



**Design Services for:
ADMINSTRATION CENTER & PUBLIC HEALTH
ROOF AND EQUIPMENT REPLACEMENT PROJECTS**

CHANGE ORDER

CHANGE ORDER NO:	03	Distribution to:
INITIATION DATE:	October 30, 2017	Owner: <input checked="" type="checkbox"/>
		Contractor: <input checked="" type="checkbox"/>
PROJECT #:	BOS 16-001	
CONTRACT AMT:	\$178,380	TO: Interactive Resources, Inc. 117 Park Place Richmond, CA 94801

NOTICE TO PROCEED DATE: January 5, 2016

You are directed to make the following changes in this Contract:

Additional Design services to include the following scope in the project:

- 1. Extend the contract time by one year for construction administration phases.**
- 2. Provide analysis and phasing documents for coordination of County use during construction phase of Administration Center – South Wing.**
- 3. Provide Investigation and coordination of new and relocated HVAC systems with existing interior distribution systems to improve system performance and limit interior disruptions to County Operations.**
- 4. Increase project scope to include new Exhaust Fans, maintain existing antenna arrays, re-use newer existing HVAC units, and provide new Control conduit.**
- 5. Revise roof insulation slopes and roof drain locations and flashing details to eliminate window replacement and interior work at Conference Room B and south end of Human Resources.**
- 6. Revise specifications for Membrane Material for increased warranty term and Insulation Materials to reduce installation cost.**
- 7. Split Public Health/Mental Health project for two Bid and Construction projects.**

The amount listed below satisfies all costs associated with the performance of the work with regard to time extension and money.

Not valid until signed by the Owner.

Signature of the Contractor indicates its agreement herewith, including all adjustment in the Contract Sum or Contract Time.

Original Contract Amount:	\$ 178,380
Net change by previously authorized Change Orders:.....	\$ 96,820
Contract Amount prior to this Change Order:	\$ 275,200
Contract Amount will be Increased <input checked="" type="checkbox"/> /Decreased <input type="checkbox"/> by this Change Order:	\$ 53,500
Revised Contract Amount including this Change Order:.....	\$ 328,700

The Contract Time will be Increased /Decreased /Unchanged by: 365 days
The Revised Date of Completion as of the date of this Change Order is: December 31, 2018.

Approved:

Facilities & Fleet Division Manager

Date

Contractor

Date

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

DEPARTMENT FISCAL REVIEW:

DEPARTMENT HEAD _____ DATE _____
Budgeted: Yes No
Budget Unit: 1710 – CI757 and CI780
Line Item: 864360
Grant: Yes No
Grant No.: _____

COUNTY OF MENDOCINO

By: _____
JOHN MCCOWEN, Chair
BOARD OF SUPERVISORS

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: _____
Deputy

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: _____
Deputy

INSURANCE REVIEW:

By: _____
Risk Management

EXECUTIVE OFFICE/FISCAL REVIEW:

APPROVAL RECOMMENDED

By: _____
Deputy CEO

CONTRACTOR/COMPANY NAME:

By: See Page 1

NAME AND ADDRESS OF CONTRACTOR:

Interactive Resources
117 Park Place
Richmond, CA 94801

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

KATHARINE L. ELLIOTT,
County Counsel

By: _____
Deputy

Signatory Authority: \$0-25,000 Department; \$25,001-50,000 Purchasing Agent; **\$50,001+ Board of Supervisors**

Exception to Bid Process Required/Completed _____

Mendocino County Business License: Valid

Exempt Pursuant to MCC Section: _____