at the end of the fiscal year, DHCS will process a supplemental invoice.

**Attachment B**  
**CCS MONITORING AND OVERSIGHT ALLOCATION FY 2025-26**

| County |              | CCS Monitoring & Oversight |
|--------|--------------|----------------------------|
| 1      | Alameda      | \$337,192                  |
| 2      | Alpine       | \$35,652                   |
| 3      | Amador       | \$41,635                   |
| 4      | Butte        | \$77,806                   |
| 5      | Calaveras    | \$43,537                   |
| 6      | Colusa       | \$44,592                   |
| 7      | Contra Costa | \$238,491                  |
| 8      | Del Norte    | \$37,555                   |
| 9      | El Dorado    | \$61,463                   |
| 10     | Fresno       | \$362,796                  |
| 11     | Glenn        | \$44,959                   |
| 12     | Humboldt     | \$59,354                   |
| 13     | Imperial     | \$108,299                  |
| 14     | Inyo         | \$37,073                   |
| 15     | Kern         | \$336,096                  |
| 16     | Kings        | \$79,502                   |
| 17     | Lake         | \$48,902                   |
| 18     | Lassen       | \$37,715                   |
| 19     | Los Angeles  | \$2,022,545                |
| 20     | Madera       | \$100,821                  |
| 21     | Marin        | \$60,661                   |
| 22     | Mariposa     | \$37,188                   |
| 23     | Mendocino    | \$50,919                   |
| 24     | Merced       | \$112,103                  |
| 26     | Modoc        | \$36,409                   |
| 26     | Mono         | \$39,640                   |
| 27     | Monterey     | \$110,935                  |
| 28     | Napa         | \$53,509                   |
| 29     | Nevada       | \$51,377                   |
| 30     | Orange       | \$426,401                  |
| 31     | Placer       | \$86,035                   |

| County                            |                 | CCS Monitoring & Oversight |
|-----------------------------------|-----------------|----------------------------|
| 32                                | Plumas          | \$37,440                   |
| 33                                | Riverside       | \$651,418                  |
| 34                                | Sacramento      | \$360,832                  |
| 35                                | San Benito      | \$46,931                   |
| 36                                | San Bernardino  | \$675,217                  |
| 37                                | San Diego       | \$696,620                  |
| 38                                | San Francisco   | \$113,929                  |
| 39                                | San Joaquin     | \$211,902                  |
| 40                                | San Luis Obispo | \$69,396                   |
| 41                                | San Mateo       | \$84,456                   |
| 42                                | Santa Barbara   | \$118,959                  |
| 43                                | Santa Clara     | \$329,166                  |
| 44                                | Santa Cruz      | \$66,530                   |
| 45                                | Shasta          | \$65,980                   |
| 46                                | Sierra          | \$35,744                   |
| 47                                | Siskiyou        | \$43,446                   |
| 48                                | Solano          | \$89,087                   |
| 49                                | Sonoma          | \$87,094                   |
| 50                                | Stanislaus      | \$217,307                  |
| 51                                | Sutter          | \$71,961                   |
| 52                                | Tehama          | \$58,552                   |
| 53                                | Trinity         | \$36,661                   |
| 54                                | Tulare          | \$301,932                  |
| 55                                | Tuolumne        | \$43,698                   |
| 56                                | Ventura         | \$271,218                  |
| 57                                | Yolo            | \$63,067                   |
| 58                                | Yuba            | \$68,294                   |
| <b>Total Allocation Statewide</b> |                 | <b>\$10,138,000</b>        |



| CCS CASELOAD  | Actual<br>Caseload | Percent of<br>Total CCS<br>Caseload |
|---|--------------------|-------------------------------------|
| <b>STRAIGHT CCS</b>   |                    |                                     |
| Total Cases of Open (Active) Straight CCS Children                            | 20                 | 4.80%                               |
| <b>OTLICP</b>   |                    |                                     |
| Total Cases of Open (Active) OTLICP Children                                  | 59                 | 14.15%                              |
| <b>MEDI-CAL</b> - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children | 338                | 81.06%                              |
| <b>TOTAL CCS CASELOAD</b>   | <b>417</b>         | <b>100%</b>                         |

