

**AMENDMENT TO COUNTY OF MENDOCINO
AGREEMENT NO. BOS #B24-003, JH-B24-003-A**

This Amendment to Agreement No. BOS #24-003, JH-B24-003-A is entered into by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and Mendocino County Youth Project, hereinafter referred to as "CONTRACTOR," the date this Amendment is fully executed by all parties.

WHEREAS, Agreement No. BOS #24-003 was entered into on January 9, 2024; and

WHEREAS, First Amendment No. JH-B24-003-A was entered into on June 5, 2024; and

WHEREAS, upon execution of this document by COUNTY and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of COUNTY and CONTRACTOR to extend the termination date set out in Agreement No. BOS #24-003, JH-B24-003-A, from September 30, 2024 to September 30, 2025; and

WHEREAS, it is the desire of COUNTY and CONTRACTOR to amend Exhibit A, Definition of Services, set out in Agreement No. BOS #24-003, JH-B24-003-A to increase the total amount payable under Section I from \$66,347.75 (Sixty Six Thousand Three Hundred Forty Seven Dollars and Seventy Five Cents) to \$156,347.75 (One Hundred Fifty Six Thousand Three Hundred Forty Seven Dollars and Seventy Five Cents) and Increase the total amount payable under Section II from \$118,261.25 (One Hundred Eighteen Thousand Two Hundred Sixty One Dollars and Twenty Five Cents) to \$212,870.25 (Two Hundred Twelve Thousand Eight Hundred Seventy Dollars and Twenty Five Cents); and

WHEREAS, it is the desire of COUNTY and CONTRACTOR to amend Exhibit B, Payment Terms, set out in Agreement No. BOS #24-003, JH-B24-003-A to increase the total amount payable under Section I from \$66,347.75 (Sixty Six Thousand Three Hundred Forty Seven Dollars and Seventy Five Cents) to \$156,347.75 (One Hundred Fifty Six Thousand Three Hundred Forty Seven Dollars and Seventy Five Cents) and Increase the total amount payable under Section II from \$118,261.25 (One Hundred Eighteen Thousand Two Hundred Sixty One Dollars and Twenty Five Cents) to \$212,870.25 (Two Hundred Twelve Thousand Eight Hundred Seventy Dollars and Twenty Five Cents).

NOW, THEREFORE, we agree as follows:

1. The termination date set out in Agreement No. BOS #24-003, JH-B24-003-A is hereby extended from September 30, 2024 to September 30, 2025.
2. The total contracted amount set out in Agreement No. BOS #24-003, JH-B24-003-A is hereby increased from \$184,609 (One Hundred Eighty Four Thousand Dollars) to \$369,218 (Three Hundred Sixty Nine Thousand Two Hundred Eighteen Dollars).
3. The Exhibit A, Definition of Services, set out in Agreement No. BOS #24-003, JH-B24-003-A has been altered and a new Exhibit A (Exhibit A-1) is attached herein.
4. The Exhibit B, Payment Terms, set out in Agreement No. BOS #24-003, JH-B24-003-A has been altered and a new Exhibit B (Exhibit B-1) is attached herein.

All other terms and conditions of Agreement No. BOS #24-003, JH-B24-003-A shall remain in full force and effect.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

[Signature] 9/5/24
DEPARTMENT HEAD DATE

Budgeted: Yes No

Budget Unit: 2550 & 2560

Line Item: 862189

Grant: Yes No

Grant No.: YOBG & JJCPA Grants

CONTRACTOR/COMPANY NAME

By: [Signature]

Date: 9/5/2024

NAME AND ADDRESS OF CONTRACTOR:

Amanda Archer ,Executive Director
Mendocino County Youth Project

776 S. State Street

Ukiah, CA 95482

COUNTY OF MENDOCINO

By: [Signature]
MAUREEN MULHEREN, Chair
BOARD OF SUPERVISORS

Date: 09/24/2024

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement.

