

GLENN MCGOURTY
DISTRICT 1
MAUREEN MULHEREN
DISTRICT 2
JOHN HASCHAK
DISTRICT 3
DAN GJERDE
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

JAMES R. ROSS
INTERIM COUNTY COUNSEL

MENDOCINO COUNTY
BOARD OF SUPERVISORS AGENDA
REGULAR MEETING
May 21, 2024 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/82737461238>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 827 3746 1238

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

**4a) Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)
(Sponsor: Executive Office)**

Recommended Action:

Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).

Attachments: [05-20-24 BHRS & PH Integration](#)

- 4b) **Discussion and Possible Action Including Appointment of and Approval of Employment Agreement Between the County of Mendocino and Angela Godwin to Serve as Mendocino County Agricultural Commissioner/Sealer of Weights and Measures for the Term of June 23, 2024, through June 22, 2028, with Compensation for the Period Commencing June 23, 2024, with Annual Total Compensation of \$258,516.96**

(Sponsor: Chair Mulheren)

Recommended Action:

Appoint Angela Godwin as Mendocino County Agricultural Commissioner/Sealer of Weights and Measures and Approve Employment Agreement between the County of Mendocino and Angela Godwin to serve as Mendocino County Agricultural Commissioner/Sealer of Weights and Measures for the term of June 23, 2024, through June 22, 2028, with compensation for the period commencing June 23, 2024, with annual total compensation of \$258,516.96; and authorize Chair to sign same.

Attachments: [Agreement 24-078](#)

- 4c) **Discussion and Possible Action Regarding Appointment of Mellisa Hannum as the Mendocino County Librarian Effective May 26, 2024, at an Annual Salary of \$112,257.60 based on the Salary Range of \$112,257.60-\$136,427.20 with Said Compensation and Benefits being Subject to Applicable County Policies, Agreements, Actions by the Board of Supervisors, and Other Applicable Laws; and Annual Increases Within the Salary Range Approved based on Satisfactory Annual Performance Evaluation by the Board of Supervisors**

(Sponsor: Chair Mulheren)

Recommended Action:

Appoint Mellisa Hannum as the Mendocino County Librarian effective May 26, 2024, at an annual salary of \$112,257.60 based on the salary range of \$112,257.60-\$136,427.20 with said compensation and any benefits being subject to applicable County policies, agreements, actions by the Board of Supervisors, and other applicable laws; and annual increases within the salary range approved based on satisfactory annual performance evaluation by the Board of Supervisors; and authorize Chair to sign the same.

- 4d) **Discussion and Possible Action Including Adoption of a Resolution and Approval of Memorandum of Understanding Between the County of Mendocino and the Mendocino County Public Attorneys' Association, Teamsters Local 856 for the Term of July 1, 2023 through June 30, 2025 (Sponsors: Human Resources and Executive Office)**

Recommended Action:

Adopt resolution and approve Memorandum of Understanding between the County of Mendocino and the Mendocino County Public Attorneys' Association, Teamsters Local 856 for the term of July 1, 2023 through June 30, 2025; and authorize Chair to sign the same.

Attachments: [Resolution 24-084](#)
[Agreement 24-079](#)
[Resolution](#)

- 4e) **Noticed Public Hearing - Discussion and Possible Action Including Adoption of a Resolution Adopting an Initial Study/Mitigated Negative Declaration in Compliance with the California Environmental Quality Act (CEQA) Requirements for the Installation of Trash Capture Device on Storm Drains at Various Locations in the Greater Ukiah Area (County Wide) (Sponsor: Transportation)**

Recommended Action:

Adopt resolution adopting an Initial Study/Mitigated Negative Declaration (IS/MND) in compliance with the California Environmental Quality Act (CEQA) requirements for the installation of trash capture devices on storm drains at various locations in the greater Ukiah area (County Wide); and authorize Chair to sign same.

Attachments: [Resolution 24-085](#)
[Resolution](#)
[Affadavit of Posting](#)
[UDJ Proof of Publication](#)
[Trash Capture CEQA - Letter.](#)
[Exhibit A CEQA ISMND Mendocino Trash Capture](#)

- 4f) **Discussion and Possible Action Including Adoption of Resolution of Intention of the Mendocino County Board of Supervisors to Establish a New Special Benefit Assessment for the Maintenance, Drainage, and Flood Control of the "Willits Creek and Firco Emergency Access Routes"**
(Sponsors: Supervisor Haschak and Executive Office)

Recommended Action:

Adopt resolution of intention of the Mendocino County Board of Supervisors to establish a new special benefit assessment for the maintenance, drainage, and flood control of the "Willits Creek and Firco Emergency Access Routes"; and authorize Chair to sign same.