### CCS Administrative Budget Worksheet

Fiscal Year: **2025-26**

County: **Mendocino**



|   |        |               |                                   | Straight CCS |                                   | Optional Targeted Low Income Children's Program (OTLICP) |  | Medi-Cal (Non-OTLICP) |                        |                |   |                    |   |
|---|--------|---------------|-----------------------------------|--------------|-----------------------------------|--|--|-----------------------|------------------------|----------------|---|--------------------|---|
| Column  | 1      | 2             | 3                                 | 4A           | 4                                 | 5A   | 5  | 6A                    | 6                      | 7A             | 7                                       | 8A                 | 8   |
| Category/Line Item                                    | % FTE  | Annual Salary | Total Budget (1 x 2 or 4 + 5 + 6) | Caseload %   | Straight CCS County/State (50/50) | Caseload %   | Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65) | Caseload %            | Medi-Cal State/Federal | Enhanced % FTE | Enhanced Medi-Cal State/Federal (25/75) | Non-Enhanced % FTE | Non-Enhanced Medi-Cal State/Federal (50/50) |
| I. Personnel Expense                                  |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| Program Administration                                |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1. Sandy Tadoo, Supervising Public Health Nurse       | 10.00% | 116,450       | 11,645                            | 4.80%        | 559                               | 14.15%   | 1,648  | 81.06%                | 9,439                  |                |   | 100.00%            | 9,439                                       |
| 2. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| 3. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| 4. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| 5. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| Subtotal  |        | 116,450       | 11,645                            |              | 559                               |  | 1,648  |                       | 9,439                  |                |   |                    | 9,439                                       |
| Medical Case Management                               |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1. Sandy Tadoo, Supervising Public Health Nurse       | 5.00%  | 116,450       | 5,822                             | 4.80%        | 279                               | 14.15%   | 824  | 81.06%                | 4,719                  | 80.00%         | 3,775                                   | 20.00%             | 944   |
| 2. Whitney Eads, Registered Nurse                     | 50.39% | 103,281       | 52,046                            | 4.80%        | 2,496                             | 14.15%   | 7,364  | 81.06%                | 42,186                 | 80.00%         | 33,749                                  | 20.00%             | 8,437                                       |
| 3. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 4. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 5. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 6. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 7. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 8. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| Subtotal  |        | 219,731       | 57,868                            |              | 2,775                             |  | 8,188  |                       | 46,905                 |                | 37,524                                  |                    | 9,381                                       |
| Other Health Care Professionals                       |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 2. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 3. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| Subtotal  |        | 0             | 0                                 |              | 0                                 |  | 0  |                       | 0                      |                | 0                                       |                    | 0   |
| Ancillary Support                                     |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| 2. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| 3. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| 4. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| 5. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| Subtotal  |        | 0             | 0                                 |              | 0                                 |  | 0  |                       | 0                      |                |   |                    | 0   |
| Clerical and Claims Support                           |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1. Angelina Contreras, Children's Services Specialist | 97.00% | 62,139        | 60,275                            | 4.80%        | 2,891                             | 14.15%   | 8,528  | 81.06%                | 48,856                 | 0.00%          | 0                                       | 100.00%            | 48,856                                      |
| 2. Maria Manzo, Children's Services Specialist        | 92.00% | 62,139        | 57,168                            | 4.80%        | 2,742                             | 14.15%   | 8,089  | 81.06%                | 46,338                 | 0.00%          | 0                                       | 100.00%            | 46,338                                      |
| 3. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 4. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| 5. Employee Name, Position                            | 0.00%  | 0             | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      | 0.00%          | 0                                       | 100.00%            | 0   |
| Subtotal  |        | 124,278       | 117,443                           |              | 5,633                             |  | 16,617   |                       | 95,194                 |                | 0                                       |                    | 95,194                                      |
| Total Salaries and Wages                              |        |               | 186,956                           | 4.80%        | 8,967                             | 14.15%   | 26,452   | 81.06%                | 151,538                | 24.76%         | 37,524                                  | 75.24%             | 114,014                                     |
| Staff Benefits (Specify %)                            |        | 93.56%        | 174,919                           | 4.80%        | 8,389                             | 14.15%   | 24,749   | 81.06%                | 141,781                |                | 35,108                                  |                    | 106,673                                     |
| I. Total Personnel Expense                            |        |               | 361,875                           | 4.80%        | 17,356                            | 14.15%   | 51,201   | 81.06%                | 293,319                |                | 72,632                                  |                    | 220,687                                     |
| II. Operating Expense                                 |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1. Travel   |        |               | 1,000                             | 4.80%        | 48                                | 14.15%   | 141  | 81.06%                | 811                    | 24.76%         | 201                                     | 75.24%             | 610   |
| 2. Education and Training                             |        |               | 1,500                             | 4.80%        | 72                                | 14.15%   | 212  | 81.06%                | 1,216                  | 24.76%         | 301                                     | 75.24%             | 915   |
| 3. Communications                                     |        |               | 900                               | 4.80%        | 43                                | 14.15%   | 127  | 81.06%                | 729                    |                |   | 100.00%            | 729   |
| 4. Office Supplies                                    |        |               | 1,200                             | 4.80%        | 58                                | 14.15%   | 170  | 81.06%                | 973                    |                |   | 100.00%            | 973   |
| 5. Utilities  |        |               | 4,115                             | 4.80%        | 197                               | 14.15%   | 582  | 81.06%                | 3,335                  |                |   | 100.00%            | 3,335                                       |
| 6. Outreach Items                                     |        |               | 150                               | 4.80%        | 7                                 | 14.15%   | 21   | 81.06%                | 122                    |                |   | 100.00%            | 122   |
| 7.  |        |               |                                   | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| II. Total Operating Expense                           |        |               | 8,865                             |              | 425                               |  | 1,253  |                       | 7,186                  |                | 502                                     |                    | 6,684                                       |
| III. Capital Expense                                  |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1.  |        |               |                                   | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   |                    | 0   |
| 2.  |        |               |                                   | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   |                    | 0   |
| 3.  |        |               |                                   | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   |                    | 0   |