ATTEST:

DARCIE ANTLE, Clerk of said Board

By: [Signature]
Deputy 09/24/2024

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By: [Signature]
Deputy 09/24/2024

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

By: [Signature]
COUNTY COUNSEL

Date: 09/05/2024

INSURANCE REVIEW:

By: [Signature]
Risk Management

Date: 09/05/2024

EXECUTIVE OFFICE/FISCAL REVIEW:

By: [Signature]
Deputy CEO or Designee

Date: 09/05/2024

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed

Mendocino County Business License: Valid

Exempt Pursuant to MCC Section: _____

EXHIBIT A-1

DEFINITION OF SERVICES

CONTRACTOR shall provide the following services:

I. **COMMUNITY EARLY INTERVENTION, PREVENTION, EDUCATION AND TREATMENT: \$156,347.75 maximum per term of contract**

CONTRACTOR will provide early intervention, prevention, education, and direct counseling services to youth in the community as outlined in the following programs with the goal of maximizing opportunities for these youth to lead productive, successful lives.

A. Youth Success Coaching:

1. Program Description:

a) CONTRACTOR shall provide paraprofessional supportive services geared towards maximizing youth's potential and success. Services include positive youth development, educational groups and presentations, mental health awareness and stigma reduction, social emotional learning, provision of basic needs such as food, hygiene products, transportation support, a youth-friendly clothing closet, crisis intervention 24/7 crisis line, referrals and linkage to other community supports and services;

2. Deliverables & Program Curriculum:

a) CONTRACTOR shall provide prevention, early intervention and educational services utilizing motivational interviewing, Signs of Safety, harm reduction, positive youth and other evidence-based and trauma informed curriculum and practices as approved by COUNTY;

b) CONTRACTOR shall provide a Youth Success Coach to provide at a minimum 60 minutes weekly of individual and/or group sessions;

(1) Eligible participants include justice involved youth and at-risk middle school or high school youth with no other funding service options;

(2) Group services require a minimum of five (5) participants;

c) CONTRACTOR shall provide services at the CONTRACTOR main office in Ukiah and various Mendocino County school sites;

B. Life Skills Training:

1. Program Description:

- a) CONTRACTOR shall provide paraprofessional supportive services to provide a variety of life skills including money management, employability, transportation, cooking, housing, accessing community resources, lawful citizenship, conflict resolution, coping skills, substance use, self-control, pro-social skills, physical and sexual health education, and enrichment activities;
 - 2. Deliverables & Program Curriculum:
 - a) CONTRACTOR shall provide prevention, early intervention and educational services utilizing CONTRACTOR developed life skills curriculum targeted for youth at high risk for justice involvement and adverse childhood experiences;
 - b) CONTRACTOR shall provide a Youth Success Coach to provide at a minimum 60 minutes bi-weekly of individual and/or group sessions;
 - (1) Eligible participants include justice involved youth and at-risk middle school or high school youth with no other funding service options;
 - (2) Group services require a minimum of five (5) participants;
 - c) CONTRACTOR shall provide services at the CONTRACTOR main office in Ukiah;
- C. Positive Parenting Program:
- 1. Program Description:
 - a) CONTRACTOR shall provide education about child development and positive parent skills training to pregnant/parenting youth. Triple P is a parenting and family support system designed to help children to realize their potential. Triple P is designed to be with parents on every step of their journey, providing help and guidance to families when they need it. The five core principles of positive parenting form the basis of Triple P: safe and engaging environment, positive learning environment, assertive discipline, realistic expectations, and parental self-care;
 - 2. Deliverables & Program Curriculum:
 - a) CONTRACTOR shall provide educational services utilizing a combination of CONTRACTOR developed curriculum to provide individualized support to meet youths specific parenting challenges and needs and The Triple P – Positive Parenting Program®;
 - (1) Triple P is an 8 to 12-week evidence-based curriculum that can be utilized in both group and 1:1 setting to increase 1) parents' confidence, competence in

parenting 2) improve parent/child relationships 3) de-stigmatize parenting information and family support 4) provide accessible parenting strategies 5) understand how to positive “parent apart”;

b) CONTRACTOR shall provide a Youth Success Coach to provide at a minimum 60 minutes weekly of individual and/or group sessions;