Attachments: [Resolution 24-086](#)

[Resolution](#)

[Exhibit A - Assessment Roll Assessment Map](#)

[Exhibit B Engineers Report](#)

[Exhibit C-Notice of Public Hearing Ballot Procedure Sample Ballot](#)

[05-20-24 Revised Exhibit B Engineers Report](#)

- 4g) **Discussion and Possible Action Including Possible Direction to Staff Regarding Report of Transient Occupancy Tax (TOT) Rates to Pay Increases to In Home Support Service Workers and Lifting All County Employees to a Living Wage**
(Sponsors: Supervisor Haschak and Supervisor Williams)

Recommended Action:

Provide direction to staff regarding options of increasing the Transient Occupancy Tax (TOT) rates to pay for increases to In Home Support Service workers and lifting all County employees to a living wage.

- 4h) **Chief Executive Officer's Report**
(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [05-17-24 CEO Report May 2024 - English](#)

[05-17-24 CEO Report Mayo 2024- SPANISH](#)

[05-17-24 Hyperlink to CEO Report - English](#)

[05-17-24 Hyperlink to CEO Report - Spanish](#)

- 4i) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

- 4j) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**
(Sponsor: Board of Supervisors)

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

- 6a) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Darcie Antle, Cherie Johnson, and Jon Holtzman; Employee Organization(s): Service Employees' International Union (SEIU) Local 1021, Mendocino County Deputy Sheriffs' Association (DSA), Mendocino County Law Enforcement Management Association (MCLEMA), Mendocino County Management Association, Mendocino County Association of Confidential Employees (MCACE), Mendocino County Department Head Association, Mendocino County Probation Employees' Association (MCPEA) Teamsters Local 856, Mendocino County Public Authority and SEIU Local 2015 (IHSS), and Unrepresented**
- 6b) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Cherie Johnson and Jon Holtzman; Unrepresented Employee: Chief Executive Officer**
- 6c) **Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation - Chief Executive Officer**
- 6d) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Cherie Johnson; Unrepresented Employee: County Counsel**
- 6e) **Pursuant to Government Code Section 54957 - Public Employee Appointment - County Counsel**

- 6f) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Cherie Johnson; Unrepresented Employee: Public Defender
- 6g) Pursuant to Government Code Section 54956.9(d)(2) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation Arising from Complaints Against Two County Officials: One Case
- 6h) Pursuant to Government Code Section 54956.9(d)(1) - Conference with Legal Counsel - Existing Litigation: One Case - Paul Carty Soriano v. County of Mendocino, et. al - Case No. 22CV00447

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES

3a) Approval of Minutes of April 23, 2024, Regular Meeting

Recommended Action:

Approve minutes of April 23, 2024, regular meeting.

Attachments: [04-23-24 Minutes](#)

3b) Approval of Minutes of May 7, 2024, Regular Meeting

Recommended Action:

Approve minutes of May 7, 2024, regular meeting.

Attachments: [05-07-24 Minutes](#)

3c) Approval of Minutes of May 8, 2024, Closed Session Meeting

Recommended Action:

Approve minutes of May 8, 2024, closed session meeting.

Attachments: [05-08-24 Minutes](#)
[05-08-24 Minutes - Draft](#)

APPOINTMENTS

3d) Approval of Appointments/ReappointmentsRecommended Action:

Approve the following appointments/reappointments:

1. Maryellen Sheppard, Member, Assessment Appeals Board; and
2. George West, County B, Mendocino Transit Authority Board of Directors.

Attachments: [Sheppard Application](#)
[West Application](#)

3e) Approval of Recommended Special District AppointmentsRecommended Action:

Approve the following appointments:

1. Jan McGourty, Mendocino Coast Health Care District.

Attachments: [McGourty Letter](#)

EXECUTIVE OFFICE**3f) Acceptance of Presentation from the Executive Office Economic Development Division**Recommended Action:

Accept presentation from the Executive Office Economic Development Division.