| CCS CASELOAD  | Actual Caseload | Percent of Total CCS Caseload |
|---|-----------------|-------------------------------|
| <b>STRAIGHT CCS</b><br>Total Cases of Open (Active) Straight CCS Children     | 20              | 4.80%                         |
| <b>OTLICP</b><br>Total Cases of Open (Active) OTLICP Children                 | 59              | 14.15%                        |
| <b>MEDI-CAL</b> - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children | 338             | 81.06%                        |
| <b>TOTAL CCS CASELOAD</b>   | <b>417</b>      | <b>100%</b>                   |

### CCS Administrative Budget Worksheet

Fiscal Year: 2025-26  
County: Mendocino



| Column                              | 1      | 2             | 3                                 | Straight CCS |                                   | Optional Targeted Low Income Children's Program (OTLICP) |  | Medi-Cal (Non-OTLICP) |                        |                |   |                    |   |
|-------------------------------------|--------|---------------|-----------------------------------|--------------|-----------------------------------|--|--|-----------------------|------------------------|----------------|---|--------------------|---|
|                                     |        |               |                                   | 4A           | 4                                 | 5A   | 5  | 6A                    | 6                      | 7A             | 7                                       | 8A                 | 8   |
| Category/Line Item                  | % FTE  | Annual Salary | Total Budget (1 x 2 or 4 + 5 + 6) | Caseload %   | Straight CCS County/State (50/50) | Caseload %   | Optional Targeted Low Income Children's Program (OTLICP) Co/State/Fed (17.5/17.5/65) | Caseload %            | Medi-Cal State/Federal | Enhanced % FTE | Enhanced Medi-Cal State/Federal (25/75) | Non-Enhanced % FTE | Non-Enhanced Medi-Cal State/Federal (50/50) |
| <b>III. Total Capital Expense</b>   |        |               | 0                                 |              | 0                                 |  | 0  |                       | 0                      |                |   |                    | 0   |
| <b>IV. Indirect Expense</b>         |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1. Indirect Cost Rate               | 25.00% |               | 90,469                            | 4.80%        | 4,339                             | 14.15%   | 12,800   | 81.06%                | 73,330                 |                |   | 100.00%            | 73,330                                      |
|                                     |        |               | 0                                 | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| <b>IV. Total Indirect Expense</b>   |        |               | 90,469                            |              | 4,339                             |  | 12,800   |                       | 73,330                 |                |   |                    | 73,330                                      |
| <b>V. Other Expense</b>             |        |               |                                   |              |                                   |  |  |                       |                        |                |   |                    |   |
| 1. General/Liability Insurance      |        |               | 5,144                             | 4.80%        | 247                               | 14.15%   | 728  | 81.06%                | 4,169                  |                |   | 100.00%            | 4,169                                       |
| 2. Information Technology Equipment |        |               | 8,998                             | 4.80%        | 432                               | 14.15%   | 1,273  | 81.06%                | 7,293                  |                |   | 100.00%            | 7,293                                       |
| 3. Public and Legal Notices         |        |               | 215                               | 4.80%        | 10                                | 14.15%   | 30   | 81.06%                | 174                    |                |   | 100.00%            | 174   |
| 4. Memberships                      |        |               | 500                               | 4.80%        | 24                                | 14.15%   | 71   | 81.06%                | 405                    |                |   | 100.00%            | 405   |
| 5.                                  |        |               |                                   | 4.80%        | 0                                 | 14.15%   | 0  | 81.06%                | 0                      |                |   | 100.00%            | 0   |
| <b>V. Total Other Expense</b>       |        |               | 14,857                            |              | 713                               |  | 2,102  |                       | 12,041                 |                |   |                    | 12,041                                      |
| <b>Budget Grand Total</b>           |        |               | 476,066                           |              | 22,833                            |  | 67,356   |                       | 385,876                |                | 73,134                                  |                    | 312,742                                     |

