

MADELINE CLINE  
1st District  
Supervisor

MAUREEN MULHEREN  
2nd District  
Supervisor

JOHN HASCHAK  
3rd District  
Supervisor  
Chair

BERNIE NORVELL  
4th District  
Supervisor  
Vice-Chair

TED WILLIAMS  
5th District  
Supervisor



DARCIE ANTLE  
Chief Executive Officer/  
Clerk of the Board

Charlotte E. Scott  
County Counsel

COUNTY ADMINISTRATION CENTER  
501 Low Gap Road, Room 1070  
Ukiah, CA 95482  
(707) 463-4441 (t)  
(707) 463-5649 (f)  
cob@mendocinocounty.gov

## **MENDOCINO COUNTY BOARD OF SUPERVISORS**

### **ACTION MINUTES – September 23, 2025**

BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF MENDOCINO - STATE OF CALIFORNIA  
FAIR STATEMENT OF PROCEEDINGS  
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)

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#### **AGENDA ITEM NO. 1 – OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)**

**Present:** Supervisor Madeline Cline, Supervisor Maureen Mulheren, Supervisor John Haschak, Supervisor Bernie Norvell, and Supervisor Ted Williams.

**Staff Present:** Darcie Antle, Chief Executive Officer; Charlotte E. Scott, County Counsel; Lillian Bearden, Deputy Clerk of the Board; and Atlas M.A. Pearson, Senior Deputy Clerk of the Board.

**The Pledge of Allegiance was led by:** Dolly Riley.

**AGENDA ITEM NO. 2 – PUBLIC EXPRESSION**

**Presenter/s:** Dee Pallesen; Gizmo; Dolly Riley; Kevin Evens; Phil Williams; Elise Cox; and David Gurney.

**AGENDA ITEM NO. 3 – APPROVAL OF CONSENT CALENDAR**

*THE BOARD OF SUPERVISORS WENT INTO RECESS AND RECONVENED AS THE BOARD OF DIRECTORS OF THE AIR QUALITY MANAGEMENT DISTRICT TO HEAR ITEM 3M.*

**3M) APPROVAL OF UPDATED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE MENDOCINO COUNTY AIR QUALITY MANAGEMENT DISTRICT (MCAQMD) AND THE COUNTY OF MENDOCINO REGARDING THE PROVISION OF SERVICES BY THE COUNTY; DIRECT MCAQMD STAFF TO PREPARE ADDITIONAL DOCUMENTATION IF NECESSARY FOR SUBSEQUENT BOARD ACTION, TO IMPLEMENT TERMS AND DIRECTION OF THIS MOU - SPONSOR: AIR QUALITY MANAGEMENT DISTRICT**

**Presenter/s:** Chair Haschak.

**Public Comment:** None.

**Board Action:** Upon motion by Supervisor Williams, seconded by Supervisor Norvell, IT IS ORDERED that the Board of Supervisors approves the MOU between the Mendocino County Air Quality Management District (MCAQMD) and the County regarding the provision of services by the County; directs MCAQMD staff to prepare additional documentation as may be necessary for subsequent Board action, to implement terms and direction of this MOU. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

Enactment No: Agreement 25-154

*THE BOARD OF DIRECTORS OF THE AIR QUALITY MANAGEMENT DISTRICT WENT INTO RECESS AND RECONVENED AS THE BOARD OF SUPERVISORS.*

**AGENDA ITEM NO. 3 – APPROVAL OF CONSENT CALENDAR**

**Presenter/s:** Supervisor Haschak; Charlotte E. Scott, County Counsel; Cherie Johnson, Director, Human Resources; and Darcie Antle, Chief Executive Officer.

**Public Comment:** Kevin Evens; Scott McMenomey; and Brian Harrington.

**Board Action:** Upon motion by Supervisor Williams, seconded by Supervisor Norvell, IT IS ORDERED that item 3m) is pulled for separate consideration, and Consent Calendar items 3a) – 3l), and 3n) – 3ag) are hereby approved as follows. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

**3A) APPROVAL OF MINUTES OF SEPTEMBER 9, 2025, REGULAR MEETING – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

**3B) APPROVAL OF MINUTES OF SEPTEMBER 10, 2025, BOARD WORKSHOP/REGULAR CLOSED SESSION MEETING – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

**3C) APPROVAL OF APPOINTMENTS/REAPPOINTMENTS – SPONSOR: EXECUTIVE OFFICE**

Approved;

- 1.Dale Andrew, Member, Hopland Municipal Advisory Council;
- 2.Meaghan Smith, Trustee, Mendocino-Little River Cemetery District;
- 3.Sara Pierce, County Chief Executive Officer or Representative, Mental Health Treatment Act Citizens Oversight Committee; and
- 4.Carmen Harris, Second District Representative, Public Health Advisory Board.

