



Michelle Baass | Director

DATE: August 29, 2025

CCS Information Notice: 25-02

TO: CALIFORNIA CHILDREN'S SERVICES PROGRAM  
ADMINISTRATORS

SUBJECT: FISCAL YEAR 2025-2026 COUNTY ALLOCATIONS FOR  
CALIFORNIA CHILDREN'S SERVICES COUNTY  
ADMINISTRATION, COMPLIANCE MONITORING AND  
OVERSIGHT (REVISED)

The purpose of this California Children's Services (CCS) Information Notice is to provide County CCS Programs with their CCS Program County Administrative and Compliance Monitoring and Oversight (M&O) approved budget allocations for fiscal year (FY) 2025-26. The Department of Health Care Services (DHCS) will not issue individual county budget notices.

- **CCS OTLICP and Medi-Cal Administrative Allocation:** This allocation is based on each county's average expenditures from FY 200-21 through FY 2023-24 and the county's average caseload for calendar year (CY) 2024.
- **CCS State-only Administrative Allocation (REVISED):** This allocation was distributed proportionally based on the county's baseline budgets for FY 2025-26 and average caseload for calendar year (CY) 2024.
- **CCS M&O Allocation:** This allocation is based on each county's average caseload for CY 2024.

Each county remains responsible for overseeing and tracking its administrative budget and expenditures and will only be reimbursed up to the county's authorized allocation. In addition, counties cannot shift funding between CCS Program participation categories (i.e., "straight" CCS, CCS/Medi-Cal, and CCS/Optional Targeted Low-Income Children Program).



County CCS Programs must adhere to DHCS guidelines for the determination of enhanced and non-enhanced designation of local county CCS Program staff. The documentation for skilled professional medical personnel who qualify for enhanced Federal Financial Participation (FFP) or who work on more than one program must conform to the FFP time study requirements and guidelines.

County CCS programs that opt to participate in the new CCS M&O activities by submitting their County Quarterly and Annual Reports will be eligible to invoice for additional CCS M&O allocations. To be eligible for the M&O allocations, counties must (1) inform DHCS of their intent to submit the reports and (2) submit a budget outlining how the funds will be used to support the new monitoring and oversight activities.

County CCS Programs must maintain an audit file. At a minimum, this audit file should include:

1. Documentation on required time studies performed during one or more representative months of the fiscal quarter for each budgeted position claimed under FFP.
2. Documentation in support of training, travel costs, and other claimed operational expenditures.
3. Documentation in support of claimed internal and external overhead costs.

County CCS Programs should maintain and be able to produce the audit file to State and Federal regulators within seven (7) calendar days of a request.

County CCS Programs are expected to comply with all Federal and State requirements pertaining to the CCS Program and must adhere to all applicable Department policies and procedures. County CCS Programs must submit invoices based only on actual CCS Program Administration Expenditures, in accordance with Section 7: Expenditure Claims and Property Management of the Plan and Fiscal Guidelines (PFG) manual.

County CCS Programs must submit CCS Program budgets for FY 2025–26 no later than October 1, 2025. Submissions must be made electronically through the ISCD Budget Portal at: <https://iscdbudget.cloudapps.dhcs.ca.gov/>. The most recent versions of PFG Sections 6 and 7—Budget Submission and Expenditure Claims—are also available for download through the portal.

August 29, 2025

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Sincerely,

ORIGINAL SIGNED BY

Joseph Billingsley, Assistant Deputy Director  
Health Care Delivery Services  
Department of Health Care Services

Attachments:

