

The CEO Report

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March 26, 2024

Government

Departments

Residents

Business

Veteran Services Relocation Update

On February 27th, at the Mendocino County Board of Supervisors meeting, the Board of Supervisors directed County staff to relocate the Veterans Services Office back to its previous office location at 405 Observatory Ave. in Ukiah. The current tenant of 405 Observatory, the Air Quality Management District is actively working with the County Executive Office to identify office space for the District to relocate to. Numerous site tours have occurred following the February 27th meeting, as AQMD actively searches for a new office space.

Mendocino County Strategic Plan

In May 2022, the Mendocino County Board of Supervisors approved the first five-year strategic plan that will help guide the critical decisions the Board of Supervisors will face over the next five years with the ultimate goal of improving the quality of life for County residents. The CEO report will align with the 4 priority areas that include; An Effective County Government, A Safe and Healthy County, A Thriving Economy, and A Prepared and Resilient County.

Click [HERE](#) to download the Strategic Plan.

An Effective County Government Organization

Air Quality Management District

Mendocino County Air Quality Management District (MCAQMD). Has successfully filled a new position. Christine Akin has joined the District as an Account Specialist.

MCAQMD has issued approximately **400** burn permits from January through March 2024.



Animal Services Agency

During the month of February, **6** cats & **21** dogs were adopted, **11** animals were returned to their owners and **5** animals were transferred to other animal rescue organizations.

Behavioral Health & Recovery Services

Behavioral Health & Recovery Services (BHRS) is working on expanding the electronic health record for use by local specialty mental health providers and Public Health. This will increase efficiencies, centralize client health information across the systems, and ensure client data retention.

Click [HERE](#) to read more!



Child Support Services

The Mendocino County Department of Child Support Services is currently serving **2815** families obtaining financial and medical support.

Employee Wellness

EMPLOYEE WELLNESS & EAP PROGRAM

Tax season is a great time to remind County employees that they can take advantage of various Financial and Legal services, including TurboTax, at free and reduced rates through their Employee Assistance Program.

Click [HERE](#) to learn more!

Executive Office - Grants Division

Amplifund – Grant Management Software

The County has implemented a new web-based grant management software called Amplifund, which aims to simplify grant administrative tasks and ensure compliance with regulatory guidelines. The software offers several features,

including grant award tracking, expense and budget tracking, due date tracking, impact measurement, and reimbursement/payment tracking.

Click [HERE](#) to read more!



General Services Agency

Telematics

Fleet has installed a total of **108** telematics devices. The **17** currently uninstalled devices are slated for installation by the end of March 2024, bringing the total of installed devices to **125** or **84%** of the **149** qualified County vehicles monitored by telematics.

Fleet anticipates ordering the needed devices before the end of Fiscal Year (FY) 23-24. A full Telematics report will be provided during April's CEO Report.

Click [HERE](#) to read more!

Human Resources

The function of Human Resources involves managing the recruitment, development, well-being, and performance of government employees, while also ensuring compliance with regulations and promoting the efficient delivery of public services. Human Resources is happy to report the following updates:

Civil Service Commission 2023 year in review: The Mendocino County Civil Service submits an annual report to the Board of Supervisors, detailing its activities throughout the year.

Coffee with HR: Human Resources continued their Coffee with HR series in February, with a presentation on Performance and Performance Management.

Click [HERE](#) to read more!



Leadership Initiative

The Leadership Initiative strives to transform our organizational culture by cultivating "leaders at all levels" within the organization by engaging, developing, supporting, and utilizing our employees to their fullest potential. There are a number of programs currently underway in which employees can currently participate in Leadership activities.

Click [HERE](#) to read more!

Air Quality Management District

MCAQMD air monitors have successfully captured Ozone, Pm 10 and PM2.5 data consistently. The District is proud to report that residents within our District were able to enjoy 100% of days this quarter as good quality air days for Ozone and PM10. For Pm 2.5, community members were able to enjoy about 90% of days with good air quality. This great air quality is not easily achieved by other districts in California.



Animal Services Agency

During the month of February, the Animal Protection Unit worked **295** calls for service with **43** of the calls being categorized as a priority such as "biting animals, cruelty complaints, animals in distress, aggressive loose animals, and Law Enforcement Assist."

Behavioral Health & Recovery Services

BHRS is in the process of implementing Behavioral Health Bridge Housing grant funds. These resources will increase behavioral health outreach to individuals who are homeless or at risk of homelessness with behavioral health conditions and connect to short-term housing solutions to support individuals while longer-term housing supports are found. This program will expand eligibility to individuals with behavioral health conditions who might not have previously accessed existing resources for housing support.



General Services Agency

SB844 Jail Project

The contractor has begun mobilization and will break ground in mid-March 2024. Completion is currently projected for October 2025.

Energy Saving Performance Contracting

The County is currently reviewing proposals from qualified Energy Saving Contracting companies. Once proposals are evaluated, staff will make a recommendation for contract negotiations based on the evaluation scores.