**3D) APPOINTMENT OF SUPERVISOR MULHEREN TO SERVE AS THE BOARD OF SUPERVISORS REPRESENTATIVE TO THE COUNTYWIDE REDEVELOPMENT/SUCCESSOR AGENCY OVERSIGHT BOARD – SPONSOR: EXECUTIVE OFFICE**

Approved;

**3E) ADOPTION OF A PROCLAMATION RECOGNIZING SEPTEMBER 15-21, 2025, AS POLLUTION PREVENTION WEEK AND SEPTEMBER 22-28, 2025, AS CREEK WEEK IN THE RUSSIAN RIVER WATERSHED – SPONSORS: SUPERVISOR MULHEREN AND SUPERVISOR CLINE**

Adopted and Chair is authorized to sign same;

**3F) APPROVAL OF AGREEMENT WITH JONES MAYER LAW IN THE AMOUNT OF \$20,000, TO PROVIDE SPECIALIZED LEGAL SERVICES REGARDING THE DISPOSITION OF REAL PROPERTY, EFFECTIVE UPON SIGNING THROUGH JUNE 30, 2026 – SPONSORS: SUPERVISOR NORVELL, SUPERVISOR WILLIAMS, COUNTY COUNSEL AND EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

Enactment No:Agreement 25-155

**3G) ACCEPTANCE OF THE ESSENTIAL SERVICES SALES TAX (MEASURE P) ALLOCATION METHOD FOR FOURTH QUARTER OF FISCAL YEAR 2024-25, AS PROPOSED BY THE MENDOCINO COUNTY FIRE DISTRICTS ASSOCIATION OF ELECTED OFFICIALS (EXHIBIT A); ACCEPTANCE OF THE MENDOCINO COUNTY CAMPING TRANSIENT OCCUPANCY TAX (MEASURE D) ALLOCATION METHOD FOR FOURTH QUARTER OF FISCAL YEAR 2024-25, AS PROPOSED BY THE MENDOCINO COUNTY FIRE CHIEFS ASSOCIATION (EXHIBIT B); ACCEPTANCE OF THE MENDOCINO COUNTY PROPOSITION 172 ALLOCATION METHOD FOR FOURTH QUARTER OF FISCAL YEAR 2024-25, AS PROPOSED BY THE MENDOCINO COUNTY FIRE CHIEFS ASSOCIATION (EXHIBIT C); AND AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER OR DESIGNEE TO NEGOTIATE AND ENTER INTO AGREEMENTS WITH FIRE AGENCIES AND THE MENDOCINO COUNTY FIRE SAFE COUNCIL, NOT TO EXCEED THE AMOUNTS APPROPRIATED – SPONSOR: EXECUTIVE OFFICE**

Approved;

**3H) ADOPTION OF RESOLUTION AUTHORIZING THE EXECUTION OF LANDLORD AND MORTGAGEE WAIVER AGREEMENT AND OTHER ACTS RELATED TO THE COMMUNITY DEVELOPMENT LOAN FOR AGWOOD MILL & LUMBER COMPANY – SPONSOR: EXECUTIVE OFFICE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-154

- 3I) APPROVAL OF UPDATED MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE COUNTY OF MENDOCINO AND THE MENDOCINO COUNTY AIR QUALITY MANAGEMENT DISTRICT (MCAQMD) REGARDING THE PROVISION OF SERVICES BY THE COUNTY – SPONSOR: EXECUTIVE OFFICE**

Approved;

Enactment No: Agreement 25-154

- 3J) AUTHORIZATION TO ACQUIRE REPLACEMENT VEHICLES, A RELIANCE 15' TRANSFER SET, FOR THE DEPARTMENT OF TRANSPORTATION (FIXED ASSETS) DUE TO VEHICLE COLLISION, INCLUDING APPROVAL OF INSURANCE REIMBURSABLE APPROPRIATIONS ADJUSTMENTS IN THE AMOUNT NOT TO EXCEED \$160,000 AS FOLLOWS: APPROPRIATION AND REVENUE INCREASE IN THE DEPARTMENT OF TRANSPORTATION BUDGET UNIT 3010, LINE ITEMS 864370 AND 827802 IN THE AMOUNT OF \$160,000.00; AND ADDITION OF VEHICLE TO THE LIST OF FIXED ASSETS – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

