

## Application Checklist

**Due by 11:59 p.m. on Thursday, October 10, 2019**

<b>Date of Submission</b>	October 10, 2019
<b>Coalition Name</b>	Mendocino County Safe Rx Opioid safety Coalition
<b>Application Contact Name</b>	Jani Sheppard
<b>Phone Number</b>	(707) 472-2600
<b>E-mail Address</b>	sheppardj@mendocinocounty.org

The following documents must be completed and submitted with this Application Checklist by 11:59 p.m. on October 10, 2019.

Attachment	Required Document	Document Type	Please Check
A	Application Checklist	Word	<input checked="" type="checkbox"/>
B	Grantee Information Form	Word	<input checked="" type="checkbox"/>
C	Organizational Capacity	Word	<input checked="" type="checkbox"/>
D	Project Narrative	Word	<input checked="" type="checkbox"/>
E	Scope of Work	Word	<input checked="" type="checkbox"/>
F	Work Plan	Word	<input checked="" type="checkbox"/>
G	Budget Detail	Excel	<input checked="" type="checkbox"/>
H	Budget Narrative	Word	<input checked="" type="checkbox"/>
I	Darfur Contracting Act	Word	<input type="checkbox"/> N/A
J	Government Agency Tax ID Form	PDF	<input checked="" type="checkbox"/>
K	Payee Data Record	PDF	<input checked="" type="checkbox"/>
L	Contractor Certification Clause	PDF	<input checked="" type="checkbox"/>
<i>Other</i>	Proof of 501(c)(3) Status	PDF	<input checked="" type="checkbox"/>
<i>Other</i>	Letters of Recommendation/ Commitment	PDF	<input checked="" type="checkbox"/>

Select Tier:

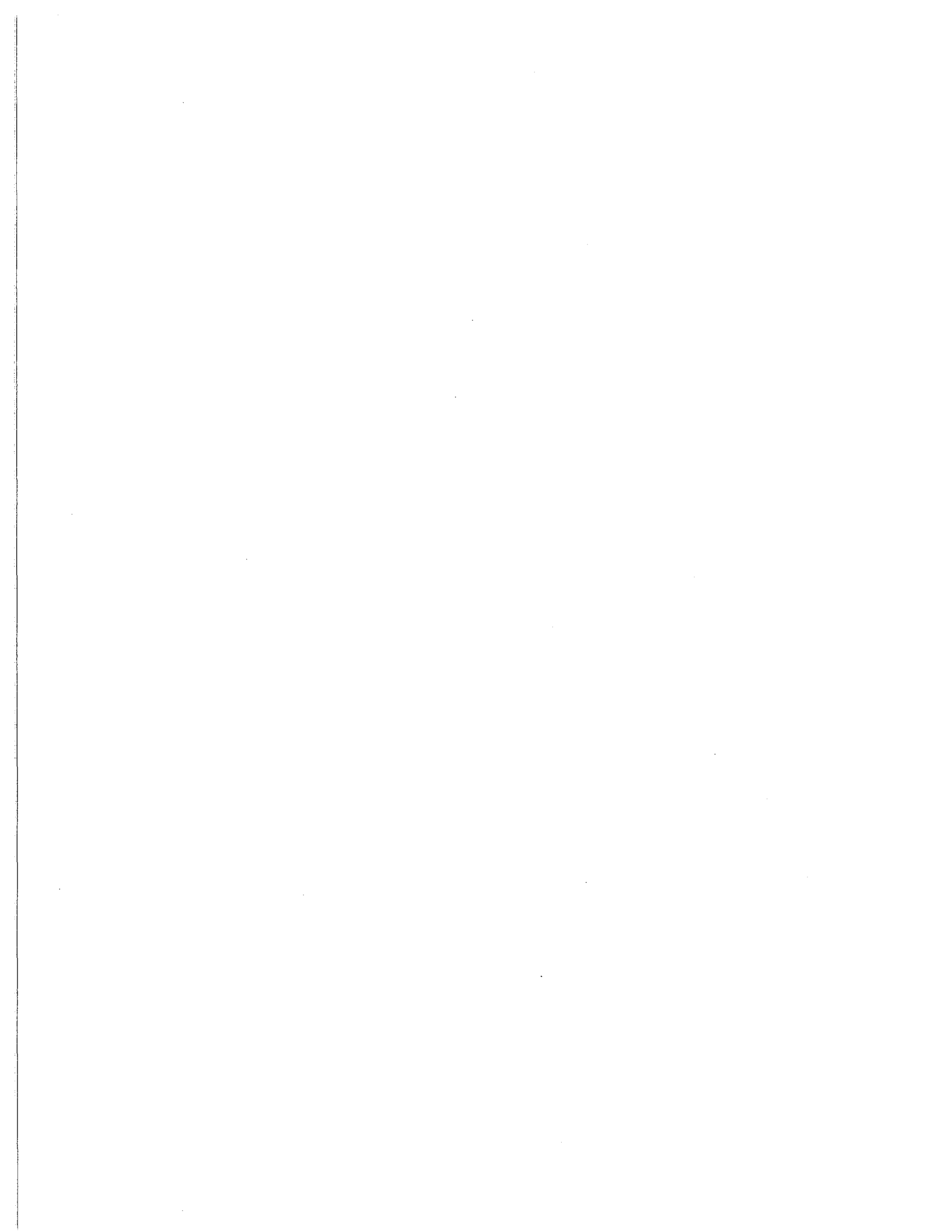
Tier 1

Tier 2

Tier 3



E-mail the documents to: [PDOP@cdph.ca.gov](mailto:PDOP@cdph.ca.gov)



**Injury and Violence Prevention Branch (IVPB)  
Grantee Information Form**

**Complete all 7 sections below and submit this document with your application.**

**1. Organization**

This information will appear on your grant agreement cover and should match the legal name and address on your IRS documents.

Federal Tax ID: 94-6000520 \_\_\_\_\_ Grant #: 19-10499

Name: Mendocino County Department of Public Health

Mailing Address: 1120 S. Dora St

Street Address (if different): SAME

County: Mendocino

Phone #: (707) 472-2600 \_\_\_\_\_ Fax #: Fax #: (707) 463-4043

Website: www.mendocinocounty.org

**2. Grant Signatory**

The **Grant Signatory** has authority to sign the grant agreement cover.

Name: Tammy Moss Chandler

Title: Director, Health and Human Services Agency

**If address(es) are the same as Organization above, check this box & skip to Phone #**

Mailing Address: \_\_\_\_\_

Street Address (if different): \_\_\_\_\_

Phone #: (707) 463-7774 \_\_\_\_\_ Fax #: \_\_\_\_\_

Email: chandlert@mendocinocounty.org

**Injury and Violence Prevention Branch (IVPB)  
Grantee Information Form**

**3. Project Director**

The **Project Director** is responsible for all the day-to-day activities of project implementation and for seeing that all grant requirements are met. This person will be in contact with IVPB staff, will receive all programmatic, budgetary, and accounting mail for the project, and will be responsible for the proper dissemination of program information.

Name: L Jani Sheppard

Title: Senior Program Manager

**If address(es) are the same as Organization above, check this box & skip to Phone #**

Mailing Address: \_\_\_\_\_

Street Address (if different): \_\_\_\_\_

Phone #: (707) 472-2600 \_\_\_\_\_ Fax #: (707) 472-2735

Email: sheppardj@mendocinocounty.org

**4. Payment Receiver**

All payments are sent to the attention of the **Payment Receiver** at the designated address.

Name: Chris Borgna

Title: Department Analyst

**If address(es) are the same as Organization above, check this box & skip to Phone #**

Mailing Address: \_\_\_\_\_

Street Address (if different): \_\_\_\_\_

Phone #: (707) 472-2656 Fax #: (707) 463-4043

Email: borgnacw@mendocinocounty.org

Injury and Violence Prevention Branch (IVPB)  
Grantee Information Form

**5. Fiscal Reporter**

The **Fiscal Reporter** prepares invoices, maintains fiscal documentation and serves as the primary contact for all related questions.

Name: Chris Borgna

Title: Department Analyst

If address(es) are the same as Organization above, check this box & skip to Phone #

Mailing Address: \_\_\_\_\_

Street Address (if different): \_\_\_\_\_

Phone #: (707) 472-2656 Fax #: (707) 463-4043

Email: [borgnacw@mendocinocounty.org](mailto:borgnacw@mendocinocounty.org) \_\_\_\_\_

**6. Fiscal Signatory**

The **Fiscal Signatory** has signature authority for invoices and all fiscal documentation reports.

Name: Mary Alice Willeford

Title: Administrative Services Manager

If address(es) are the same as Organization above, check this box & skip to Phone #

Mailing Address: \_\_\_\_\_

Street Address (if different): \_\_\_\_\_

Phone #: (707) 472-2374 Fax #: (707) 463-4043

Email: [willefom@mendocinocounty.org](mailto:willefom@mendocinocounty.org)

**7. Funding Amount Requested**

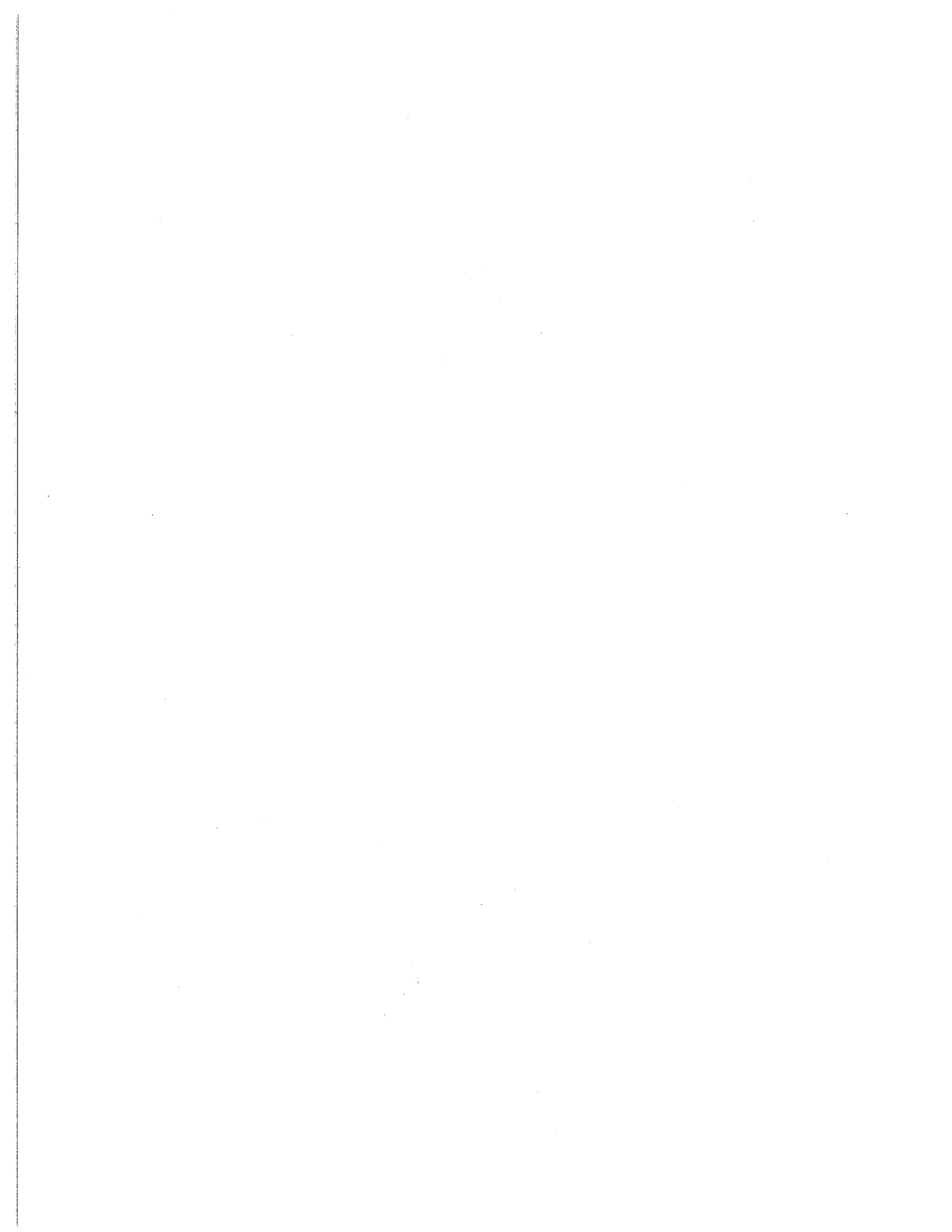
List the **amount of funding** your organization is requesting on this grant application.

Year 1 \$ 85,000.00

Year 2 \$ 85,000.00

Year 3 \$ 85,000.00

**Total** \$ 255,000.00



## **Organizational Capacity**

### **Previous Accomplishments**

The HHS Public Health COMMUNITY WELLNESS Unit is the lead agency for the Mendocino County Safe Rx Coalition. The mission of COMMUNITY WELLNESS is to promote community wellness by preventing problems before they occur. Toward this end, COMMUNITY WELLNESS collaborates with funders and community partners to create healthy places to live, learn, work and play. Since 2015, COMMUNITY WELLNESS has facilitated the Mendocino county Safe RX Coalition to address opioid overuse and abuse.

Accomplishments include: Development and maintenance of diverse coalition membership; engagement of active coalition members; Providers Action Team to develop and implement Prescribing Protocols; 2 community- responsive and specific part of the Coalition to serve the Inland and Coast communities.; multiple Take-Back events throughout the County; engagement and partnership with Tribal communities; cultural and linguistically relevant materials in English and Spanish; public awareness campaigns and activities; engagement of youth and affected communities in the development and delivery of messaging; completion of previous grant objectives; leveraging of funding and activities with other sources; MAT serves for incarcerated individuals; partnership with Adventist Health and Public Health Perinatal services to address homeless, Behavioral Health and Pregnant/perinatal to reach high risk populations; coordination with Substance Use Treatment Disorder Providers and prevention serves to address poly substance abuse, academic and professional development opportunities for Providers and other Coalition and community members; facilitated strategic planning and Coalition Structure review and revise to meet new and emerging need in our community; purchase and installation of Medication Drop boxes to service geographically isolated areas of the County as well as conveniently located ones in the incorporated areas.

SafeRX Mendocino. The county's four Drug Free Community (DFC) Coalitions, which are funded through SAMHSA and located in Fort Bragg, Gualala, Laytonville, and Ukiah, are vital partners in opioid prevention efforts. Each Coalition operates independently in its own community and all have identified opioid abuse and misuse as a priority issue. Other key Coalition partners: the county's three hospitals; a majority of the county's health care providers; ARC, the county's clinic consortium; law enforcement agencies; city governments; local pharmacies; local school districts, and the Mendocino County Office of Education. Community clinics and nonprofit organizations are supporting the Coalition by sharing data and committing their time. Coalition members continue to reach out to groups such as UVA (a Latin-x Non Profit; Consolidated Tribal Health Project; Mendonoma Opioid Alliance, BRIDGE Program (connects emergency and outpatient services for MAT); Probation and Superior Court; County Behavioral Health; Sheriff's Department to ensure equitable access to information and data sharing; and our newly establish relationship with Stepping Up. To address emerging issues, the Coalition forms ad hoc working groups on such topics as lock bag distribution, complementary therapies, naloxone access, law enforcement, data, and community and youth outreach. COMMUNITY WELLNESS has successfully developed and led multiple coalitions (e.g., substance abuse prevention, tobacco prevention, oral health) and supports the Coalition by providing leadership and

administrative support, facilitating Coalition meetings, distributing meeting minutes and other relevant information, and serving as fiscal agent.

**Ability to Track Data and Utilize Data**

Through the HHS Epidemologist and Data Analyst, Community wellness has access to a range of relevant data. The Coalition's website ([www.saferxmendocino.com](http://www.saferxmendocino.com)) features a community dashboard that tracks opioid-related deaths, emergency room visits, controlled substance prescriptions, number of pharmacists and practitioners using CURES, safe medication disposal, drug possession cases, naloxone doses, and adult treatment and detox admissions. In addition to utilizing the Opioid dashboard to track data to identify needs, we will use the following: California HealthCare Foundation; California Dept. of Public Health, Vital Statistics and Safe and Active Communities; California Healthy Kids Survey; California Office of Statewide Health Planning & Development; California Prescription Drug Monitoring Program; CalOMS Treatment ;; Controlled Substance Utilization Review and Evaluation System (CURES) ; Drug Enforcement Agency (DEA); Howard Memorial Hospital (emergency room data); Local data provided by partners; Mendocino County Coroner; Partnership HealthPlan of California ; Ukiah Valley Medical Center (emergency room data). Each of these data sources, in addition to the data obtained from those impacted by the Opioid epidemic, will help to inform data driven strategies and other activities for our communities. We will also look at CC and other statewide and national data to determine how we are relative to other areas impacted the epidemic and to benefit from lessons learned.