Attachment A: CCS Administrative Allocation

Attachment B: CCS Monitoring and Oversight Allocation

**Attachment A**  
**CCS ADMINISTRATIVE ALLOCATION FY 2025-26**

COUNTY		CCS ADMIN ALLOCATION*	MC/OTLICP TOTAL ALLOCATION (GF/FF)**	MC/OTLICP GF ONLY	MC/OTLICP (TITLE 21) FF ONLY	TOTAL MEDI-CAL ALLOCATION (GF/FF)***	MEDI-CAL GF ONLY	MEDI-CAL (TITLE 19) FF ONLY
1	Alameda	\$991,932	\$1,337,267	\$293,799	\$1,043,468	\$8,608,191	\$3,710,052	\$4,898,139
2	Alpine****	\$0	\$0	\$0	\$0	\$132,618	\$22,971	\$109,648
3	Amador	\$7,402	\$68,857	\$34,558	\$34,299	\$240,686	\$81,551	\$159,135
4	Butte	\$19,841	\$137,914	\$48,479	\$89,435	\$947,581	\$398,583	\$548,997
5	Calaveras	\$7,062	\$49,331	\$30,654	\$18,676	\$143,995	\$29,839	\$114,156
6	Colusa	\$14,034	\$97,641	\$40,490	\$57,151	\$256,628	\$89,782	\$166,846
7	Contra Costa	\$412,854	\$727,081	\$167,460	\$559,621	\$4,965,265	\$1,908,897	\$3,056,368
8	Del Norte	\$9,593	\$50,827	\$30,991	\$19,836	\$172,372	\$46,423	\$125,949
9	El Dorado	\$16,913	\$115,898	\$44,046	\$71,852	\$528,433	\$183,891	\$344,542
10	Fresno	\$237,994	\$569,000	\$135,701	\$433,299	\$6,049,268	\$2,447,493	\$3,601,775
11	Glenn	\$9,396	\$71,706	\$35,194	\$36,512	\$271,509	\$88,636	\$182,873
12	Humboldt	\$20,021	\$92,525	\$39,502	\$53,023	\$532,591	\$205,181	\$327,411
13	Imperial	\$52,448	\$95,362	\$40,048	\$55,314	\$592,453	\$230,556	\$361,897
14	Inyo	\$6,364	\$51,502	\$31,154	\$20,348	\$170,812	\$36,146	\$134,666
15	Kern	\$151,069	\$405,212	\$102,682	\$302,530	\$3,762,890	\$1,560,664	\$2,202,226
16	Kings	\$24,506	\$99,521	\$40,681	\$58,840	\$545,251	\$194,933	\$350,318
17	Lake	\$3,720	\$55,057	\$31,765	\$23,292	\$202,603	\$57,574	\$145,029
18	Lassen	\$7,061	\$44,294	\$29,659	\$14,635	\$123,367	\$20,753	\$102,614
19	Los Angeles	\$4,733,164	\$4,282,136	\$885,009	\$3,397,128	\$40,473,412	\$15,175,075	\$25,298,337
20	Madera	\$92,739	\$161,769	\$53,511	\$108,258	\$1,178,326	\$515,084	\$663,242
21	Marin	\$53,334	\$127,374	\$46,382	\$80,992	\$637,945	\$278,119	\$359,825
22	Mariposa	\$10,786	\$46,813	\$30,181	\$16,632	\$156,364	\$38,038	\$118,326
23	Mendocino	\$16,207	\$84,441	\$38,044	\$46,398	\$375,418	\$148,968	\$226,450