Attachments: [Presentation](#)
[Economic Development Division Report](#)
[SMEDD Biomass Symposium Agenda](#)

- 3g) **Approval of Mutual Aid Agreement in the Amount of \$0 for Mendocino County to Become a Party to the Mutual Aid Agreement Providing for Emergency Assistance Among the Cities of Ukiah, Fort Bragg, Willits, Point Arena, Clearlake, and Lakeport, Effective Upon Signing through Termination**

Recommended Action:

Approve Mutual Aid Agreement in the amount of \$0 for Mendocino County to become a party to the Mutual Aid Agreement Providing for Emergency Assistance among the cities of Ukiah, Fort Bragg, Willits, Point Arena, Clearlake, and Lakeport, effective upon signing through termination; authorize the Chief Executive Officer or designee to approve amendments to the Agreement that do not increase the maximum contracted amount; and authorize Chair to sign same.

Attachments: [Interim Agreement *24-068](#)
[Mendocino County Counterpart, partially signed](#)

AIR QUALITY MANAGEMENT DISTRICT

- 3h) **Adoption of Resolution Ratifying the Submittal of the Application to Participate in the State Air Resources Board (ARB) AB 197 Emissions Inventory Grant Round 6 (G22-EIDG-15) for Updating and Reporting Facility Emissions Data (AB 197) Authorizing the Mendocino County Air Quality Management District (MCAQMD) to Accept the Grant funding in the amount of \$8,583; Ratifying the Air Pollution Control Officer's Execution and Submission of the Agreement to ARB; and Execute the Grant Agreement on Behalf of the District and Implement and Follow All Requirements of the Program**

Recommended Action:

Adopt Resolution ratifying the submittal of the application to participate in the ARB AB 197 Emissions Inventory Grant Round 6 (G22-EIDG-15) for updating and reporting facility emissions data (AB 197) authorizing the MCAQMD to accept the grant funding in the amount of \$8,583; ratifying the Air Pollution Control Officer's execution and submission of the agreement to ARB; and execute the grant Agreement on behalf of the district and implement and follow all Requirements of the program; and authorize chair to sign same.

Attachments: [Resolution 24-076](#)
[Resolution](#)
[Grant Agreement and Coversheet](#)

AUDITOR-CONTROLLER TREASURER-TAX COLLECTOR

- 3i) **Approval of Outdoor Festival Application for the Northern Nights Music Festival to be Held July 18, 2024, through July 21, 2024, in Piercy**

Recommended Action:

Approve Outdoor Festival Application for the Northern Nights Music Festival to be held July 18, 2024, through July 21, 2024, in Piercy; and authorize the Tax Collector to issue the Outdoor Festival License.

Attachments: [NORTHERN NIGHTS 2024 FESTIVAL PACKET](#)

- 3j) **Adoption of Resolution Changing the Hours of Operation with the Office of the Treasurer Tax-Collector and Approval of New Treasurer Tax-Collector Office Hours**

Recommended Action:

Adopt resolution changing the hours of operation with the office of the Treasurer Tax-Collector and approve new Treasurer Tax-Collector office hours; and authorize Chair to sign same.

Attachments: [Resolution 24-077](#)
[05-20-24 Resolution Amended](#)
[Resolution](#)
[Staff Report Treasurer Tax-Collector Hours Staff Report](#)
[05-20-24 Staff Report Treasurer Tax-Collector Hours Staff Report Amended](#)

BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3k) **Approval of Agreement with Star View Behavioral Health, Inc. DBA Star View Adolescent Center in the Amount of \$180,000, to Provide Inpatient Mental Health Services to Qualified Mendocino County Adolescent Clients, Effective July 1, 2024, through June 30, 2025**

Recommended Action:

Approve Agreement with Star View Behavioral Health, Inc. DBA Star View Adolescent Center in the amount of \$180,000, to provide inpatient mental health services to qualified Mendocino County adolescent clients, effective July 1, 2024, through June 30, 2025; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-069](#)

- 3l) **Approval of Agreement with Telecare Corporation in the Amount of \$116,000, to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, Effective July 1, 2024, through June 30, 2025**

Recommended Action:

