

MADELINE CLINE  
**DISTRICT 1**  
MAUREEN MULHEREN  
**DISTRICT 2**  
JOHN HASCHAK  
**DISTRICT 3**  
BERNIE NORVELL  
**DISTRICT 4**  
TED WILLIAMS  
**DISTRICT 5**



DARCIE ANTLE  
**CHIEF EXECUTIVE OFFICER**  
**CLERK OF THE BOARD**

CHARLOTTE E. SCOTT  
**COUNTY COUNSEL**

**MENDOCINO COUNTY**  
**BOARD OF SUPERVISORS AGENDA**  
**REGULAR MEETING**  
**March 11, 2025 - 9:00 AM**

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Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/88040714538>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 880 4071 4538

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press \*9 to raise your hand, and \*6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

\*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

**1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**1a) Roll Call**

**1b) Pledge of Allegiance**

**2. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.*

*Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>*

*For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441*

**3. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**4. REGULAR CALENDAR**

**4a) Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)  
(Sponsor: Executive Office)**

**Recommended Action:**

*Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).*

- 4b) **Discussion and Possible Direction to Staff Regarding a Presentation on Mendocino County's Preliminary Fiscal Year (FY) 2025-26 Budget (Sponsor: Executive Office)**

Recommended Action:

*Provide direction to staff regarding the priorities and preparation of Mendocino County's FY 2025-26 budget.*

**Attachments:** [Budget Workshop Presentation](#)  
[Attachment A - FY 25-26 Maintenance Priorities](#)

- 4c) **Discussion and Possible Action Including Acceptance of Presentation by the Mendocino County Department of Social Services Regarding the Services and Impact of Social Work Within Our Community (Sponsor: Social Services)**

Recommended Action:

*Accept Presentation by the Mendocino County Department of Social Services, regarding the services and impact of social work within our community.*

**Attachments:** [Social Worker Appreciation Month BOS](#)

- 4d) **Noticed Public Hearing - Discussion and Possible Action Including Adoption of Resolution Approving an Application for Funding and the Execution of a Grant Agreement and Any Amendments Thereto From the 2023 and/or 2024 Funding Year of the State Community Development Block Grant (CDBG) Program to Utilize Program Income (PI) Award in the Amount of \$407,385.76 for the County's Economic Development Technical Assistance & Micro-Enterprise Assistance Program (Sponsor: Executive Office)**

Recommended Action:

*Adopt Resolution approving an application for funding and the execution of a grant Agreement and any amendments thereto from the 2023 and/or 2024 Funding Year of the State Community Development Block Grant (CDBG) Program to utilize Program Income (PI) award in the Amount of \$407,385.76 for the County's Economic Development Technical Assistance & Micro-Enterprise Assistance Program; and authorize Chair to sign the same.*

**Attachments:** [Resolution 25-048](#)  
[Resolution](#)  
[Budget.CDBG.PI.ME.2025](#)  
[Notice of Public Meeting - English](#)  
[Notice of Public Meeting - Spanish](#)  
[GA.NEPA.CDBG.PI.ME.2025](#)  
[Activity.NEPA.CDBG.PI.ME.2025](#)

4e) **Chief Executive Officer's Report  
(Sponsor: Executive Office)**

Recommended Action:

*Accept the Chief Executive Officer's report.*

4f) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform  
(Sponsor: Executive Office)**

Recommended Action:

*Provide direction to staff on matters of legislation.*

4g) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest  
(Sponsor: Board of Supervisors)**

Recommended Action:

*Provide direction to staff on matters of legislation.*

**5. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**6. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

**3. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR APPROVAL:

**MINUTES**

3a) **Approval of Minutes of February 20, 2025, Special Closed Session Meeting**

Recommended Action:

*Approve minutes of February 20, 2025, special closed session meeting.*

Attachments: [02-20-25 Minutes](#)

**3b) Approval of Minutes of February 25, 2025, Regular Meeting**Recommended Action:

Approve minutes of February 25, 2025, regular meeting.