- 3K) AUTHORIZATION TO RESCIND MENDOCINO COUNTY POLICIES #3 FEE WAIVERS AND #31 STANDARD COPYING FEES; AND APPROVAL OF AMENDMENT TO MENDOCINO COUNTY POLICY #47 MASTER FEE SCHEDULE POLICY – SPONSOR: EXECUTIVE OFFICE**

Approved;

- 3L) DECLARATION OF BID NUMBER 025-25 BOWER PARK RESTORATION AND IMPROVEMENT PROJECT REBID (THE "PROJECT") AS A FAILED BID DUE TO NO BIDS RECEIVED AND APPROVAL OF THE BOWER PARK RESTORATION AND IMPROVEMENT PROJECT REBID PLANS AND SPECIFICATIONS AND AUTHORIZATION TO AWARD THE PROJECT, PURSUANT TO PUBLIC CONTRACT CODE SECTION 22038, TO MIGUEL ANGEL RODRIGUEZ ZEPEDA, DOING BUSINESS AS MARZ ENGINEERING ("MARZ"); AND APPROVAL OF AN AGREEMENT WITH MARZ IN THE AMOUNT OF \$1,074,275 FOR PHASE 1 AND A NOT-TO-EXCEED AMOUNT OF \$325,000 FOR PHASE 2 OF THE PROJECT; AND AUTHORIZATION TO PURCHASING AGENT TO DIRECTLY PROCURE UP TO \$250,000 OF EQUIPMENT AND AMENITIES – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-157

- 3N) APPROVAL OF AGREEMENT WITH RELIAS, LLC. IN THE AMOUNT OF \$76,685.55 TO MONITOR AND PROVIDE REQUIRED ANNUAL TRAININGS FOR ALL BEHAVIORAL HEALTH AND RECOVERY SERVICES AND PUBLIC HEALTH STAFF, EFFECTIVE DECEMBER 1, 2025, THROUGH NOVEMBER 30, 2028 – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement Agreement 25-158

- 3O) APPROVAL OF FIRST AMENDMENT TO BOS AGREEMENT 25-043 WITH MENDOCINO COAST HOSPITALITY CENTER TO INCREASE THE AMOUNT BY \$99,088.50 FOR A NEW TOTAL OF \$155,895 TO PROVIDE SERVICES TO SEVERELY MENTALLY DISABLED CLIENTS PER THE PROJECTS FOR ASSISTANCE IN TRANSITION FROM HOMELESSNESS (PATH) GRANT, EFFECTIVE JULY 1, 2025, THROUGH JUNE 30, 2026 – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-043-A1

**3P) APPROVAL OF RETROACTIVE SECOND AMENDMENT TO AGREEMENT NO. BOS-24-091 WITH PSYNERGY PROGRAMS, INC. IN THE AMOUNT OF \$20,000 FOR A NEW TOTAL OF \$385,000 TO PROVIDE RESIDENTIAL CARE TO MENDOCINO COUNTY LANTERMAN-PETRIS-SHORT CLIENTS, EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025 – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-091-A2

**3Q) APPROVAL OF RETROACTIVE THIRD AMENDMENT TO AGREEMENT NO. BOS-24-071 WITH WILLOW GLEN CARE CENTER INCREASING THE AMOUNT BY \$9,200 FOR A NEW TOTAL OF \$554,200 TO PROVIDE RESIDENTIAL CARE TO MENDOCINO COUNTY LANTERMAN-PETRIS-SHORT CLIENTS, EFFECTIVE JULY 1, 2024, THROUGH JUNE 30, 2025 – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-071-A3

**3R) ADOPTION OF RESOLUTION AUTHORIZING THE AUDITOR CONTROLLER/TREASURER TAX COLLECTOR OR DESIGNEE TO PROCESS AND PAY FOR OUTSTANDING INVOICES, TOTALING THE AMOUNT OF \$27,547, FROM VARIOUS PSYCHIATRIC HOSPITALS, CLINICS AND PHYSICIAN OFFICES FOR MANDATED SERVICES PROVIDED TO QUALIFIED MENDOCINO COUNTY MENTAL HEALTH CLIENTS – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-155

