



## APPENDIX D

### Resolution of the Governing Body

**Applicants are required to use this Resolution in content and form.**

RESOLUTION NO. \_\_\_\_

**A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE  
EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS  
THERE TO FROM THE 2021-2022 FUNDING YEAR OF THE STATE CDBG  
PROGRAM**

BE IT RESOLVED by the \_\_\_\_\_ of the  
of \_\_\_\_\_ as follows:

**SECTION 1:**

The \_\_\_\_\_ has reviewed and hereby approves the  
submission to the State of California of one or more application(s) in the aggregate  
amount, not to exceed, of \$ \_\_\_\_\_ for the following CDBG activities,  
pursuant to the January 2022 CDBG NOFA:

**List activities and amounts** (*activity totals should include Activity Delivery dollars  
and General Administration associated with the activity*)

<b>Activity (i.e. Public Services, Housing Rehabilitation)</b>	<b>Dollar Amount Being Requested for the Activity</b>
	\$
	\$
	\$
	\$

**Note:** *Similar to the above, any Colonia or Native American Set-Aside activities must be  
included separately in the Resolution.*

**SECTION 2:**

The \_\_\_\_\_ hereby approves the use of Program Income in an amount not to  
exceed \$ \_\_\_\_\_ for the CDBG activities described in Section 1.



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### **SECTION 3:**

The \_\_\_\_\_ acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

### **SECTION 4:**

The \_\_\_\_\_ hereby authorizes and directs the (title of designated official) \_\_\_\_\_, or designee\*, to execute and deliver all applications and act on the \_\_\_\_\_ behalf in all matters pertaining to all such applications.

### **SECTION 5:**

If an application is approved, the (title of designated official) \_\_\_\_\_, or designee\*, is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

### **SECTION 6:**

If an application is approved, the (title of designated official) \_\_\_\_\_, or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

*\* **Important Note:** If the designee is signing any application, agreement, or any other document on behalf of the designated official of the City/County, written proof of designee authority to sign on behalf of such designated official must be included with the Resolution, otherwise the Resolution will be deemed deficient and rejected. Additionally, do not add limitations or conditions on the ability of the signatory or signatories to sign documents, or the Resolution may not be accepted. If more than one party's approval is required, list them as a signatory. The only exception is for county counsel or city attorney to approve as to form or legality or both, IF such approval is already part of the standard city/county signature block as evidenced by the signed Resolution itself. Inclusions of additional limitations or conditions on the authority of the signer will result in the Resolution being rejected and will require your entity to issue a corrected Resolution prior to the Department issuing a Standard Agreement.*



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PASSED AND ADOPTED at a regular meeting of the \_\_\_\_\_  
of the \_\_\_\_\_ of \_\_\_\_\_ held on \_\_\_\_\_ by the following vote:

Instruction: Fill in all four vote-count fields below. If none, indicate "0" for that field.

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

Authorized Signature

Date

Signer's Title

### STATE OF CALIFORNIA

I, \_\_\_\_\_, \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_, State of California

By:

**Note: The attesting officer cannot be the person identified in the Resolution as the authorized signer.**