Attachments: [02-25-25 Minutes](#)

**APPOINTMENTS****3c) Approval of Appointments/Reappointments**Recommended Action:

Approve the following appointments/reappointments:

1. Verlan Strock, Trustee, Cemetery District of the Redwoods;
2. Kirby Magana, Trustee, Covelo Public Cemetery District;
3. Martin Holzhauser, Trustee, Covelo Public Cemetery District;
4. Kay Richards, Third District Representative, Mendocino County Planning Commission; and
5. Julian Lopez, Member, Mendocino Historical Review Board.

Attachments: [Strock Application](#)  
[Holzhauser Application](#)  
[Magana Application](#)  
[Richards Application](#)  
[Lopez Application](#)

**BOARD OF SUPERVISORS****3d) Approval of Letters of Support for the Reauthorization of the Older Americans Act (OAA) and Restoration of Funding to the Area Agency on Aging (AAA) of Lake and Mendocino Counties  
(Sponsor: Supervisor Haschak)**Recommended Action:

Approve letters of support for the reauthorization of the Older Americans Act (OAA) and restoration of funding to the Area Agency on Aging (AAA) of Lake and Mendocino Counties; and authorize chair to sign same.

Attachments: [LetterOfSupport.OAA.Huffman.2025-SIGNED](#)  
[LetterOfSupport.OAA.Padilla.2025-SIGNED](#)  
[LetterOfSupport.OAA.Schiff.2025-SIGNED](#)

- 3e) **Adoption of an Ordinance of the Board of Supervisors of the County of Mendocino Amending Chapter 2.28 of the Mendocino County Code Pertaining to the Duties and Responsibilities of the County Chief Executive Officer**

**(Sponsors: Chair Haschak and Human Resources)**

*Recommended Action:*

*Adopt an Ordinance of the Board of Supervisors of the County of Mendocino amending Chapter 2.28 of the Mendocino County Code Pertaining to the Duties and Responsibilities of the Chief Executive Officer; and authorize the Chair to sign same.*

**Attachments:** [Ordinance 4544](#)  
[Ordinance Summary](#)  
[Ordinance \(Clean\)](#)  
[Ordinance \(Redline\)](#)

- 3f) **Adoption of Proclamation Recognizing March 2025 as Social Work Appreciation Month in Mendocino County**  
**(Sponsors: Supervisor Norvell and Social Services)**

*Recommended Action:*

*Adopt Proclamation recognizing March 2025 as Social Work Appreciation Month in Mendocino County; and authorize chair to sign same.*

**Attachments:** [Proclamation](#)

## BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3g) **Approval of First Amendment to Agreement No. BOS-24-091 with Psynergy Programs, Inc. in the Amount of \$215,000 for a New Total of 365,000 to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients Effective July 1, 2024, through June 30, 2025**

*Recommended Action:*

*Approve first amendment to Agreement No. BOS-24-091 Psynergy Programs, Inc. in the amount of \$215,000 for a new total of \$365,000 to provide residential care to Mendocino County Lanterman-Petris-Short clients for the period of July 1, 2024, through June 30, 2025; authorize the Health Services Director to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.*

**Attachments:** [Agreement 24-091-A1](#)

## CANNABIS

**3h) Approval of Second Amendment to BOS Agreement 23-074 with Ascent Environmental, Inc., Altering the Payment Terms**

Recommended Action:

Approve second amendment to BOS Agreement 23-074 with Ascent Environmental, Inc., altering the payment terms; and authorize Chair to sign same.

Attachments: [Agreement 23-074-A2](#)

## HUMAN RESOURCES

**3i) Adoption of Resolution Amending the Position Allocation Table as Follows: Transfer Position Numbers 1116 and 2478 (Social Worker Assistant II) 2.0 FTE From Budget Unit 5010, Social Services to Budget Unit 5170, In-Home Supportive Services**

Recommended Action:

Adopt Resolution amending the Position Allocation Table: transfer position numbers 1116 and 2478 (Social Worker Assistant II) 2.0 FTE from budget unit 5010, Social Services to budget unit 5170, In-Home Supportive Services; and authorize Chair to sign same.