**Ability to Manage a Coalition and engage Multiple Partners**

Organizational readiness and Staffing – The project is fully prepared to implement the project with exceptional and experienced staffing immediately upon funding. Staff include: Program Administrator, Program Specialists, Contractors. The program administrator has extensive experience working with EMS, law enforcement, county systems, and the Mendocino County community. The SPM has 30+ years' experience providing program development including the area of substance use disorders and coalition building. The SPS have been with the program since its inception; they have provided culturally and community relevant services and activities to ensure a well-integrated array of effective strategies and activities. The inland PS has a unique and strong relationship with our tribal community members. Additionally, she is creative and exceptional at developing activities which engage youth and a diverse group of community partners. Her energy and commitment to this work is exceptional. The SPS serving our coastal community fully understands the specific needs, strengths, and nuances that make that community special. She is a strong advocate for her immediate community and is uniquely positioned to establish and maintain critical relationships, partnerships, and resources to ensure successful implementation of the project. There is vital and substantial coordination between the inland and coast communities to ensure effective and efficient use of resources, coordinated efforts, and opportunities to share lessons learned. Finally, the fiscal and administrative support staffs are detailed, professional, committed to excellence, and work in full partnership with program staff.

The lead organization is Community Wellness of Mendocino County.



Health and Human Services Agency (HHSA), Public Health. CW's mission is to promote Community well ness by preventing problems before they occur, and in this capacity Collaborates with funders and community partners to create healthy places to live, learn,

Work and play. CW believes that the community knows best what it needs and that Collaboration produces the best results

(<http://www.co.mendocino.ca.us/hhsa/chs/prevention.htm>). The County as a whole Cultivates and maintains relationships with a broadly representative base of service Providers from throughout the region, stay involved with important issues and solutions, and are seen as the primary organization in the area. HHSA has knowledge of the issues and access to data and community stakeholders, as well as the ability to provide in-kind support for Coalition activities. HHSA has a strong history of collaboration and began organizing with others in 2014 to address opioid overuse and abuse.

### **Coalition and engage local partners**

The fact that the Coalition is an established group with a well-developed structure and a completed needs assessment will facilitate completion of project deliverables. Community partners include Law enforcement, Drug Fe Coalitions, Clinics, Medical Providers, Elected officials, MCAH, WIC, youth serving agencies, First 5, SUDT providers, Behavioral Health providers, Probation, Street Medicine, Senior Residences and providers, and other stakeholders described in our Project Narrative.

We work to be creative in engaging partners to ensure we are reaching a broad range of community members. This has included bar and restaurant owners, Casinos, Boys and Girls Club, and to other venues where education and/or access to Naloxone are important.

**Minimal planning and start-up time.** The Coalition has been fully functioning since 2015 and will be able to begin implementation of the activities described in the Scope of Work immediately upon receipt of funding.

**Government contract.** Because Community Wellness a unit of HHSA, contracting will be carried out at the Agency level. HHSA holds numerous local, state and federal government contracts.

**Invoicing.** HHSA has a record of submitting prompt and accurate invoices for payment.

**Accomplishment of deliverables.** The Safe Rx Coalition has completed and/or exceeded projected deliverables. Additionally, we have integrated lesson learned and remained flexible to meet the needs of our community and as well as the needs of the cultural and geographic communities within our larger Mendocino County community. Community Wellness , Safe Rx Coalition, and HHSA has a strong record of carrying out projects as planned and completing deliverables as proposed. The fact that the Coalition is an established group with a well-developed structure and a completed needs assessment will facilitate completion of project deliverables.

HHSA's experience with state and federal grants has proven its ability to track and report data as required by diverse funders. Progress report submission. HHSA's extensive experience with CDPH funding ensures its capacity to track and report

documentation for progress reports as required. Sustaining activities. COMMUNITY WELLNESS will continue to provide in-kind support (meeting space, project management, and administrative support). The Coalition will use its collective knowledge and influence to monitor opioid use, and use that data to support funding from County General Funds and grant funders. COMMUNITY WELLNESS has an impressive history of sustaining programs following the completion of a range of grant-funded projects.

**Progress Tracking and Reporting** Safe Rx Coalition experience since 2015 with this funding opportunity has provided the necessary experience to track and report the required data in a timely and accurate manner. We have also provided timely and accurate progress and financial reports. Community Wellness' and HHSA's extensive experience with CDPH funding ensures its capacity to track and report documentation for progress reports as required.

## PROJECT NARRATIVE

**Describe the extent of opioid- and other drug-related overdoses within the applicant's county. Provide data on opioid- and other drug-related overdoses and deaths, emergency department visits, any known opioid prescribing practices/rates, or other information that illustrates the epidemic within your county.**

In 2018, Mendocino County ranked 4<sup>th</sup> highest in prescription opioid overdose deaths, higher than all but 3 of California's 58 counties. At 17/100,000, the rate of opioid-related deaths is more than three times the state average of 5/100,000 and equates to more than one overdose death per month. At 25/100,000, opioid-related hospitalizations were more than twice the state average of 11/100,000 in 2014, and the rate of opioid-related emergency room visits (18/100,000) was 80% higher than the state rate of 10/100,000.

After reviewing these rates, it is not surprising to find that the county's rate of prescribing opioids is also more than twice the state rate—1,239/1,000 residents in 2015, compared with 619/1,000 residents statewide, and the morphine milligram equivalent rate per resident is 1,477 (compared with 581 statewide). Furthermore, the rate at which opioids are prescribed for 30 days or more is also double the statewide rate: 18/1,000 residents, compared with 9/1,000 residents statewide. The percentage of residents with six or more prescribers or pharmacies almost three times the state rate of 10/1,000.

However, the rate of buprenorphine prescriptions is also high (29/1,000 residents compared with 10/1,000 statewide) and has increased by 45% since 2010. As of January 2017, there are nine certified prescribers in the county with an aggregate capacity of working with 1,500 patients. County data from 2014 to 2016, drawn from Partnership Health Plan (PHP), the county's MediCal managed care system, show several positive changes (listed below) that have had the overall impact of reducing the rate of opioid use for PHP members to less than the average rate of use for all 14 PHP counties.

- Opioid prescriptions: 44% decrease
- Opioid users: 21% decrease (from 1,847 to 1,465)
- Initial opioid prescriptions: 36% decrease
- PHP members on unsafe doses: 53% decrease (from 230 to 107)

**2) Explain how your coalition/county has previously responded to the opioid crisis, including prescribing guideline development, buprenorphine and naloxone use, healthcare policy adoption, academic detailing efforts, community awareness, or other applicable interventions.**

The mission of the Safe RX Mendocino Coalition is to prevent opioid abuse and reduce opioid related stigma. The Coalition's vision is a healthy community that is free of opioid abuse. Since the fall of 2015, the Safe RX Mendocino Coalition has worked to demonstrate and strengthen its ability to design, develop, and implement projects that address the Opioid epidemic in our community. The coalition is an active group of

concerned community members, medical professionals, educators, law enforcement, youth, and community-based organizations that work to ensure:

- PATIENTS receive superior pain medication management, Medication Assisted Treatment (MAT) for opioid addiction/dependency, and holistic support.
- PHYSICIANS implement safe, responsible prescribing practices.
- FIRST RESPONDERS carry naloxone.
- YOUTH are an integral force in opioid education and prevention.
- COMMUNITY MEMBERS experience safety and well-being as a result of equitable access to integrated treatment and a myriad of resources.

In response to geographic challenges, Coalition members operate the Coalition as two equal sub-coalitions, one on the Coast and one Inland. Together, the groups have made significant progress in developing a response to the opioid crisis, as described below.

#### Prescribing Guidelines Development

The Coalition completed the development of prescribing guidelines for emergency rooms (ER) in March 2016, with the support of the county's three emergency rooms. Flyers detailing the ER guidelines have been posted in all emergency rooms and are also posted on the Coalition website ([www.saferxmendocino.com](http://www.saferxmendocino.com)). The Coalition has developed prescribing guidelines for primary care providers which were distributed to 43 Providers and pharmacies. These guidelines have also been posted on the Coalition website. The guidelines include information on PHP policies, which restrict opioid prescriptions

#### Buprenorphine and Naloxone Use

When the coalition began its work, the only first responders carrying naloxone were EMT's in ambulances. We have worked in partnership with our Local Emergency Medical Services Agency (LEMSA) to develop and train all first responders on a Naloxone Protocol. All first responders have Naloxone and have been offered Naloxone training from our LEMSAs. We completed a Standing Order for Naloxone for our County prior to the State Standing Order. We have provided free Naloxone, education and training to local non-profits, providers, child welfare staff, bars, Round Valley Indian Health Center, Casinos, and other venues.

We have provided education to increase awareness through the community that Naloxone is available without a treatment authorization request at pharmacies.

#### Health Care Policy Adoption

The Coalition's primary policy effort has focused on partnering with law enforcement agencies to ensure that physicians and pharmacies are informed when they apprehend someone trying to sell a prescribed opioid drug. On the coast, FBPD has entered into an informal agreement with local clinics, through which police report to the provider any lost and stolen opioids that they encounter.

#### Academic Detailing Efforts

In 2017, the Coalition sponsored an Opioid Epidemic Forum. The Forum included a diverse panel of stakeholders including an ER Medical Director, Law Enforcement, Mendocino County Youth Project, and Representative Jim Wood's Office. Additionally, the Prescriber Action Team (A subgroup of the Coalition) presented 2 workshops on Safe Prescribing Practices, one inland and one on the Coast. The presentations also encouraged and discussed coordination between inland and coastal providers.

Provider education has primarily been addressed through Provider Action Team Meetings. From 2016 through 2018, the Providers Action Team transitioned gradually from monthly to quarterly meetings. In December 2018, Providers determined the group and need evolved to appoint where they could meet as needed and use other means to communicate and share information and education/educational opportunities. Finally, a Coalition member, the Medical Director of Redwood Coast Medical Services, remains available to consult with physicians who are interested in becoming buprenorphine certified.

Information and education continue via distribution of information to provider offices, and informational emails distributed to a list of approximately 130 people. Trainings on "Managing Pain Safely" are occasionally provided during Coalition meetings.

### Community Awareness

Community Outreach/Education Presentations: Mendocino Unified School District Wellness Group; "Take Back Our Community" event: Rx take-back, information & medication dissemination; Consolidated Tribal Healthcare; Launched Twitter/Facebook/Instagram social media accounts; Sherwood Valley Band of Pomo Indians, Little Lake Grange, Mendocino College, and again to Consolidated Tribal Health; Pumpkin Fest, Native American Heritage Celebration, & the Fall Gathering.; Willits Community Medication Take Back event; Launched ad campaign- informational video playing in all three county movie theaters prior to movies, three bus-wrap ads in Ukiah, Fort Bragg, and Willits; Presentations in two school districts, including at high schools for at-risk youth; Two Medication Take-Back events in Ukiah and the Coyote Valley Band of Pomo Indians gymnasium; Presentation to Pinoleville Vocational Rehabilitation, Yuki Trails, and the Arbor Youth Center; general Native American Community: "Supporting Today's Native American Youth, Tomorrow's Leaders A Training on Youth Substance Abuse & Community Resources"; July-Sept 2018- Connected with Ukiah Veciones en Accion, a Latinx community group, one medication Take-Back event in Covelo, and connected with MendoRecycle to begin process of placement of medication drop-boxes throughout the county; Community Outreach Booths: 8th Annual sports/Cultural Activities Day & Rx Take-Back, Redwood Empire Fair, Mendocino County Fair & Apple Show, Ukiah Vecinos en Accion (UVA) Community Gathering, Youth Action Party, and Round Valley Indian Health Center Health Fair.

Oct- Dec 2018 - Supported AB 2760 via social media outlets and emails to Senators. Conducted opioid education Round Table discussion at UVA; identified locations for 5 medication drop boxes and provided supports for community partners as they navigated the process of ensuring continued pickup of discarded medication.

Jan-Mar 2019 - Community Outreach/Education: Presentations to Yuki Trails, City of Fort Bragg, Anderson Valley Health Clinic, Adventist Healthcare, Coyote Valley Casino, Sherwood Valley Band of Pomo Indians, The Cahto Tribe, Potter Valley High School student assembly, Pinoleville Pomo Nation, the Laytonville Healthy Start/Laytonville Unified Parent event, The realtor's Association, and the Round Valley Indian Health Center. Connected with the Mendocino Opioid Alliance to assist with outreach and education on the south coast. Added ad campaign to Medi-Bags; bags used by pharmacies to give patients medication have opioid safety messaging in three different pharmacies.

Apr-Jun 2019 - Assisted with formation of the Round Valley Tribal Opioid Coalition. Conducted one medication Take Back event in collaboration with the Coyote Valley Band of Pomo Indians. Presentations at Healing Our People Through Suicide Awareness An Inter-tribal Community Event, Native American Motivational Day, Queer Prom, Round Valley Spirit Walk, and 6th Annual Mendocino Pride March & Celebration.

July-Sept 2019 -: Conducted one medication Take Back event in Willits during a football game, attended weekly meetings at the Willits Rotary Club, assisted with formation of new Red Road chapters, and presented at Tribal Youth Health Fair, Recovery Celebration, Suicide Prevention Walk, and the Fort Bragg Children's Health Fair.

### Other Interventions

#### *Increased access to High Risk Populations:*

High Risk Populations in our community include Native Americans and People Who Inject Drugs (PWID). The Coalition successfully has engaged and partnered with diverse members of our Native American communities as active participants in the Coalition and ensured a culturally relevant, responsive and integrative approach to outreach, education, and awareness. Continued efforts (described in more detail in our Scope of Work) reflect a continued commitment to addressing the disparate representation of Native Peoples affected by the Opioid Epidemic which recognizes the Social Determinants of Health and their impact on this health disparity.

In addition to the numerous health fairs and wellness and community events, the Coalition also participated in Tribal Big Times celebrations throughout the county. These celebrations of culture and tradition provided a perfect opportunity to contrast the brilliance culture against the lure of drugs and alcohol. It also provided a reminder there is a community and tradition of support and healing for those active in addiction, working through sobriety, and working to manage and strengthen social determinants of health to abate propensity for abuse.

Additionally, the Coalition includes our active partners Mendocino County HIV Viral Hepatitis Network (MCAVHN). MCAVHN services are effective in engaging and connecting people who use drugs (including pregnant women) to life-saving services HIV and HCV testing and treatment, naloxone to prevent overdose, drug and co-occurring disorders treatment, healthcare and essential social services. The services

acknowledge the risk of drug use, and aim to minimize the harm's caused by this use, while providing supportive, empowering, and trauma-informed services to connect people to a broad range of social and health services. Syringe access and disposal providers address several converging epidemics: HCV, HIV, STD's, viral hepatitis and opioid overdose. Hepatitis C is epidemic within our county, with a projection of exposure that aligns with the world-wide estimate of 1 in 12.

Syringe access programs serve the most at-risk, high need drug users in California, and MCAVHN has a long-standing reputation as an active partner on the Safe RX Coalition. They are also a leader in multiple aspects of service delivery and have outstanding working relationships with local healthcare providers including Health Centers, Tribes and Tribal Providers, Street Medicine Program, California and Mendocino County Departments of Public Health, Redwood Quality Management, and the Continuum of Care.

### *Purchase and Installation of Medication and Syringe Drop Boxes*

In 2018, Drop Boxes were purchased and installed outside of Public Health and in other safe, conscientious locations. A press release prepared by the Public Health Officer and Director of Public Health announced the project, locations and purpose of the boxes and encouraged their use. He encouraged partners to provide social media and other promotions of the drop boxes. A contract for safe pick up and disposal is in place.

