

COUNTY OF MENDOCINO
REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept./Office: Emergency Services

Date 05/24/2019

To County Auditor-Controller:

The Following request is deemed necessary. Please report the available balances to the County Executive Officer.

Fund	Org/BU	Object (+Project)	Object Description	AMOUNT	I/D	AUDITOR BALANCE
1100	ES/2830	861011	Regular Employees	\$ 42,224.00	D	126,028
1100	ES/2830	865802	Operating Transfer Out	\$ 42,224.00	I	0
1201	CI/1710	827802	Operating Transfer In	\$ 42,224.00	I	2,194,544
1201	CI/1710	864360	Structures & Improvements	\$ 42,224.00	I	5,604,820

This request is to amend Budget Appropriations as indicated above in order to transfer \$42,224 of salary savings from Office of Emergency Services (OES) budget to Capital Improvements for the purpose of updating Jail and Emergency Operations Center door locks to a card reader system. This upgrade is needed to allow temporary access during emergencies (without keys) to first responders and OES personnel.

JUSTIFICATION: As stated above or attached memo. DEPARTMENT HEAD By [Signature]
Prepared by: _____ Ph: _____ Email: _____

TO COUNTY EXECUTIVE OFFICER:

- Sufficient balances remain in the accounts indicated to effect transfer as requested.
 - Insufficient balances are available to meet the above request within departmental budget.
- Requires transfer of \$ _____

REMARKS:

No. 05T017 Date 5/28/19 AUDITOR-CONTROLLER By [Signature]

COUNTY EXECUTIVE OFFICER: RECOMMENDATION APPROVAL DENIED

COMMENTS:

Date 5/29/19 COUNTY EXECUTIVE OFFICER [Signature]

ACTION OF BOARD OF SUPERVISORS: APPROVED AS REQUESTED APPROVED AS REVISED OTHER

REMARKS:

Date 6.7-19 [Signature] DEPUTY CLERK OF THE BOARD OF SUPERVISORS

JE NO. _____ Date _____ By: _____