COUNTY		CCS ADMIN ALLOCATION*	MC/OTLICP TOTAL ALLOCATION (GF/FF)**	MC/OTLICP GF ONLY	MC/OTLICP (TITLE 21) FF ONLY	TOTAL MEDI-CAL ALLOCATION (GF/FF)***	MEDI-CAL GF ONLY	MEDI-CAL (TITLE 19) FF ONLY
24	Merced	\$20,831	\$202,480	\$61,623	\$140,857	\$1,207,695	\$528,857	\$678,839
25	Modoc	\$785	\$48,921	\$30,630	\$18,291	\$151,801	\$33,349	\$118,453
26	Mono	\$28,834	\$91,702	\$39,327	\$52,375	\$265,868	\$81,811	\$184,057
27	Monterey	\$64,696	\$145,874	\$50,181	\$95,693	\$1,077,751	\$410,002	\$667,749
28	Napa	\$31,112	\$160,825	\$54,049	\$106,776	\$581,085	\$200,565	\$380,520
29	Nevada	\$5,392	\$106,945	\$41,641	\$65,305	\$427,480	\$161,578	\$265,902
30	Orange	\$301,326	\$1,001,099	\$224,538	\$776,561	\$5,556,724	\$2,439,666	\$3,117,058
31	Placer	\$47,755	\$294,709	\$76,801	\$217,908	\$1,451,795	\$601,225	\$850,569
32	Plumas	\$5,484	\$50,833	\$30,960	\$19,873	\$129,062	\$20,064	\$108,998
33	Riverside	\$673,092	\$1,485,687	\$322,050	\$1,163,636	\$11,023,909	\$4,457,182	\$6,566,727
34	Sacramento	\$192,997	\$983,229	\$214,854	\$768,375	\$7,443,061	\$2,992,085	\$4,450,977
35	San Benito	\$13,680	\$58,882	\$32,511	\$26,371	\$196,921	\$59,205	\$137,716
36	San Bernardino	\$395,802	\$1,380,276	\$298,873	\$1,081,403	\$11,043,087	\$4,705,053	\$6,338,033
37	San Diego	\$1,025,308	\$1,837,332	\$393,912	\$1,443,419	\$12,710,607	\$5,500,006	\$7,210,601
38	San Francisco	\$157,947	\$488,144	\$117,546	\$370,597	\$3,171,040	\$1,367,383	\$1,803,657
39	San Joaquin	\$165,055	\$664,288	\$155,167	\$509,121	\$3,918,336	\$1,675,500	\$2,242,836
40	San Luis Obispo	\$47,337	\$147,598	\$50,397	\$97,201	\$731,563	\$294,408	\$437,155
41	San Mateo	\$120,103	\$200,791	\$61,093	\$139,698	\$1,218,662	\$496,829	\$721,833
42	Santa Barbara	\$90,358	\$155,021	\$51,975	\$103,046	\$837,597	\$335,775	\$501,822
43	Santa Clara	\$857,222	\$1,367,354	\$297,046	\$1,070,308	\$8,065,409	\$3,163,254	\$4,902,155
44	Santa Cruz	\$32,670	\$119,973	\$44,782	\$75,191	\$761,441	\$298,203	\$463,238
45	Shasta	\$18,839	\$151,300	\$51,509	\$99,791	\$908,161	\$411,129	\$497,032
46	Sierra****	\$0	\$0	\$0	\$0	\$120,684	\$19,226	\$101,457
47	Siskiyou	\$7,905	\$54,943	\$31,833	\$23,110	\$225,578	\$67,114	\$158,463

COUNTY	CCS ADMIN ALLOCATION*	MC/OTLICP TOTAL ALLOCATION (GF/FF)**	MC/ OTLICP GF ONLY	MC/ OTLICP (TITLE 21) FF ONLY	TOTAL MEDI-CAL ALLOCATION (GF/FF)***	MEDI-CAL GF ONLY	MEDI-CAL (TITLE 19) FF ONLY
48 Solano	\$49,937	\$160,814	\$53,244	\$107,570	\$953,670	\$333,747	\$619,923
49 Sonoma	\$72,533	\$367,662	\$95,668	\$271,994	\$1,494,538	\$649,964	\$844,574
50 Stanislaus	\$81,143	\$381,925	\$98,016	\$283,909	\$2,510,895	\$1,080,116	\$1,430,779
51 Sutter	\$8,439	\$117,123	\$44,483	\$72,640	\$647,655	\$229,271	\$418,384
52 Tehama	\$51,300	\$60,855	\$32,197	\$28,658	\$241,503	\$81,233	\$160,270
53 Trinity	\$3,137	\$46,089	\$30,043	\$16,046	\$138,470	\$28,642	\$109,828
54 Tulare	\$75,401	\$298,289	\$81,032	\$217,257	\$3,071,479	\$1,311,038	\$1,760,441
55 Tuolumne	\$24,193	\$66,234	\$34,232	\$32,002	\$259,519	\$75,727	\$183,792
56 Ventura	\$250,870	\$716,060	\$166,183	\$549,877	\$4,120,240	\$1,770,146	\$2,350,094
57 Yolo	\$41,257	\$152,850	\$51,757	\$101,093	\$731,758	\$296,351	\$435,407
58 Yuba	\$5,821	\$86,659	\$38,142	\$48,517	\$505,683	\$178,439	\$327,244
<b>Total Allocation Statewide</b>	<b>\$11,867,000</b>	<b>\$22,424,294</b>	<b>\$5,688,285</b>	<b>\$16,736,009</b>	<b>\$158,968,706</b>	<b>\$63,823,355</b>	<b>\$95,145,351</b>