*Sofia Vargas*  
Prepared By (Signature)

Sofia Vargas, Department Analyst II  
Prepared By (Printed Name)

9/25/2025  
Date Prepared

707-472-2338  
Phone Number

*Nate England*  
CCS Administrator (Signature)

Nate England, Staff Services Manager II  
CCS Administrator (Printed Name)

9/25/2025  
Date Signed

707-472-2323  
Phone Number

| CCS CASELOAD   | Actual Caseload | Percent of Total CCS Caseload |
|--|-----------------|-------------------------------|
| <b>STRAIGHT CCS -</b><br>Total Cases of Open (Active) Straight CCS Children      | 20              | 4.80%                         |
| <b>OTLICP -</b><br>Total Cases of Open (Active) OTLICP Children                  | 59              | 14.15%                        |
| <b>MEDI-CAL -</b><br>Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children | 338             | 81.06%                        |
| <b>TOTAL CCS CASELOAD</b>  | <b>417</b>      | <b>100%</b>                   |



## CCS Administrative Baseline Budget Summary

Fiscal Year: 2025-26

County: Mendocino

|                             | Col 1 = Col 2+3+4 | Straight CCS                      | OTLICP   | Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6) |   |   |
|-----------------------------|-------------------|-----------------------------------|--|--|---|---|
| Column                      | 1                 | 2                                 | 3  | 4  | 5                                       | 6   |
| Category/Line Item          | Total Budget      | Straight CCS County/State (50/50) | Optional Targeted Low Income Children's Program (OTLICP) County/State/Fed (17.5/17.5/65) | Medi-Cal State/Federal                           | Enhanced Medi-Cal State/Federal (25/75) | Non-Enhanced Medi-Cal State/Federal (50/50) |
| I. Total Personnel Expense  | 361,875           | 17,356                            | 51,201   | 293,319  | 72,632                                  | 220,687                                     |
| II. Total Operating Expense | 8,865             | 425                               | 1,253  | 7,186  | 502                                     | 6,684                                       |
| III. Total Capital Expense  | 0                 | 0                                 | 0  | 0  |   | 0   |
| IV. Total Indirect Expense  | 90,469            | 4,339                             | 12,800   | 73,330   |   | 73,330                                      |
| V. Total Other Expense      | 14,857            | 713                               | 2,102  | 12,041   |   | 12,041                                      |
| Budget Grand Total          | 476,066           | 22,833                            | 67,356   | 385,876  | 73,134                                  | 312,742                                     |