### **3) Project Description**

Mendocino County Safe RX/ Community Wellness is applying for Tier 3 and the long Objectives and contribution to addressing the Opioid epidemic in our County::

- Translate Data Into Action – data informed strategies to ensure activities are relevant; demographic and informational to ensure social, geographic and cultural relevancy.
- Expand MAT – build on the work the Coalition has done for MAT services for incarcerated individuals and expand access to MAT throughout the County for all individuals to ensure MAT services are available at release and by increasing number by increasing access to case management services for all affected.
- Develop and Adopt Local Opioid Policies and Procedures to ensure coordinated efforts for prescribing and MAT Protocols
- Promote Education and Awareness to our community, specifically targeting youth (including transitional youth, ) our tribal community members, LatinX community members, and perinatal families.
- Increase Access to Care and services for High Risk Populations including perinatal families, tribal communities, LatinX and youth including transitional youth.
- Promote Harm Reduction via access to needles exchange and Naloxone.
- Increased Access to Naloxone via contracted work with MCHVHV to reach PWID population, mental health, and other vulnerable, high risk individuals
- Implement Drug Prevention Activities with youth, including transitional youth

**4) If a high-risk population objective was selected on your SOW, describe the Page 11 of 31 applicant’s capability and experience reaching identified populations.**

Staff have established ties to at least 8 of the County’s 10 Federally-recognized tribes, and most attend coalition meetings regularly. Community Wellness shares a building with the Maternal, Child, Adolescent Health program.

**5) Describe the roles and responsibilities of key personnel, partners, and subcontractors in planning, implementing, and evaluating objectives and activities.**

Program Specialist – Provide outreach, education, and ensure implementation of objectives and activities Inland.

Program Specialist –Provide outreach, education, and ensure implementation of objectives and activities in the Coastal communities.

MCAVHN – Provide specific outreach esduoa for PWID and vultneral Behaviorla Health population

Pinoleville- TBD

MCYP – Youth (Transition Youth) Education and Awareness re: Opioids. Including on Coalition Development of PEAR (Peer Education and Response)/Youth Support and Activities

**6) If the coalition is receiving other funding to address the opioid epidemic, list the funding sources, term, and the amounts, and provide a brief summary of activities funded.**

NAME	TOTAL AMOUNT	FUNDING TERM	BEGIN DATE	END DATE
Accelerator	0.00	N/A	9/15/2019	8/31/2020
AmeriCorps VISTA				
California Department of Public Health (CDPH)	225,000.00	85,000.00 annually	1/1/2020	8/31/2022
Partnership For Success (PFS)	400,000.00	100,000.00 annually	7/1/2017	6/30/2021
AEGIS	63,000	43,000.00 total for 2 years, 20,000.00 for year 3	7/1/2019	9/29/2020



Medication Assisted Treatment in the Criminal Justice System (MAT in Jails)	135,000.00	25,000.00 for phase 1, 110,000.00 for phase 2	3/13/2019	1/31/2020
---	------------	---	-----------	-----------

**7) Describe how the coalition plans to sustain grant activities beyond the funding period**

Community Wellness will continue to provide in-kind support (meeting space, project management, staff and administrative support). The Coalition will use its collective knowledge, experience, and influence to monitor opioid use, and use that data to support funding from County General Funds and grant funders. Because of our strong commitment to the health of our community, Community Wellness has an impressive history of sustaining program activities following the completion of a range of grant-funded projects. We leverage other funds and resources, are proactive in fund development planning, and are excellent stewards of public funds.

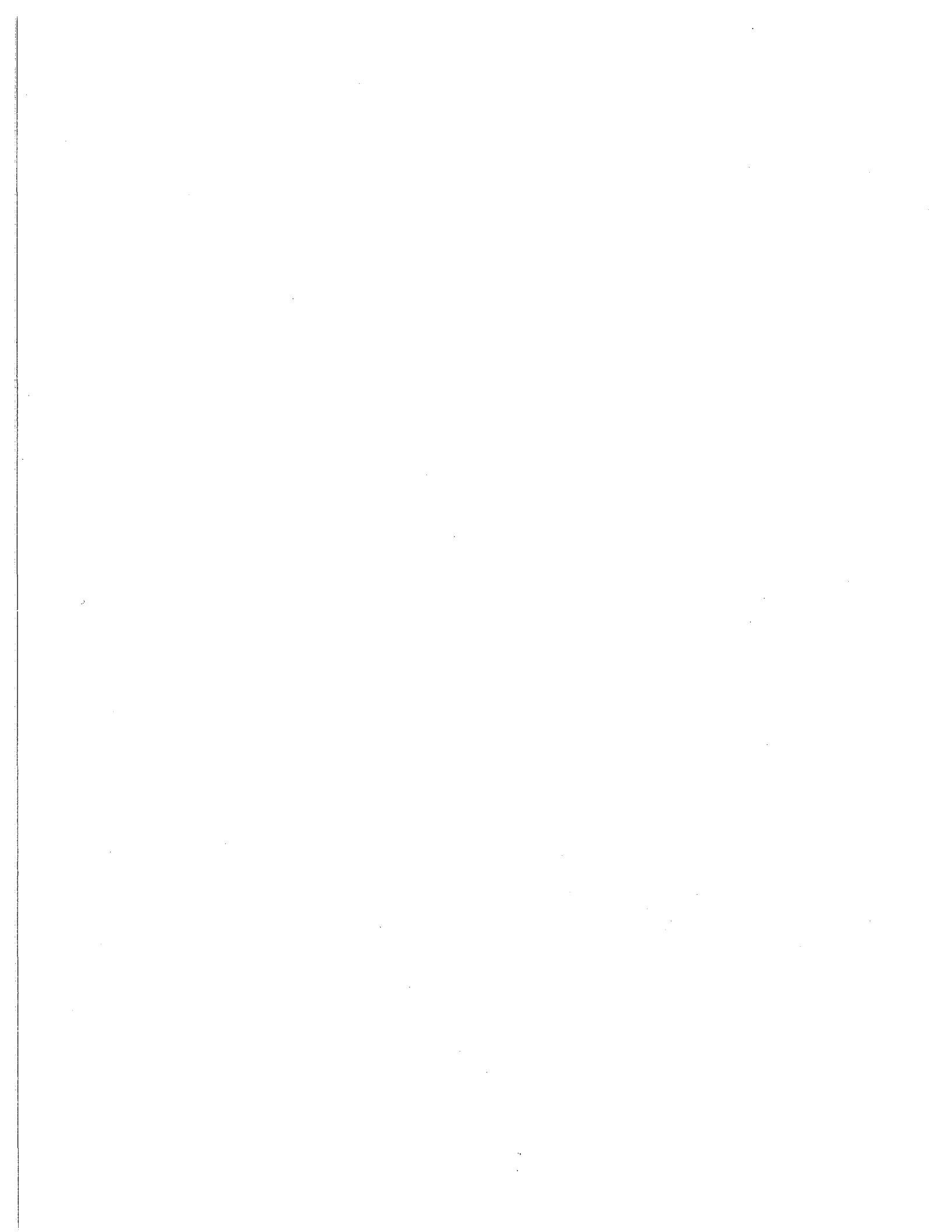
**Minimal planning and start-up time.** The Coalition has been fully functioning since 2015 and will be able to begin implementation of the activities described in the Scope of Work immediately upon receipt of funding.

**Government contract.** Because Community Wellness a unit of HHSA, contracting will be carried out at the Agency level. HHSA holds numerous local, state and federal government contracts.

**Invoicing.** HHSA has a record of submitting prompt and accurate invoices for payment.

**Accomplishment of deliverables.** The Safe Rx Coalition has completed and/or exceeded projected deliverables. Additionally, we have integrated lessons learned and remained flexible to the needs of our community and as well as the needs of the cultural and geographic communities within our larger Mendocino County community. Community Wellness, Safe Rx Coalition, and HHSA has a strong record of carrying out projects as planned and completing deliverables as proposed. The fact that the Coalition is an established group with a well-developed structure and a completed needs assessment will facilitate completion of project deliverables.

**Progress report tracking and submission.** Safe Rx Coalition experience with this with this funding opportunity since 2015 has provided the necessary experience to track and report the required data in a timely and accurate manner. Community Wellness and HHSA's extensive experience with CDPH funding ensures its capacity to track and report documentation for progress reports as required.



## Mendocino County SafeRx Opioid Safety Coalition

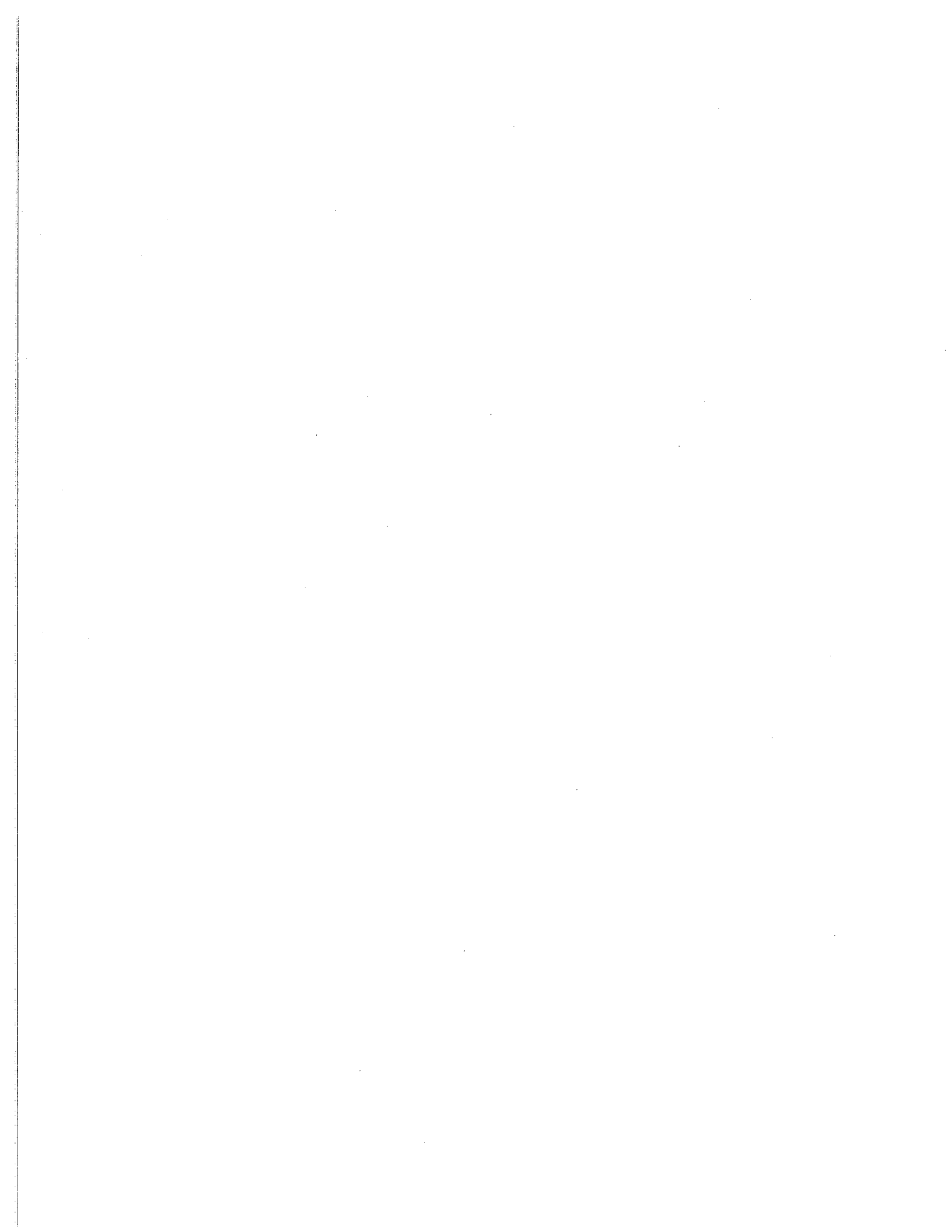
## Exhibit A

## Scope of Work

January 1, 2020 – August 31, 2022

**Contractor shall perform the following services:**

- 1. Translate Data into Action**  
Utilize the California Opioid Data Surveillance Dashboard and other local resources to monitor and address jurisdictional problems through implementation of local interventions.
- 2. Expand Medication Assisted Treatment (MAT) Access**  
Work with partners to increase availability and access of all three FDA-approved forms of MAT (methadone, buprenorphine, and naltrexone).
- 3. Develop and Adopt Local Opioid Policies and Procedures**  
Promote evidence-based practices through implementation of local opioid policies and procedures in multiple organizations and agencies.
- 4. Promote Public Education and Awareness**  
Implement CDPH, DHCS, and/or CDC-sponsored public education campaigns.
- 5. Increase Access to Care and Services for High-Risk Populations**  
Work with partners to expand outreach and services to high-risk populations (pregnant women, veterans, older adults, youth, and incarcerated individuals).
- 6. Promote Harm Reduction Services**  
Work with SSPs and other county organizations to increase access to harm reduction services.
- 7. Increase Access to Naloxone**  
Work with partners to increase naloxone availability and distribution sites.
- 8. Promote Safe Prescribing**  
Promote opioid stewardship to support prescribers with patients on opioid medication to reduce dropped patients and rapid tapers, and promote the use of alternative pain management options.
- 9. Implement Drug Prevention Activities**  
Partner with law enforcement and drug courts to develop strategies to reduce the negative consequences of illicit drugs.



## Work Plan Template

### Instructions:

- Indicate your coalition's selected Tier.
- Insert your coalition's proposed activities for the three required objectives.
- Insert your coalition's proposed activities for the elective objective(s) selected. (All six elective objectives are included in this template. Only complete the objectives selected in your Scope of Work.)
- Include baseline measurements for all activities (current county status/data).
- Utilize as many pages as needed to include all activities under required and elective objectives.
- Be sure that your deliverables span the full grant period (some with due dates during the first year, some the second, and some the third year).
- Number pages sequentially in the lower right corner.

Work Plan Template  
**SAMPLE**

January 1, 2020 – August 31, 2022

Select Tier:       Tier 1       Tier 2       Tier 3

**REQUIRED OBJECTIVES**

**Objective # 1:** By August 31, 2022, (insert your organization name here) will conduct (insert number) of activities for each SMART (Specific, Measurable, Achievable, Realistic, Time-bound) objective (three required and selected optional).

Activities	Responsible Staff	Timeline	Deliverables
In this column, list all activities to be performed to implement the objective. Please quantify the activity (e.g. <i>three</i> presentations) and provide adequate detail to describe actionable steps and expected outcomes.	List the position(s) responsible for completing this activity. The identified responsible staff should align with the positions identified in the budget.	Identify start/end months of the activity, such as:  Jan 2020 – Jun 2020	Identify the deliverables that will be submitted to document progress, such as collected data, agendas, educational materials, etc.

Work Plan

January 1, 2020 – August 31, 2022

Select Tier:     Tier 1         Tier 2         Tier 3

**Required Objectives**

**Objective #1:** By August 31, 2022, Safe RX Mendocino will conduct (insert number) of activities that will utilize data (from the CA Dashboard and local sources) to inform coalition interventions.

Activities	Responsible Staff	Timeline	Deliverables
Utilize the CA Opioid Dashboard and other resources to help inform and implement local interventions/activities	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	Jan 2020-June 2020	Ensure coalition members are aware of and utilizing the CA Opioid Dashboard to inform their events  Ensure activities are relevant to the demographic and geographic specificities of the target populations
Work with 5 partners to establish and obtain local data sources to further enhance surveillance and intervention efforts.	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	June 2020-August 2022	Collect unique data from the 5 coalition members to gain focused data on the member's specific demographic or geographic location

**Work Plan**

**January 1, 2020 – August 31, 2022**

**Objective #2:** By August 31, 2022, Safe RX Mendocino will conduct (insert number) of activities to work with partners to increase availability and access to medication assisted treatment.

<b>Activities</b>	<b>Responsible Staff</b>	<b>Timeline</b>	<b>Deliverables</b>
Engage harm reduction services, narcotic treatment programs, and/or other MAT services	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant	Jan 2020-August 2022	Agendas
Expand on previous work regarding MAT access in the jails for incarcerated individuals as well as individuals going through various courts	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant	Jan 2020-August 2022	Ensure MAT availability at release and increasing access to case management services for all
Increase availability and access in Tribal Communities by establishing a dedicated MAT provider	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant	Jan 2020-August 2022	Aid the Tribal communities/health systems in the county in establishing at least 1 dedicated and sustainable MAT program for Natives
Collaborate with the CA Bridge Program to expand MAT in local hospitals	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant	Jan 2020-August 2022	Collaborate with the CA Bridge Program to increase awareness of their current MAT sites and to expand into new sites



**Work Plan**

**January 1, 2020 – August 31, 2022**

**Objective #3:** By August 31, 2022, Safe RX Mendocino will conduct (insert number) of activities to promote evidence-based practices through implementation of local opioid policies and procedures in local organizations and agencies.