**\*CCS State Only Administrative Allocation:** This allocation was distributed proportionally based on the county's baseline budgets for FY 2025-26 and average caseload for calendar year (CY) 2024.

**\*\*CCS OTLICP Combined (GF/FF) Administrative Allocation:** This allocation represents the total General Fund (GF) and Federal Fund (FF) funding for CCS OTLICP. The allocation is based on each county's average expenditures during FY 2020-21 through FY 2023-24 and the counties' average caseload for CY 2024.

**\*\*\*CCS Medi-Cal Combined (GF/FF) Administrative Allocation:** This allocation represents the total GF and FF funding for CCS Medi-Cal. The allocation is based on each county's average expenditures during FY 2020-21 through FY 2023-24 and the counties' average caseload for CY 2023.

**\*\*\*\*No CCS State-only Caseload:** These counties had zero CCS State-only caseload during CY 2024 and did not request funding in their FY 2025-26 baseline budget request. If the county's CCS State-only caseload changes during the year, the county may submit a CCS State-only invoice for consideration. If funds are available at the end of the fiscal year, DHCS will process a supplemental invoice.

**Attachment B**  
**CCS MONITORING AND OVERSIGHT ALLOCATION FY 2025-26**

County		CCS Monitoring & Oversight
1	Alameda	\$337,192
2	Alpine	\$35,652
3	Amador	\$41,635
4	Butte	\$77,806
5	Calaveras	\$43,537
6	Colusa	\$44,592
7	Contra Costa	\$238,491
8	Del Norte	\$37,555
9	El Dorado	\$61,463
10	Fresno	\$362,796
11	Glenn	\$44,959
12	Humboldt	\$59,354
13	Imperial	\$108,299
14	Inyo	\$37,073
15	Kern	\$336,096
16	Kings	\$79,502
17	Lake	\$48,902
18	Lassen	\$37,715
19	Los Angeles	\$2,022,545
20	Madera	\$100,821
21	Marin	\$60,661
22	Mariposa	\$37,188
23	Mendocino	\$50,919
24	Merced	\$112,103
26	Modoc	\$36,409
26	Mono	\$39,640
27	Monterey	\$110,935
28	Napa	\$53,509
29	Nevada	\$51,377
30	Orange	\$426,401
31	Placer	\$86,035

County		CCS Monitoring & Oversight
32	Plumas	\$37,440
33	Riverside	\$651,418
34	Sacramento	\$360,832
35	San Benito	\$46,931
36	San Bernardino	\$675,217
37	San Diego	\$696,620
38	San Francisco	\$113,929
39	San Joaquin	\$211,902
40	San Luis Obispo	\$69,396
41	San Mateo	\$84,456
42	Santa Barbara	\$118,959
43	Santa Clara	\$329,166
44	Santa Cruz	\$66,530
45	Shasta	\$65,980
46	Sierra	\$35,744
47	Siskiyou	\$43,446
48	Solano	\$89,087
49	Sonoma	\$87,094
50	Stanislaus	\$217,307
51	Sutter	\$71,961
52	Tehama	\$58,552
53	Trinity	\$36,661
54	Tulare	\$301,932
55	Tuolumne	\$43,698
56	Ventura	\$271,218
57	Yolo	\$63,067
58	Yuba	\$68,294
<b>Total Allocation Statewide</b>		<b>\$10,138,000</b>

