

**AMENDMENT TO COUNTY OF MENDOCINO  
STANDARD SERVICES AGREEMENT NO. SS-18-091**

This Amendment to Agreement No. SS-18-091 is entered into this 27 day of June, 2019, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and **Mordhorst Services, Inc.**, hereinafter referred to as "CONTRACTOR".

WHEREAS, Agreement No. SS-18-091 was entered into on December 3, 2018; and

WHEREAS, upon execution of this document by the County of Mendocino and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to extend the termination date set out in the original Agreement No. SS-18-091, from June 30, 2019 to December 31, 2019; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in the original Agreement No. SS-18-091 from \$15,000 to \$50,000; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to replace Exhibits A and B set out in the original Agreement No SS-18-091 with new Exhibits attached herein.

NOW, THEREFORE, we agree as follows:

1. **Term Date:** The termination date set out in the original Agreement No. SS-18-091 will be extended from June 30, 2019 to December 31, 2019.
2. **Amount of Agreement:** The amount set out in the original Agreement No. SS-18-091 will be increased from \$15,000 to \$50,000.
3. **Exhibits A and B:** The Definition of Services, Exhibit A, and the Payment Terms, Exhibit B, set out in the original Agreement No. SS-18-091 have been altered and new Exhibits A and B are attached herein.

All other terms and conditions of Agreement No. SS-18-091 shall remain in full force and effect.

**IN WITNESS WHEREOF**

**DEPARTMENT FISCAL REVIEW:**

By: William Schurtz  
William Schurtz, HHSA Assistant Director/  
Administrative Services Director

Date: 6/12/19

Budgeted:  Yes  No

Budget Unit: 4072 (\$15,000); 4010 (\$35,000)

Line Item: 86-2189

Org/Object Code: PC; PHADMIN

Grant:  Yes  No

Grant No.: 17-14184-ME-23 (for BU 4072)

CARMEL J. ANGELO, Chief Executive Officer

By: Imelle Rau  
PURCHASING AGENT

Date: 6/27/19

**INSURANCE REVIEW:**

By: Carmel J. Angelo  
Risk Management

Date: 6/27/19

**EXECUTIVE OFFICE/FISCAL REVIEW:**

APPROVAL RECOMMENDED

By: Darcie Antle  
Deputy CEO

Date: 6/27/19

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed  EB# 18-365

Mendocino County Business License: Valid

Exempt Pursuant to MCC Section: \_\_\_\_\_

**CONTRACTOR/COMPANY NAME**

By: Carol Mordhorst  
Carol Mordhorst

Date: 6/27/2019

**NAME AND ADDRESS OF CONTRACTOR:**

Mordhorst Services, Inc.  
532 Doolan Canyon Drive  
Ukiah, CA 95482

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM:

KATHARINE L. ELLIOTT,  
County Counsel

By: Ann M. ...  
Deputy

Date: 6/24/2019

## EXHIBIT A

### DEFINITION OF SERVICES

#### A. Whole Person Care Pilot Project.

Upon direction from the Health and Human Services Agency (HHSA) Director or designee, CONTRACTOR shall:

1. Assist HHSA with the development and implementation of a Whole Person Care (WPC) pilot project for the delivery of coordinated care of identified populations. The goal of the WPC project is to provide comprehensive coordinated care resulting in better health outcomes amongst participants with Severe Mental Illness.
2. Collaborate with local public and private entities to identify target populations, share data between systems, and evaluate individual and population progress.
3. Assist in the development of infrastructure to ensure collaboration among the participating entities over the long term.
4. Assist in the preparation, development, and analysis of the PDSA (Plan Do Study Act) process relevant to the Whole Person Care project.
5. Assume, facilitate, assist with, or participate in special projects as determined by HHSA Director or designee.

#### B. Directorial Services for HHSA, Public Health Branch.

Upon direction from the HHSA Director or designee, CONTRACTOR shall:

1. Assist with activities related to oversight and management of HHSA's Public Health Branch.
2. Assist with the overall day-to-day operations of HHSA's Public Health Branch.
3. Guide and assist COUNTY in reviewing Public Health's internal strategies and procedures, making recommendations for improvement.
4. Review Public Health program procedures and documents, including internal policies and contracts with outside agencies, for integrity and compliance with federal regulations.
5. Carry out supervisory/managerial responsibility for Public Health Branch staff.
6. Prepare and present complex, routine and non-routine reports as requested.
7. Interact with a variety of high-level individuals, both internally and within the community, to provide information, disseminate departmental information, and

assist in resolving administrative issues.

8. Provide related consultation and training.
9. Perform other related duties as assigned.

[END OF DEFINITION OF SERVICES]

## EXHIBIT B

### PAYMENT TERMS

A. COUNTY will pay CONTRACTOR:

1. Ninety (\$90) per hour for services as described in Exhibit A.
2. The federal mileage reimbursement rate for travel.
3. Actual costs for travel out of County. These costs may include hotel costs, car rental costs, and gasoline costs (for car rental). Reimbursement for these additional travel costs must be pre-approved by the HHS Director or designee.

B. CONTRACTOR's services related to the Whole Person Care Pilot Project (as detailed in Item A of Exhibit A) are not to exceed Fifteen Thousand Dollars (\$15,000).

C. CONTRACTOR's services related to provision of Directorial Services for the Public Health Branch of the Health and Human Services Agency (as detailed in Item B of Exhibit A) are not to exceed Thirty-Five Thousand Dollars (\$35,000).

D. COUNTY shall issue payment to CONTRACTOR within thirty (30) days of receipt of CONTRACTOR'S invoice, which shall outline services provided in accordance with Exhibit A and include an itemized breakdown of travel costs (mileage, hotel costs, etc.). CONTRACTOR must provide original receipts for all travel costs except mileage.

E. Invoices shall be mailed or delivered to:

HHS Public Health  
1120 S. Dora Street  
Ukiah, CA 95482  
Attn: Mary Alice Willeford

Payments under this Agreement shall not exceed Fifty Thousand Dollars (\$50,000) for the term of the Agreement.

[END OF PAYMENT TERMS]