<b>Activities</b>	<b>Responsible Staff</b>	<b>Timeline</b>	<b>Deliverables</b>
Develop and Adopt universal opioid policies and procedures	Program Administrator Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant	Jan 2020-August 2022	Action Teams  Ensure policy and procedural efforts are coordinated
Encourage member organizations to document successes of opioid policy/procedure for evidence	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant	Jan 2020-August 2022	Convert the documented successes of 5 member organizations into a document that demonstrates the what, why, and how of evidence based practice
Provide a training/information session to coalition members on the advantages of using evidence based practices	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant	Jan 2020-July 2020	100% of coalition members will be aware of the advantages of evidence based practice and utilizing them in policy/procedure

**Work Plan**

**January 1, 2020 – August 31, 2022**

**Elective Objectives**

**Objective #4:** By August 31, 2022, Safe RX Mendocino will conduct (insert number) of activities to promote public education and awareness through implementation of CDPH, DHCS and/or CDC-sponsored public education campaigns.

<b>Activities</b>	<b>Responsible Staff</b>	<b>Timeline</b>	<b>Deliverables</b>
Produce Materials for dissemination, PSA's, Newspaper Ads,	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	Jan 2020-Feb 2020	Establishing an Action Team  Overdose Prevention Stigma Reduction Infectious Diseases Information and Testing
Update materials for county-wide dissemination	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	Jan 2020-Feb 2020	Developing culturally aware materials Reproducing materials in multiple languages
Public Awareness events, Testing Days, Linkages to care	Program Administrator- Program Specialist II- Sr. Program Specialist Senior Program Manager Staff Assistant MCAVHN	Jan 2020-August 2022	Agendas, Attendance Sheets

**Work Plan**

**January 1, 2020 – August 31, 2022**

**Objective #5:** By August 31, 2022, Safe RX Mendocino will conduct (insert number) of activities to increase access to care and services for high-risk populations (pregnant women, veterans, older adults, youth, and incarcerated individuals).

<b>Activities</b>	<b>Responsible Staff</b>	<b>Timeline</b>	<b>Deliverables</b>
Work with partners to expand MAT and related services for high-risk populations	Program Administrator-Heidi Program Specialist II- Buffey Sr. Program Specialist- Jean Senior Program Manager Staff Assistant MCAVHN	Jan 2020-August 2022	Meeting Agendas,
Promote integrated, "whole person" care, for high-risk populations to ensure these populations can access MAT and other services	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	Jan 2020-August 2022	Providing trainings/information sessions to the coalition on the specific challenges faced by high risk populations
Work with partners to address gaps in care and treatment services across transitions between systems to support continuity of care	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	Jan 2020-August 2022	Agendas  Hold at least 3 meetings over the course of the grant to discuss the gaps and how to address them
Support the development and expansion of easy access substance use services to one or more high-risk populations	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	Jan 2020-August 2022	Evidence of the improvement of the access to substance use services for at least high-risk population

**Work Plan**

**January 1, 2020 – August 31, 2022**

**Objective #6:** By August 31, 2022, Safe RX Mendocino will conduct (insert number) of activities to work with Harm Reduction Services and SSPs and other county agencies/organizations to increase access to harm reduction services.

<b>Activities</b>	<b>Responsible Staff</b>	<b>Timeline</b>	<b>Deliverables</b>
Provide training and education for the coalition and community members on harm reduction and reducing stigma	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	Jan 2020-July 2020	Increased participation with SSPs and lower barriers to services A more knowledgeable and understanding workforce
Engage and collaborate with harm reduction programs and local SSPs.	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	Jan 2020-August 2022	Support of local harm reduction services with public support and funding, coalition support present at 5 harm reduction/SSP events
Reducing stigma through educating community leaders , health care providers, and first responders on the benefits of harm reduction services continuously	Program Administrator- Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN	July 2020-August 2022	Educational materials distributed to community leaders, health care providers, and first responders upon hire to sustain a knowledgeable workforce

<p>Support the creation of and continuation of SSPs and Harm reduction programs</p> <p>Work with SSPs and other county organizations to increase access to harm reduction services</p>	<p>Program Administrator Program Specialist II- Sr. Program Specialist- Senior Program Manager Staff Assistant MCAVHN</p>	<p>Jan 2020-August 2022</p>	<p>Seamless work force engagement and utilization of harm reduction services Coalition involvement in the development of new programs and sustaining previous programs</p>
--	---	-----------------------------	--

**Work Plan**

**January 1, 2020 – August 31, 2022**

**Objective #7:** By August 31, 2022, Safe RX Mendocino will conduct (insert number) of activities to increase naloxone availability and distribution sites (collaborate with partner groups as needed).

Activities	Responsible Staff	Timeline	Deliverables
<p>Work with partners to increase naloxone availability, distribution, and education</p>	<p>Program Administrator Program Specialist II Sr. Program Specialist Senior Program Manager Staff Assistant MCAVHN</p>	<p>Jan 2020-August 2022</p>	<p>Utilize educational brochures about Naloxone for wide distribution through ERs, primary care providers, pain management specialist, law enforcement agencies, probation department</p>

Track where naloxone is distributed and successful overdose reversals in the county	Program Administrator Program Specialist II Sr. Program Specialist Senior Program Manager Staff Assistant MCAVHN	Jan 2020-August 2022	A plan to focus future naloxone distribution and training on identified areas of low distribution/reversal
---	---	----------------------	--

**Work Plan**

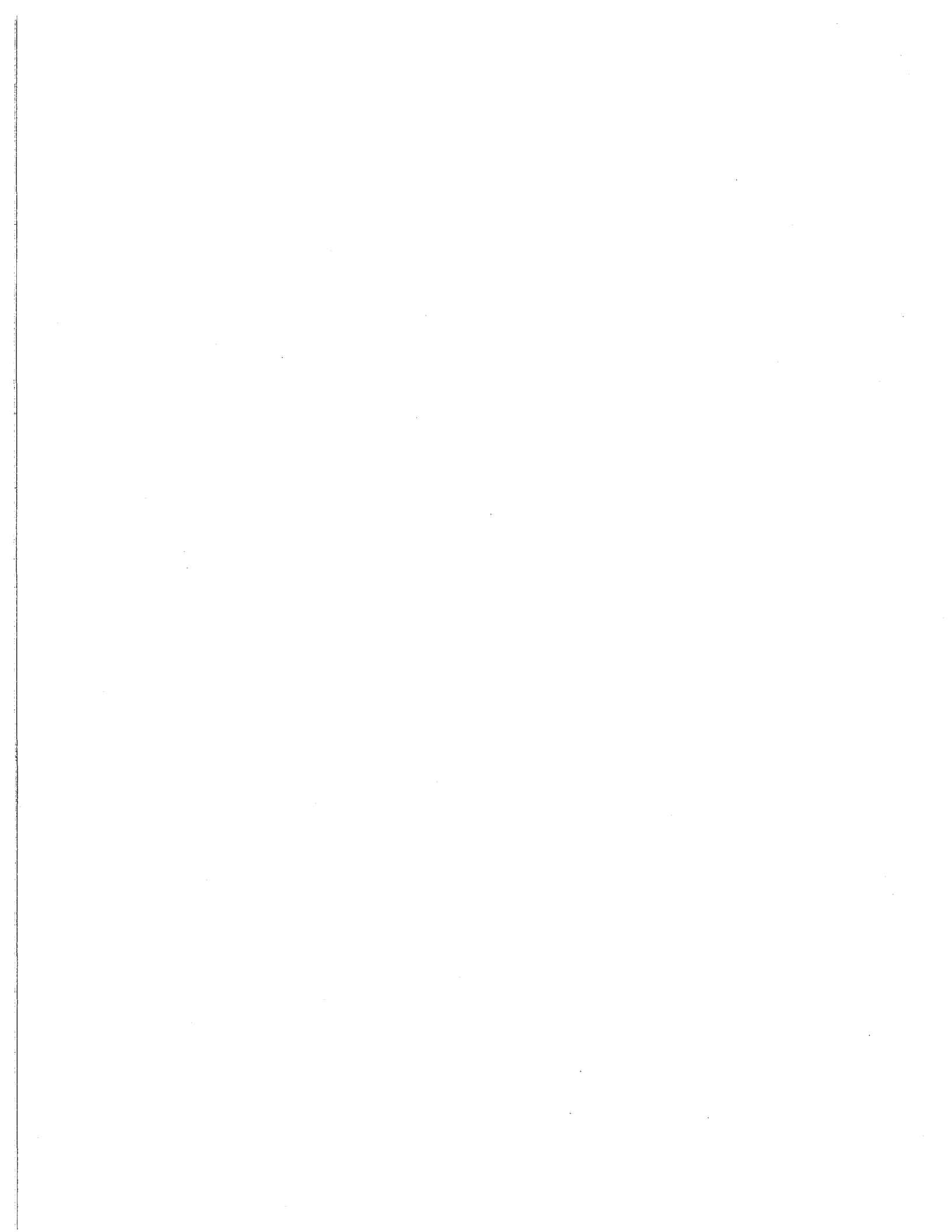
**January 1, 2020 – August 31, 2022**

**Objective #9:** By August 31, 2022, Safe RX Mendocino will conduct (insert number) of drug prevention activities to reduce the negative consequences of illicit drugs (collaborate with law enforcement agencies as needed).

Activities	Responsible Staff	Timeline	Deliverables
MCYP (Mendocino County Youth Project) contracted activities	Program Administrator Program Specialist II Sr. Program Specialist Senior Program Manager Staff Assistant MCYP	Jan 2020-August 2022	Agendas,  Reduced automatic sentencing

**Budget Detail**  
**01/01/20 - 08/31/22**

			Year (1) [8 months] 01/01/20 - 08/31/20			Year (2) 09/01/20 - 08/31/21			Year (3) 09/01/21 - 08/31/22				
<b>Personnel</b>													
Position Title	SOW Reference	Annual Salary Range	FTE	Avg. Salary	Budget	FTE	Avg. Salary	Budget	FTE	Avg. Salary	Budget		
Program Administrator - Heidi	1 thru 7, 9		0.2	\$44,881	\$8,976	0.1	\$72,338	\$7,234	0.1	\$76,125	\$7,613	\$23,823	
Program Specialist II - Buffey	1 thru 7, 9		0.2	\$36,631	\$7,326	0.2	\$58,499	\$11,700	0.2	\$61,195	\$12,239	\$31,265	
Sr. Program Specialist - Jean	1 thru 7, 9		0.1	\$46,753	\$4,675	0.2	\$74,667	\$14,933	0.2	\$78,054	\$15,611	\$35,219	
Senior Program Manager	1 thru 7, 9		0.1	\$55,425	\$5,543	0.03	\$83,137	\$2,494	0	\$83,137	\$0	\$8,037	
Staff Assistant	1 thru 7, 9		0.1	\$24,300	\$2,430	0.1	\$36,500	\$3,650	0.1	\$36,500	\$3,650	\$9,730	
					\$0						\$0		
<b>Total Salaries and Wages</b>					<b>\$28,950</b>						<b>\$40,011</b>	<b>\$39,112</b>	<b>\$108,073</b>
			Percentage			Percentage			Percentage				
Fringe Benefits			53%	\$15,215		52%	\$20,748		52%	\$20,271	\$56,234		
<b>Total Personnel</b>					<b>\$44,165</b>						<b>\$60,759</b>	<b>\$59,383</b>	<b>\$164,307</b>
<b>Operating Expenses</b>													
Operating Expenses	SOW Reference			Budget			Budget			Budget			
Supplies	1 thru 7,9			\$ 1,000.00			\$ 200.00			\$ 500.00		\$1,700	
Mileage	1 thru 7,9			\$ 800.00			\$ 800.00			\$ 800.00		\$2,400	
State Conference @ 3 ppl ( travel/hotel/per diem)	1 thru 7,9			\$ 1,500.00			\$ 1,500.00			\$ 1,500.00		\$4,500	
Media/PR	4,6,7,			\$ 2,000.00			\$ 500.00			\$ 500.00		\$3,000	
Education Materials	4,7			\$ 2,500.00			\$ 100.00			\$ 400.00		\$3,000	
Staff Member Training	1 thru 7,9			\$ 1,100.00			\$ 500.00			\$ 500.00		\$2,100	
Coalition Member Training Stipend	1 thru 7,9			\$ 1,100.00			\$ 500.00			\$ 500.00		\$2,100	
Translation/Interpretation	1 thru 7,9			\$ 2,000.00			\$ 200.00			\$ 200.00		\$2,400	
<b>Total Operating Expenses</b>					<b>\$12,000</b>						<b>\$ 4,300.00</b>	<b>\$4,900</b>	<b>\$21,200</b>
<b>Subcontractors</b>													
Subcontractors	SOW Reference			Budget			Budget			Budget			
MCAVHN	1,5,6,7			\$ 15,000.00			\$ 5,000.00			\$ 5,000.00		\$25,000	
Contract MCYP	9			\$ 5,000.00								\$5,000	
Pinoleville Tribal Coalition	4,5			\$0			\$ 5,000.00			\$ 5,000.00		\$10,000	
												\$0	
<b>Total Subcontractors</b>					<b>\$20,000</b>						<b>\$10,000</b>	<b>\$10,000</b>	<b>\$40,000</b>
<b>Total Indirect Costs</b>													
Total Indirect Costs			Percentage	Budget		Percentage	Budget		Percentage	Budget			
Total Indirect Costs			20.0%	\$8,833.05		16.4%	\$9,934.05		18.0%	\$10,688.92		\$29,456	
<b>Total Costs</b>					<b>\$84,998</b>						<b>\$84,993</b>	<b>\$84,972</b>	<b>\$254,963</b>





Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

**Budget Narrative**  
**Budget Year 01/01/20 – 08/31/20**

<b>Personnel</b>		<b>\$28,950.00</b>
<p>Title Program Administrator (0.2 FTE) Total Annual Salary: \$44,880.95 Description of Duties Under general supervision, plans, directs, evaluates, participates and supervises the work in the research, analysis and development of recommendations related to a variety of departmental programs; conducts administrative studies related to program policies, procedures and methods; coordinates the development and implementation of program or operational changes; monitors program contracts, grants, progress, budget and regulation compliance. Performs other related program work as required. Exercises technical and functional supervision over staff as assigned. Facilitates coalition meetings and oversees grant expenditures and coalition activities. First-line responsibility for ensuring reporting compliance.</p>	FTE: 0.2%	\$8,976.00
<p>Title Program Specialist II Total Annual Salary: \$36,630.50 Description of Duties Under general supervision, is responsible for researching, analyzing, and developing recommendations related to a variety of programs, coordinating the development and implementation of program or operational changes; monitoring program contracts, grants, progress, budget, and regulation compliance; acting as the technical program expert; and performing other program related work as required. Coordinates with coalition members to ensure coalition activities are compliant with grant objectives as they are performed.</p>	FTE: 0.2%	\$7,326.00
<p>Title Sr. Program Specialist Total Annual Salary: \$46,752.52 Description of Duties Under general supervision, performs a variety of responsible, complex, professional responsibilities related to a variety of programs; develops, implements, and maintains various programs, including identifying needs; developing programs; making presentations; acting as the technical program expert; providing customer service to client participants of the program;</p>	FTE: 0.1%	\$4,675.00

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b>Personnel</b>	<b>\$28,950.00</b>
and performing other complex program related work. Coordinates with coalition members to ensure coalition activities are compliant with grant objectives as they are performed. Acts as facilitator for activities in remote locations.	
Title Senior Program Manager Total Annual Salary: \$55,425.00 Description of Duties Under administrative direction provides management level oversight over program staff and performs highly complex professional level functions involving the development, implementation and maintenance of complex program/s, including: identifying needs; managing the administration of grants; developing contracts; developing policies and procedures; and overseeing fiscal and administrative functions associated with programs. Overall grant administrator.	FTE: 0.1%    \$5,543.00
Title Staff Assistant III Total Annual Salary: \$24,300.00 Description of Duties Under general supervision performs highly responsible and specialized technical office support activities which may include: serving as lead worker including coordinating the work processes for the unit or division; training employees; developing various reports by researching and gathering information, statistics, etc.; attending meetings and taking minutes; setting up files and maintaining same; composing and sending letters to customers/clients; transcribing evaluations, staff notes, or other correspondence; providing office support to professional level staff members; and performing related duties as assigned.	FTE: 0.1%    \$2,430.00

<b>Fringe Benefits @ 52.56%</b>	<b>\$15,215.00</b>
Description of what is paid for with Fringe Benefits funds. Computed at 52.56% of total salaries. Includes FICA, Medi-Care, Retirement, Retirement Cost Of Living, Health Insurance, Unemployment Insurance and Worker's Compensation Insurance.	