Click [HERE](#) to read more!

Library

In celebration of Women's History Month, Willits hosted a lecture on March 21 from 5:30 to 6:30 p.m. titled "Women and their Struggle for Equality." This lecture covered the events and movements led by women who sought equality

and was led by Willits Branch Librarian, Denise Jessie, a historian.

Click [HERE](#) to read more!



Probation

For calendar year 2023, the Probation Department is reporting the following statistics:

Juvenile referrals both criminal and traffic - **582**

Bookings at Juvenile Hall - **169**

Pretrial Release assessments - **1149**

Pretrial cases opened for monitoring - **230**

Adult cases opened for supervision - **386**

Adult and Juvenile Reports submitted to Court - **753**

2023 Annual Day Reporting Center Program Outcomes Report

Public Health

In February, our **5** dedicated Home Visitors with the Healthy Families Mendocino County (HFMC) program completed over **50** visits with families, welcoming **2** new families who joined within the past month. Home Visitors provide **3-5** years of holistic support that assesses, addresses, and promotes healthy and stable parent-child relationships in order to foster protective factors and prevent Adverse Childhood Experiences (ACEs).

Click [HERE](#) to read more!



Social Services

Employment & Family Assistance Services

Federal, State, and County partners have worked together to execute various food assistance efforts for CalFresh Households around replacement benefits over the last few months. In December

2023, rules affecting the replacement of electronically stolen benefits changed, allowing more flexibility for households in the reporting process and increasing the potential replacement CalFresh for victims of electronic theft.

Adult Protective Services Online Reporting Functionality

Mendocino County Social Services, Adult and Aging Services, is rolling out an online Public Intake portal for Adult Protective Services (APS) reports. This new online reporting functionality will make APS reporting more accessible for members of the public.

Click [HERE](#) to read more!

A Thriving Economy

Air Quality Management District

MCAQMD has successfully disbursed **\$92,500** of funds to our local economy and completed the change out of over a dozen woodstoves. The successful changeout will continue to ensure cleaner air for our communities through reduced PM 10 and PM 2.5 pollutants. In addition, the District is holding a virtual public workshop on April 5th, 2024, from 6-7 PM (PST). District staff will present information about the Community Air Protection (CAP) Program in this virtual workshop. CAP Incentive funds are available to improve air quality and reduce air pollution exposure in our communities. Projects are selected based on community input, benefit to disadvantaged communities, and eligibility under program guidelines. Attendees will learn about air quality in Mendocino County and project types eligible for CAP Incentives grant funding. Additionally, attendees will have the opportunity to suggest projects to improve air quality in our community.

[Woodsmoke Reduction Program Flyer](#)
[CAP Incentives Workshop Flyer](#)



Animal Services Agency

During the month of February, **660** dog licenses and non-commercial licenses were sold resulting in **\$25,743** in revenue.

Child Support Services

A total of **\$513,725.47** in court-ordered child support was collected and distributed in the month of February. There are **829** cases with dependent children in which Medical Support is ordered and provided.

Economic Development

The Economic Development Division continues developing economic infrastructure, business and job creation, workforce development, and housing development.

Internship Program

In February we continued preparation for implementation of an expanded internship program in County departments. We are collaborating with HR, Mendocino College, and WorkForce Alliance of the Northbay. We have begun meeting with department heads individually to develop a list of departments willing to host an intern.

Technical Assistance

During January and February, the economic development division provided **10**

hours of one-on-one technical assistance to potential new businesses in the county.

Grant Management

The division continues its management of the CDBG Microenterprise technical assistance grant, contracted to West Business Development Center. We continue to meet with business owners, county departments, and non-profits to progress the economic priorities mentioned at the beginning of this report.



Executive Office - Grants Division

Grant Applications:

In February, the Grants Unit worked on two grant applications that have a combined total worth of **\$717,608**.

- **\$317,608** CDBG
- **\$400,000** CDBG MIT PPS

Click [HERE](#) to read more!

General Services Agency

As of February 29, 2024, GSA has received **\$75,947.28** in Surplus Sales. GSA continues to update the online surplus catalog. Several departments have utilized the resource which has kept these items out of the landfill while saving the County money. County departments can contact Central Services for more information regarding the online surplus catalog by sending an email to purchasingrequests@mendocinocounty.gov or join the Surplus Catalog channel on the Microsoft Team "County Central Services".

Click [HERE](#) to read more!



Library

Are you a teenager interested in building your resumé & developing leadership skills? Join the Teen Leadership Council at the Ukiah Branch Library on March 23 at 4 p.m. to meet with other teenagers interested in influencing youth services

at the Library. Teens can volunteer and apply for credit toward community service hours. They have the opportunity to be heard, make decisions, and make a difference in the community, contributing to a thriving economy.

