

RESOLUTION NO. 25-099

RESOLUTION OF THE MENDOCINO COUNTY AIR QUALITY BOARD OF DIRECTORS APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH RAMAN KAPAH, DBA ENVIRONMENTAL PERMITTING SPECIALISTS, IN THE AMOUNT OF \$39,765 FOR AIR TOXICS “HOT SPOTS” REPORTING AND EMISSIONS INVENTORY SERVICES, AND AUTHORIZING THE MENDOCINO COUNTY CHIEF EXECUTIVE OFFICER OR DESIGNEE TO SIGN ANY AND ALL AMENDMENTS TO THE AGREEMENT NOT EXCEEDING \$10,000

WHEREAS, the Mendocino County Air Quality Management District (“AQMD”) is mandated under the Air Toxics “Hot Spots” Information and Assessment Act of 1987, Health & Safety Code sections 44300-44394 (the Hot Spots Act or Act) to prepare and publicize annual reports that identify industrial facilities that pose cancer risk and other threats to public health, or hold public hearing on those annual reports as required by Health & Safety Code section 44363; and

WHEREAS, the AQMD does not have the time or personnel to effectively perform this project and so undertook an informal process to select a qualified and cost-effective consultant; and

WHEREAS, Raman Kapahi, DBA Environmental Permitting Specialists, provided a proposal stating their qualifications and indicating they can perform the work in the stipulated timeframe, the AQMD determined that Raman Kapahi, DBA Environmental Permitting Specialists is qualified to perform the required work and after discussions and negotiations, Raman Kapahi, DBA Environmental Permitting Specialists has agreed to perform the required work under the proposed agreement for a “not-to-exceed” cost of \$39,765; and

WHEREAS, on May 20, 2025, the AQMD Board of Directors adopted Resolution No. 25-083, authorizing the Mendocino County Chief Executive Officer (the “CEO”), or her designee, to take all steps necessary to manage the AQMD until the appointment of an Air Pollution Control Officer; and

WHEREAS, the CEO believes it is prudent to budget up to \$10,000 for potential amendments to address unanticipated items of work that may arise during the term of the proposed Agreement, and delegate the authority to execute amendments up to \$10,000 to the Chief Executive Officer or designee, so as to allow for timely completion of the work; and

WHEREAS, the CEO recommends and requests the AQMD Board of Directors approval of the proposed agreement with Raman Kapahi, DBA Environmental Permitting Specialists.

NOW, THEREFORE, BE IT RESOLVED that the Mendocino County Air Quality Management District Board of Directors hereby:

1. Approves a Professional Services Agreement with Raman Kapahi, DBA Environmental Permitting Specialists, for Air Toxics “Hot Spots” Reporting and Emissions Inventory Services; and
2. Authorizes and directs the Chair of the AQMD Board of Directors to execute said agreement, for a “not-to-exceed” amount of \$39,765 on behalf of the AQMD; and
3. Authorizes and directs the CEO or her designee to sign any and all amendments to this agreement that will not increase the total amount of the agreement by more than \$10,000.

The foregoing Resolution introduced by Supervisor Mulheren, seconded by Supervisor Williams, and carried this 3rd day of June 2025, by the following vote:

AYES: Supervisors Cline, Mulheren, Haschak, Norvell, and Williams
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: DARCIE ANTLE
Clerk of the Board

JOHN HASCHAK, Chair
Mendocino County Board of Supervisors

Deputy

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
CHARLOTTE E. SCOTT
County Counsel

BY: DARCIE ANTLE
Clerk of the Board

Deputy