Approve Agreement with Telecare Corporation in the amount of \$116,000, to provide residential care to Mendocino County Lanterman-Petris-Short clients, effective July 1, 2024, through June 30, 2025; authorize the Behavioral Health and Recovery Services Director to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-070](#)

- 3m) **Approval of Agreement with Willow Glen Care Center, Inc., in the Amount of \$500,000, to Provide Residential Care to Mendocino County Lanterman-Petris-Short Clients, Effective July 1, 2024, through June 30, 2025**

Recommended Action:

Approve Agreement with Willow Glen Care Center, Inc., in the amount of \$500,000, to provide residential care to Mendocino County Lanterman-Petris-Short clients, effective July 1, 2024, through June 30, 2025; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-071](#)

- 3n) **Approval of Amendment to Agreement No. BOS-23-126 with Redwood Community Services, Inc., in the Amount of \$395,000, for a New Agreement Total of Not to Exceed \$11,574,365, to Provide Specialty Mental Health Services to Eligible Medi-Cal Beneficiaries of Mendocino County, Effective July 1, 2023, Through June 30, 2024**

Recommended Action:

Approve amendment to Agreement No. BOS-23-126 with Redwood Community Services, Inc., in the amount of \$395,000, for a new Agreement total of not to exceed \$11,574,365, to provide Specialty Mental Health Services to eligible Medi-Cal beneficiaries of Mendocino County, effective July 1, 2023, through June 30, 2024; authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-126-A1](#)
[Original Agreement](#)

CANNABIS

- 3o) **Approval of the Mendocino Cannabis Department Monthly Update for March 2024**

Recommended Action:

Approve the Mendocino Cannabis Department Monthly Update for March 2024.

Attachments: [MCD Monthly Report - March](#)
[MCD Gantt Chart](#)

GENERAL SERVICES AGENCY

- 3p) **Approval of Finding that the New Measure B Psychiatric Health Facility (PHF) Project is Categorically Exempt from the California Environmental Quality Act Pursuant to Section 15302 of the CEQA Guidelines; Approval and Authorization Pursuant to Government Code Section 25526.6 of the Granting of an Avigation Easement to the City of Ukiah on the PHF Parcel at 2840 South State Street, Ukiah, Finding that the Conveyance is in the Public Interest and Will Not Substantially Interfere With the Use of the Property; and Approve Plans and Specifications for the PHF Project and Direct the Chief Executive Officer or Designee to Advertise for Bids and Authorize Opening of Bids on or After June 27, 2024**

Recommended Action:

Approval of finding that the new Measure B Psychiatric Health Facility (PHF) project is categorically exempt from the California Environmental Quality Act pursuant to section 15302 of the CEQA Guidelines; approve and authorize pursuant to Government Code section 25526.6 the granting of an Avigation Easement to the City of Ukiah on the PHF Parcel at 2840 South State Street, Ukiah, finding that the conveyance is in the public interest and will not substantially interfere with the use of the property, and authorize Chair to sign same; approve plans and specifications for the PHF project and direct the Chief Executive Officer or designee to advertise for bids and authorize opening of bids on or after June 27, 2024; and authorize Chair to sign same.

Attachments: [Avigation Easement](#)
[PHF Planning Memo - FINAL](#)

PLANNING AND BUILDING SERVICES

- 3q) **Approval of the Housing Element and General Plan Annual Progress Reports for 2023 to Facilitate Compliance with Housing and Community Development's and the Governor's Office of Planning and Research's Annual Submittal Requirements**

Recommended Action:

Approve the Housing Element and General Plan Annual Progress Reports for 2023 to facilitate compliance with Housing and Community Development's and the Governor's Office of Planning and Research's annual submittal requirements.

Attachments: [MendocinoCounty2023 HE APR Corrected](#)

- 3r) **Authorization of the Issuance of Administrative Coastal Development Permit CDP_2023-0014 (Bostick) to Construct a 1,900 Square Foot Multi-Story Single-Family Residence with a Maximum Height of 16 Feet above Natural Grade, Connection to North Gualala Water District and Utilities, Located at 46461 Fish Rock Road, Gualala, APN: 143-211-30**

Recommended Action:

Authorize the issuance of an Administrative Coastal Development Permit CDP_2023-0014 (Bostick) to construct a 1,900 square foot multi-story single-family residence with a maximum height of 16 feet above natural grade, connection to North Gualala Water District and utilities, located at 46461 Fish Rock Road, Gualala, APN: 143-211-30.