Spring Gardening with Fort Bragg Seed Library

Saturday, March 23, 10-11:30 a.m. Gardening expert, Sakina Bush, will discuss principles of organic gardening, cool season annuals, seed starting, planting times, succession planting, crop rotation, bed preparation, and fertilizer. The

program enhances health and builds the local economy through shared skills and wisdom.

Planning and Building

Metrics: The Department continues to focus on process improvements and post monthly metric reports to the Planning and Building webpage by division. Click [HERE](#) for the latest metrics.

Amnesty Program Update: The one-year Amnesty Program began on November 1, 2023 and will end on November 1, 2024. As of March 6, 2024, the Department has received **40** building permit applications under the Amnesty Program.

Click [HERE](#) to read more!

A Prepared and Resilient County



Animal Services Agency

microchips implanted.

During the month of February, **106** spay & neuter surgeries were performed in the Clinic, along with **122** rabies vaccinations being administered & **120**

Behavioral Health & Recovery Services

BHRS recognizes March as **National Problem Gambling Month** as an opportunity to raise awareness of problem gambling and its association with other addictions, and to promote prevention and treatment resources.

BHRS also recognizes March as **Self-Harm/Self-Injury Awareness Month**. Self-harm/Self-Injury is distinguished from suicidal behavior as a deliberate intent to inflict physical harm to relieve emotional pain and distress without intending to end one's life. Pain triggers an endorphin rush which can relieve the individual from emotional distress.

AB109 - Mental Health Services to Probation

This program is a collaboration between Probation and Behavioral Health and Recovery Services to provide Mental Health services to individuals in Probation. A clinician is co-located at Probation to increase access, and to support individuals on probation with behavioral health conditions to address concerns. The program prioritizes individuals on Post Release Community Supervision.

Click [HERE](#) to read more!

Executive Office - Grants Division



In February, the Grants Unit worked with the Prevention, Recovery, Resiliency, & Mitigation (PRRM) team to develop a **\$400,000** Community Development Block Grant (CDBG) Mitigation-Planning and Public Services (MIT-PPS) application to be submitted by March 29th. If awarded, this project will fund the mandatory update of the Mendocino County Multi-Jurisdiction Hazard Mitigation Plan (MJHMP) which was last approved by FEMA in 2021 and is due for update by 2026. 44 CFR Part 201.6.c.4.i requires that approved mitigation plans are updated every five years, and this project responds to that mandate. The plan must also be updated to place a stronger emphasis on hazards that have had a significant impact on the County, including severe drought, winter storms, and wildfires.

General Services Agency

Disaster/Emergency Preparedness

In response to the recent inclement winter weather, Facilities staff have prioritized remote Communication Repeater Site maintenance, repair, and refueling to ensure power is available to the Counties vital Emergency Communication Network. Facilities staff continues to be at the ready to assist in any way possible while these weather events continue.

Library



On Saturdays from 11 a.m. to noon, the Willits Branch staff hold a **Tech Help** hour. Patrons bring in their devices and get personal, one-on-one help with technology.

Click [HERE](#) to read more!

Prevention, Recovery, Resiliency & Mitigation

February and March Storms

Late February and early March have been active for the Office of Emergency Services (OES) with a series of atmospheric rivers impacting Mendocino County. OES staff attended near-daily briefings with CalOES and the National Weather Service (NWS) to stay informed and prepare for adverse weather impacting the County. OES routinely coordinates with Operational Area (OA) partners (local law and fire agencies, county departments, school districts, State agencies, NWS, PG&E, and more) to prepare for rain, snow, hail, river flooding, road closures, and utility outages.

Click [HERE](#) to read more!



Public Health

Mendocino County Emergency Preparedness:

In collaboration with Adventist Health, Mendocino County deployed a Mobile Decontamination Trailer to Fort Bragg on Thursday, February 22. It was a much-needed setup and a first on the coast.

Emergency Preparedness Team

Additional Information



Animal Services Agency

Deciding to rehome a pet is never easy, but if you've made that choice, doing it yourself is far preferable to surrendering them to a shelter. Shelters often face overcrowding and behavioral issues, which can put pets at risk of euthanasia. While finding a new home may require effort, taking charge of the process ensures the best outcome for your pet. Be patient, positive, creative, and persistent in your search. Maintaining a hopeful attitude is crucial, even if it takes time. Your pet's safety is paramount, so explore all options diligently. Creativity and persistence are usually rewarded in finding a new home. For assistance in rehoming your pet, visit the link provided: <https://rehome.adoptapet.com/>

General Services Agency

Indian Creek Campground Host Flier
Bower Park Community Meeting Flier

Board Directives

During Board of Supervisors meetings, the Clerk of the Board records the various consensus decisions and/or legislative actions that direct County staff and/or other agencies to follow up, research, or follow through on certain topics or issues.

Click [HERE](#) to view the most current list of directives as of March 21, 2024.



COME & VISIT

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Ukiah, CA 95482

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