Attachments: [Resolution 25-040](#)  
[Resolution](#)

**3j) Adoption of Resolution Adopting the New Classification of Registered Dietician, Approving the Salary \$75,920.00 - \$92,268.80/Annually and Amending the Position Allocation Table as Follows: Budget Unit 0418 (PH WIC) Add 1.0 FTE Registered Dietitian, \$75,920.00 - \$92,268.80/Annually**

Recommended Action:

Adoption of Resolution adopting the new classification of Registered Dietitian, approve the salary of \$75,920.00 - \$92,268.80/annually and amending the Position Allocation Table as follows: budget unit 0418 (PH WIC) add 1.0 FTE Registered Dietitian, \$75,920.00 - \$92,268.80/annually; and authorize Chair to sign same.

Attachments: [Resolution 25-041](#)  
[Resolution](#)

- 3k) **Adoption of Resolution Authorizing Salary Revision of Heavy Equipment Services Technician \$39,811.20 - \$48,401.60/Annually to \$43,908.80 - \$53,372.80/Annually**

Recommended Action:

*Adopt Resolution authorizing salary revision of Heavy Equipment Services Technician \$39,811.20 - \$48,401.60/annually to \$43,908.80 - \$53,372.80/annually; and authorize Chair to sign same.*

**Attachments:** [Resolution 25-042](#)  
[Resolution](#)

- 3l) **Adoption of Amended Fiscal Year 2024-2025 Voluntary Separation Incentive Program Designation List**

Recommended Action:

*Adopt amended Fiscal Year 2024-2025 Voluntary Separation Incentive Program Designation List.*

**Attachments:** [VSIP 2025 Designation List AMENDED 02.2025](#)  
[03-10-25 VSIP 2025 Resignation Form Final Adjusted Dates](#)  
[Addendum](#)

## LIBRARY

- 3m) **Ratification of Submission of Application by the Library for the California State Library's Lunch at the Library Summer 2025 Grant and Authorization to Accept Award of \$27,323 to Provide Library Services to Youth at Summer Sites Throughout the County**

Recommended Action:

*Ratify submission of application by the Library for the California State Library's Lunch at the Library Summer 2025 grant and authorize acceptance of award of \$27,323 to provide library services to youth at summer sites throughout the County.*

**Attachments:** [Application](#)  
[Grant Award](#)



- 3n) **Approval of Agreement to Purchase Equipment and Provide Data for the Library's Mobile Hotspot Lending Program from Verizon Wireless in the Estimated Amount of \$21,575 for 100 Hotspots and Monthly Data and Management Software Expenses of \$1,353 for an Initial 90-Day Period After Which the Agreement will be a Month-to-Month Term Until Services are Terminated**

Recommended Action:

*Approve Agreement to purchase equipment and provide data for the Library's mobile hotspot lending program from Verizon Wireless in the estimated amount of \$21,575 for 100 hotspots and monthly data and management software expenses of \$1,353 for an initial 90-day period after which the agreement will be a month-to-month term until services are terminated; authorize the Library Director or designee to sign any future amendments; and authorize Chair to sign same.*

Attachments: [Agreement 25-021](#)

## PLANNING AND BUILDING SERVICES

- 3o) **Adoption of a Resolution Authorizing the Processing of a Consolidated Coastal Development Permit, LCP\_2025-0001, by the California Coastal Commission, for The Nature Conservancy (TNC) to Conduct Salmonid Habitat Enhancement Along the Ten Mile River**

Recommended Action:

*Adopt the resolution authorizing the processing of a Consolidated Coastal Development Permit, LCP\_2025-0001, by the California Coastal Commission, for The Nature Conservancy (TNC) to conduct salmonid habitat enhancement along the Ten Mile River; and authorize Chair to sign same.*

Attachments: [Resolution 25-043](#)

[LCP\\_2025-0001 \(TNC\) BOS Memo FINAL](#)

[LCP\\_2025-0001 \(TNC\) Attachments FINAL](#)

[LCP\\_2025-0001 \(TNC\) BOS Reso FINAL](#)

- 3p) **Approval of the First Amendment to BOS Agreement 24-081 with WRA, Inc. to Extend the Termination Date from June 30, 2025, to December 31, 2025**