**3S) APPROVAL OF THE DISTRICT ATTORNEY’S PURCHASE OF A TRAINED PALS FACILITY/COMFORT SUPPORT DOG FOR THE VICTIM ASSISTANCE UNIT IN THE AMOUNT OF \$3,000; AND APPROVAL OF STANDARD SERVICE AGREEMENT FROM SEPTEMBER 23, 2025, THROUGH JUNE 30, 2030 – SPONSOR: DISTRICT ATTORNEY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-159

**3T) ADOPTION OF RESOLUTION AMENDING THE POSITION ALLOCATION TABLE TO DELETE POSITIONS WITH A VACANCY OF SIX (6) MONTHS OR LONGER AS OUTLINED IN ATTACHMENT A – SPONSOR: HUMAN RESOURCES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-156

**3U) AUTHORIZATION TO RESCIND MENDOCINO COUNTY POLICY #34 MENTORING PROGRAM – SPONSOR: HUMAN RESOURCES**

Approved;

**3V) APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH MENDOCINO UNIFIED SCHOOL DISTRICT TO IMPLEMENT THE “STUDENT SUCCESS CARD” PROGRAM TO PROVIDE STUDENTS WITH MENDOCINO COUNTY LIBRARY CARDS WHICH GIVES FREE ACCESS TO ONLINE TUTORING, INFORMATION, AND RESOURCES TO HELP STUDENTS SUCCEED ACADEMICALLY – SPONSOR: LIBRARY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-160

**3W) AUTHORIZATION FOR THE MENDOCINO COUNTY LIBRARY TO ACCEPT AWARD OF \$7,680 TO PARTICIPATE IN THE ZIP BOOKS PROGRAM AND USE DEDICATED CREDIT CARD FOR GRANT PROGRAM EXPENSES – LIBRARY**

Approved;

**3x) ORDER THAT NO ELECTION BE HELD FOR THE OCTOBER 14, 2025 BOARD OF RETIREMENT GENERAL MEMBER AND SAFETY MEMBER ELECTIONS PURSUANT TO GOVERNMENT CODE SECTION 31523; AND DIRECTION TO THE CLERK TO CAST UNANIMOUS BALLOTS IN FAVOR OF UNOPPOSED CANDIDATES ALEX LAND, GENERAL MEMBER, 2ND SEAT, AND ZOHAR ZAIED, SAFETY MEMBER, 7TH SEAT, FOR THREE YEAR TERMS BEGINNING DECEMBER 1, 2025, AND ENDING NOVEMBER 30, 2028 – SPONSOR: MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION**

Approved;

**3y) APPROVAL OF AGREEMENT BETWEEN CARAHSOFT TECHNOLOGY, CORP. - ACCELA GOVERNMENT, AND MENDOCINO COUNTY PLANNING AND BUILDING SERVICES IN THE AMOUNT OF \$1,103,936.65, FOR NEW AUTOMATED PERMITTING SOFTWARE, THE ACCELA CIVIC PLATFORM, WITH A TERM THROUGH OCTOBER 31, 2030 – SPONSOR: PLANNING AND BUILDING SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-161

**3z) APPROVAL OF RETROACTIVE AGREEMENT (INTERGOVERNMENTAL AGREEMENT NO. IGT-24-0036) WITH THE CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES IN THE AMOUNT OF \$575,704.80 FOR THREE YEARS, TO ALLOW MENDOCINO COUNTY PUBLIC HEALTH TO PARTICIPATE IN THE MEDI-CAL MANAGED CARE CAPITATION RATE INCREASE INTERGOVERNMENTAL TRANSFER TO SECURE ADDITIONAL FEDERAL REVENUE TO DELIVER EXPANDED SERVICES TO THE MANAGED MEDI-CAL POPULATION, EFFECTIVE JANUARY 1, 2024, THROUGH JUNE 30, 2027 – SPONSOR: PUBLIC HEALTH**

Approved and Chair is authorized to sign same;

Enactment No: Interim Agreement \*25-162

**3AA) APPROVAL OF REQUEST FOR APPROPRIATION OF FUNDS FOR NEW VEHICLE UPFITTINGS IN THE TOTAL AMOUNT OF \$292,348.43, REQUESTED APPROPRIATION AMOUNTS ARE \$277,916.35 FROM ARPA AND \$14,432.08 FROM STATE ASSET SEIZURE – SPONSOR: SHERIFF-CORONER**