Attachments: [CDP_2023-0014 \(Bostick\) BOS MEETING NOTICE \(FINAL\)](#)
[CDP_2023-0014 \(Bostick\) Full Hearing Packet](#)

- 3s) **Authorization of the Issuance of Administrative Coastal Development Permit No. CDP_2023-0010 (Jory) for the Construction of a 1,908 Square Foot Three-Bedroom Two Story Single-Family Residence with a 552 Square Foot Attached Two Car Garage Along with the Installation of a Septic System, a 3,000 gallon Above Ground Potable Water Storage Tank and a Driveway with a Turnaround; Located at 43620 Sea Cypress Drive, Manchester; APN 132-080-07**

Recommended Action:

Authorize the issuance of Administrative Coastal Development Permit No. CDP_2023-0010 (Jory) for the construction of a 1,908 square foot three-bedroom two story single-family residence with a 552 square foot attached two car garage along with the installation of a septic system, a 3,000 gallon above ground potable water storage tank and a driveway with a turnaround; Located at 43620 Sea Cypress Drive, Manchester; APN 132-080-07.

Attachments: [CDP_2023-0010 BOS Notice](#)
[CDP_2023-0010 \(Jory\) Hearing Packet](#)

- 3t) **Adoption of Resolution Authorizing the Processing of a Consolidated Coastal Development Permit, LCP_2024-0001 (Resource Environmental Solutions, LLC), by the California Coastal Commission, for Resource Environmental Solutions, LLC (RES) to Establish the Mendocino Coast Mitigation Bank II by Performing Wildlife Habitat and Hydrological Regime Improvements along the Navarro River and Ten Mile River**

Recommended Action:

Adopt resolution authorizing the processing of a Consolidated Coastal Development Permit, LCP_2024-0001 (Resource Environmental Solutions, LLC), by the California Coastal Commission, for Resource Environmental Solutions, LLC (RES) to establish the Mendocino Coast Mitigation Bank II by performing wildlife habitat and hydrological regime improvements along the Navarro River and Ten Mile River; and authorize Chair to sign same.

Attachments: [Resolution 24-078](#)
[Resolution](#)
[BOS Memo FINAL](#)
[LCP 2024-0001 Attachments FINAL](#)

PROBATION

- 3u) **Approval of First Amendment to PA Agreement #23-113 with County of Lake in the amount of \$175,000 for a New Agreement Total of \$200,000 for Youth Detention Services Provided by County of Mendocino Juvenile Hall and Extending the Agreement Termination Date from June 30, 2024, to June 30, 2025**

Recommended Action:

Approve first amendment to PA Agreement #23-113 with County of Lake in the amount of \$175,000 for a new Agreement total of \$200,000 for youth detention services provided by County of Mendocino Juvenile Hall and extend the termination date of the Agreement from June 30, 2024, to June 30, 2025; authorize the Chief Probation Officer to sign any future amendments that do not increase the total Agreement amount; and authorize the Chair to sign same.

Attachments: [Agreement 24-072](#)

PUBLIC HEALTH

- 3v) **Approve Authorization of the Environmental Health Director or Designee to Sign the Microenterprise Home Kitchen Operation (MEHKO) Block Grant Acceptance Agreement Letter Dated February 15, 2024, in Order to Receive \$46,645.89 in One Time Grant Funding From the Workforce Development Board and the California Conference of Directors of Environmental Health; and Further Authorize the Director of Environmental Health or Designee to Accept Awarded Funds for Use in Fiscal Year (FY) 24/25**

Recommended Action:

Authorize the Director of Environmental Health or designee to sign the Microenterprise Home Kitchen Operation (MEHKO) Block Grant Acceptance Agreement letter dated February 15, 2024; and authorize the Director of Environmental Health or designee to accept awarded funds for use in FY 24/25.

Attachments: [Grant Award Letter](#)
[Letter of Intent](#)
[LOI Notice](#)

SHERIFF-CORONER

- 3w) **Approval of Agreement with Joshua Sternberg for Jail Gardening Management Services in the Amount of \$53,040 Effective July 1, 2024, through June 30, 2025**

Recommended Action:

Approve Agreement with Joshua Sternberg for Jail Gardening Management Services in the amount of \$53,040 effective July 1, 2024, through June 30, 2025; authorize the Sheriff to sign amendments that do not affect the maximum Agreement total amount; and authorize Chair to sign same.

Attachments: [Agreement 24-073](#)

- 3x) **Approval of Third Amendment to BOS Agreement 20-108 with Eversole Mortuary Extending the Termination Date from June 30, 2024 to June 30, 2025, and Increasing the Total Maximum Agreement Amount by \$33,333.33 for a New Agreement Total of \$186,666.66 for the Continuation of Mortuary Services within the Central Operations Sector of Mendocino County Effective July 1, 2024 through June 30, 2025**

Recommended Action:

Approve third amendment to BOS Agreement 20-108 with Eversole Mortuary extending the termination date from June 30, 2024 to June 30, 2025, and increasing the total maximum Agreement amount by \$33,333.33 for a new Agreement total of \$186,666.66 for the continuation of mortuary services within the Central Operations Sector of Mendocino County effective July 1, 2024, through June 30, 2025; authorize the Sheriff to sign any future amendments that do not affect the maximum Agreement total; and authorize Chair to sign same.

Attachments: [Agreement 20-108-A3](#)

- 3y) **Approval of Second Amendment to BOS Agreement 23-093 (PA Agreement 20-133) with Chapel by the Sea Mortuary Extending the Termination Date from June 30, 2024, to June 30, 2025, and Increasing the Total Maximum Agreement Amount by \$16,666.66 for a New Agreement Total of \$83,333.32 for the Continuation of Mortuary Services within the Coastal Operations Sector of Mendocino County Effective July 1, 2024, through June 30, 2025**

Recommended Action:

Approve second amendment to BOS Agreement 23-093 (PA Agreement 20-133) with Chapel by the Sea Mortuary extending the termination date from June 30, 2024, to June 30, 2025, and increasing the total maximum Agreement amount by \$16,666.66 for a new Agreement total of \$83,333.32 for the continuation of mortuary services within the Coastal Operations Sector of Mendocino County effective July 1, 2024, through June 30, 2025; authorize the Sheriff to sign any future amendments that do not affect the maximum Agreement total; and authorize Chair to sign same.

Attachments: [Agreement 23-093-A1](#)

SOCIAL SERVICES

- 3z) **Approval of Agreement with Exemplar Human Services, LLC in the Amount of \$168,000, to Provide Customized Automated Performance Management Reports and Monitoring Services for the Department of Social Services, Employment and Family Assistance Services, Effective July 1, 2024, through June 30, 2025**

Recommended Action:

Approve Agreement with Exemplar Human Services, LLC in the amount of \$168,000, to provide customized automated performance management reports and monitoring services for the Department of Social Services, Employment and Family Assistance Services, effective July 1, 2024, through June 30, 2025; authorize the Social Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-074](#)

- 3aa) **Approval of Resolution Authorizing Submission of the Application For Round 5 of Homeless Housing, Assistance and Prevention (HHAP-5) Program Funds That Includes a Regionally Coordinated Homelessness Action Plan (RCHAP), and Administration of the Mendocino County Homeless Services Continuum of Care's (MCHSCoC) Allocation of HHAP-5 Funds as its Administrative Entity; Approval of Memorandum of Understanding (MOU) with MCHSCoC, in the Amount of \$0, to Submit a Joint Application For Round 5 of HHAP-5 Program Funds through a RCHAP, and Administration of the MCHSCoC's Allocation of HHAP-5 Funds as its Administrative Entity, Effective Upon Full Execution through October 1, 2028**

Recommended Action:

Approve resolution authorizing submission of the application for Round 5 of Homeless Housing, Assistance and Prevention (HHAP-5) Program Funds that includes a Regionally Coordinated Homelessness Action Plan (RCHAP), and administration of the Mendocino County Homeless Services Continuum of Care's (MCHSCoC) allocation of HHAP-5 funds as its Administrative Entity; approve Memorandum of Understanding (MOU) with MCHSCoC, in the amount of \$0, to submit a joint application for Round 5 of HHAP-5 Program funds through a RCHAP, and administration of the MCHSCoC's allocation of HHAP-5 funds as its Administrative Entity, effective upon full execution through October 1, 2028; authorize the Social Services Director or designee to sign any future amendments that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Resolution 24-079](#)
[Agreement 24-075](#)
[Resolution](#)
[Memo](#)

- 3ab) Approval of Retroactive Agreement with Ford Street Project in the Amount of \$600,000, to Provide Congregate and Non-Congregate Emergency Shelter Services for Individuals and Families with Minor Children Experiencing Homelessness in Mendocino County, Using California Homeless Coordinating and Financing Council Grant Funds for the Homeless Housing, Assistance, and Prevention Program, Effective January 1, 2024, through June 30, 2025**

Recommended Action:

Approve retroactive Agreement with Ford Street Project, in the amount of \$600,000, to provide congregate and non-congregate emergency shelter services for individuals and families with minor children experiencing homelessness in Mendocino County, using California Homeless Coordinating and Financing Council grant funds for the Homeless Housing, Assistance, and Prevention Program, effective January 1, 2024, through June 30, 2025; authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-076](#)
[Contract Memo](#)

- 3ac) Adoption of Resolution Authorizing Application for the Competitive Permanent Local Housing Allocation Program, in an Amount Not to Exceed \$1,000,000, to Fund Rental Assistance, Supportive Services, and Case Management Services at Project Homekey, Live Oak Apartments**

Recommended Action:

Adopt resolution authorizing application for the Competitive Permanent Local Housing Allocation Program, in an amount not to exceed \$1,000,000, to fund rental assistance, supportive services, and case management services at Project Homekey, Live Oak Apartments; and authorize Chair to sign same.

Attachments: [Resolution 24-080](#)
[Resolution](#)

TRANSPORTATION/SOLID WASTE

- 3ad) Adoption of Resolution Approving and Levying a Special Tax for Fiscal Year 2024-2025 in the Amount of \$61.92 on Each Parcel Within the Lakewood Lighting District of Mendocino County (Ukiah Area)**

Recommended Action:

Adopt resolution approving and levying a Special Tax for Fiscal Year 2024-2025 in the amount of \$61.92 on each parcel within the Lakewood Lighting District of Mendocino County (Ukiah Area); and authorize Chair to sign same.

Attachments: [Resolution 24-081](#)
[Resolution](#)

- 3ae) Adoption of Resolution Approving Department of Transportation Agreement Number 240004, Professional Services Agreement Between the County of Mendocino and EKI Environment and Water, Inc., in the Amount of \$94,500, for Consulting Services for the Drought Resilience Plan Development and Drought Task Force Participation Project, for the Term Beginning Upon Execution of the Agreement through June 30, 2025 (Countywide)**

Recommended Action:

Adopt resolution approving Department of Transportation Agreement Number 240004, Professional Services Agreement between the County of Mendocino and EKI Environment and Water, Inc., in the amount of \$94,500, for consulting services for the Drought Resilience Plan Development and Drought Task Force Participation Project, for the term beginning upon execution of the Agreement through June 30, 2025 (Countywide); and authorize Chair to sign same.

Attachments: [Resolution 24-082](#)
[Agreement 24-077](#)
[Resolution](#)

- 3af) Adoption of Resolution Approving the List of Road Maintenance and Rehabilitation Account Projects for Fiscal Year 2024-25, Funded by Senate Bill 1: the Road Repair and Accountability Act of 2017 (Boonville/Point Arena, Ukiah/Hopland, and Caspar/Comptche Areas)**

Recommended Action:

Adopt resolution approving the list of Road Maintenance and Rehabilitation Account Projects for Fiscal Year 2024-25, funded by Senate Bill 1: the Road Repair and Accountability Act of 2017 (Boonville/Point Arena, Ukiah/Hopland, and Caspar/Comptche Areas); and authorize Chair to sign same.

Attachments: [Resolution 24-083](#)
[Resolution](#)
[Letter](#)

ADJOURNMENT**Additional Meeting Information for Interested Parties**

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

The Mendocino County Board of Board of Supervisors complies with the Americans with Disabilities Act (ADA) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code 54953.2). Anyone requiring a reasonable accommodation to participate in a meeting of the Board of Supervisors or Affiliate Meeting Body should contact the Mendocino County Clerk of the Boards Office at (707) 463-4441, not less than 48 hours prior to the meeting.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.