

GLENN MCGOURTY
DISTRICT 1
MAUREEN MULHEREN
DISTRICT 2
JOHN HASCHAK
DISTRICT 3
DAN GJERDE
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

JAMES R. ROSS
INTERIM COUNTY COUNSEL

MENDOCINO COUNTY
BOARD OF SUPERVISORS AGENDA
REGULAR MEETING
March 12, 2024 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/85130183185>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 851 3018 3185

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

**4a) Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)
(Sponsor: Executive Office)**

Recommended Action:

Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).

- 4b) **Discussion and Possible Action Regarding Presentation of Mid-Year Budget Report on the Status of County Departmental Spending and Revenues for Fiscal Year 2023-24 and Executive Office Recommendations; Approval of Recommended Budget Adjustments and Journal Entries; and Adoption of Resolution Amending the FY 2023-24 Adopted Budget (Sponsor: Executive Office)**

Recommended Action:

Accept the Mid-Year Budget Report on the status of County departmental spending and revenues for FY 2023-24 and approve Executive Office recommendations; approve recommended budget adjustments and journal entries; adopt Resolution amending the FY 2023-24 adopted budget; and authorize Chair to sign same.

Attachments: [Resolution 24-042](#)

[Resolution](#)

[Attachment A - Net Zero](#)

[Attachment B - Fixed Asset and Project Request](#)

[Attachment C - Mendocino County Sales Tax Update HdL](#)

[Attachment D - Capital Projects](#)

[Attachment E - Budget Deficit Turnaround Plan](#)

[FY23-24 Mid Year Report](#)

[FY 23-24 Mid-Year Exhibit A](#)

[FY 23-24 Mid-Year Slides](#)

[03-08-24 FY23-24 Mid Year Report Revised](#)

[03-08-24 FY 23-24 Mid-Year Slides Revised](#)

[03-11-24 FY23-24 Mid Year Report Revised](#)

[03-11-24 FY 23-24 Mid-Year Slides Revised](#)

- 4c) **Discussion and Possible Action Including Adoption of Resolution Summarily Vacating a Portion of an Old County Wagon Road Known as the Cahto Road or Westport to Jackson Valley Road (Sponsors: County Counsel and Transportation)**

Recommended Action:

Adopt Resolution summarily vacating a portion of an old County wagon road known as the Cahto Road or Westport to Jackson Valley Road; and authorize the Chair to sign same.

Attachments: [Resolution 24-043](#)

[Resolution](#)

[03-11-24 Resolution - Revised](#)

[Map - Vacated Portion of Cahto Road](#)

[Memo](#)

- 4d) **Discussion and Possible Action Including Adoption of Mendocino County's 2024 Legislative Platform (Sponsor: Executive Office)**

Recommended Action:

Adopt the Mendocino County 2024 Legislative Platform.

Attachments: [Legislative Platform 2024.DRAFT.2.27.24](#)

[Leg Platform2024. Amendments](#)

[Local Childcare Planning Council.Letter 2024](#)

[03-12-24 Legislative Platform 2024 - Adopted](#)

- 4e) **Discussion and Possible Action Including Direction to Executive Office Staff to Return with a Plan to Make Most Business Licenses Optional, and Clarify that a Residence Without Customers or Employees is Exempt from Review by Planning and Building Required by MCC Section 6.04.080(a) (Sponsor: Supervisor Williams)**

Recommended Action:

Direct Executive Office staff to return with a plan to make most business licenses optional, and clarify that a residence without customers or employees is exempt from review by Planning and Building required by MCC section 6.04.080(a).