(1) Eligible participants include pregnant/parenting justice involved youth and pregnant/parenting at-risk middle school or high school youth with no other funding service options;

(2) Group services require a minimum of five (5) participants;

c) CONTRACTOR shall provide services at the CONTRACTOR main office in Ukiah;

D. Wellness Recovery Action Plan (WRAP):

1. Program Description:

a) CONTRACTOR shall provide paraprofessional facilitation of WRAP training services to support youth experiencing mental health challenges and/or substance use disorders. The program supports youth in identifying existing strengths and coping skills and helps build additional skills to support increased wellness and recovery;

2. Deliverables & Program Curriculum:

a) CONTRACTOR shall provide intervention services utilizing WRAP® curriculum;

(1) WRAP is an 8 to 12-week group curriculum focusing on wellness and recovery approach that helps people to: 1) decrease and prevent intrusive or troubling feelings and behaviors; 2) increase personal empowerment; 3) improve quality of life; and 4) achieve their own life goals. Participants monitor uncomfortable and distressing feelings and behaviors and, through planned responses, reduce, modify, or eliminate those feelings. Curriculum includes plans for responses from others when an individual cannot make decisions, take care of themselves, and/or keep themselves safe;

b) CONTRACTOR shall provide a Youth Success Coach to provide at a minimum 60 minutes weekly of group sessions;

(1) Eligible participants include justice involved youth and at-risk middle school or high school youth with no other funding service options;

(2) Group services require a minimum of five (5) participants;

c) CONTRACTOR shall provide services at the CONTRACTOR main office in Ukiah;

E. Substance Use Disorder Treatment (SUDT):

1. Program Description:

a) CONTRACTOR shall provide counseling services for outpatient substance use disorder treatment to support youth to remain sober and/or to reduce harm risks of current substance use;

2. Deliverables & Program Curriculum:

a) CONTRACTOR shall provide treatment services utilizing Substance Abuse and Mental Health Services Administration (SAMHSA) approved curriculum, evidence-based practices and promising practices including, harm reduction, and motivational interviewing. CONTRACTOR may use CONTRACTOR developed curriculum and presentations approved by COUNTY;

b) CONTRACTOR shall provide a Certified SUDT Counselor, Intern SUDT Counselor, or Youth Success Coach to provide at a minimum 60 minutes weekly of individual and/or group sessions.

(1) Eligible participants include justice involved youth and at-risk middle school or high school youth with no other funding service options;

(2) Group services require a minimum of five (5) participants;

c) CONTRACTOR may provide peer support groups and community educational presentations;

d) CONTRACTOR shall provide services at the CONTRACTOR main office in Ukiah;

F. Anger Management:

1. Program Description:

a) CONTRACTOR shall provide counseling services for anger management to explore healthy coping skills aimed to support reduction of the impacts of stress. Topics to include boundaries, impulse control, stress management, triggers and protective factors;

2. Deliverables & Program Curriculum:

a) CONTRACTOR shall provide treatment services utilizing WRAP® curriculum, anger management, workbooks and CONTRACTOR developed curriculum approved by COUNTY;

b) CONTRACTOR shall provide a Certified Anger Management Specialist/Facilitator, Certified Cognitive Behavioral Therapy

Facilitator, Certified SUDT Counselor, Intern SUDT Counselor, or a Youth Success Coach to provide at a minimum 60 minutes weekly of individual and/or group sessions.

(1) Eligible participants include justice involved youth and at-risk middle school or high school youth with no other funding service options;

(2) Group services require a minimum of five (5) participants;

c) CONTRACTOR shall provide services at the CONTRACTOR main office in Ukiah;

G. Passages:

1. Program Description:

a) CONTRACTOR shall provide dual diagnosis counseling services to youth utilizing Cognitive Behavioral Therapy (CBT), psychotherapy and evidence-based motivational interviewing. The Passages program allows for seamless continuity of care of youth in custody when a youth detained in Mendocino County Juvenile Hall already has an established therapist with CONTRACTOR;