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
<b>STRAIGHT CCS</b> - Total Cases of Open (Active) Straight CCS Children	20	4.80%
<b>OTLICP</b> - Total Cases of Open (Active) OTLICP Children	59	14.15%
<b>MEDI-CAL</b> - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	338	81.06%
<b>TOTAL CCS CASELOAD</b>	<b>417</b>	<b>100%</b>

**CCS Administrative Budget Worksheet**

Fiscal Year: **2025-26**

County: **Mendocino**



Column	1	2	3	4A	4	5A	5	6A	6	7A	7	8A	8	Straight CCS		Optional Targeted Low Income Children's Program (OTLICP)		Medi-Cal (Non-OTLICP)					
														Total Budget (1 x 2 or 4 + 5 + 6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) CoState/Fed (17.5/17.5/65)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE
<b>I. Personnel Expense</b>																							
<b>Program Administration</b>																							
1. Sandy Tadeo, Supervising Public Health Nurse	10.00%	116,450	11,645	4.80%		559	14.15%		1,648	81.06%		9,439								100.00%	9,439		
2. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0							100.00%	0			
3. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0							100.00%	0			
4. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0							100.00%	0			
5. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0							100.00%	0			
<b>Subtotal</b>		116,450	11,645			559			1,648			9,439								9,439			
<b>Medical Case Management</b>																							
1. Sandy Tadeo, Supervising Public Health Nurse	5.00%	116,450	5,822	4.80%		279	14.15%		824	81.06%		4,719	80.00%		3,775	20.00%	944						
2. Whitney Eads, Registered Nurse	50.39%	103,281	52,046	4.80%		2,496	14.15%		7,364	81.06%		42,186	80.00%		33,749	20.00%	8,437						
3. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
4. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
5. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
6. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
7. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
8. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
<b>Subtotal</b>		219,731	57,868			2,775			8,188			46,905			37,524		9,381						
<b>Other Health Care Professionals</b>																							
1. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
2. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
3. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
<b>Subtotal</b>		0	0			0			0			0			0		0						
<b>Ancillary Support</b>																							
1. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0			100.00%	0							
2. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0			100.00%	0							
3. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0			100.00%	0							
4. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0			100.00%	0							
5. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0			100.00%	0							
<b>Subtotal</b>		0	0			0			0			0			0		0						
<b>Clerical and Claims Support</b>																							
1. Angelina Contreras, Children's Services Specialist	97.00%	62,139	60,275	4.80%		2,891	14.15%		8,528	81.06%		48,856	0.00%	0	100.00%	48,856							
2. Maria Manzo, Children's Services Specialist	92.00%	62,139	57,168	4.80%		2,742	14.15%		8,089	81.06%		46,338	0.00%	0	100.00%	46,338							
3. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
4. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
5. Employee Name, Position	0.00%	0	0	4.80%		0	14.15%		0	81.06%		0	0.00%		0	100.00%	0						
<b>Subtotal</b>		124,278	117,443			5,633			16,617			95,194		0		95,194							
<b>Total Salaries and Wages</b>																							
Staff Benefits (Specify %)	93.56%																						
<b>I. Total Personnel Expense</b>																							
<b>II. Operating Expense</b>																							
1. Travel																							
2. Education and Training																							
3. Communications																							
4. Office Supplies																							
5. Utilities																							
6. Outreach Items																							
7.																							
<b>II. Total Operating Expense</b>																							
<b>III. Capital Expense</b>																							
1.																							
2.																							
3.																							