Recommended Action:

*Approve first amendment to BOS Agreement 24-081 with WRA, Inc. to extend the termination date from June 30, 2025, to December 31, 2025; and authorize the Chair to sign same.*

Attachments: [Agreement 24-081-A1](#)

## TRANSPORTATION/SOLID WASTE

- 3q) **Adoption of Resolution Allocating Funds Received from the CalRecycle Beverage Container Recycling City/County Payment Program, in the Estimated Amount of \$30,873, to the Mendocino Solid Waste Management Authority (MSWMA) for Implementation of Regional Litter Reduction Activities (Countywide)**

Recommended Action:

*Adopt Resolution allocating funds received from the CalRecycle Beverage Container Recycling City/County Payment Program, in the estimated amount of \$30,873, to the Mendocino Solid Waste Management Authority (MSWMA) for implementation of regional litter reduction activities (Countywide); and authorize Chair to sign same.*

**Attachments:** [Resolution 25-044](#)  
[Resolution](#)

- 3r) **Adoption of Resolution Approving First Amendment to BOS Agreement No. 15-125/Department of Transportation Agreement Number 150097 (Eighth Amendment Overall), for Engineering Consultant Services with MGE Engineering, Inc. in the Amount of \$120,130, for a New Agreement Total of \$680,000, and Authorizing a Contingency Amount of \$12,000, for the Dutch Charlie Creek Bridge Replacement on Wilderness Lodge Road, County Road 320, Mile Post 0.72 (Laytonville Area)**

Recommended Action:

*Adopt Resolution approving First Amendment to BOS Agreement No. 15-125/Department of Transportation Agreement Number 150097 (Eighth Amendment Overall), for engineering consultant services with MGE Engineering, Inc. in the amount of \$120,130, for a new Agreement total of \$680,000, and authorizing a contingency amount of \$12,000, for the Dutch Charlie Creek Bridge replacement on Wilderness Lodge Road, County Road 320, Mile Post 0.72 (Laytonville Area); and authorize Chair to sign same.*

**Attachments:** [Resolution 25-045](#)  
[Agreement 15-125-A1](#)  
[Resolution](#)  
[Letter Dutch Charlie Creek Bridge Amend 8](#)

- 3s) **Adoption of Resolution Authorizing the City of Ukiah to Submit a CalRecycle Beverage Container Recycling City/County Payment Program Regional Application, as Lead Participant, on Behalf of the County of Mendocino (Countywide)**

Recommended Action:

*Adopt Resolution authorizing the City of Ukiah to submit a CalRecycle Beverage Container Recycling City/County Payment Program regional application, as Lead Participant, on behalf of the County of Mendocino (Countywide); and authorize Chair to sign same.*

**Attachments:** [Resolution 25-046](#)  
[Resolution](#)

- 3t) **Adoption of Resolution Authorizing Department of Transportation to Advertise for Bids and Award Department of Transportation Contract Number 250002 to Perform the 2025 Corrective/Preventative Maintenance Project on Various County Maintained Roads, at an Estimated Cost of \$6,500,000 (Hopland Area)**

Recommended Action:

*Adopt Resolution authorizing Department of Transportation to advertise for bids and award Department of Transportation Contract number 250002 to perform the 2025 Corrective/Preventative Maintenance Project on various County Maintained Roads, at an estimated cost of \$6,500,000 (Hopland Area); and authorize Chair to sign same.*

**Attachments:** [Resolution 25-047](#)  
[Resolution](#)  
[Letter](#)

## ADJOURNMENT

**Additional Meeting Information for Interested Parties**

*For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>*

*All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>*

*LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.mendocinocounty.org/bos](http://www.mendocinocounty.org/bos)*

*The Mendocino County Board of Board of Supervisors complies with the Americans with Disabilities Act (ADA) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code 54953.2). Anyone requiring a reasonable accommodation to participate in a meeting of the Board of Supervisors or Affiliate Meeting Body should contact the Mendocino County Clerk of the Boards Office at (707) 463-4441, not less than 48 hours prior to the meeting.*

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.***