2. Deliverables & Program Curriculum:

a) CONTRACTOR shall provide treatment services including a biopsychosocial mental health assessment, plan development, individual and family therapy, collateral contacts with parents around parenting issues, case management to refer youth to community services and to coordinate treatment with the COUNTY;

b) CONTRACTOR shall provide a Therapist who is either a Licensed Clinical Social Worker (LCSW), Licensed Marriage and Family Therapist (LMFT), Licensed Professional Clinical Counselors (LPCC), Associate Marriage and Family Therapist (AMFT), Associate Clinical Social Worker (ACSW), or an Intern working towards credential under the supervision of a licensed mental health professional, to provide at a minimum 60 minutes bi-weekly sessions of individual therapy;

(1) Eligible participants include justice involved youth and at-risk middle school or high school youth with no other funding service options;

(2) Group services require a minimum of five (5) participants;

c) CONTRACTOR shall provide services at the CONTRACTOR main office in Ukiah;

H. Interagency Communication:

1. Referrals & Intake:

- a) COUNTY shall provide mutually agreed upon youth information to be shared with CONTRACTOR at the time of referral;
- b) CONTRACTOR shall advise COUNTY of youth's Intake and case management plan;
- 2. Case Management Progress:
 - a) CONTRACTOR shall provide an agency representative to attend weekly transition meetings as applicable to discuss individual youth goals and programming progress;
 - b) CONTRACTOR shall provide individual youth program progress and program completion to COUNTY;
- 3. Program Review:
 - a) CONTRACTOR shall meet quarterly to discuss program collaboration and to review program data and trends;

**II. JUVENILE HALL FACILITY INTERVENTION, EDUCATION AND TREATMENT:
\$212,870.25 maximum per term of contract**

CONTRACTOR will provide intervention, education and therapeutic services to youth housed in Mendocino County Juvenile Hall (MCJH) as outlined in the following programs.

- A. Youth Success Coaching:
 - 1. Program Description:
 - a) CONTRACTOR shall provide paraprofessional supportive services geared towards maximizing youth's potential and success while detained in MCJH and in preparation for reentry into the community. Services include positive youth development, mental health awareness and stigma reduction, social emotional learning, positive parenting program, WRAP, anger management, and referrals and linkage to other community supports and services;
 - 2. Deliverables & Program Curriculum:
 - a) CONTRACTOR shall provide one-on-one coaching targeting intervention and educational services utilizing motivational interviewing, Signs of Safety, harm reduction, positive youth, workbooks, other evidence-based, trauma informed curriculum and practices, and CONTRACTOR developed curriculum as approved by COUNTY;
 - b) CONTRACTOR shall provide Youth Success Coaches four (4) days a week to provide a total of 32 hours per week support services at MCJH;
 - (1) Youth Success Coaches shall provide one-on-one coaching to support youth in creating goals for personal

growth, build pro-social skills, and support youth with their specific challenges including behaviors that may be deterrent to their success in MCJH;

(2) Youth Success Coaches shall collaborate with other mental health professionals working with MCJH detained youth to assist youth on their progress of their therapeutic goals;

(3) Youth Success Coaches support shall include youth de-escalation, conflict resolution, safety assessments, safety planning, and referrals and linkage to other community supports and services;

(4) Youth Success Coaches may facilitate groups. Groups may include life skills topics such as substance abuse, coping skills, anger management, processing groups, and enrichment activities and other group topics as requested and mutually agreed upon, such as The Triple P – Positive Parenting Program®, WRAP®, SUDT, and anger management;

B. Mental Health Therapist:

1. Program Description:

a) CONTRACTOR shall provide professional therapeutic services to support youth in managing behavioral and mental health challenges including those that may impact self-regulation while detained;

2. Deliverables & Program Curriculum:

a) CONTRACTOR shall provide mental health treatment services including CBT, psychotherapy and evidence-based motivational interviewing;

b) CONTRACTOR shall provide a Therapist who is either a Licensed Clinical Social Worker (LCSW), Licensed Marriage and Family Therapist (LMFT), Licensed Professional Clinical Counselors (LPCC), Associate Marriage and Family Therapist (AMFT), Associate Clinical Social Worker (ACSW), or an Intern working towards credential under the supervision of a licensed mental health professional, one (1) day per week to provide a total of 8 hours per week professional mental health services at MCJH;