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
<b>STRAIGHT CCS</b> - Total Cases of Open (Active) Straight CCS Children	20	4.80%
<b>OTLICP</b> - Total Cases of Open (Active) OTLICP Children	59	14.15%
<b>MEDI-CAL</b> - Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	338	81.06%
<b>TOTAL CCS CASELOAD</b>	<b>417</b>	<b>100%</b>

**CCS Administrative Budget Worksheet**

Fiscal Year: 2025-26

County: Mendocino



Column	1	2	3	Straight CCS		Optional Targeted Low Income Children's Program (OTLICP)		Medi-Cal (Non-OTLICP)					
				4A	4	5A	5	6A	6	7A	7	8A	8
Category/Line Item	% FTE	Annual Salary	Total Budget (1 x 2 or 4 + 5 +6)	Caseload %	Straight CCS County/State (50/50)	Caseload %	Optional Targeted Low Income Children's Program (OTLICP) Co-State/Fed (17.5/17.5/65)	Caseload %	Medi-Cal State/Federal	Enhanced % FTE	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced % FTE	Non-Enhanced Medi-Cal State/Federal (50/50)
<b>III. Total Capital Expense</b>			0		0		0		0				0
<b>IV. Indirect Expense</b>													
1. Indirect Cost Rate	25.00%		90,469	4.80%	4,339	14.15%	12,800	81.06%	73,330			100.00%	73,330
			0	4.80%	0	14.15%	0	81.06%	0			100.00%	0
<b>IV. Total Indirect Expense</b>			90,469		4,339		12,800		73,330				73,330
<b>V. Other Expense</b>													
1. General/Liability Insurance			5,144	4.80%	247	14.15%	728	81.06%	4,169			100.00%	4,169
2. Information Technology Equipment			8,998	4.80%	432	14.15%	1,273	81.06%	7,293			100.00%	7,293
3. Public and Legal Notices			215	4.80%	10	14.15%	30	81.06%	174			100.00%	174
4. Memberships			500	4.80%	24	14.15%	71	81.06%	405			100.00%	405
5.				4.80%	0	14.15%	0	81.06%	0			100.00%	0
<b>V. Total Other Expense</b>			14,857		713		2,102		12,041				12,041
<b>Budget Grand Total</b>			476,066		22,833		67,356		385,876			73,134	312,742

*Sofia Vargas*  
Prepared By (Signature)

Sofia Vargas, Department Analyst II

9/25/2025

707-472-2338

*Nate England*  
CCS Administrator (Signature)

Nate England, Staff Services Manager II

9/25/2025

707-472-2323

Date Signed

Phone Number

CCS CASELOAD	Actual Caseload	Percent of Total CCS Caseload
<b>STRAIGHT CCS -</b> Total Cases of Open (Active) Straight CCS Children	20	4.80%
<b>OTLICP -</b> Total Cases of Open (Active) OTLICP Children	59	14.15%
<b>MEDI-CAL -</b> Total Cases of Open (Active) Medi-Cal (non-OTLICP) Children	338	81.06%
<b>TOTAL CCS CASELOAD</b>	<b>417</b>	<b>100%</b>

### CCS Administrative Baseline Budget Summary

Fiscal Year: 2025-26

County: Mendocino

Column	1	2	3	4	5	6
Category/Line Item	Total Budget	Straight CCS County/State (50/50)	Optional Targeted Low Income Children's Program (OTLICP) County/State/Fed (17.5/17.5/65)	Medi-Cal State/Federal	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced Medi-Cal State/Federal (50/50)
I. Total Personnel Expense	361,875	17,356	51,201	293,319	72,632	220,687
II. Total Operating Expense	8,865	425	1,253	7,186	502	6,684
III. Total Capital Expense	0	0	0	0		0
IV. Total Indirect Expense	90,469	4,339	12,800	73,330		73,330
V. Total Other Expense	14,857	713	2,102	12,041		12,041
<b>Budget Grand Total</b>	<b>476,066</b>	<b>22,833</b>	<b>67,356</b>	<b>385,876</b>	<b>73,134</b>	<b>312,742</b>