<b>Operating</b>	<b>\$12,000.00</b>
------------------	--------------------

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b><u>Operating</u></b>	<b>\$12,000.00</b>
List each item, a description, how the total amount is calculated, and if applicable, the related SOW objectives.	
Item 1: Supplies (SOW objectives 1-7, 9): General office supplies- Printer toner, paper, computer supplies and other general office supplies (pens, paperclips, folders, etc.) are required to carry out program operations. (5 FTE x \$25.00/mo x 8 mos.)	\$1000.00
Item 2: Mileage (SOW objectives 1-7, 9): To pay mileage for travel at \$0.58.00 per mile to reimburse travel to remote locations within the county for coalition site meetings, outreach in target communities, and events which carry out grant activities.	\$800.00
Item 3: State Conference: travel costs (mileage/hotel/per diem) for 3 coalition members to attend the annual state conference (SOW objectives 1-7, 9). Mileage= 350 miles x0.58/mile= \$203.00 Lodging = 2 nights @ \$95.00+ tax, Per Diem = 2 breakfast @ \$7.00 (\$14.00), 2 lunch @ \$11.00 (\$22.00). 2 dinners @ \$23.00 (\$46.00), Incidentals = \$5.00, Parking = 2 @ \$10.00 (\$20.00)= \$471.00 per person, times 3 people =\$1500.00	\$1500.00
Item 4: Media/PR (SOW objectives 4, 6, 7): Advertising costs to update current advertising campaign, including video	\$2000.00
Item 5: Education Materials (SOW objectives 4,7). Costs of purchasing, developing or printing brochures, pamphlets, fliers, coloring books, posters, signs, and banners associated with grant activities, educational conferences and training materials. Items shall include opioid harm reduction messages.	\$2500.00
Item 6: Staff Member Training (SOW objectives 1-7, 9). Costs associated with registration fees and travel costs for training opportunities not associated with the annual state conference. Training will support grant objectives and/or opioid use harm reduction. Mileage will be reimbursed at the CDPH rates as defined in Appendix 5 of the RFP.	\$1100.00
Item 7: Coalition Member Training Stipend (SOW objectives 1-7, 9), As Item 6, but for non-county employees.	\$1100.00
Item 8: Translation/Interpretation(SOW objectives 1-7, 9) Costs associated with translation of items produced in connection with Items 4 and 5 into Mendocino County's threshold language(s)	\$2000.00

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b><u>Subcontracts/Consultants</u></b>	<b>\$20,000.00</b>
Name of subcontractor/consultant, (if not known use TBD) list of duties to complete specific objective(s) in the SOW, total hours, and amount.	
Sub 1: Mendocino County AIDS/Viral Hepatitis Network (Objective 1,5,6,7)	\$15,000.00
Sub 2: Mendocino County Youth Project (Objective 9)	\$5,000.00
Sub 3: N/A	\$0.00
Sub 4: N/A	\$0.00

<b><u>Indirect Costs @ 20.00%</u></b>	<b>\$8,8330.05</b>
Established by California Department of Public Health ICR process, inclusive of external costs established in the Cost Allocation Plan approved by the State.	

<b>Total Budget</b>	<b>\$84,998.00</b>
---------------------	--------------------

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

**Budget Narrative**  
**Budget Year 09/01/20 – 08/31/21**

<b>Personnel</b>	<b>\$40,011.00</b>
<p>Title Program Administrator Total Annual Salary: \$72,338 Description of Duties Under general supervision, plans, directs, evaluates, participates and supervises the work in the research, analysis and development of recommendations related to a variety of departmental programs; conducts administrative studies related to program policies, procedures and methods; coordinates the development and implementation of program or operational changes; monitors program contracts, grants, progress, budget and regulation compliance. Performs other related program work as required. Exercises technical and functional supervision over staff as assigned. Facilitates coalition meetings and oversees grant expenditures and coalition activities. First-line responsibility for ensuring reporting compliance.</p>	FTE: 0.1% \$7,234.00
<p>Title Program Specialist II Total Annual Salary: \$58,499 Description of Duties Under general supervision, is responsible for researching, analyzing, and developing recommendations related to a variety of programs, coordinating the development and implementation of program or operational changes; monitoring program contracts, grants, progress, budget, and regulation compliance; acting as the technical program expert; and performing other program related work as required. Coordinates with coalition members to ensure coalition activities are compliant with grant objectives as they are performed.</p>	FTE: 0.2% \$11,700.00
<p>Title Sr. Program Specialist Total Annual Salary: \$74,667 Description of Duties Under general supervision, performs a variety of responsible, complex, professional responsibilities related to a variety of programs; develops, implements, and maintains various programs, including identifying needs; developing programs; making presentations; acting as the technical program expert; providing customer service to client participants of the program;</p>	FTE: 0.2% \$14,933.00

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b>Personnel</b>	<b>\$40,011.00</b>
and performing other complex program related work. Coordinates with coalition members to ensure coalition activities are compliant with grant objectives as they are performed. Acts as facilitator for activities in remote locations.	
Title Senior Program Manager Total Annual Salary: \$83,137 Description of Duties Under administrative direction provides management level oversight over program staff and performs highly complex professional level functions involving the development, implementation and maintenance of complex program/s, including: identifying needs; managing the administration of grants; developing contracts; developing policies and procedures; and overseeing fiscal and administrative functions associated with programs. Overall grant administrator.	FTE: \$2,494.00 0.03%
Title Staff Assistant III Total Annual Salary: \$36,500 Description of Duties Under general supervision performs highly responsible and specialized technical office support activities which may include: serving as lead worker including coordinating the work processes for the unit or division; training employees; developing various reports by researching and gathering information, statistics, etc.; attending meetings and taking minutes; setting up files and maintaining same; composing and sending letters to customers/clients; transcribing evaluations, staff notes, or other correspondence; providing office support to professional level staff members; and performing related duties as assigned.	FTE: 0.1% \$3,650.00

<b>Fringe Benefits @ 52%</b>	<b>\$20,748.00</b>
Description of what is paid for with Fringe Benefits funds. Computed at 50% of total salaries. Includes FICA, Medi-Care, Retirement, Retirement Cost Of Living, Health Insurance, Unemployment Insurance and Worker's Compensation Insurance.	

<b>Operating</b>	<b>\$4,300.00</b>
------------------	-------------------

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b>Operating</b>	<b>\$4,300.00</b>
List each item, a description, how the total amount is calculated, and if applicable, the related SOW objectives.	
Item 1: Supplies (SOW objectives 1-7, 9): General office supplies- Printer toner, paper, computer supplies and other general office supplies (pens, paperclips, folders, etc.) are required to carry out program operations. (5 FTE x \$3.25/mo x 12 mos.)	\$200.00
Item 2: Mileage (SOW objectives 1-7, 9): To pay mileage for travel at \$0.58.00 per mile to reimburse travel to remote locations within the county for coalition site meetings, outreach in target communities, and events which carry out grant activities.	\$800.00
Item 3: State Conference: travel costs (mileage/hotel/per diem) for 3 coalition members to attend the annual state conference (SOW objectives 1-7, 9). Mileage= 350 miles x0.58/mile= \$203.00 Lodging = 2 nights @ \$95.00+ tax, Per Diem = 2 breakfast @ \$7.00 (\$14.00), 2 lunch @ \$11.00 (\$22.00). 2 dinners @ \$23.00 (\$46.00), Incidentals = \$5.00, Parking = 2 @ \$10.00 (\$20.00)= \$471.00 per person, times 3 people =\$1500.00	\$1500.00
Item 4: Media/PR (SOW objectives 4, 6, 7): Advertising costs to continue advertising campaign, including social media.	\$500.00
Item 5: Education Materials (SOW objectives 4,7). Costs of purchasing, developing or printing brochures, pamphlets, fliers, coloring books, posters, signs, and banners associated with grant activities, educational conferences and training materials. Items shall include opioid harm reduction messages.	\$100.00
Item 6: Staff Member Training (SOW objectives 1-7, 9). Costs associated with registration fees and travel costs for training opportunities not associated with the annual state conference. Training will support grant objectives and/or opioid use harm reduction. Mileage will be reimbursed at the CDPH rates as defined in Appendix 5 of the RFP.	\$500.00
Item 7: Coalition Member Training Stipend (SOW objectives 1-7, 9), As Item 6, but for non-county employees.	\$500.00
Item 8: Translation/Interpretation(SOW objectives 1-7, 9) Costs associated with translation of items produced in connection with Items 4 and 5 into Mendocino County's threshold language(s)	\$200.00

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b>Subcontracts/Consultants</b>	<b>\$10,000.00</b>
Name of subcontractor/consultant, (if not known use TBD) list of duties to complete specific objective(s) in the SOW, total hours, and amount.	
Sub 1: Mendocino County AIDS/Viral Hepatitis Network (Objective 9)	\$5,000.00
Sub 2: Pinoleville Pomo Nation (Objective 4,5)	\$5,000.00
Sub 3: N/A	\$0.00
Sub 4: N/A	\$0.00

<b>Indirect Costs @ 16.40%</b>	<b>\$9,934.05</b>
(Established by California Department of Public Health ICR process, inclusive of external costs established in the Cost Allocation Plan approved by the State.	

<b>Total Budget</b>	<b>\$84,993.00</b>
---------------------	--------------------



Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

**Budget Narrative**  
**Budget Year 09/01/21 – 08/31/22**

<b><u>Personnel</u></b>	<b>\$39,112.00</b>
<p>Title Program Administrator Total Annual Salary: \$76,125 Description of Duties Under general supervision, plans, directs, evaluates, participates and supervises the work in the research, analysis and development of recommendations related to a variety of departmental programs; conducts administrative studies related to program policies, procedures and methods; coordinates the development and implementation of program or operational changes; monitors program contracts, grants, progress, budget and regulation compliance. Performs other related program work as required. Exercises technical and functional supervision over staff as assigned. Facilitates coalition meetings and oversees grant expenditures and coalition activities. First-line responsibility for ensuring reporting compliance.</p>	FTE: 0.1% \$7,613.00
<p>Title Program Specialist II Total Annual Salary: \$61,195 Description of Duties Under general supervision, is responsible for researching, analyzing, and developing recommendations related to a variety of programs, coordinating the development and implementation of program or operational changes; monitoring program contracts, grants, progress, budget, and regulation compliance; acting as the technical program expert; and performing other program related work as required. Coordinates with coalition members to ensure coalition activities are compliant with grant objectives as they are performed.</p>	FTE: 0.2% \$12,239.00
<p>Title Sr. Program Specialist Total Annual Salary: \$78,054 Description of Duties Under general supervision, performs a variety of responsible, complex, professional responsibilities related to a variety of programs; develops, implements, and maintains various programs, including identifying needs; developing programs; making presentations; acting as the technical program expert; providing customer service to client participants of the program;</p>	FTE: 0.2% \$15,611.00

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b>Personnel</b>	<b>\$39,112.00</b>
and performing other complex program related work. Coordinates with coalition members to ensure coalition activities are compliant with grant objectives as they are performed. Acts as facilitator for activities in remote locations.	
Title Staff Assistant III Total Annual Salary: \$36,500 Description of Duties Under general supervision performs highly responsible and specialized technical office support activities which may include: serving as lead worker including coordinating the work processes for the unit or division; training employees; developing various reports by researching and gathering information, statistics, etc.; attending meetings and taking minutes; setting up files and maintaining same; composing and sending letters to customers/clients; transcribing evaluations, staff notes, or other correspondence; providing office support to professional level staff members; and performing related duties as assigned.	FTE: 0.1%    \$3,650.00

<b>Fringe Benefits @ 52%</b>	<b>\$20,771.00</b>
Description of what is paid for with Fringe Benefits funds. Computed at 52% of total salaries. Includes FICA, Medi-Care, Retirement, Retirement Cost Of Living, Health Insurance, Unemployment Insurance and Worker's Compensation Insurance.	

<b>Operating</b>	<b>\$4,900.00</b>
List each item, a description, how the total amount is calculated, and if applicable, the related SOW objectives.	
Item 1: Supplies (SOW objectives 1-7, 9): General office supplies- Printer toner, paper, computer supplies and other general office supplies (pens, paperclips, folders, etc.) are required to carry out program operations. (4 FTE x \$10.25/mo x 12 mos.)	\$500.00
Item 2: Mileage (SOW objectives 1-7, 9): To pay mileage for travel at \$0.58.00 per mile to reimburse travel to remote locations within the county for coalition site meetings, outreach in target communities, and events which carry out grant activities.	\$800.00

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b>Operating</b>	<b>\$4,900.00</b>
Item 3: State Conference: travel costs (mileage/hotel/per diem) for 3 coalition members to attend the annual state conference (SOW objectives 1-7, 9). Mileage= 350 miles x0.58/mile= \$203.00 Lodging = 2 nights @ \$95.00+ tax, Per Diem = 2 breakfast @ \$7.00 (\$14.00), 2 lunch @ \$11.00 (\$22.00). 2 dinners @ \$23.00 (\$46.00), Incidentals = \$5.00, Parking = 2 @ \$10.00 (\$20.00)= \$471.00 per person, times 3 people =\$1500.00	\$1500.00
Item 4: Media/PR (SOW objectives 4, 6, 7): Advertising costs to continue advertising campaign, including social media.	\$500.00
Item 5: Education Materials (SOW objectives 4,7). Costs of purchasing, developing or printing brochures, pamphlets, fliers, coloring books, posters, signs, and banners associated with grant activities, educational conferences and training materials. Items shall include opioid harm reduction messages.	\$400.00
Item 6: Staff Member Training (SOW objectives 1-7, 9). Costs associated with registration fees and travel costs for training opportunities not associated with the annual state conference. Training will support grant objectives and/or opioid use harm reduction. Mileage will be reimbursed at the CDPH rates as defined in Appendix 5 of the RFP.	\$500.00
Item 7: Coalition Member Training Stipend (SOW objectives 1-7, 9), As Item 6, but for non-county employees.	\$500.00
Item 8: Translation/Interpretation(SOW objectives 1-7, 9) Costs associated with translation of items produced in connection with Items 4 and 5 into Mendocino County's threshold language(s)	\$200.00

Mendocino County SafeRx Opioid Safety Coalition  
Grant # 19-10499

<b><u>Subcontracts/Consultants</u></b>	<b>\$10,000.00</b>
Name of subcontractor/consultant, (if not known use TBD) list of duties to complete specific objective(s) in the SOW, total hours, and amount.	
Sub 1: Mendocino County AIDS/Viral Hepatitis Network	\$5,000.00
Sub 2: Pinoleville Pomo Nation	\$5,000.00
Sub 3: N/A	\$0.00
Sub 4: N/A	\$0.00

<b><u>Indirect Costs @ 18.00%</u></b>	<b>\$10,688.92</b>
Established by California Department of Public Health ICR process, inclusive of external costs established in the Cost Allocation Plan approved by the State.	

<b>Total Budget</b>	<b>\$84,972.00</b>
---------------------	--------------------



### GOVERNMENT AGENCY TAXPAYER ID FORM

The principal purpose of the information provided is to establish the unique identification of the government entity.

**Instructions:** You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields bordered in red are required. Please print the form to sign prior to submittal. You may email the form to: [GovSuppliers@cdph.ca.gov](mailto:GovSuppliers@cdph.ca.gov) or fax it to (916) 650-0100, or mail it to the address above.

Principal Government Agency Name: County of Mendocino, Human Health & Services Agency -Public Health

Remit-To Address (Street or PO Box): 1120 S. Dora Street

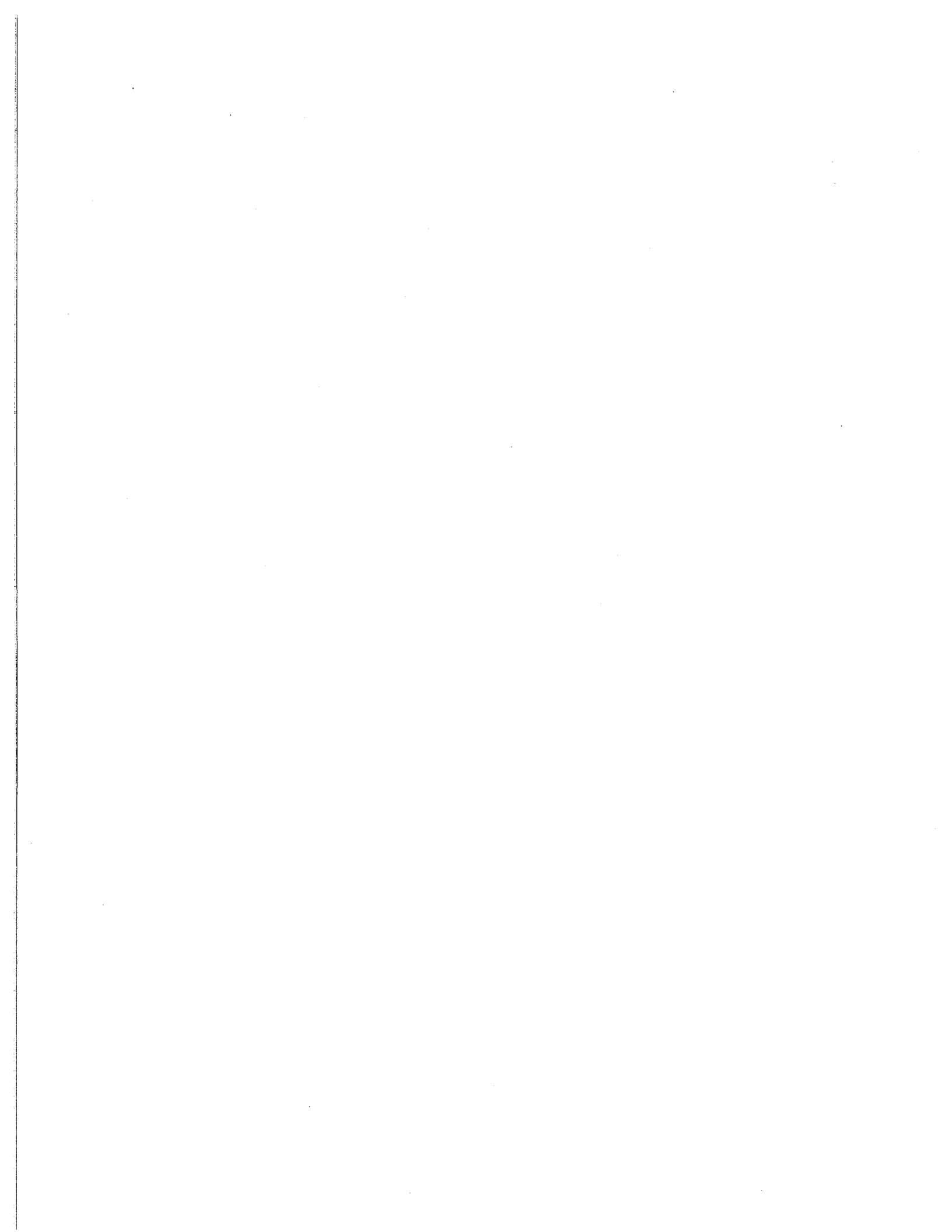
City: Ukiah State: CA Zip Code+4: 95482

Government Type:  City  County  Special District  Federal  Other (Specify)  Federal Employer Identification Number (FEIN): 94-6000520

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

FI\$Cal ID# (if known)	<input type="text"/>	Dept/Division/Unit Name	PH Prevention	Complete Address	1120 S. Dora Street, Ukiah CA 95482
FI\$Cal ID# (if known)	<input type="text"/>	Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
FI\$Cal ID# (if known)	<input type="text"/>	Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
FI\$Cal ID# (if known)	<input type="text"/>	Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>

Contact Person: Chris Borgna Title: Department Analyst  
Phone number: 707-472-2656 E-mail address: borgnacw@mendocinocounty.org  
Signature: Date: 10/3/2019



**PAYEE DATA RECORD**

(Required when receiving payment from the State of California in lieu of IRS W-9 or W-7)

STD 204 (Rev. 5/2018)

**1** **INSTRUCTIONS:** Type or print the information. Complete all information on this form. Sign, date, and return to the state agency (department/office) address shown in Box 6. Prompt return of this **fully completed** form will prevent delays when processing payments.

Information provided in this form will be used by California state agencies to prepare Information Returns (Form1099). See next page for more information and Privacy Statement.

**NOTE:** Governmental entities, i.e. federal, state, and local (including school districts), are not required to submit this form.

**2** **BUSINESS NAME** (As shown on your income tax return)  
 COUNTY OF MENDOCINO

**SOLE PROPRIETOR, SINGLE MEMBER LLC, INDIVIDUAL** (Name as shown on SSN or ITIN) Last, First, MI | **E-MAIL ADDRESS**

**MAILING ADDRESS** | **BUSINESS ADDRESS**  
 501 LOW GAP ROAD, ROOM 1080 | SAME

<b>CITY</b> UKIAH	<b>STATE</b> CA	<b>ZIP CODE</b> 95482	<b>CITY</b> SAME	<b>STATE</b>	<b>ZIP CODE</b>
----------------------	--------------------	--------------------------	---------------------	--------------	-----------------

**3** **PAYEE ENTITY TYPE**

PARTNERSHIP  
 ESTATE OR TRUST

**CORPORATION:**  
 MEDICAL (e.g., dentistry, psychotherapy, chiropractic, etc.)  
 LEGAL (e.g., attorney services)  
 EXEMPT (nonprofit)  
 ALL OTHERS *Government*

**ENTER FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN):** 9 4 6 0 0 0 5 2 0

**NOTE:** Payment will not be processed without an accompanying taxpayer identification number.

**CHECK ONE BOX ONLY**

**SOLE PROPRIETOR, INDIVIDUAL, OR SINGLE MEMBER LLC (Disregarded Entity)**

**ENTER SSN OR ITIN:** [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ]

*Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) are required by authority of California Revenue and Tax Code sections 18646 and 18661*

**4** **PAYEE RESIDENCY STATUS**

CALIFORNIA RESIDENT - Qualified to do business in California or maintains a permanent place of business in California.

CALIFORNIA NON RESIDENT (see next page for more information) - Payments to nonresidents for services may be subject to state income tax withholding.

No services performed in California.  
 Copy of Franchise Tax Board waiver of state withholding attached.

**5** I hereby certify under penalty of perjury that the information provided on this document is true and correct. Should my residency status change, I will promptly notify the state agency below.

<b>AUTHORIZED PAYEE REPRESENTATIVE'S NAME</b> (Type or Print) CHAMISE CUBBISON	<b>TITLE</b> ASSIST. AUDITOR-CONTROLLER	<b>TELEPHONE</b> (include area code) 707-234-6871
<b>SIGNATURE</b> <i>Chamise Cubbison</i>	<b>DATE</b> 12/14/18	<b>E-MAIL ADDRESS</b> cubbisoc@mendocinocounty.org

**6** Please return completed form to:

<b>DEPARTMENT/OFFICE</b>	<b>UNIT/SECTION</b>		
<b>MAILING ADDRESS</b>	<b>TELEPHONE</b> (include area code)	<b>FAX</b>	
<b>CITY</b>	<b>STATE</b>	<b>ZIP CODE</b>	<b>E-MAIL ADDRESS</b>





# Contractor Certification Clause

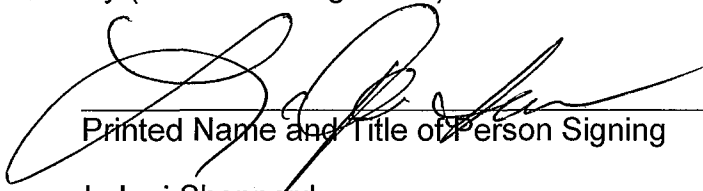
CCC 04/2017

## CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
Mendocino County Youth Project	94-2882841

By (Authorized Signature)



Printed Name and Title of Person Signing

L Jani Sheppard

Date Executed	Executed in the County of
10/15/2019	Mendocino

## CONTRACTOR CERTIFICATION CLAUSES

### STATEMENT OF COMPLIANCE:

Contractor has, unless exempted, complied with the nondiscrimination program requirements. (GC 12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

### DRUG-FREE WORKPLACE REQUIREMENTS:

Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b) Establish a Drug-Free Awareness Program to inform employees about:
  1. the dangers of drug abuse in the workplace;
  2. the person's or organization's policy of maintaining a drug-free workplace;
  3. any available counseling, rehabilitation and employee assistance programs; and,

4. penalties that may be imposed upon employees for drug abuse violations.
- c) Provide that every employee who works on the proposed Agreement will:
1. receive a copy of the company's drug-free policy statement; and,
  2. agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

#### NATIONAL LABOR RELATIONS BOARD CERTIFICATION:

Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court which orders Contractor to comply with an order of the National Labor Relations Board. (PCC 10296) (Not applicable to public entities.)

#### CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT:

Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

#### EXPATRIATE CORPORATIONS:

Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

#### SWEATFREE CODE OF CONDUCT:

- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in

whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website and Public Contract Code Section 6108.

- b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

#### **DOMESTIC PARTNERS:**

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

#### **GENDER IDENTITY:**

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

#### **DOING BUSINESS WITH THE STATE OF CALIFORNIA**

The following laws apply to persons or entities doing business with the State of California.

#### **CONFLICT OF INTEREST:**

Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

##### **a) Current State Employees (PCC 10410):**

1. No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
2. No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

##### **b) Former State Employees (PCC 10411):**

1. For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-

making process relevant to the contract while employed in any capacity by any state agency.

2. For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (PCC 10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC 10430 (e))

#### LABOR CODE/WORKERS' COMPENSATION:

Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

#### AMERICANS WITH DISABILITIES ACT:

Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

#### CONTRACTOR NAME CHANGE:

An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

#### CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

- a) When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.
- b) "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.
- c) Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good

standing by calling the Office of the Secretary of State.

**RESOLUTION:**

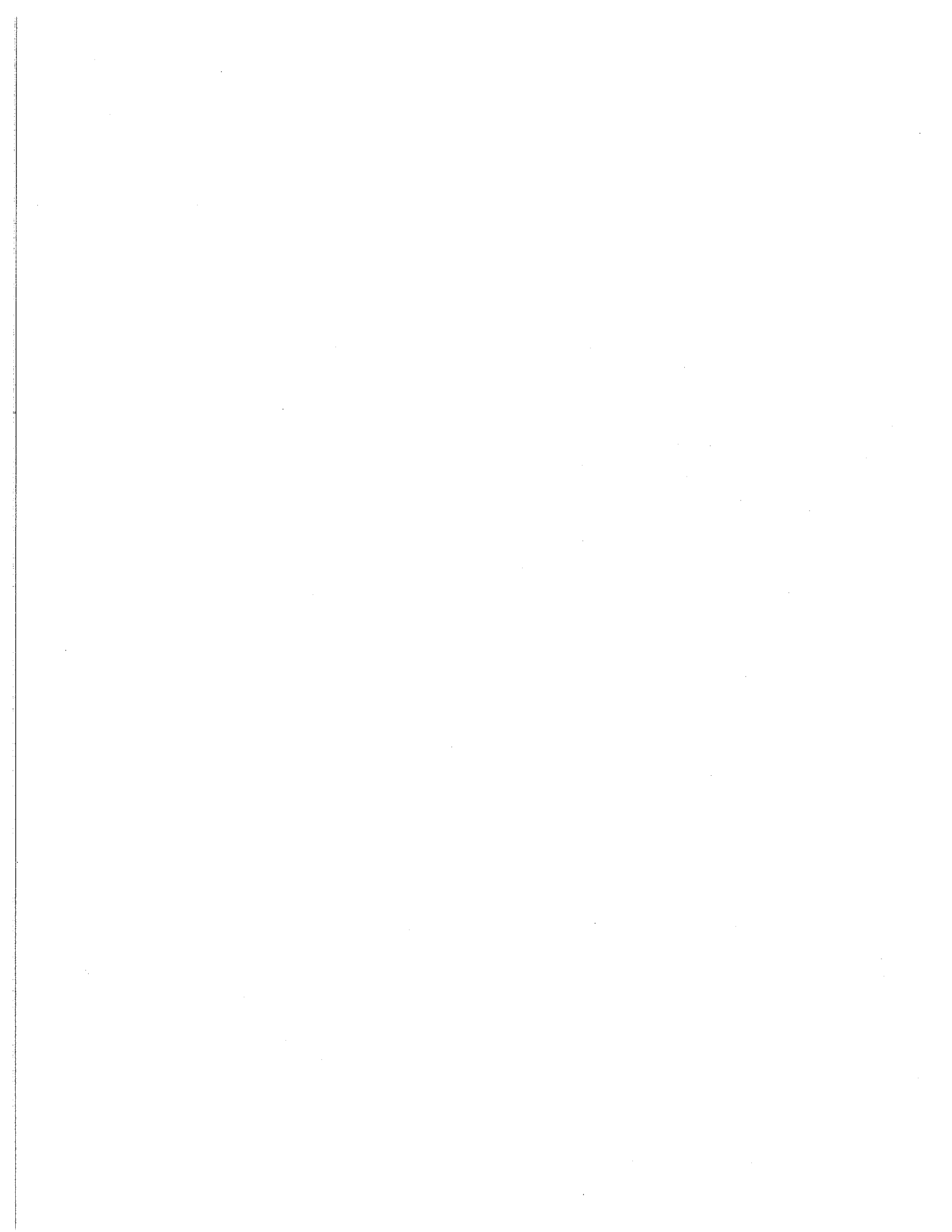
A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

**AIR OR WATER POLLUTION VIOLATION:**

Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

**PAYEE DATA RECORD FORM STD. 204:**

This form must be completed by all contractors that are not another state agency or other government entity.



# Contractor Certification Clause

CCC 04/2017

## CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
Mendocino County AIDS/Viral Hepatitis Network	68-015927

By (Authorized Signature)

Printed Name and Title of Person Signing

L Jani Sheppard

Date Executed

10/15/2019

Executed in the County of

Mendocino

## CONTRACTOR CERTIFICATION CLAUSES

### STATEMENT OF COMPLIANCE:

Contractor has, unless exempted, complied with the nondiscrimination program requirements. (GC 12990 (a-f) and CCR, Title 2, Section 8103) (Not applicable to public entities.)

### DRUG-FREE WORKPLACE REQUIREMENTS:

Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

- a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
- b) Establish a Drug-Free Awareness Program to inform employees about:
  1. the dangers of drug abuse in the workplace;
  2. the person's or organization's policy of maintaining a drug-free workplace;
  3. any available counseling, rehabilitation and employee assistance programs; and,

4. penalties that may be imposed upon employees for drug abuse violations.
- c) Provide that every employee who works on the proposed Agreement will:
1. receive a copy of the company's drug-free policy statement; and,
  2. agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: (1) the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

#### NATIONAL LABOR RELATIONS BOARD CERTIFICATION:

Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court which orders Contractor to comply with an order of the National Labor Relations Board. (PCC 10296) (Not applicable to public entities.)

#### CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT:

Contractor hereby certifies that contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

#### EXPATRIATE CORPORATIONS:

Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

#### SWEATFREE CODE OF CONDUCT:

- a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in



whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website and Public Contract Code Section 6108.

- b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

#### DOMESTIC PARTNERS:

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

#### GENDER IDENTITY:

For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

#### DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

#### CONFLICT OF INTEREST:

Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

##### a) Current State Employees (PCC 10410):

1. No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
2. No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

##### b) Former State Employees (PCC 10411):

1. For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-

making process relevant to the contract while employed in any capacity by any state agency.

2. For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (PCC 10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC 10430 (e))

#### LABOR CODE/WORKERS' COMPENSATION:

Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

#### AMERICANS WITH DISABILITIES ACT:

Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

#### CONTRACTOR NAME CHANGE:

An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

#### CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

- a) When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.
- b) "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.
- c) Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good

standing by calling the Office of the Secretary of State.

**RESOLUTION:**

A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

**AIR OR WATER POLLUTION VIOLATION:**

Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

**PAYEE DATA RECORD FORM STD. 204:**

This form must be completed by all contractors that are not another state agency or other government entity.





## Mendocino County Health & Human Services Agency

*Healthy People, Healthy Communities*

**Tammy Moss Chandler, Director**



October 7, 2019

Dear Application Review Committee:

I am writing this letter on behalf of the Mendocino County Maternal Child Adolescent Health (MCAH) and Home Visiting Programs in full support of the Mendocino County SafeRx Coalition application for funding for RFA 19-10499 for the California Opioid Safety Coalition's Overdose Data to Action Initiative.

Our mutual goals of early prevention to address increasing rates of perinatal substance exposure as well as poor family wellness outcomes related to substance use have great synergistic opportunity.

I am especially inspired to see that SafeRx plans to ...."work with partners to address gaps in care and treatment services across transitions between systems (e.g. pregnancy-delivery-home, jails-prison release, ED-hospitals) to support community continuity of care."

Mendocino County's ranking for Prescription Opioid Death Rate in 2017 is 4<sup>th</sup> of all California's counties, and 3<sup>rd</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. SafeRx is making a difference and can continue to do this good work with your support. I therefore wholeheartedly endorse SafeRx goals and application for funding. Providing funding for the SafeRx coalition will greatly help our collaborative efforts and will support mutual initiatives aimed at reducing opioid abuse and overdose.

MCAH has collaborated with the coalition since 2018 and have benefited through the availability of lock bags for the safe storage of medication. The Coalition has also provided valuable support and connections to those in the community working toward improving continuity of care and support for those seeking SUDT resources. The coalition has brought different community sectors together and created a platform for exchange between organizations that usually don't interact on a regular basis, e.g. law enforcement and medical directors.

Thank you for your part in supporting and ensuring that SafeRx Mendocino coalition will continue on its path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Fredrickson", with a long horizontal line extending to the right.

Lisa Fredrickson RN MSN PHN

Senior Program Manager

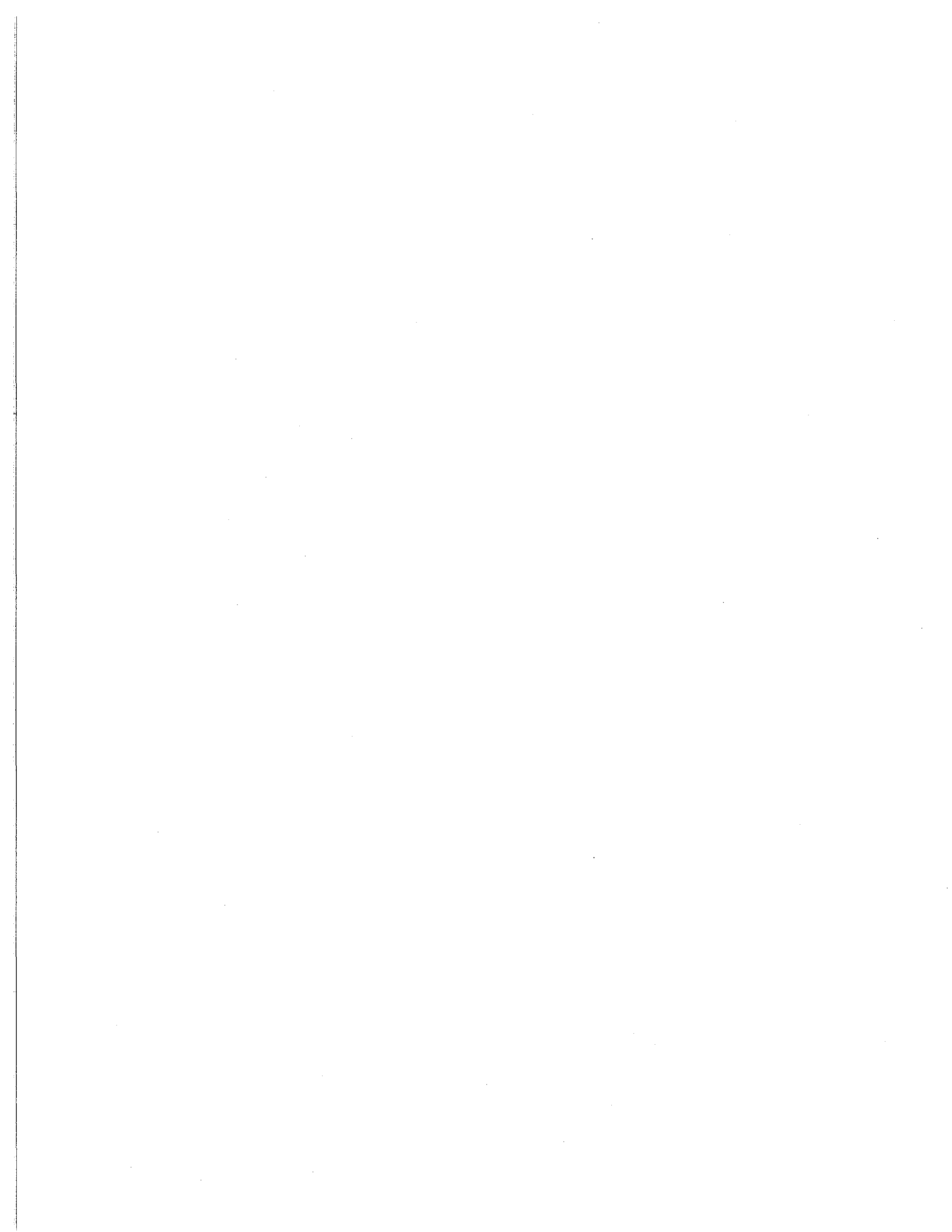
MCAH Public Health Nursing

Healthy Families Mendocino County Home Visiting

120 West Fir Street

Fort Bragg California 95437

(707) 972-8454 fredricksonl@mendocinocounty.org





## PINOLEVILLE POMO NATION

500 B. Pinoleville Ukiah, CA 95482

phone: 707-463-1454 fax: 707-463-6601

October 8, 2019

Dear Application Review Committee:

Pinoleville Pomo Nation is in full support of Mendocino County's Safe Rx Coalition application for funding for RFA 19-10499 for the California Opioid Safety Coalitions Overdose Data to Action Initiative to serve our Mendocino County Community.

Pinoleville Pomo Nation has been an active member of the coalition since Safe Rx Mendocino began in January of 2015. We created a vision statement, logic model, and set SMART goals aiming at reducing opioid abuse, misuse, and overdose. Since the initial meeting in January 2016, the coalition has been working towards the following goals:

- Development and agreement on safe prescribing guidelines for all Emergency Departments.
- Development of primary care guidelines for prescribers in Mendocino County.
- Community outreach and education, website, Facebook and news media.
- Working with the ED and prescribers on increased access to Medication Assisted Treatment.
- Naloxone: protocols to carry naloxone for first responders and increased distribution through pharmacies and into the community.
- Safe storage of medication – purchase of lock bags and distribution to the community.
- Development of a guide to non-opioid pain management options.

In order to accomplish our goals, the Coalition has had to develop in to a broad and diverse group of people and I am proud to be a part of it. The coalition has brought different community sectors together and created a platform for exchange between organizations that usually don't interact on a regular basis, e.g. law enforcement and medical directors.

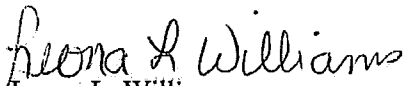
Mendocino County's preliminary ranking for Prescription Opioid Death Rate in 2018 is 4<sup>th</sup> of all California's counties, and 7<sup>th</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. In an effort to continue the work to reduce opioid abuse and overdose, I ask your approval of Mendocino County's Public Health, Community Wellness Unit's grant application. This will greatly help the Safe Rx Mendocino coalition to continue on its path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

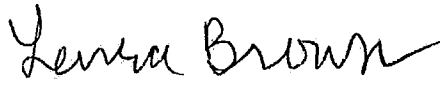
This grant, if awarded, will enable our County to pursue 8 objectives:

1. Translate Data into Action
2. Expand MAT Access
3. Continue Development and Adoption of Local Opioid Policies and Procedures
4. Promote Public Education and Awareness
5. Increase Access to Care and Services for High-Risk Populations
6. Promote Harm and Reduction Services
7. Increase Access to Naloxone
8. Promote Safe Prescribing

If you have any questions, Please feel free to contact me at 707-463-1454

Respectfully,

  
Leona L. Williams  
Tribal Chairperson

  
Lenora Brown  
Self-Governance Director



To Whom It May Concern;

I am writing this letter in support of the grant application being made by Safe Rx Mendocino, a highly productive and constructive interagency coalition functioning as part of Mendocino County Health and Human Services.

In the almost 2 years that I've been privileged to be a community member of this dedicated group, I've attended monthly meetings on the coast. I've also participated in the creation of a pamphlet for patients, families, and caregivers. The brochure is on the Safe Rx Mendocino website, and was designed with the input of two coastal pharmacists to support knowledge about safe titration off prescribed opioids, post-surgically. The brochure was inspired by my own experiences with the challenge of titrating off Percocet, after a fairly grueling surgery on my broken tibia and fibula.

Over this time on the Coalition, I've been able to see the close and valuable sharing of resources, ideas, and energies among the people and agencies who belong to our coalition. As a retired teacher, I understand the potential for burnout among even the most dedicated people working in highly demanding jobs. The opportunity to come together as colleagues, to learn about and create webs of support, understanding and knowledge clearly benefits these hardworking professionals and every client they serve.

Thank you for your consideration of the grant application.

Sincerely,

Jessica Morton





# MCAVHN

October 7, 2019

Stacy Alamo Mixson, MPH  
Chief, Injury and Violence Prevention Branch  
California Department of Public Health

To Ms. Mixson and Whom It May Concern:

I am writing this letter of support for the SafeRx Mendocino Opioid Coalition on behalf of the Mendocino County AIDS/Viral Hepatitis Network (MCAHVN) adba MCAVHN Care and Prevention Network (MCAPN) and with the desire to robustly continue the collaborative work with SafeRx Mendocino.

MCAHVN hosts Mendocino County's only syringe services program, providing counseling and testing for HCV and HIV and treatment for chronic hepatitis C, overdose prevention education and naloxone distribution, harm reduction supplies, and linkage to both internal programs such as Whole Person Care and Specialty Mental Health, and consistent linkages to other specialty providers. We provide coordination of care and follow up for a variety of other medical and psychosocial needs within our communities. We are also integral to the development of new mechanisms for medication-assisted-treatment and other SUD services.

MCAHVN has been an active member of the coalition since the SafeRx Mendocino began in January of 2015. We created a vision statement, logic model, and set SMART goals aiming at reducing opioid abuse, misuse, and overdose. Since the initial meeting in January 2015, the coalition has been working towards the following goals:

- Development and agreement on safe prescribing guidelines for all Emergency Departments.
- Development of primary care guidelines for prescribers in Mendocino County.
- Community outreach and education, website, Facebook and news media.
- Working with the ED and prescribers on increased access to Medication Assisted Treatment.
- Naloxone: protocols to carry naloxone for first responders and increased distribution through pharmacies and into the community, and overdose prevention strategies and activities for current opioid users throughout Mendocino County.

- Safe storage of medication – purchase of lock bags and distribution to the community.
- Development of a guide to non-opioid pain management options.

Although some of these goals have been successfully accomplished, such as the development of safe prescribing guidelines and the purchase of lock bags, many objectives are long-term and need time for implementation. This funding will greatly help to further our current activities, and assist in the increase of accomplishing goals and supporting any additional initiatives aimed at reducing opioid abuse and overdose.

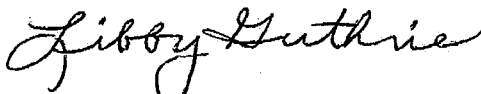
Syringe access programs play a unique public health role as specialists in outreach and engagement for people who use drugs, and require additional public health investments to fulfill their potential in protecting and promoting community health and safety. With this unique approach, individuals can experience unconditional positive regard, as well as the motivation and means to make significant changes in their lives.

Mendocino County's preliminary ranking for Prescription Opioid Death Rate in 2018 is 4<sup>th</sup> of all California's counties, and 7<sup>th</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. In an effort to continue the work to reduce opioid dependence and overdose, I ask your approval of the Mendocino County's Public Health, Community Wellness Unit's grant application. This will help the SafeRx Mendocino coalition member's to continue on its path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

This grant, if awarded, will enable our County to pursue 8 objectives:

1. Translate Data into Action
2. Expand MAT Access
3. Continue Development and Adoption of Local Opioid Policies and Procedures
4. Promote Public Education and Awareness
5. Increase Access to Care and Services for High-Risk Populations
6. Promote Harm and Reduction Services
7. Increase Access to Naloxone
8. Promote Safe Prescribing

Sincerely,



Dr. Libby Guthrie, EdD, AMFT  
Executive Director - MCAVHN



# PINOLEVILLE POMO NATION

500 B. Pinoleville Ukiah, CA 95482

phone: 707-463-1454 fax: 707-463-6601

October 8, 2019

Dear Application Review Committee:

Pinoleville Pomo Nation is in full support of Mendocino County's Safe Rx Coalition application for funding for RFA 19-10499 for the California Opioid Safety Coalitions Overdose Data to Action Initiative to serve our Mendocino County Community.

Pinoleville Pomo Nation has been an active member of the coalition since Safe Rx Mendocino began in January of 2015. We created a vision statement, logic model, and set SMART goals aiming at reducing opioid abuse, misuse, and overdose. Since the initial meeting in January 2016, the coalition has been working towards the following goals:

- Development and agreement on safe prescribing guidelines for all Emergency Departments.
- Development of primary care guidelines for prescribers in Mendocino County.
- Community outreach and education, website, Facebook and news media.
- Working with the ED and prescribers on increased access to Medication Assisted Treatment.
- Naloxone: protocols to carry naloxone for first responders and increased distribution through pharmacies and into the community.
- Safe storage of medication – purchase of lock bags and distribution to the community.
- Development of a guide to non-opioid pain management options.

In order to accomplish our goals, the Coalition has had to develop in to a broad and diverse group of people and I am proud to be a part of it. The coalition has brought different community sectors together and created a platform for exchange between organizations that usually don't interact on a regular basis, e.g. law enforcement and medical directors.

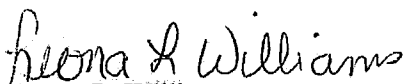
Mendocino County's preliminary ranking for Prescription Opioid Death Rate in 2018 is 4<sup>th</sup> of all California's counties, and 7<sup>th</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. In an effort to continue the work to reduce opioid abuse and overdose, I ask your approval of Mendocino County's Public Health, Community Wellness Unit's grant application. This will greatly help the Safe Rx Mendocino coalition to continue on its path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

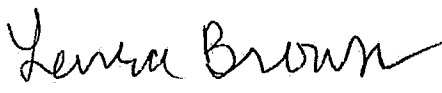
This grant, if awarded, will enable our County to pursue 8 objectives:

1. Translate Data into Action
2. Expand MAT Access
3. Continue Development and Adoption of Local Opioid Policies and Procedures
4. Promote Public Education and Awareness
5. Increase Access to Care and Services for High-Risk Populations
6. Promote Harm and Reduction Services
7. Increase Access to Naloxone
8. Promote Safe Prescribing

If you have any questions, Please feel free to contact me at 707-463-1454

Respectfully,

  
Leona L. Williams  
Tribal Chairperson

  
Lenora Brown  
Self-Governance Director

**CENTER FOR  
HEALTH  
LEADERSHIP &  
PRACTICE**

A Center of the  
Public Health Institute



October 8, 2019

Stacy Alamo Mixson, MPH  
Chief, Injury and Violence Prevention Branch  
California Department of Public Health

Dear Ms. Mixson,

On behalf of the California Opioid Safety Network (COSN), I am pleased to offer this letter of support for Safe Rx Mendocino. The coalition is a member of our 2-year COSN Accelerator Program, which aims to enhance the performance and impact of 31 local opioid safety coalitions across California. Following a detailed application process, Safe Rx Mendocino dedicated a team to invest time and resources to actively participate in our program. This includes participation in a phased series of web-based learning opportunities, coaching calls, in-person convenings, and use of our customized tools and resources. Through their work in our program, the coalition is actively strengthening their approach to partnership development, measurement, strategic communications, evidence-based opioid safety strategies, and sustainability planning. Most importantly, they are part of a vibrant statewide learning community with peer coalitions across the state.

By participating in the COSN Accelerator Program, Safe Rx Mendocino has demonstrated a clear commitment to maximizing the impact of their coalition and saving lives in their community. We look forward to continuing to support them as a member of our Network and appreciate your thoughtful consideration of their application.

Sincerely,

A handwritten signature in black ink that reads "Carmen Rita Nevarez MD MPH".

Carmen Rita Nevarez MD MPH

Vice President  
External Relations and Preventive Medicine  
Public Health Institute

Director  
Center for Health Leadership and Practice  
California Opioid Safety Network







## FORT BRAGG POLICE DEPARTMENT

250 Cypress Street  
Fort Bragg, CA 95437-5437

**FABIAN E. LIZARRAGA**  
Chief of Police

Bus: (707) 961-2800  
Fax: (707) 961-2806

October 8, 2019

Dear Application Review Committee:

The Fort Bragg Police Department is in full support of Mendocino County's Safe Rx Coalition application for funding for RFA 19-10499 for the California Opioid Safety Coalitions Overdose Data to Action Initiative to serve our Mendocino County Community.

Fort Bragg Police Department has been an active member of the coalition since the SafeRx Mendocino began in January of 2015. We created a vision statement, logic model, and set SMART goals aiming at reducing opioid abuse, misuse, and overdose. Since the initial meeting in January 2016, the coalition has been working towards the following goals:

- Development and agreement on safe prescribing guidelines for all Emergency Departments.
- Development of primary care guidelines for prescribers in Mendocino County.
- Community outreach and education, website, Facebook and news media.
- Working with the ED and prescribers on increased access to Medication Assisted Treatment.
- Naloxone: protocols to carry naloxone for first responders and increased distribution through pharmacies and into the community.
- Safe storage of medication – purchase of lock bags and distribution to the community.
- Development of a guide to non-opioid pain management options

In order to accomplish our goals the Coalition has had to develop into a broad and diverse group of people and I am proud to be a part of it. The Coalition has brought different community sectors together and created a platform for exchange between organizations that usually don't interact on a regular basis, e.g. law enforcement and medical directors.

Mendocino County's preliminary ranking for Prescription Opioid Death Rate in 2018 is 4<sup>th</sup> of all California's counties, and 7<sup>th</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. In an effort to continue the work to reduce opioid abuse and overdose, I ask your approval of Mendocino County's Public Health, Community Wellness Unit's grant application. This will greatly help the SafeRx Mendocino Coalition to continue on its' path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

This grant, if awarded, will enable our County to pursue 8 objectives:

1. Translate Data into Action
2. Expand MAT Access
3. Continue Development and Adoption of Local Opioid Policies and Procedures
4. Promote Public Education and Awareness
5. Increase Access to Care and Services for High-Risk Populations
6. Promote Harm and Reduction Services
7. Increase Access to Naloxone
8. Promote Safe Prescribing

If you have any questions, please feel free to contact me at 707-961-2804.

Sincerely,

  
Fabian E. Lizarraga  
Chief of Police





Mendocino Coast Clinics, Inc.  
Community Health Center  
205 South Street, Fort Bragg, CA 95437

October 8, 2019

Dear Application Review Committee:

Mendocino Coast Clinics is in full support of Mendocino County's Safe Rx Coalition application for funding for RFA 19-10499 for the California Opioid Safety Coalitions Overdose Data to Action Initiative to serve our Mendocino County Community.

MCC has been an active member of the coalition with the SafeRx Mendocino since 2017. We created a vision statement, logic model, and set SMART goals aiming at reducing opioid abuse, misuse, and overdose. Since the initial meeting in January 2016, the coalition has been working towards the following goals:

- Development and agreement on safe prescribing guidelines for all Emergency Departments.
- Development of primary care guidelines for prescribers in Mendocino County.
- Community outreach and education, website, Facebook and news media.
- Working with the ED and prescribers on increased access to Medication Assisted Treatment.
- Naloxone: protocols to carry naloxone for first responders and increased distribution through pharmacies and into the community.
- Safe storage of medication – purchase of lock bags and distribution to the community.
- Development of a guide to non-opioid pain management options.

In order to accomplish our goals the Coalition has had to develop in to a broad and diverse group of people and I am proud to be a part of it. The coalition has brought different community sectors together and created a platform for exchange between organizations that usually don't interact on a regular basis, e.g. law enforcement and medical directors, hospital and other medical providers

Mendocino County's preliminary ranking for Prescription Opioid Death Rate in 2018 is 4<sup>th</sup> of all California's counties, and 7<sup>th</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. In an effort to continue the work to reduce opioid abuse and overdose, I ask your approval of Mendocino County's Public Health, Community Wellness Unit's grant application. This will greatly help the SafeRx Mendocino coalition to continue on its' path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

This grant, if awarded, will enable our County to pursue 8 objectives:

1. Translate Data into Action
2. Expand MAT Access
3. Continue Development and Adoption of Local Opioid Policies and Procedures
4. Promote Public Education and Awareness
5. Increase Access to Care and Services for High-Risk Populations
6. Promote Harm and Reduction Services
7. Increase Access to Naloxone
8. Promote Safe Prescribing

---

### Mission Statement

*To build a healthy community by providing quality patient-centered health care to all coastal residents.*



Mendocino Coast Clinics, Inc.  
Community Health Center  
205 South Street, Fort Bragg, CA 95437  
[www.mccinc.org](http://www.mccinc.org) 707-964-1251

If you have any questions, please feel free to contact me at Mendocino Coast Clinics; Suboxone Case Manager:  
**(707) 961-3486 or [ltaylor@mccinc.org](mailto:ltaylor@mccinc.org)**

Respectfully,

Lin Taylor, PhD.  
Suboxone Case Manager

---

*Mission Statement*

*To build a healthy community by providing quality patient-centered health care to all coastal residents.*

October 11, 2019

Dear Application Review Committee:

Arbor Drug-free Communities Coalition is in full support of Mendocino County's Safe Rx Coalition application for funding for RFA 19-10499 for the California Opioid Safety Coalitions Overdose Data to Action Initiative to serve our Mendocino County Community.

Arbor Drug-free Communities Coalition has been an active member of the coalition since the SafeRx Mendocino began in January of 2015. We created a vision statement, logic model, and set SMART goals aiming at reducing opioid abuse, misuse, and overdose. Since the initial meeting in January 2016, the coalition has been working towards the following goals:

- Development and agreement on safe prescribing guidelines for all Emergency Departments.
- Development of primary care guidelines for prescribers in Mendocino County.
- Community outreach and education, website, Facebook and news media.
- Working with the ED and prescribers on increased access to Medication Assisted Treatment.
- Naloxone: protocols to carry naloxone for first responders and increased distribution through pharmacies and into the community.
- Safe storage of medication – purchase of lock bags and distribution to the community.
- Development of a guide to non-opioid pain management options.

In order to accomplish our goals the Coalition has had to develop in to a broad and diverse group of people and I am proud to be a part of it. The coalition has brought different community sectors together and created a platform for exchange between organizations that usually don't interact on a regular basis, e.g. law enforcement and medical directors.

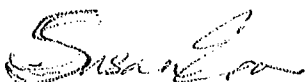
Mendocino County's preliminary ranking for Prescription Opioid Death Rate in 2018 is 4<sup>th</sup> of all California's counties, and 7<sup>th</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. In an effort to continue the work to reduce opioid abuse and overdose, I ask your approval of Mendocino County's Public Health, Community Wellness Unit's grant application. This will greatly help the SafeRx Mendocino coalition to continue on its' path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

This grant, if awarded, will enable our County to pursue 8 objectives:

1. Translate Data into Action
2. Expand MAT Access
3. Continue Development and Adoption of Local Opioid Policies and Procedures
4. Promote Public Education and Awareness
5. Increase Access to Care and Services for High-Risk Populations
6. Promote Harm and Reduction Services
7. Increase Access to Naloxone
8. Promote Safe Prescribing

If you have any questions, Please feel free to contact me at **810 N. State Street - (707)671-5939**

Respectfully,



Susan Era,  
DFC Evaluator



October 9, 2019

Dear Application Review Committee:

CA Bridge Program at Adventist Health Howard Hospital is in full support of Mendocino County's Safe Rx Coalition application for funding for RFA 19-10499 for the California Opioid Safety Coalitions Overdose Data to Action Initiative to serve our Mendocino County Community.

Adventist Health Howard Hospital has been an active member of the coalition since the SafeRx Mendocino began in January of 2015. We created a vision statement, logic model, and set SMART goals aiming at reducing opioid abuse, misuse, and overdose. Since the initial meeting in January 2016, the coalition has been working towards the following goals:

- Development and agreement on safe prescribing guidelines for all Emergency Departments.
- Development of primary care guidelines for prescribers in Mendocino County.
- Community outreach and education, website, Facebook and news media.
- Working with the ED and prescribers on increased access to Medication Assisted Treatment.
- Naloxone: protocols to carry naloxone for first responders and increased distribution through pharmacies and into the community.
- Safe storage of medication – purchase of lock bags and distribution to the community.
- Development of a guide to non-opioid pain management options.

In order to accomplish our goals the Coalition has had to develop in to a broad and diverse group of people and I am proud to be a part of it. The coalition has brought different community sectors together and created a platform for exchange between organizations that usually don't interact on a regular basis, e.g. law enforcement and medical directors.

Mendocino County's preliminary ranking for Prescription Opioid Death Rate in 2018 is 4<sup>th</sup> of all California's counties, and 7<sup>th</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. In an effort to continue the work to reduce opioid abuse and overdose, I ask your approval of Mendocino County's Public Health, Community Wellness Unit's grant application. This will greatly help the SafeRx Mendocino coalition to continue on its' path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

This grant, if awarded, will enable our County to pursue 8 objectives:

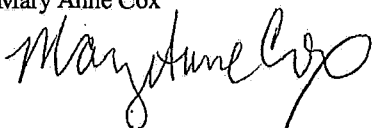
- |  |   |
|--|---|
| 1. Translate Data into Action  | 5. Increase Access to Care and Services for High-Risk Populations |
| 2. Expand MAT Access   | 6. Promote Harm and Reduction Services                            |
| 3. Continue Development and Adoption of Local Opioid Policies and Procedures | 7. Increase Access to Naloxone                                    |
| 4. Promote Public Education and Awareness                                    | 8. Promote Safe Prescribing                                       |

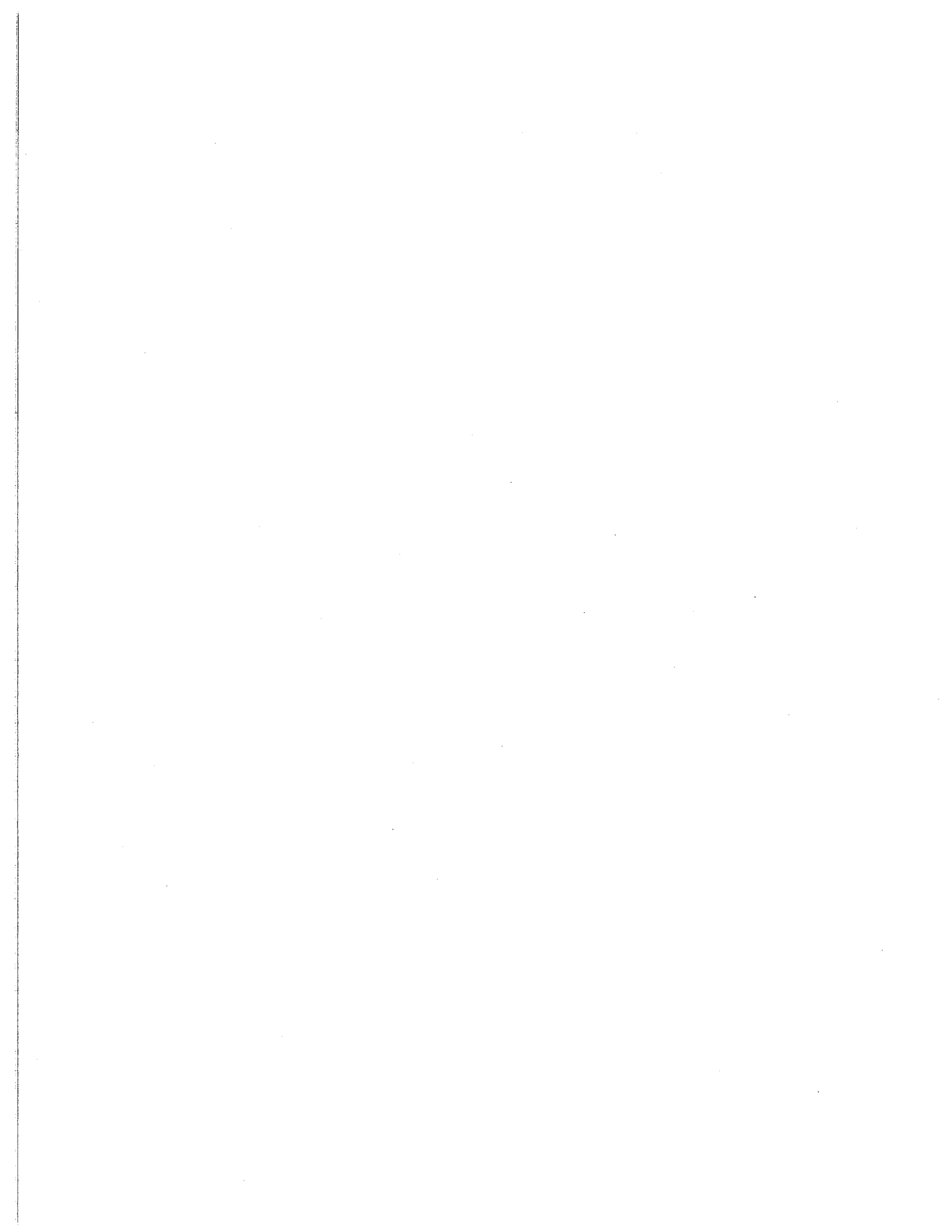
If you have any questions, Please feel free to contact me at 7074854302 or Coxma01@ah.org

Respectfully,

Sincerely,

Mary Anne Cox







# MHA

## MENDONOMA HEALTH ALLIANCE

October 7, 2019

RE: Mendocino County Safe Rx Opioid Coalition funding request

Dear Application Review Committee:

I am writing to express full support, on behalf of Mendonoma Health Alliance, of Mendocino County's Safe Rx Coalition application for funding for RFA 19-10499 for the California Opioid Safety Coalitions Overdose Data to Action Initiative to serve our Mendocino County Community.

As an active member of the coalition since July 2017, Mendonoma Health Alliance (MHA) knows first-hand how important the work by the coalition is to the community. The Safe Rx Coalition has created a shared vision statement, logic model, and set SMART goals aiming at reducing opioid abuse, misuse, and overdose. Since the initial meeting in January 2016, the coalition has been working towards the following goals:

- Development and agreement on safe prescribing guidelines for all Emergency Departments.
- Development of primary care guidelines for prescribers in Mendocino County.
- Community outreach and education, website, Facebook and news media.
- Working with the ED and prescribers on increased access to Medication Assisted Treatment.
- Naloxone: protocols to carry naloxone for first responders and increased distribution through pharmacies and into the community.
- Safe storage of medication – purchase of lock bags and distribution to the community.
- Development of a guide to non-opioid pain management options.

In order to accomplish these goals, the Coalition has worked to develop a broad and diverse group of people with the necessary skills to work effectively in our communities. The coalition has brought different community sectors together and created a platform for exchange between organizations that usually don't interact on a regular basis, e.g. law enforcement and medical directors. More specifically, MHA is the only organization in the southern coastal region of Mendocino County that is working to address the national opioid epidemic and substance use disorder on a local level. Participating in the Safe Rx Coalition has helped educate our staff and connect us to various experts in the field. We have been fortunate in leveraging the knowledge and connections to improve

# MHA

## MENDONOMA HEALTH

— ALLIANCE —

the availability of services in our region, while working to create programs that address stigma, harm reduction and education for infectious diseases.

Mendocino County's preliminary ranking for Prescription Opioid Death Rate in 2018 is 4<sup>th</sup> of all California's counties, and 7<sup>th</sup> for all opioid-related deaths, despite a documented 50% decrease in opioid prescribing. In an effort to continue the work to reduce opioid abuse and overdose, I ask your approval of Mendocino County's Public Health, Community Wellness Unit's grant application. This will greatly help the SafeRx Mendocino coalition to continue on its path to create healthy communities by reducing opioid abuse and misuse and work towards eliminating opioid deaths in Mendocino County.

This grant, if awarded, will enable our County to pursue 8 objectives:

1. Translate Data into Action
2. Expand MAT Access
3. Continue Development and Adoption of Local Opioid Policies and Procedures
4. Promote Public Education and Awareness
5. Increase Access to Care and Services for High-Risk Populations
6. Promote Harm and Reduction Services
7. Increase Access to Naloxone
8. Promote Safe Prescribing

Thank you for your consideration.

Appreciatively,



Micheline White  
Executive Director