

**Attachment 04**

**Exhibit A-1**

**Schedule of Products and Due Dates**

*Agreement Term Date: TBD - 05/03/2027*

<b>Task Number</b>	<b>Task Name</b>	<b>Product(s)</b>	<b>Due Date</b>	
<b>1.1</b>	<b>Attend Kick-off Meeting</b>	Updated Schedule of Products	12/14/2022	
		Updated List of Match Funds	12/14/2022	
		Updated List of Permits	12/14/2022	
		Written Statement of Match Share Activities	12/14/2022	
		Kick-Off Meeting Agenda (CEC)	12/14/2022	
<b>1.2</b>	<b>Critical Project Review Meetings</b>	CPR Report	5/1/2023	
		1st CPR Meeting	CPR Meeting Agenda (CEC)	4/14/2023
			Schedule for written determination (CEC)	4/14/2023
			Written determination (CEC)	5/22/2023
		2nd CPR Meeting	CPR Report	5/1/2024
			CPR Meeting Agenda (CEC)	4/15/2024
			Schedule for written determination (CEC)	4/15/2024
			Written determination (CEC)	5/22/2024
		3rd CPR Meeting	CPR Report	8/1/2025
			CPR Meeting Agenda (CEC)	7/15/2025
			Schedule for written determination (CEC)	7/15/2025
			Written determination (CEC)	8/22/2025
		<b>1.3</b>	<b>Final Meeting</b>	Written documentation of meeting agreements
Schedule for completing closeout activities	1/4/2027			
<b>1.4</b>	<b>Monthly Calls</b>	Email to CAM concurring with call summary notes	Within 5 days of receipt	
<b>1.5</b>	<b>Quarterly Progress Reports</b>	Quarterly Progress Reports	10th day of each January, April, July, and October	
<b>1.6</b>	<b>Final Report</b>	Final Outline of the Final Report	10/15/2026	
		Draft Final Report (no less than 60 days before the end term of the agreement)	12/15/2026	
		Final Report	2/1/2027	
<b>1.7</b>	<b>Identify and Obtain Match Funds</b>	A letter regarding match funds or stating that no match funds are provided	12/14/2022	
		Copy(ies) of each match fund commitment letter(s) (if applicable)	12/14/2022	
		Letter(s) for new match funds (if applicable)	Within 10 days of identifying new match funds	

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<i>Task Number</i>	<i>Task Name</i>	<i>Product(s)</i>	<i>Due Date</i>
		Letter that match funds were reduced (if applicable)	Within 10 days of identifying reduced funds

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<b>1.8</b>	<b>Identify and Obtain Required Permits</b>	Letter documenting the permits or stating that no permits are required	5/1/2023
		A copy of each approved permit (if applicable)	Within 10 days of receiving each permit
		Updated list of permits as they change during the term of the Agreement (if applicable)	Within 10 days of change in list of permits
		Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)	Within 10 days of change in schedule for obtaining permits
		A copy of each final approved permit (if applicable)	Within 10 days of receiving each permit
<b>1.9</b>	<b>Obtain and Execute Subawards</b>	Letter describing the subawards needed, or stating that no subawards are required	5/1/2023
		Draft subcontracts (if requested)	15 days prior to the scheduled execution date
		Final subcontracts (if requested)	Within 10 days of execution
<b>2</b>	<b>PLANNING AND DESIGN</b>	Yokayo Engineering and Design Plan	11/17/2023
		Administration Center Engineering and Design Plan	8/15/2024
<b>3</b>	<b>CHARGER PROCUREMENT</b>	Yokayo Purchase Order	3/15/2024
		Administration Center Purchase Order	12/17/2024
<b>4</b>	<b>CONSTRUCTION AND COMMISSIONING</b>	Construction and Commissioning Summary Report for Yokayo Social Services Complex	8/15/2024
		Construction and Commissioning Summary Report for County Administration Center	9/15/2025
		AB 841 Certification (Yokayo)	8/15/2024
		EVITP Certification Numbers (Yokayo)	8/15/2024
		AB 841 Certification (Administration Center)	9/15/2025
		EVITP Certification Numbers (Administration Center)	9/15/2025
<b>5</b>	<b>OPERATIONS AND MAINTENANCE</b>		

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5.2		Station Operations Reports	Delivered with the Quarterly Progress Reports described in Task 1.5
5.3		Record of standard hours of operation	Within 10 business days of written request from CEC
		Record of the operative status of each connector	Within 10 business days of written request from CEC
		Records of maintenance and repairs	Within 10 business days of written request from CEC
<b>6</b>	<b>PUBLIC OUTREACH AND EDUCATION</b>		
		Outreach and Education Plan (Draft)	6/1/2023
		Outreach and Education Plan (Final)	6/15/2023
<b>7</b>	<b>DATA COLLECTION AND ANALYSIS</b>		
		Data on charger installations and charging events will be submitted electronically in Quarterly Progress Reports	10th day of each January, April, July, and October
		Data collection information and analysis will be included in the Final Report	2/1/2027
<b>8</b>	<b>PROJECT FACT SHEET</b>		
		Initial Project Fact Sheet	11/4/2026
		Final Project Fact Sheet	12/15/2026
		High Quality Digital Photographs	2/1/2027