Column	1	2	3	4	5	6
Source of Funds	Total Budget	Straight CCS County/State (50/50)	Optional Targeted Low Income Children's Program (OTLICP) County/State/Fed (17.5/17.5/65)	Medi-Cal State/Federal	Enhanced Medi-Cal State/Federal (25/75)	Non-Enhanced Medi-Cal State/Federal (50/50)
<b>Straight CCS</b>						
State	11,416	11,416				
County	11,417	11,417				
<b>OTLICP</b>						
State	11,787		11,787			
County	11,787		11,787			
Federal (Title XXI)	43,782		43,782			
<b>Medi-Cal</b>						
State	174,655			174,655	18,284	156,371
Federal (Title XIX)	211,221			211,221	54,850	156,371

*Sofia Vargas*

Sofia Vargas, Department Analyst II

[vargas@mendocinocounty.gov](mailto:vargas@mendocinocounty.gov)

Prepared By (Signature)

Prepared By (Printed Name)

Email Address

*Nate England*

Nate England, Staff Services Manager II

[englandn@mendocinocounty.gov](mailto:englandn@mendocinocounty.gov)

CCS Administrator (Signature)

CCS Administrator (Printed Name)

Email Address

**Budget Justification Narrative**  
**Integrated Systems of Care Division**  
**Mendocino County**  
**Budget Narrative**  
**Fiscal Year 2025-2026**

<b>I. PERSONNEL EXPENSES</b>		Identify and explain any changes in Personnel including FTE percentage changes.
Total Salaries:	\$186,956	
Total Benefits:	\$174,919	
<b>Total Personnel Expenses:</b>	<b>\$361,875</b>	This budget includes a Supervising PHN (.15 FTE), a Registered Nurse (.5039 FTE), and two clerical and claims support staff (Children's Services Specialist)(1.89 FTE).
Supervising PHN		
Registered Nurse		
Children's Services Specialist (2)		
<b>II. OPERATING EXPENSES</b>		List all Operating Expense line items. Identify and explain any increase, decrease, or newly listed line item.
Travel	\$1,000	Transportation costs associated with staff attendance at trainings, meetings, and continuing education activities aligned with CCS program functions. This includes events hosted by DHCS, Managed Care Plans, Public Health departments, and community partners.
Training	\$1,500	Trainings directly related to the CCS program scope of work, provided by DHCS, county public health departments, and/or community partners. Includes professional development activities for CCS staff that are pertinent to the CCS patient population and staff responsibilities. To also include relevant educational materials on topics that are pertinent to CCS patient population.
Communications	\$900	Cell phones, landlines, data plan, wifi, hotspot, internet. No toll free phone numbers. Public Health maintains a toll free phone number for all PH programs, but charges are paid by the PH Administration and not the programs.
Office Supplies	\$1,200	Office supplies for staff including: stationary, scissors, signage, tissues, pens, paper, printer ink/toner, folders, computer accessories, water filters, privacy screens, first aid supplies, and furniture such as desks, basic office cleaning supplies, file cabinets, office chairs, rolling carts, lockable file chests, lockable mobile carrying cases.
Utilities	\$4,115	Utilities include PG&E (natural gas services) and City of Ukiah (electricity, fire hose and water). Not covered by ICR.
Outreach Items	\$150	Outreach materials to support CCS program visibility and community engagement, including educational handouts, brochures, flyers, and promotional items to be distributed at community events or partner sites to increase awareness of CCS services and eligibility.
<b>Total Operating Expenses:</b>	<b>\$8,865</b>	
<b>III. CAPITAL EXPENSES</b>		List all Capital Expense line items. Identify and explain any newly listed Capital Expense. Include County/City Capital Expenses Justification Form.
<b>Total Capital Expenses:</b>	<b>0</b>	None
<b>IV. INDIRECT EXPENSES</b>		
A. Indirect Cost Rate @ 25%	\$90,469	Per CDPH approved ICR
<b>Total Indirect Expenses:</b>	<b>\$90,469</b>	
<b>V. OTHER EXPENSES</b>		List all Other Expense line items. Identify and explain increased, decreased, or newly listed line items. Include County/City Other Expenses Justification Form
General/Liability Insurance	\$5,144	Programs portion of General and Liability Insurance for FY25-26
Information Technology Equipment	\$8,998	Programs portion of Information Technology Equipment for FY25-26
Public and Legal Notices	\$215	Costs associated with advertising CCS position recruitments and consulting with County Counsel to create and review required forms.
Memberships	\$500	Stanford Children's Health -Lucile Packard Children's Hospital CRISS Annual Dues
<b>Total Other Expenses:</b>	<b>\$14,857</b>	
<b>Budget Grand Total</b>	<b>\$476,066</b>	