|                     | Col 1 = Col 2+3+4 | Straight CCS                      | OTLICP   | Medi-Cal (non-OTLICP) (Column 4 = Columns 5 + 6) |   |   |
|---------------------|-------------------|-----------------------------------|--|--|---|---|
| Column              | 1                 | 2                                 | 3  | 4  | 5                                       | 6   |
| Source of Funds     | Total Budget      | Straight CCS County/State (50/50) | Optional Targeted Low Income Children's Program (OTLICP) County/State/Fed (17.5/17.5/65) | Medi-Cal State/Federal                           | Enhanced Medi-Cal State/Federal (25/75) | Non-Enhanced Medi-Cal State/Federal (50/50) |
| <b>Straight CCS</b> |                   |                                   |  |  |   |   |
| State               | 11,416            | 11,416                            |  |  |   |   |
| County              | 11,417            | 11,417                            |  |  |   |   |
| <b>OTLICP</b>       |                   |                                   |  |  |   |   |
| State               | 11,787            |                                   | 11,787   |  |   |   |
| County              | 11,787            |                                   | 11,787   |  |   |   |
| Federal (Title XXI) | 43,782            |                                   | 43,782   |  |   |   |
| <b>Medi-Cal</b>     |                   |                                   |  |  |   |   |
| State               | 174,655           |                                   |  | 174,655  | 18,284                                  | 156,371                                     |
| Federal (Title XIX) | 211,221           |                                   |  | 211,221  | 54,850                                  | 156,371                                     |

|  |   |   |
|--|---|---|
| <br>Prepared By (Signature)       | Sofia Vargas, Department Analyst II<br>Prepared By (Printed Name)           | <a href="mailto:vargass@mendocinocounty.gov">vargass@mendocinocounty.gov</a><br>Email Address   |
| <br>CCS Administrator (Signature) | Nate England, Staff Services Manager II<br>CCS Administrator (Printed Name) | <a href="mailto:englandn@mendocinocounty.gov">englandn@mendocinocounty.gov</a><br>Email Address |



**Budget Justification Narrative  
Integrated Systems of Care Division  
Mendocino County  
Budget Narrative  
Fiscal Year 2025-2026**

| <b>I. PERSONNEL EXPENSES</b>       |                  | Identify and explain any changes in Personnel including FTE percentage changes.   |
|------------------------------------|------------------|---|
| Total Salaries:                    | \$186,956        |   |
| Total Benefits:                    | \$174,919        |   |
| <b>Total Personnel Expenses:</b>   | <b>\$361,875</b> | This budget includes a Supervising PHN (.15 FTE), a Registered Nurse (.5039 FTE), and two clerical and claims support staff (Children's Services Specialist)(1.89 FTE). |
| Supervising PHN                    |                  |   |
| Registered Nurse                   |                  |   |
| Children's Services Specialist (2) |                  |   |
|                                    |                  |   |
|                                    |                  |   |
|                                    |                  |   |

| <b>II. OPERATING EXPENSES</b>    |                | List all Operating Expense line items. Identify and explain any increase, decrease, or newly listed line item.   |
|----------------------------------|----------------|--|
| Travel                           | \$1,000        | Transportation costs associated with staff attendance at trainings, meetings, and continuing education activities aligned with CCS program functions. This includes events hosted by DHCS, Managed Care Plans, Public Health departments, and community partners.  |
| Training                         | \$1,500        | Trainings directly related to the CCS program scope of work, provided by DHCS, county public health departments, and/or community partners. Includes professional development activities for CCS staff that are pertinent to the CCS patient population and staff responsibilities. To also include relevant educational materials on topics that are pertinent to CCS patient population. |
| Communications                   | \$900          | Cell phones, landlines, data plan, wifi, hotspot, internet. No toll free phone numbers. Public Health maintains a toll free phone number for all PH programs, but charges are paid by the PH Administration and not the programs.  |
| Office Supplies                  | \$1,200        | Office supplies for staff including; stationary, scissors, signage, tissues, pens, paper, printer ink/toner, folders, computer accessories, water filters, privacy screens, first aid supplies, and furniture such as desks, basic office cleaning supplies, file cabinets, office chairs, rolling carts, lockable file chests, lockable mobile carrying cases.                            |
| Utilities                        | \$4,115        | Utilities include PG&E (natural gas services) and City of Ukiah (electricity, fire hose and water). Not covered by ICR.  |
| Outreach Items                   | \$150          | Outreach materials to support CCS program visibility and community engagement, including educational handouts, brochures, flyers, and promotional items to be distributed at community events or partner sites to increase awareness of CCS services and eligibility.  |
| <b>Total Operating Expenses:</b> | <b>\$8,865</b> |  |

| <b>III. CAPITAL EXPENSES</b> |   | List all Capital Expense line items. Identify and explain any newly listed Capital Expense. Include County/City Capital Expenses Justification Form |
|------------------------------|---|---|
| Total Capital Expenses:      | 0 | None  |