(1) Therapist shall provide biopsychosocial mental health assessment, crisis intervention assessment, counseling, case management, develop client treatment plans, provide individual, group and family therapy, and make referrals to other community supports and services;

(2) Therapist shall collaborate with Youth Success Coaches and MCJH staff on youth therapeutic goals and case management progress;

(3) Therapist shall collaborate with other mental health professionals working with MCJH detained youth regarding youth therapeutic goals and case management progress;

C. Interagency Communication:

1. Referrals & Intake:

a) COUNTY shall refer new youth detained to CONTRACTOR;

b) COUNTY shall provide mutually agreed upon youth information to be shared with CONTRACTOR at the time of referral;

2. Case Management Progress:

a) CONTRACTOR shall provide an agency representative to attend weekly transition meetings to discuss individual youth goals and programming progress;

3. Program Review:

a) CONTRACTOR shall meet quarterly to discuss program collaboration and to review program data and trends;

4. Absences:

a) CONTRACTOR shall notify COUNTY of any work-related absences that CONTRACTOR is unable to cover. Absences will be related to CONTRACTOR staff using benefited sick time and attending agency-related training;

[END OF DEFINITION OF SERVICES]

EXHIBIT B-1

PAYMENT TERMS

COUNTY will pay CONTRACTOR to provide services described in Exhibit "A-1" in accordance with the following budgets.

I. COMMUNITY EARLY INTERVENTION, EDUCATION, PREVENTION, AND TREATMENT

COUNTY will pay CONTRACTOR at the rates identified below on a fee for service basis, for which compensation shall not exceed \$90,000 per year. In addition to the service deliverables, the total unit service cost includes clinical supervision, management staff oversight, administrative support, session supplies, materials, and individual client needs, and indirect operating and overhead costs. Invoicing will be prorated per quarter hour increments based on actual services delivered.

Job Title	Service Type	Unit Value	Total Unit Service Cost
Youth Success Coach	Group	One (1) Session	\$204
	Individual	One (1) Hour	\$162

Job Title	Service Type	Unit Value	Total Unit Service Cost
Therapist	Therapy	One (1) Hour	\$201

II. JUVENILE HALL FACILITY INTERVENTION, EDUCATION AND TREATMENT

COUNTY will pay CONTRACTOR with the following budgets, submitted by the CONTRACTOR, for which compensation shall not exceed \$94,609 per year. These services are billed quarterly at a rate of \$23,652.25. The 32 hours per week for Youth Success Coach and the 8 hours per week for Therapist include vacation, holiday, and sick leave allotments. In the event the Youth Success Coach and/or Therapist deliverables are unmet due to personnel vacancies, the quarterly rate will be prorated based on the number of hours services were unfulfilled during the quarter.

PERSONNEL EXPENSE	MONTHLY SALARY	HOURS PER WEEK	% FTE	MONTHS	TOTAL COST
Executive Director – Contract/Programmatic Oversight	\$7,071	.50	.013	12	\$1,061
CFO/COO – Contract/Fiscal/Data Management Reporting Oversight	\$8,574	.50	.013	12	\$1,286
Youth Success Coach	\$4,040	32	.8	12	\$38,784
Therapist – AMFT/LFMT/ASW/LCSW	\$5,395	8	.2	12	\$12,948
Clinical Supervision	\$7,149	1	.025	12	\$2,145
Subtotal Salary/Wages					\$56,223
Tax & Benefits @ 44.19%					\$22,848
Total Personnel Expense					\$81,069
OPERATING EXPENSE	MONTHLY AMOUNT (AVERAGE)		MONTHS	TOTAL COST	
Mileage/Phone/General Office Supplies/Educational Supplies & Materials	\$100		12	\$1,200	
Total Operating Expense				\$1,200	
Subtotal Program Cost				\$82,269	
Indirect Admin/Fiscal/Operating Expense @15%				\$12,340	
TOTAL JUVENILE HALL SERVICES				\$94,609	

[END OF PAYMENT TERMS]