Approved and Chair is authorized to sign same;

**3AB) RATIFICATION OF SUBMISSION OF GRANT APPLICATION FOR THE FY 2025 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) EQUIPMENT AND TRAINING PROGRAM IN THE AMOUNT OF \$69,896 FOR INVESTIGATIVE EQUIPMENT, CRISIS INTERVENTION TRAINING, AND DE-ESCALATION/MENTAL HEALTH TRAININGS BETWEEN OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026 – SPONSOR: SHERIFF-CORONER**

Approved;

**3AC) RATIFICATION OF SUBMISSION OF GRANT APPLICATION FOR THE 2025-2026 DOMESTIC CANNABIS ERADICATION SUPPRESSION PROGRAM (DCESP) FUNDING FROM THE DEPARTMENT OF JUSTICE DRUG ENFORCEMENT AGENCY (DOJ DEA) FOR THE PERIOD OF OCTOBER 1, 2025, THROUGH SEPTEMBER 30, 2026 – SPONSOR: SHERIFF-CORONER**

Approved;

**3AD) APPROVAL OF AGREEMENT WITH REDWOOD COAST COMMUNITY SERVICES, INC. IN THE AMOUNT OF \$156,000 TO PROVIDE HOUSING AND SERVICES TO ASSIST EMANCIPATED FORMER FOSTER/PROBATION YOUTH AND YOUNG ADULTS, FROM AGE 18 UNTIL THEIR 25TH BIRTHDAY, EFFECTIVE OCTOBER 1, 2025, THROUGH JUNE 30, 2025 – SPONSOR: SOCIAL SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-163

**3AE) APPROVAL OF APPROPRIATIONS FORM TO ACCOMMODATE THE INCREASE OF EXPENSE IN SOCIAL SERVICES ADMINISTRATIVE BUDGET UNIT 5010 INCURRED FOR FISCAL YEAR (FY) 24/25, TO BE OFFSET BY STATE AND FEDERAL FUNDS FROM FOOD STAMP PROGRAM AND THE MEDICAL FUNDS IN THE FUND BALANCE – SPONSOR: SOCIAL SERVICES**

Approved and Chair is authorized to sign same;

**3AF) RETROACTIVE APPROVAL OF FIRST AMENDMENT TO AGREEMENT NO. BOS-24-136 WITH NORTH COAST OPPORTUNITY, INC., IN THE AMOUNT OF \$15,973, FOR A TOTAL OF \$93,471, TO COVER PAYMENT FOR APRIL, MAY, JUNE 2025 INVOICES – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-136-A1

**3AG) APPROVAL OF TEMPORARY ROAD CLOSURE OF SECTIONS OF HEESER STREET (COUNTY ROAD 407I), MAIN STREET (COUNTY ROAD 407E), LANSING STREET (COUNTY ROAD 500), AND LITTLE LAKE STREET (COUNTY ROAD 407A) FOR THE ANNUAL KELPFEST PARADE ON OCTOBER 4TH, 2025, FOR ONE HOUR FROM 11:30 A.M. TO 12:30 P.M., SPONSORED BY FLOCKWORKS (FORT BRAGG AREA) – SPONSOR: TRANSPORTATION/SOLID WASTE**

Approved.

#### **AGENDA ITEM NO. 4 – REGULAR CALENDAR**

**4A) DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF INFORMATIONAL REPORT(S) FROM THE ASSESSOR/CLERK-RECORDER/REGISTRAR OF VOTERS, ACTING AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR, DISTRICT ATTORNEY, SHERIFF AND VARIOUS COUNTY DEPARTMENT HEADS OR DESIGNEE(S) – SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Katrina Bartolomie, Assessor/Clerk-Recorder/Registrar of Voters.

**Public Comment:** None.

**Board Action:** No Action Taken.

**4B) DISCUSSION AND POSSIBLE ACTION INCLUDING APPROVAL OR DENIAL OF REQUESTS FROM DEPARTMENT HEADS AND ELECTED OFFICIALS REGARDING THE FUNDING AND RECRUITMENT OF VACANT OR NEW POSITIONS FOLLOWING THE STRATEGIC HIRING PROCESS - SPONSOR: HUMAN RESOURCES**

**Presenter/s:** Cherie Johnson, Director, Human Resources; Darcie Antle, Chief Executive Officer; Charlotte E. Scott, County Counsel; and Tony Rakes, Deputy Chief Executive Officer.