**Certification Statement - California Children's Services (CCS)**

County/City: Mendocino

Fiscal Year: 2025-26

I certify that the CCS Program will comply with all applicable provisions of Health and Safety Code, Division 106, Part 2, Chapter 3, Article 5, (commencing with Section 123800) and Chapters 7 and 8 of the Welfare and Institutions Code (commencing with Sections 14000- 14200), and any applicable rules or regulations promulgated by DHCS pursuant to this article and these Chapters. I further certify that this CCS Program will comply with the Fiscal Guidance Manual. I further certify that this CCS Program will comply with all federal laws and regulations governing and regulating recipients of funds granted to states for medical assistance pursuant to Title XIX of the Social Security Act (42 U.S.C. Section 1396 et seq.) and recipients of funds allotted to states for the Maternal and Child Health Services Block Grant pursuant to Title V of the Social Security Act (42 U.S.C. Section 701 et seq.). I further agree that this CCS Program may be subject to all sanctions or other remedies applicable if this CCS Program violates any of the above laws, regulations and policies with which it has certified it will comply.

Signature of CCS Administrator		Date Signed
Signature of Director or Health Officer		Date Signed
Signature and Title of Other – Optional		Date Signed
I certify that this plan has been approved by the local governing body.		
Signature of Local Governing Body Chairperson		Date

**IN WITNESS WHEREOF**  
**DEPARTMENT FISCAL REVIEW:**

By:   
Jenine Miller, Psy.D.,  
Director of Health Services

Date: 12/2/15

Budgeted: Yes  
Budget Unit: 4035  
Line Item/Org Object Code: HSCCS-HSCSA  
825250 \$197,858 HSCCS-HSCSA 825670  
\$255,003 HSCCS-HSCSA 827802 \$23,205  
Grant: No  
Grant No.: 'N/A'

**COUNTY OF MENDOCINO**

By:   
~~John Haschak~~, Chair Bernie Norvell  
BOARD OF SUPERVISORS

Date: 02/03/2026

**ATTEST:**  
DARCIE ANTLE, Clerk of said Board

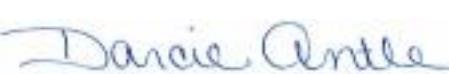
By:   
Deputy 02/03/2026

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By:   
Deputy 02/03/2026

**INSURANCE REVIEW:**

By:   
Risk Management

Date: 12/02/2025

**CALIFORNIA DEPARTMENT OF  
HEALTH CARE SERVICES**

By: See signature Page 2  
SIGNATURE

Date: August 29, 2025

**NAME AND ADDRESS OF CONTRACTOR:**

California Department of Health Care Services  
1501 Capitol Avenue  
Sacramento, CA 95889-7437 MS 4502  
(916) 449-5005

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM: 

By:   
COUNTY COUNSEL

Date: 12/02/2025

**EXECUTIVE OFFICE/FISCAL REVIEW:**

By:   
Deputy CEO or Designee

Date: 12/02/2025

**Signatory Authority:** \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; **\$50,001+** **Board of Supervisors**  
**Exception to Bid Process Required/Completed**  'N/A'

**Mendocino County Business License:** Valid

**Exempt Pursuant to MCC Section:** State Entity