



MENDOCINO COUNTY *MEMORANDUM*

Date: February 26, 2019

To: Mendocino County Board of Supervisors

From: Supervisor McCowen

Subject: Supervisor Reports: Update on Mendocino Solid Waste Management Authority (MSWMA)

Background:

The County of Mendocino and the Cities of Willits, Fort Bragg and Ukiah formed MSWMA, a joint powers authority, which was originally formed to explore options for siting landfills. The role of MSWMA has evolved to provide programs to divert waste from landfills, principally Household Hazardous Waste. MSWMA also assists local agencies with State mandated reporting requirements and participates in illegal dump cleanup. Pursuant to a contract with the County the MSWMA General Manager also serves as the Mendocino County Director of Solid Waste. Following the retirement of MSWMA's long time General Manager, the position has been filled by two Directors, each of whom served for less than two years. Recruitment and retention has been challenging and the position is currently vacant. The position of Mendocino County Solid Waste Director is also vacant which has placed an additional responsibility on Executive Office staff who have been directed by the Board of Supervisors to assume the duties of the Solid Waste Director.

Proposal from C&S Waste Solutions:

At its regular meeting on Feb. 21, 2019 the MSWMA Board of Directors heard a presentation from C&S Waste Solutions who propose to contract for delivery of the core Household Hazardous Waste services and grant funded programs managed by MSWMA. An outline of the C&S Waste Solutions proposal is attached.

MSWMA Board of Directors discussion:

The MSWMA Board of Directors determined that more information is needed to evaluate the C&S Waste Solutions proposal and make recommendations to our member agencies. The Board directed that former MSWMA Director Robert Carlson, who is contracted with to provide limited services, be asked to identify functions currently performed by MSWMA or the General Manager that would not be covered by the C&S Waste Solutions proposal.

The position and duties of the Mendocino County Director of Solid Waste, which primarily involved contract negotiation and monitoring, is not included in the C&S Waste Solutions proposal. The MSWMA General Manager will also no longer be available to the cities on request to assist with contract negotiation and monitoring. The MSWMA Board discussed various options that might be utilized to assist the member agencies with ongoing monitoring of current contracts and assistance in negotiating future contracts.

MSWMA also collects and manages funds for the Caspar Transfer Station and the proposed Central Coast Transfer Station. The MSWMA General Manager was very involved in the process of identifying and securing a site for a potential Central Coast Transfer Station. Questions continue to be raised about the need and cost benefit of that project. The MSWMA Board suggested that it would be appropriate for the Fort Bragg City Council to discuss the project and confirm or revoke their support for the project which was envisioned as a partnership between the County and Fort Bragg.

Given the current vacancy in the General Manager position, the MSWMA Board of Directors is intent on developing the information that is needed to conduct an informed and timely review of the C&S Waste Solutions proposal in order to make recommendations to our member agencies.



C&S Waste HHW Program Proposal

1. Mendocino County holds HHW Permit.
2. C&S holds Permit by Rule as Contractor for County HHW program.
3. C&S contracts with County to execute program for 20 years with mutually agreed upon options.
4. C&S leases MSWMA facility from County, with option to purchase.

County funds program monthly per contract.

County collects transfer station per ton fees and grants to fund its liability.

C&S operates Mendocino County core HHW program per long term contract.

Contract to include annual cost of living adjustment and extraordinary circumstances adjustment request language.

Core HHW program includes:

- ❖ HHW collection events (Hazmobile and Transfer Station Based).
- ❖ County illegal dump cleanup service (as budget allows).
- ❖ Cooperates with disposal from volunteer organization cleanups.
- ❖ MSWMA Taylor Drive facility open to public, hours to be determined.
- ❖ Packaging and disposal of HHW & cleanup debris.
- ❖ County wide Paint Care program.
- ❖ Paint processing and giveaway program.
- ❖ Paint collection at transfer stations during the year. Reduces HHW event volumes.
- ❖ Freon evacuation at transfer stations and paint pickup.
- ❖ County HHW educational outreach.
- ❖ Mendo Recycles Web Site upkeep.
- ❖ Mattress collection.
- ❖ Jurisdictional reporting to Cal Recycle.

Optional Programs:

- ❖ If County procures a Tire Grant, C&S will offer tire collection up to amount of grant.
- ❖ If County procures a Waste Oil Grant, C&S will offer oil collection up to amount of grant.
- ❖ If County procures a specific Cleanup Grant, C&S will perform the cleanup up to amount of grant.
- ❖ County remits grant money to C&S Waste HHW program.
- ❖ Grant package preparation for County submittal as requested, based on an agreed upon fee.

OPTION #1:

1. County funding obligation is **\$685,000.00** per year paid in equal monthly installments.
2. C&S Waste HHW contract includes Core HHW program with:
 - a. **43** HHW collection events.
 - b. Taylor Drive facility open to public two days per week from 10am to 3pm and three days per week from 7am to 9:30am.

OPTION #2:

3. County funding obligation is **\$590,000.00** per year paid in equal monthly installments.
4. C&S Waste HHW contract includes Core HHW program with:
 - c. **24** HHW collection events.
 - d. Taylor Drive facility open to public two days per week from 10am to 3pm and one day per week from 7am to 9:30am.

C&S Waste Solutions

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