**Public Comment:** Jenine Miller.

**Board Action:** No Action Taken.

**4C) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION TO STAFF FOR CREATION OF A COUNTY WIDE FEE STRUCTURE FOR PUBLIC USE OF COUNTY-OWNED ELECTRIC VEHICLE (EV) CHARGING STATIONS - SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Sara Pierce, Acting Assistant Chief Executive Officer; and Jeff Determan, Fleet and Facilities Maintenance Superintendent, Executive Office.

**Public Comment:** Gizmo.

**Board Action:** Upon motion by Supervisor Williams, seconded by Supervisor Norvell, IT IS ORDERED that the Board of Supervisors directs staff to set the fee for public use of County-owned electric vehicle (EV) charging stations at or above the rate of existing EV chargers in the area, collect data for 6 months, and then bring back a proposal for full cost recovery to the Board of Supervisors at a later date. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

*BOARD RECESS: 10:36 A.M – 10:45 A.M*

**4D) NOTICED PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF RESOLUTION AMENDING EXHIBIT X - MENDOCINO COUNTY MASTER FEE SCHEDULE EFFECTIVE NOVEMBER 22, 2025, UNLESS CODE OR POLICY REQUIRE LONGER – SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Sara Pierce, Acting Assistant Chief Executive Officer; Karen Mattson, Museum Administrator, Museum; Jeff Determan, Fleet and Facilities Maintenance Superintendent, Executive Office; Sara McBurney, Senior Program Manager, Cannabis; and Darcie Antle, Chief Executive Officer.

**Public Comment:** Larry Vederala; Steven Amato; Dee Pallesen; and Hannah Nelson.

**Board Action:** Upon motion by Supervisor Norvell, seconded by Supervisor Cline, IT IS ORDERED that the Board of Supervisors adopts Resolution amending Exhibit X - Master Fee Schedule, as amended during the meeting, effective November 22, 2025, unless code or policy require longer; and authorizes Chair to sign same. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

Enactment No: Resolution 25-157



**AGENDA ITEM NO. 6 – CLOSED SESSION**

**Presenter/s:** Chair Haschak.

**Public Comment:** None.

*ADJOURNED TO CLOSED SESSION: 11:44 A.M.*

**6A) PURSUANT TO GOVERNMENT CODE SECTION 54957 - PUBLIC EMPLOYEE APPOINTMENT - AIR POLLUTION CONTROL OFFICER**

**6B) PURSUANT TO GOVERNMENT CODE SECTION 54957 - PUBLIC EMPLOYEE APPOINTMENT - ALTERNATE DEFENDER**

**6C) PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION: ONE CASE - GEORGE GINOCHIO V. COUNTY OF MENDOCINO, ET AL., MENDOCINO COUNTY SUPERIOR COURT, CASE NO. 23CV00242**

*RECONVENED IN OPEN SESSION: 2:09 P.M.*

**AGENDA ITEM NO. 6 – REPORT OUT OF CLOSED SESSION**

**Presenter:** Chair Haschak.

**Board Action:** With respect to agenda items 6a), 6b), and 6c), no reportable action was taken.

**AGENDA ITEM NO. 4 – REGULAR CALENDAR**

**4E) NOTICED PUBLIC HEARING - DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF AN ORDINANCE REZONING 25 ASSESSOR'S PARCEL NUMBERS (APNs) IN THE ROCK TREE NEIGHBORHOOD IN THE WILLITS AREA TO ADD A COMMERCIAL CANNABIS PROHIBITION (CP) COMBINING DISTRICT TO THE CURRENT ZONING DESIGNATIONS OF RANGELAND (RL) AND TIMBERLAND PRODUCTION ZONING (TPZ) (R\_2024-0001) - SPONSOR: PLANNING AND BUILDING SERVICES**

**Presenter/s:** Shelby Miller, Planner, Planning and Building Services; Julia Krog, Director, Planning and Building Services; Matthew Kiedrowski, Deputy County Counsel; and Bruce Jackson, Applicant.