| <b>IV. INDIRECT EXPENSES</b>    |                 |                       |
|---------------------------------|-----------------|-----------------------|
| A. Indirect Cost Rate @ 25%     | \$90,469        | Per CDPH approved ICR |
| <b>Total Indirect Expenses:</b> | <b>\$90,469</b> |                       |

| <b>V. OTHER EXPENSES</b>         |                 | List all Other Expense line items. Identify and explain increased, decreased, or newly listed line items. Include County/City Other Expenses Justification Form |
|----------------------------------|-----------------|---|
| General/Liability Insurance      | \$5,144         | Programs portion of General and Liability Insurance for FY25.26   |
| Information Technology Equipment | \$8,998         | Programs portion of Information Technology Equipment for FY25.26  |
| Public and Legal Notices         | \$215           | Costs associated with advertising CCS position recruitments and consulting with County Counsel to create and review required forms.                             |
| Memberships                      | \$500           | Stanford Children's Health -Lucile Packard Children's Hospital CRISS Annual Dues  |
| <b>Total Other Expenses:</b>     | <b>\$14,857</b> |   |

|                           |                  |
|---------------------------|------------------|
| <b>Budget Grand Total</b> | <b>\$476,066</b> |
|---------------------------|------------------|

### Certification Statement - California Children's Services (CCS)


County/City: Mendocino

Fiscal Year: 2025-26

I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000- 14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Fiscal Guidance Manual. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

|   |  |             |
|---|--|-------------|
| Signature of CCS Administrator  |  | Date Signed |
| Signature of Director or Health Officer                                 |  | Date Signed |
| Signature and Title of Other – Optional                                 |  | Date Signed |
|   |  |             |
| I certify that this plan has been approved by the local governing body. |  |             |
| Signature of Local Governing Body Chairperson                           |  | Date        |


**IN WITNESS WHEREOF  
DEPARTMENT FISCAL REVIEW:**

By:   
Jerine Miller, Psy.D.,  
Director of Health Services

Date: 12/2/15

Budgeted: Yes  
Budget Unit: 4035  
Line Item/Org Object Code: HSCCS-HSCSA  
825250 \$197,858 HSCCS-HSCSA 825670  
\$255,003 HSCCS-HSCSA 827802 \$23,205  
Grant: No  
Grant No.: 'N/A'


**COUNTY OF MENDOCINO**

By:   
~~JOHN HASCHAK~~, Chair Bernie Norvell  
BOARD OF SUPERVISORS

Date: 02/03/2026


**ATTEST:**

DARCIE ANTLE, Clerk of said Board

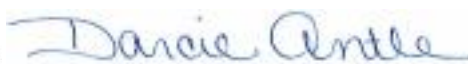
By:   
Deputy 02/03/2026

I hereby certify that according to the provisions of  
Government Code section 25103, delivery of this  
document has been made.

DARCIE ANTLE, Clerk of said Board

By:   
Deputy 02/03/2026

**INSURANCE REVIEW:**

By:   
Risk Management

Date: 12/02/2025

**CALIFORNIA DEPARTMENT OF  
HEALTH CARE SERVICES**

By: See signature Page 2  
SIGNATURE

Date: August 29, 2025

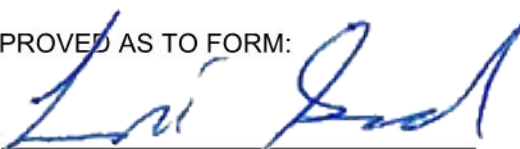
**NAME AND ADDRESS OF CONTRACTOR:**

California Department of Health Care  
Services  
1501 Capitol Avenue  
Sacramento, CA 95889-7437 MS 4502  
(916) 449-5005

By signing above, signatory warrants and  
represents that he/she executed this Agreement in  
his/her authorized capacity and that by his/her  
signature on this Agreement, he/she or the entity  
upon behalf of which he/she acted, executed this  
Agreement


**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM:

By:   
COUNTY COUNSEL

Date: 12/02/2025

**EXECUTIVE OFFICE/FISCAL REVIEW:**

By:   
Deputy CEO or Designee

Date: 12/02/2025

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors  
Exception to Bid Process Required/Completed ☐ 'N/A'  
Mendocino County Business License: Valid ☐  
Exempt Pursuant to MCC Section: State Entity