

Item 4(+)

**TO: Board of Supervisors**

**FROM: Health and Human Services Agency**

**MEETING DATE: September 22, 2020**

**DEPARTMENT CONTACT: Bekkie Emery**  
**DEPARTMENT CONTACT: Kelsey Rivera**

**PHONE: 463-7761**  
**PHONE: 463-7777**

**ITEM TYPE: Consent Agenda**

**TIME ALLOCATED FOR ITEM: N/A**

**AGENDA TITLE:**

Approval of Retroactive Third Amendment to Agreement No. PH-19-081, PA No. 20-128 with Wild Fish Restaurant in the Amount of \$140,000 for a New Total of \$454,500 to Provide Meals to Homebound Seniors in the Coastal Areas in Mendocino County and the Anderson Valley area due to the COVID-19 Pandemic through the Great Plates Delivered Program Effective May 12, 2020 through a New End Date of December 31, 2020

**RECOMMENDED ACTION/MOTION:**

Approve retroactive third amendment to Agreement No. PH-19-081, PA No. 20-128 with Wild Fish Restaurant in the amount of \$140,000 for a new total of \$454,500 to provide meals to homebound seniors in the coastal areas of Mendocino County and the Anderson Valley area due to the COVID-19 pandemic through the Great Plates Delivered program effective May 12, 2020 through a new end date of December 31, 2020; authorize the Health and Human Services Agency Director or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize the Chair to sign the same

**PREVIOUS BOARD/BOARD COMMITTEE ACTIONS:**

July 14, 2020, Item 4(t), BOS 20-107; August 18, 2020, Item 4(w), BOS 20-107-A1

**SUMMARY OF REQUEST:**

On April 24, 2020, Mendocino County Health and Human Services Agency (HHSA) became aware of available state funding for the "Great Plates Delivered" program, a meal delivery service for California's older adults. Mendocino County HHSA immediately pursued this funding opportunity, and coordinated with state agencies, in addition to local restaurants, to launch the "Great Plates Delivered" program for the benefit of Mendocino County.

Great Plates Delivered has two purposes: 1) To help seniors (65+) and other adults (60-64) at high risk from COVID-19, (having documented exposure to COVID-19 or underlying health condition) to stay home and stay healthy by delivering three nutritious meals a day; and 2) To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis.

HHSA originally coordinated with three restaurants to prepare and deliver up to three meals a day to local homebound seniors. Over the previous months, and with the positive response from community, HHSA has coordinated with two additional restaurants to provide meals within Mendocino County.

This item requests execution of a third amendment to the Great Plates Delivered contract with Wild Fish Restaurant. The Board of Supervisors approved the first amendment of \$150,000 on July 14, 2020. The Board approved the second amendment, adding \$115,000, on August 18, 2020. On September 8, 2020, the Federal Emergency Management Agency (FEMA) announced an extension to the Great Plates Delivered Program from September 9, 2020 October 9, 2020. The late timing of this extension did not allow sufficient time to present an amendment to the Board of Supervisors prior to service provision in the extension period.

Wild Fish Restaurant is currently serving approximately 1,428 meals to approximately 68 participants per week.

**ALTERNATIVE ACTION/MOTION:**

Return to staff for alternative handling.

**SUPERVISORIAL DISTRICT:** ALL

**VOTE REQUIREMENT:** Majority

**SUPPLEMENTAL INFORMATION AVAILABLE ONLINE AT:** <https://covid19.ca.gov/restaurants-deliver-home-meals-for-seniors/>

**FISCAL DETAILS:**

**SOURCE OF FUNDING:** IG

**CURRENT F/Y COST:** \$454,500

**ANNUAL RECURRING COST:** N/A

**BUDGET CLARIFICATION:**

**BUDGETED IN CURRENT F/Y:** No

**IF NO, PLEASE DESCRIBE:**

**REVENUE AGREEMENT:** No

**AGREEMENT/RESOLUTION/ORDINANCE APPROVED BY COUNTY COUNSEL:** Yes

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**CEO LIAISON:** Darcie Antle, Deputy CEO

**CEO REVIEW:** Yes

**CEO COMMENTS:**

**FOR COB USE ONLY**

Executed By: Atlas Pearson, Deputy Clerk I

Date: September 23, 2020

Final Status: **APPROVED**

Executed Item: **AGREEMENT** Number: 20-107-A2

**Note to Department**

Number of Original Agreements Returned to Dept: 0

Original Agreement Delivered to Auditor? Yes



**THIRD AMENDMENT TO STANDARD  
AGREEMENT NO. PH-19-081, PA NO. 20-128**

This third Amendment to Agreement No. PH-19-081, PA No. 20-128 is entered into this 22<sup>nd</sup> day of SEPTEMBER, 2020, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **Wild Fish**, hereinafter referred to as "CONTRACTOR".

WHEREAS, original Agreement No. PH-19-081, PA No. 20-128 was entered into on May 26, 2020; and

WHEREAS, the first Amendment, BOS Agreement No. 20-107, was entered into on July 14, 2020; and

WHEREAS, the second Amendment, BOS Agreement No. 20-107-A1, was entered into on August 18, 2020; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to extend the termination date set out in the second Amendment, BOS Agreement No. 20-107-A1, from September 9, 2020 to December 31, 2020; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in the second Amendment, BOS Agreement No. 20-107-A1, from \$314,500 to \$454,500; and

WHEREAS, it is the desire of the CONTRACTOR and COUNTY to alter the number of participants and meals served by CONTRACTOR.

NOW, THEREFORE, we agree as follows:

1. The termination date set out in the second Amendment, BOS Agreement No. 20-107-A1, will be extended from September 9, 2020 to December 31, 2020.
2. The amount set out in the second Amendment, BOS Agreement No. 20-107-A1, will be increased from \$314,500 to \$454,500.
3. CONTRACTOR will serve approximately two hundred four (204) meals to approximately sixty-eight (68) eligible program participants in Anderson Valley and the Coastal Areas of Mendocino County.

All other terms and conditions of original Agreement No. PH-19-081, PA No. 20-128,

first Amendment, BOS Agreement No. 20-107, and second Amendment, BOS Agreement No. 20-107-A1 shall remain in full force and effect.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

By: Mary Alice Willeford  
Mary Alice Willeford, HHSA Assistant Director

Date: 9-16-2020

Budgeted:  Yes  No  
Budget Unit: 4071  
Line Item: 86-2189  
Org/Object Code: IG  
Grant:  Yes  No  
Grant No.:

COUNTY OF MENDOCINO

By: John Haschak  
JOHN HASCHAK, Chair  
BOARD OF SUPERVISORS

Date: SEP 23 2020

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: Lindsay Demko  
Deputy **SEP 23 2020**

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: Lindsay Demko  
Deputy **SEP 23 2020**

INSURANCE REVIEW:

By: [Signature]  
Risk Management

Date: 09/15/2020

CONTRACTOR/COMPANY NAME

By: [Signature]  
Liz Jacobs/ Owner/Manager

Date: 9/15/20

NAME AND ADDRESS OF CONTRACTOR:

Wild Fish  
7750 N. Highway 1  
Little River, CA 95456  
707-937-3055  
wildfishmendo@gmail.com

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
County Counsel

By: Charlotte Scott  
Deputy

Date: 09/15/2020

EXECUTIVE OFFICE/FISCAL REVIEW:

By: [Signature]  
Deputy CEO

Date: 09/15/2020

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors  
Exception to Bid Process Required/Completed  \_\_\_\_\_  
Mendocino County Business License: Valid   
Exempt Pursuant to MCC Section: \_\_\_\_\_