**Public Comment:** Steve Amato; Justin Crownen; More Honeyman; Matthew Kendall; Bob Crownen; Ellen Drell; and David A.

**Board Action:** Upon motion by Supervisor Cline, seconded by Supervisor Norvell, IT IS ORDERED that the Board of Supervisors adopts Ordinance rezoning 25 Assessor's Parcel Numbers (APNs) in the Rock Tree Neighborhood in the Willits Area to add a Commercial Cannabis Prohibition (CP) combining District to the current zoning designations of Rangeland (RL) and Timberland Production Zoning (TPZ) (R\_2024-0001); and authorizes Chair to sign same. The motion carried by the following vote:

Aye: 3 – Supervisor Cline, Supervisor Haschak, and Supervisor Norvell

No: 2 – Supervisor Mulheren, and Supervisor Williams

Absent: 0 – None

Enactment No: Ordinance 4549

**4F) DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF RESOLUTION DIRECTING PUBLIC HEALTH TO ADDRESS THE ILLICIT SALE, DISTRIBUTION, AND USE OF NITROUS OXIDE IN MENDOCINO COUNTY THROUGH PUBLIC INITIATIVES, AND IN DEVELOPING A LOCAL ORDINANCE TO FURTHER REGULATE THE SALE OF NITROUS OXIDE CANISTERS, INCLUDING BUT NOT LIMITED TO, REQUIREMENTS FOR AGE VERIFICATION, POINT-OF-SALE RESTRICTIONS, AND RETAILER EDUCATION - SPONSORS: SUPERVISOR CLINE AND PUBLIC HEALTH**

**Presenter/s:** Supervisor Cline; Jenine Miller, Director, Health Services; and Marvin Trotter.

**Public Comment:** Dolly Riley; and Matthew Kendall.

**Board Action:** Upon motion by Supervisor Cline, seconded by Supervisor Norvell, IT IS ORDERED that the Board of Supervisors adopts Resolution directing Public Health to address the illicit sale, distribution, and use of nitrous oxide in Mendocino County through public education initiatives, and in developing a local ordinance to further regulate the sale of nitrous oxide canisters, including but not limited to, requirements for age verification, point-of-sale restrictions, and retailer education; and authorizes the Chair to sign same. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

Enactment No: Resolution 25-158

**4G) DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF RESOLUTION IN SUPPORT OF PROPOSITION 50 TO TEMPORARILY AUTHORIZE CHANGES TO CONGRESSIONAL DISTRICT MAPS AND AFFIRM PRINCIPLES OF FAIR AND DEMOCRATIC ELECTIONS NATIONWIDE - SPONSOR: SUPERVISOR HASCHAK**

**Presenter/s:** Supervisor Haschak.

**Public Comment:** Matthew Kendall; Theresa McNerlin; Adam Gaska; Karri Vau; Adam Shumaker; Jen; Jacob Brown; and Susan Shine.

**Board Action:** No Action Taken.

**4H) CHIEF EXECUTIVE OFFICER'S REPORT - SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Darcie Antle, Chief Executive Officer; and Tony Rakes, Deputy Chief Executive Officer.

**Public Comment:** None.

**Board Action:** No Action Taken.

**4I) DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW, ADOPTION, AMENDMENT, CONSIDERATION OR RATIFICATION OF LEGISLATION PURSUANT TO THE ADOPTED LEGISLATIVE PLATFORM - SPONSOR: EXECUTIVE OFFICE**

Withdrawn.

**4J) SUPERVISORS' REPORTS REGARDING BOARD SPECIAL ASSIGNMENTS, STANDING AND AD HOC COMMITTEE MEETINGS, AND OTHER ITEMS OF GENERAL INTEREST - SPONSOR: BOARD OF SUPERVISORS**

**Presenter/s:** Supervisor Norvell; Supervisor Mulheren; Supervisor Williams; Supervisor Cline; and Supervisor Haschak.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 4:15 P.M.

Attest: ATLAS M.A. PEARSON  
Senior Deputy Clerk of the Board

  
JOHN HASCHAK, Chair

  
ATLAS M.A. PEARSON

**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS**

- Effective March 1, 2009, Board of Supervisors minutes are produced in “action only” format
- LIVE WEB STREAMING OF BOARD MEETINGS is available via the County's YouTube Channel, which can be found here: <https://www.youtube.com/@MendocinoCountyVideo>
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors' action minutes are also posted on the County of Mendocino website at: <https://mendocino.legistar.com/Calendar.aspx>
- For technical assistance or any requests for official meeting records of the Mendocino County Board of Supervisors, please contact the Clerk of the Boards Office at (707) 463-4441
- Additional resource information: <https://www.mendocinocounty.org/government/board-of-supervisors>

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors***