

MADELINE CLINE
DISTRICT 1
MAUREEN MULHEREN
DISTRICT 2
JOHN HASCHAK
DISTRICT 3
BERNIE NORVELL
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

CHARLOTTE E. SCOTT
COUNTY COUNSEL

MENDOCINO COUNTY
BOARD OF SUPERVISORS AGENDA
REGULAR MEETING
April 22, 2025 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/85859977840>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 858 5997 7840

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

**4a) Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)
(Sponsor: Executive Office)**

Recommended Action:

Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).

4b) Discussion and Possible Direction to Staff Regarding a Presentation on Mendocino County's Preliminary Fiscal Year (FY) 2025-26 Budget (Sponsor: Executive Office)

Recommended Action:

Provide direction to staff regarding the priorities and preparation of Mendocino County's FY 2025-26 budget.

Attachments: [04.22.2025 - Budget Workshop Presentation Final](#)
[04-19-25 25-26 Budget Deficit Detail](#)
[04-19-25 VSIP 2025 Program Plan - Employee Initiated DRAFT](#)

- 4c) **Noticed Public Hearing - Discussion and Possible Action Including Adoption of Resolution Amending Exhibit X - Mendocino County Master Fee Schedule Effective June 21, 2025, Unless Code or Policy Require Longer and Direction to Staff to Step Up Fees Over Two Years For Those Fees With Increases Greater Than 50%, With Percentage Increase Split Evenly Over Two Years, And With Year Two Being Added to the Outcome From That Year's Analysis**
(Sponsor: Executive Office)

Recommended Action:

Two separate options for the recommended action have been prepared for the Board's consideration:

Motion 1: Adopt Resolution amending Exhibit X - Master Fee Schedule effective June 21, 2025, unless code or policy require longer and direct staff to step up fees over two years for those fees with increases greater than 50%, with percentage increase split evenly over two years, and with year two being added to the outcome from that year's analysis; and authorize Chair to sign same.

Motion 2: Adopt Resolution (Full Cost Recovery) amending Exhibit X - Master Fee Schedule effective June 21, 2025, unless code or policy require longer direct staff to step up fees over two years for those fees with increases greater than 50%, with percentage increase split evenly over two years, and with year two being added to the outcome from that year's analysis; and authorize Chair to sign same

Attachments: [Resolution 25-072](#)

[Apr 2025 MCEO TWN affidavit 6888539](#)

[Apr 2025 MCEO UDJ affidavit 6888534](#)

[April 2025 PBS Fee Hearing Memo to BOS](#)

[April 2025 EH Fee Hearing Memo to BOS](#)

[April 2025 CEO Fee Hearing Memo to BOS](#)

[April 2025 Resolution - Full Cost Recovery](#)

[April 2025 Resolution](#)

[April 2025 Transportation Fee Hearing Memo to BOS](#)

[April 2025 Proposed Fee Change Memo](#)

[Exhibit X - Master Fee Schedule April 2025 - Supervision Rate](#)

- 4d) **Discussion and Possible Action Including Acceptance of an Update from the Noyo Harbormaster**
(Sponsor: Supervisor Norvell)

Recommended Action:

Accept the update from the Noyo Harbormaster.

- 4e) **Discussion and Possible Action Including Acceptance of the Mendocino County California Juvenile Justice Realignment Block Grant (JJRBG) Annual Plan for Fiscal Year (FY) 2025-26 Dated March 21, 2025; Acceptance of the JJRBG Budget for Fiscal Year 2025-26; and Authorization for the Chief Probation Officer to Implement the JJRBG Budget**

(Sponsor: Probation)

Recommended Action:

Accept the Mendocino County California Juvenile Justice Realignment Block Grant (JJRBG) Annual Plan for FY 2025-26 Dated March 21, 2025; accept the JJRBG budget for FY 2025-26; and authorize the Chief Probation Officer to implement the JJRBG budget.

Attachments: [Mendocino County California Juvenile Justice Realignment Block Grant \(JJRBG\) Plan - 3-21-25](#)
[Juvenile Justice Realignment Block Grant Plan - Final 3-21-25](#)

- 4f) **Discussion and Possible Action Including Acceptance of the Mendocino County Juvenile Justice Plan (MCJJP) Dated March 21, 2025, Representing Mendocino County's Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP); Approval of the Juvenile Justice Crime Prevention Act (JJCPA) Budget for Fiscal Year (FY) 2025-26; and Authorization for the Chief Probation Officer to Implement the JJCPA Budget**

(Sponsor: Probation)

Recommended Action:

Accept the Mendocino County Juvenile Justice Plan (MCJJP) dated March 21, 2025, which represents Mendocino County's Comprehensive Multi-Agency Juvenile Justice Plan (CMJJP); Approve the Juvenile Justice Crime Prevention Act (JJCPA) budget for Fiscal Year (FY) 2025-26; and authorize the Chief Probation Officer to implement the JJCPA budget.

Attachments: [Juvenile Justice Consolidated Plan - Final 3-21-25](#)
[MENDOCINO COUNTY JUVENILE JUSTICE PLAN 4-22-25](#)

- 4g) **Discussion and Possible Action Including Approval of the Recommended Community Corrections Partnership (CCP) Budget for Fiscal Year (FY) 2025-26 in the Amount of \$8,636,026, Excluding Growth Funds; Authorization for the Chief Probation Officer to Update the Approved Budget by the Amount of Growth Funds Received, if any, Less Mandated Allocation to the Local Innovation Subaccount, by Designating the Funds as Contingency or Reserve; and Authorization for the Chief Probation Officer to Implement the CCP Budget**
(Sponsor: Probation)

Recommended Action:

Approve the recommended Community Corrections Partnership (CCP) Budget for Fiscal Year (FY) 2025-26 in the amount of \$8,636,026, excluding growth funds; authorize the Chief Probation Officer to update the approved budget by the amount of Growth Funds received, if any, less mandated allocation to the Local Innovation Subaccount, by designating the funds as Contingency or Reserve; and authorize the Chief Probation Officer to implement the CCP Budget.

Attachments: [CCP Budget Presentation FY25-26](#)

- 4h) **Discussion and Possible Action Including Acceptance of an Update on the 2021 Ukiah Library Needs Assessment, Current Cost Model Options, and Direction to Staff for the Ukiah Library Feasibility Study (at No Cost to the General Fund) to Investigate Three Possibilities: Adding a Second Floor to the Current Branch, Replacing the Current Branch at its Existing Location with a New Two-Story Library, and Building a New Library Branch with Parking at a New Location**
(Sponsor: Library)

Recommended Action:

Accept update on the 2021 Ukiah Library Needs Assessment, current cost model options, and provide direction to staff, to proceed with a feasibility study (at no cost to the General Fund) to investigate three possibilities: adding a second floor to the current branch, replacing the current branch at its existing location with a new two-story library, and building a new library branch with parking at a new location.

Attachments: [Ukiah Library Needs Assessment Presentation](#)

- 4i) **Discussion and Possible Action Including Direction to Staff to Proceed with the Willits Library Roof and Solar Project in Phases, Beginning with the Roof Replacement as Required by The California Public Contract Code, and Direction to Staff to Bring Back the Solar and Battery Options and Analyses for Future Direction**
(Sponsor: Executive Office)

Recommended Action:

Direct staff to proceed with the Willits Library Roof and Solar Project in phases, beginning with the roof replacement as required by the California Public Contract Code, and direct staff to bring back the solar and battery options and analyses for future direction.

Attachments: [Willits Library Solar Roof Cash Flow Options](#)

- 4j) **Chief Executive Officer's Report**
(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [April 2025 CEO Report - English](#)

[April 2025 CEO Report - Spanish](#)

[Hyperlink to Online CEO Report - English](#)

[Hyperlink to Online CEO Report - Spanish](#)

- 4k) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

- 4l) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**
(Sponsor: Board of Supervisors)

Recommended Action:

Provide direction to staff on matters of legislation.

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

- 6a) Pursuant to Government Code section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation: One Case - Cubbison v. County of Mendocino, et al., Mendocino County Superior Court, Case No. 23CV01231
- 6b) Pursuant to Government Code Section 54956.9(d)(4) - Conference with Legal Counsel - Initiation of Litigation: One Case
- 6c) Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation - Child Support Services Director

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES

3a) Approval of Minutes of April 8, 2025, Regular Meeting

Recommended Action:

Approve minutes of April 8, 2025, regular meeting.

Attachments: [04-08-25 Minutes](#)

APPOINTMENTS

3b) Approval of Appointments/Reappointments

Recommended Action:

Approve the following appointments/reappointments:

- 1. Melodie Hilton, At Large Member, Mendocino County Tourism Commission;*
- 2. Lauren Sinnott, Fifth District Representative, Museum Advisory Board; and*
- 3. Susan Walsh, Trustee, Westport-Ten Mile Cemetery District.*

Attachments: [Hilton Application \(Out of County\)](#)

[Sinnott Application](#)

[Walsh Application](#)

BOARD OF SUPERVISORS

- 3c) **Adoption of Proclamation Recognizing April 22, 2025, as Sexual Assault Awareness Day in Mendocino County (Sponsor: Supervisor Mulheren)**

Recommended Action:

Adopt Proclamation recognizing April 22, 2025, as Sexual Assault Awareness Day in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)
[Denim Day Flyer](#)

- 3d) **Ratification of Letter of Support for Senate Bill 501 (Allen) - Household Hazardous Waste Producer Responsibility Act (Sponsor: Supervisor Mulheren)**

Recommended Action:

Ratify letter of support for Senate Bill 501 (Allen) - household hazardous waste producer responsibility act.

Attachments: [SB 501 Support Letter - Signed](#)

- 3e) **Ratification of Letter of Support for Assembly Bill 518 (Ward) - Low-Impact Camping Areas (Sponsor: Supervisor Haschak)**

Recommended Action:

Ratify letter of support for Assembly Bill 518 (Ward) - low-impact camping areas.

Attachments: [Letter of Support](#)

- 3f) **Ratification of Letter of Support for Senate Bill 561 (Blakespear) - Emergency Distress Flare Safe Disposal (Sponsor: Supervisor Mulheren)**

Recommended Action:

Ratify letter of support for Senate Bill 561 (Blakespear) - emergency distress flare safe disposal.

Attachments: [Letter of Support](#)

EXECUTIVE OFFICE

- 3g) Approval of Lease Agreement with Pitney Bowes in the Amount of \$52,620.60 for Countywide Postage Meter Equipment for a Term of Five Years, July 1, 2025, to June 30, 2030**

Recommended Action:

Approve lease agreement with Pitney Bowes in the amount of \$52,620.60 for Countywide postage meter equipment for a term of five years, July 1, 2025, to June 30, 2030; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not exceed the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 25-026](#)

- 3h) Approval of Reallocation of \$24,340 One-Time Pacific Gas and Electric Disaster Settlement Funds (Previously Allocated for Implementation of Two-way Interface from Mendocino Unit Altaris™ Computer-Aided Dispatch to Tablet Command) to Support Emergency Medical Services Equipment and Supplies**

Recommended Action:

Approve reallocation of \$24,340 one-time Pacific Gas and Electric Disaster Settlement Funds (previously allocated for implementation of two-way interface from Mendocino Unit Altaris(tm) computer-aided dispatch to tablet command) to support emergency medical services equipment and supplies.

- 3i) Approval of Retroactive Agreement with Toshiba Business Solutions (Toshiba) in the Amount of \$95,000 for Continued Maintenance Services of the Multifunction Copier Devices Acquired in 2019, Effective June 30, 2024, to June 30, 2025**

Recommended Action:

Approve Retroactive Agreement with Toshiba Business Solutions (Toshiba) in the amount of \$95,000 for continued maintenance services of the multifunction copier devices acquired in 2019, effective June 30, 2024, to June 30, 2025; authorize the Purchasing Agent to execute any and all necessary documents related to the transaction; authorize the Purchasing Agent to sign any future amendments to the Agreement that do not alter the fiscal aspects of the Toshiba Maintenance contract; and authorize Chair to sign same.

Attachments: [Agreement 25-027](#)

- 3j) **Ratification and Approval of Submission of Grant Award for the Community Wildfire Defense Grant (CWDG) Program Grant Funding Opportunity from the Department of Agriculture Forest Service (USDA) United States Forest Service (USFS) in the Amount of \$6,382,432; and Authorization for the Chief Executive Officer to Execute Grant Agreement and Submit All Documents If Awarded**

Recommended Action:

Ratify and approve submission of the grant award for the Community Wildfire Defense Grant (CWDG) Program grant funding opportunity from the Department of Agriculture Forest Service (USDA) United States Forest Service (USFS) in the amount of \$6,382,434; and authorize the Chief Executive Officer to execute the grant Agreement and submit all documents if awarded.

Attachments: [CWDG Grant Application](#)
[CWDG Application Project Maps](#)
[CWDG Application Letters of Support](#)
[Mendocino County Community Wildlife Protection Plan 2016](#)

- 3k) **Ratification of Letter of Opposition for Assembly Bill 470 (McKinnor) - Telephone Corporations: Carriers of Last Resort**

Recommended Action:

Ratify letter of opposition for Assembly Bill 470 (McKinnor) - telephone corporations: carriers of last resort.

Attachments: [Letter of Opposition](#)

- 3l) **Ratification of Letter of Support for Senate Bill 547 (Perez) - Commercial Property Insurance Cancellation and Nonrenewal**

Recommended Action:

Ratify letter of support for Senate Bill 547 (Perez) - commercial property insurance cancellation and nonrenewal.

Attachments: [Letter of Support](#)

- 3m) **Ratification of Letter of Support for Senate Bill 616 (Rubio) - Community Hardening Commission: Wildfire Mitigation Program**

Recommended Action:

Ratify letter of support for Senate Bill 616 (Rubio) - community hardening commission: wildfire mitigation program.

Attachments: [Letter of Support](#)

3n) Ratification of Letter of Opposition for Senate Bill 357 (Menjivar) - Juveniles: Delinquency

Recommended Action:

Ratify letter of opposition for Senate Bill 357 (Menjivar) - juveniles: delinquency.

Attachments: [Letter of Opposition](#)

3o) Ratification of Letter of Opposition for Assembly Bill 946 (Bryan) - Chief Probation Officer: Designee

Recommended Action:

Ratify letter of opposition for Assembly Bill 946 (Bryan) - chief probation officer: designee.

Attachments: [Letter of Opposition](#)

3p) Ratification of Letter of Support for Senate Bill 678 (Leno, 2009) - Draft Trailer Bill Language

Recommended Action:

Ratify letter of support for Senate Bill 678 (Leno, 2009) - draft trailer bill language.

Attachments: [Letter of Support](#)

3q) Ratification of Purchasing Agent's Approval of Prior Invoices Totaling \$123,420.08 from the State of California Natural Resources Agency, Department of Forestry and Fire Protection, For Tasks Performed by the State Fire Marshal for the SB 844 Jail Project, and Authorization for Purchasing Agent to Approve Future Similar Invoices From the Department of Forestry and Fire Protection Above the Limits Stated in Government Code Section 25502.3 and County Code 2.32.030(f), Not to Exceed A Total of \$150,000

Recommended Action:

Ratify Purchasing Agent's approval of prior invoices totaling \$123,420.08 from the State of California Natural Resources Agency, Department of Forestry and Fire Protection, for tasks performed by the State Fire Marshal for the SB 844 Jail Project, and authorize Purchasing Agent to approve future similar invoices from the Department of Forestry and Fire Protection above the limits stated in Government Code Section 25502.3 and County Code 2.32.030(f), not to exceed a total of \$150,000.

Attachments: [Invoices Paid to State for Fire Marsahal](#)

- 3r) **Finding that the Electric Vehicle Charging Stalls Project is Categorically Exempt from the California Environmental Quality Act Pursuant to Section 15301 and 15303 of the CEQA Guidelines; Authorization to Award to and Approval of an Agreement with Ferranti Construction, Incorporated in the Amount of \$566,976.85 for the Completion of the Electric Vehicle Charging Stalls Project located at 501 Low Gap Road and 727 South State Street in Ukiah for the Period of One Hundred Twenty days from the Date of Issuance of the Notice to Proceed; and Approval of the Electric Vehicle Charging Stalls Project Plans and Specifications**

Recommended Action:

Find that the Electric Vehicle Charging Stalls Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to section 15301 and 15303 of the CEQA guidelines; authorize award to and approval of an Agreement with Ferranti Construction, a California corporation in the amount of \$566,976.85 for the completion of the Electric Vehicle Charging Stalls Project located at 501 Low Gap Road and 727 South State Street in Ukiah for the period of one hundred twenty (120) days from the date of issuance of the notice to proceed; and approve the Electric Vehicle Charging Stalls Project plans and specifications.

Attachments: [Agreement 25-034](#)
[Bid Result Sheet With Allowance.pdf](#)
[NOE for EV Chargers at County Facilities](#)

BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3s) **Approval of Agreement with Center for Positive Changes in the Amount of \$25,000 to Provide Short-Term Residential Therapeutic Program Care for Mendocino County Youth Clients, for the Period of October 24, 2024, through June 30, 2025**

Recommended Action:

Approve agreement with Center for Positive Changes in the amount of \$25,000 to provide short-term residential therapeutic program care for Mendocino County youth clients, for the period of October 24, 2024, through June 30, 2025; authorize the Behavioral Health Director to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 25-028](#)

- 3t) **Approval of First Amendment to BOS Agreement No. 24-120 with Mendocino Coast Hospitality Center in the Amount of \$10,571 for a New Total of \$63,430, to Provide Direct Services and Supportive Care Management Services to Residents with Severe Mental Illness in the Homeless Shelter and Transitional Housing Apartments in Fort Bragg, Effective July 1, 2024, through June 30, 2025**

Recommended Action:

Approve first amendment to BOS Agreement No. 24-120 with Mendocino Coast Hospitality Center in the amount of \$10,571 for a new total of \$63,430, to provide direct services and supportive care management services to residents with severe mental illness in the homeless shelter and transitional housing apartments in Fort Bragg, effective July 1, 2024, through June 30, 2025; authorize the Health Services Director or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-120-A1](#)

- 3u) **Approval of First Amendment to BOS Agreement No. 24-170 with Mendocino County Youth Project to Increase the Amount by \$200,000 for a New Total of \$766,882 to Provide Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries of Mendocino County, Effective October 1, 2024, through June 30, 2025**

Recommended Action:

Approve first amendment to BOS Agreement No. 24-170 with Mendocino County Youth Project to increase the amount by \$200,000 for a new total of \$766,882 to provide specialty mental health services to eligible Medi-Cal beneficiaries of Mendocino County, effective October 1, 2024, through June 30, 2025; authorize the Director of Health Services or designee to sign any future amendments to the agreement that do not affect the annual maximum amount; and authorize Chair to sign the same.

Attachments: [Agreement 24-170-A1](#)

- 3v) **Approval of First Amendment to BOS Agreement No. 24-172 with Tapestry Family Services, Inc. for an Increase in the Amount of \$577,220 for a New Total of \$5,847,356 to Provide Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries of Mendocino County Effective October 1, 2024, through June 30, 2025**

Recommended Action:

Approve first amendment BOS Agreement No. 24-172 with Tapestry Family Services, Inc. for an increase in the amount of \$577,220 for a new total of \$5,847,356 to provide specialty mental health services to eligible Medi-Cal beneficiaries of Mendocino County effective October 1, 2024, through June 30, 2025; authorize the Director of Health Services or designee to sign any future amendments to the agreement that do not affect the annual maximum amount; and authorize Chair to sign the same.

Attachments: [Agreement 24-172-A1](#)

- 3w) **Ratification of Submission of Grant Application to Advocates for Human Potential, Inc. for California Youth Opioid Response Program Funding; and Authorization for the Director of Health Services to Execute the Resulting Grant Agreement if Awarded, up to \$515,767.00, for the Anticipated Project Period of Upon Award Through September 29, 2027**

Recommended Action:

Ratify submission of grant application to Advocates for Human Potential (AHP), Inc. for California Youth Opioid Response (YOR) Program Funding; authorize the Director of Health Services to execute the resulting grant Agreement if awarded, up to \$515,767.00, for the anticipated project period of upon award through September 29, 2027; and authorize the Director of Health Services to sign any amendments that do not increase the maximum amount.

Attachments: [Grant Application](#)

- 3x) **Ratification of Submission of Grant Application to the County Medical Services Program for Building the Healthcare Workforce Funding; and Authorization for the Director of Health Services to Execute the Resulting Grant Agreement if Awarded, Up to \$499,999.99, for the Anticipated Project Period of Three Years**

Recommended Action:

Ratify submission of grant application to the County Medical Services Program (CMSP) for Building the Healthcare Workforce (BHW) funding; authorize the Director of Health Services to execute the resulting grant Agreement if awarded, up to \$499,999.99, for the anticipated project period of three years; and authorize the Director of Health Services to sign any amendments that do not increase the maximum amount.

Attachments: [Building-the-Healthcare-Workforce-Grant-Program-RFP](#)

COUNTY COUNSEL

- 3y) **Approval of Agreement (Amendment to Purchasing Agent Agreement No. PA 24-77) with LexisNexis in the Amount of \$127,800 for a New Agreement Total of \$157,260 and Extending Termination Date from August 31, 2025, to August 31, 2030**

Recommended Action:

Approve Agreement (Amendment to Purchasing Agent Agreement No. PA 24-77) with LexisNexis in the amount of \$127,800 for a new agreement total of \$157,260; extending the termination date from August 31, 2025, to August 31, 2030; and authorize Chair to sign same.

Attachments: [Agreement 25-029](#)

HUMAN RESOURCES

- 3z) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 2560 (Probation), Add 1.0 FTE Staff Services Administrator, \$74,048.00 - \$90,022.40/Annually; Delete 1.0 FTE, (Position No. 3309) Supervising Legal Secretary, \$50,544.00 - \$61,443.20/Annually**

Recommended Action:

Adopt Resolution amending the Position Allocation Table as follows: budget unit 2560 (Probation), add 1.0 FTE Staff Services Administrator, \$74,048.00 - \$90,022.40/annually; delete 1.0 FTE, (Position No. 3309) Supervising Legal Secretary, \$50,544.00 - \$61,443.20/annually; and authorize Chair to sign same.

Attachments: [Resolution 25-070](#)
[Resolution](#)

3aa) Adoption of Proclamation Recognizing April 20 - 26, 2025, as Volunteer Appreciation Week in Mendocino County

Recommended Action:

Adopt Proclamation recognizing April 20 - 26, 2025, as Volunteer Appreciation Week in Mendocino County; and authorize Chair to sign the same.

Attachments: [Proclamation](#)

PUBLIC DEFENDER

3ab) Approval of CARE Court Funds Agreement Authorizing the Public Defender to Enter into an Agreement in the Amount of \$37,500 Designated for the Public Defender, for the Period of July 1, 2024, to January 1, 2026, Pursuant to CARE Court Funds Agreement Administered by the State Bar

Recommended Action:

Approve CARE Court Funds Agreement authorizing the Public Defender to enter into an Agreement in the amount of \$37,500 designated for the Public Defender, for the period of July 1, 2024, to January 1, 2026, pursuant to CARE Court Funds administered by the State Bar; and authorize Chair to sign same.

Attachments: [Agreement 25-030](#)

PLANNING AND BUILDING SERVICES

3ac) Approval of the Department of Planning and Building Services Housing Element and General Plan Annual Progress Reports for 2023 and 2024 to Facilitate Compliance with Housing and Community Development's and the Governor's Office of Land Use and Climate Innovation's Annual Submittal Requirements

Recommended Action:

Approve the Housing Element and General Plan Annual Progress Reports for 2023 and 2024 to facilitate compliance with Housing and Community Development's and the Governor's Office of Land Use and Climate Innovation's annual submittal requirements.

Attachments: [Mendocino County 2023 HE APR](#)
[Mendocino County 2024 HE APR](#)
[Mendocino County General Plan APR 2023](#)
[04-21-25 Mendocino County General Plan APR 2024](#)
[04-21-25 Mendocino County 2024 HE APR REVISED](#)

3ad) Approval of Agreement with Toshiba America Business Solutions, Inc. (Toshiba) in the Amount of \$226,265.88 for Document Imaging Services for Backfile Scanning for a Term Ending on June 30, 2026

Recommended Action:

Approve agreement with Toshiba Business Solutions, Inc (Toshiba) in the amount of \$226,265.88 for document imaging services for backfile scanning (off-site files) for a term ending on June 30, 2026; authorize the Planning & Building Services Director to sign any future amendments that do not increase the maximum compensation amount; and authorize the Chair to sign same.

Attachments: [Agreement 25-031](#)

PUBLIC HEALTH

3ae) Approval of Agreement (Second Amendment to Agreement PH-24-018) with Sharrie Irene Miller, LVN, Increasing the Amount by \$20,100 for a New Total of \$70,000 to Provide Licensed Vocational Nursing Services at the Mendocino County Juvenile Hall, Effective July 1, 2024, through June 30, 2025

Recommended Action:

Approve Agreement (second amendment to Agreement PH-24-018) with Sharrie Irene Miller, LVN, increasing the amount by \$20,100 for a new total of \$70,000 to provide Licensed Vocational Nursing Services at the Mendocino County Juvenile Hall, Effective July 1, 2024 through June 30, 2025; authorize Health Services Director to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 25-032](#)

- 3af) Authorization for Mendocino County Public Health to Accept Grant Award of \$150,000 From the California Department of Public Health (CDPH), Injury and Violence Prevention Branch (IVPB) for the Kids' Plates Childhood Unintentional Injury Prevention Grant, for the Period July 1, 2025, through June 30, 2027**

Recommended Action:

Authorize Mendocino County Public Health to accept grant award for \$150,000 from the California Department of Public Health (CDPH), Injury and Violence Prevention Branch (IVPB) for the Kids' Plates Childhood Unintentional Injury Prevention Grant of the period of July 1, 2025, through June 30, 2027; and authorize the Health Services Director to execute the grant Agreement, submit all documents required for award acceptance, and to sign any future amendments to the Agreement that do not increase the annual maximum amount.

Attachments: [Mendocino County Public Health February 2025 Award Letter](#)

SHERIFF-CORONER

- 3ag) Approval of a Three-Year Agreement with Axon Enterprise, Inc. in the Amount of \$148,929.68 for the Installation of a Fleet Camera System for Patrol Vehicles for the Period of June 1, 2025, through June 30, 2027**

Recommended Action:

Approve three-year Agreement with Axon Enterprise, Inc. in the amount of \$148,929.68 for the installation of a fleet camera system for patrol vehicles for the period of June 1, 2025, through June 30, 2027; authorize the Sheriff to sign future amendments that do not affect the total amount of the Agreement; and authorize Chair to sign same.

Attachments: [Agreement 25-033](#)

- 3ah) Approval of Retroactive Award Acceptance from the Northern California Coalition to Safeguard Communities in the Amount of \$170,631 for the Period of August 1, 2024, through July 31, 2025**

Recommended Action:

Approve retroactive award acceptance from the Northern California Coalition to Safeguard Communities in the amount of \$170,631 for the period of August 1, 2024, through July 31, 2025.

Attachments: [NCCSC Award Letter.pdf](#)

SOCIAL SERVICES

- 3ai) **Approval of First Amendment to Agreement No. BOS-24-084 with North Coast Opportunities, Inc., in the Amount of \$210,000, for a New Total of \$645,000, to Administer California Work Opportunity and Responsibility to Kids (CalWORKs) Stage One Child Care for CalWORKs Welfare-to-Work Participants, Effective July 1, 2024, through June 30, 2025**

Recommended Action:

Approve first Amendment to Agreement No. BOS-24-084 with North Coast Opportunities, Inc., in the amount of \$210,000, for a new total of \$645,000, to administer California Work Opportunity and Responsibility to Kids (CalWORKs) Stage One Child Care for CalWORKs Welfare-to-Work participants, effective July 1, 2024 through June 30, 2025; authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-084-A1](#)
[BOS Memo NCO Amendment](#)

TRANSPORTATION/SOLID WASTE

- 3aj) **Authorization of a Road Closure of Main Street (County Road 245) at the West Canal to Allow for Replacement of the Culvert Under Main Street, Planned for Summer 2025, Pursuant to Section 942.5 of the California Streets and Highways Code (Potter Valley Area)**

Recommended Action:

Authorize a road closure of Main Street (County Road 245) at the West Canal to allow for replacement of the culvert under Main Street, planned for summer 2025, pursuant to Section 942.5 of the California Streets and Highways Code (Potter Valley Area).

Attachments: [Main Street at West Canal Closure Letter](#)

- 3ak) **Adoption of Resolution Approving the Parcel Map for Minor Subdivision Number 2023-0003 (Rosetti), and Accepting on Behalf of the Public the Dedication of Land in Item (A) of the Owner's Statement for Public Road Right-of-Way and Public Utility Easement, Located at 13018 McDowell Street, Assessor's Parcel Number 048-220-22 (Hopland Area)**

Recommended Action:

Adopt Resolution approving the parcel map for Minor Subdivision Number 2023-0003 (Rosetti), and accepting on behalf of the public the dedication of land in Item (A) of the Owner's Statement for the purposes specified thereon, located at 13018 McDowell Street, Assessor's Parcel Number 048-220-22 (Hopland Area); direct the Clerk of the Board to deliver the Parcel Map to the Recorder for processing and recording; and authorize Chair to sign same.

Attachments: [Resolution 25-071](#)
[Resolution](#)
[Minor Subdivision 2023-0003 Letter](#)
[MS 2023-0003 Maps](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

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Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.