- 4f) **Discussion and Possible Action Including Approval of an Employment Agreement Between the County of Mendocino and Darcie Antle to Serve as Mendocino County's Chief Executive Officer for the Term of March 12, 2024, Through July 11, 2026, with Compensation for the Period Commencing March 12, 2024, Through the First Full Pay Period Following Ms. Antle's Performance Evaluation in June 2025, being Two Hundred Twenty-Five Thousand Dollars (\$225,000) Per Year With a Total Annual Compensation of Three Hundred and Eighty-Two and Thousand Dollars (\$382,000), Including Benefits; As Specified in the Employment Agreement, if Certain Conditions Are Met, Ms. Antle's Compensation Commencing the First Full Pay Period Following the June 2025 Performance Evaluation Through the End of the Agreement Shall Be Increased to Two Hundred Fifty Thousand Dollars (\$250,000) Per Year With a Total Annual Compensation of Four Hundred and Twenty-Five Thousand Dollars (\$425,000), Including Benefits**
(Sponsor: Supervisor Mulheren)

Recommended Action:

Approve Employment Agreement Between the County of Mendocino and Darcie Antle to serve as Mendocino County's Chief Executive Officer for the term of March 12, 2024, through July 11, 2026, with compensation for the period commencing March 12, 2024, through the first full pay period following Ms. Antle's performance evaluation in June 2025, being two hundred twenty-five thousand dollars (\$225,000) per year with a total annual compensation of three hundred and eighty-two thousand dollars (\$382,000), including benefits; as specified in the employment agreement, if certain conditions are met, Ms. Antle's compensation commencing the first full pay period following the June 2025 performance evaluation through the end of the agreement shall be increased to two hundred fifty thousand dollars (\$250,000) per year with a total annual compensation of four hundred and twenty-five thousand dollars (\$425,000) including benefits; and authorize Chair to sign same.

Attachments: [Agreement](#)

- 4g) **Discussion and Possible Action Including Adoption of a Resolution Setting Mendocino County Elected Officials Compensation for the Assessor-Clerk Recorder, District Attorney and Sheriff-Coroner, Effective July 7, 2024**
(Sponsor: Human Resources)

Recommended Action:

Adopt Resolution setting Mendocino County Elected Officials compensation, consistent with the oral summary provided to the Board, and as compared to the counties of Humboldt, Lake, and Sonoma, effective July 7, 2024; and authorize Chair to sign the same.

Attachments: [Resolution](#)

- 4h) **Discussion and Possible Action Regarding Strategies to Bring All County Wages and In Home Supportive Services to a Minimum of Twenty Dollars Per Hour (Continued from February 27th, 2024)**
(Sponsor: Supervisor Williams)

Recommended Action:

Direct staff based on discussion regarding strategies, tradeoffs, collaboration and advocacy for securing a minimum of twenty dollars per hour for all county workers and In Home Supportive Services caregivers.

- 4i) **Chief Executive Officer's Report (Continued from February 27th, 2024)**
(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

Attachments: [02-26-24 CEO Report February 2024 - English](#)
[02-26-24 CEO Report February 2024 - Spanish](#)
[02-26-24 Hyperlink to CEO Report February 2024 - English](#)
[02-26-24 Hyperlink to CEO Report February 2024 - Spanish](#)
[03-08-24 CORRECTED CEO Report- Social Services Submission](#)

- 4j) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

- 4k) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**
(Sponsor: Board of Supervisors)

Recommended Action:

Provide direction to staff on matters of legislation.

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES**3a) Approval of Minutes of February 27, 2024, Regular Meeting**

Recommended Action:

Approve minutes of February 27, 2024, regular meeting.

Attachments: [02-27-24 Minutes](#)

APPOINTMENTS**3b) Approval of Appointments/Reappointments**

Recommended Action:

Approve the following appointments/reappointments:

- 1. Sara Pierce, County Auditor or Representative, Mental Health Treatment Act Citizens Oversight Committee;*
- 2. Jenine Miller, County Mental Health Director or Representative, Mental Health Treatment Act Citizens Oversight Committee;*
- 3. Mary Anne Petrillo, Director, Sonoma Mendocino Economic Development District; and*
- 4. Jim Mayfield, Director, Sonoma Mendocino Economic Development District.*

Attachments: [Pierce Application](#)

[Miller Application](#)

[Petrillo Application](#)

[Mayfield Application](#)

3c) Approval of Recommended Special District Appointments

Recommended Action:

Approve the following appointments:

- 1. Gary Weiss, Westport County Water District.*

Attachments: [Weiss Letter](#)

EXECUTIVE OFFICE

- 3d) **Adoption of Resolution Authorizing the County of Mendocino Chief Executive Officer or Designee to be the Signatory for the Project Homekey Program and to Execute Any Related Documents for the Project Homekey Program on Behalf of the County of Mendocino**

Recommended Action:

Adopt Resolution authorizing the County of Mendocino Chief Executive Officer or designee to be the signatory for the Project Homekey Program and to execute any related documents for the Project Homekey Program on behalf of the County of Mendocino; and authorize Chair to sign same.

Attachments: [Resolution 24-037](#)
[Resolution](#)

- 3e) **Adoption of Resolution Authorizing the County of Mendocino to Submit an Application to the State Department of Housing and Community Development (HCD) for the 2017/2018 CDBG MIT-PPS Notice of Funding Availability (NOFA) Not to Exceed \$400,000 to Request Funding for the Mendocino County Multi-Jurisdiction Hazard Mitigation Plan (MJHMP) Update Project**

Recommended Action:

Adopt Resolution authorizing the submittal of application to the State Department of Housing and Community Development (HCD) for the 2017/2018 CDBG MIT-PPS Notice of Funding Availability (NOFA) not to exceed \$400,000 to request funding for the Mendocino County Multi-Jurisdiction Hazard Mitigation Plan (MJHMP) Update Project; and authorize the Chair to sign same.

Attachments: [Resolution 24-038](#)
[Resolution](#)

- 3f) **Adoption of Resolution Renewing a Declaration of a Local Emergency Related to Climate Change**

Recommended Action:

Adopt Resolution renewing a declaration of a Local Emergency related to Climate Change; and authorize Chair to sign same.

Attachments: [Resolution 24-039](#)
[Resolution](#)

3g) Adoption of Resolution Renewing a Declaration of a Local Emergency Related to Tree Mortality

Recommended Action:

Adopt Resolution renewing a declaration of a Local Emergency related to Tree Mortality; and authorize Chair to sign same.

Attachments: [Resolution 24-040](#)
[Resolution](#)

3h) Ratification of a Letter of Support for Market Match, California Nutrition Incentive Program (CNIP) in the State's Fiscal Year (FY) 2024/25 Budget

Recommended Action:

Ratify letter of support for Market Match, California Nutrition Incentive Program (CNIP) in the State's FY 2024/25 Budget.

Attachments: [Letter of Support](#)

3i) Ratification of a Letter of Support for the Affordable Connectivity Program (ACP) and Federal Investment in Broadband

Recommended Action:

Ratify letter of support for the Affordable Connectivity Program (ACP) and the Federal investment in broadband.

Attachments: [ACP Letter of Support](#)

COUNTY COUNSEL

3j) Approval of Agreement (Second Amendment to BOS Agreement No. 23-042) with Kronick, Moskovitz, Tiedemann & Girard Increasing the Amount by \$300,000 for a New Total of \$700,000 to Provide Legal Services Effective Upon Execution through a New End Date of December 31, 2024

Recommended Action:

Approve Agreement (second amendment to BOS Agreement No. 23-042) with Kronick, Moskovitz, Tiedemann & Girard increasing the amount by \$300,000 for a new total of \$700,000 to provide legal services effective upon execution through a new end date of December 31, 2024; and authorize Chair to sign same.

Attachments: [Agreement 23-042-A2](#)

GENERAL SERVICES AGENCY

- 3k) **Approval of Renewing the Finding Made in Resolution No. 23-145 that the Deteriorated Roof Structure of the Agriculture and Farm Advisor Building and the Impending Inclement Weather Constitutes an Emergency that Requires Immediate Action to Mitigate Additional Damages of County Property and that this Emergency will not Permit a Delay Resulting from Competitive Solicitation for Bids and Immediate Action is Necessary to Respond to the Emergency and There is a Need to Continue with the Contract to Resolve the Emergency**

Recommended Action:

Approve renewing the finding made in Resolution No. 23-145 that the deteriorated roof structure of the Agriculture and Farm Advisor building and the impending inclement weather constitutes an emergency that requires immediate action to mitigate additional damages to County property and that this emergency will not permit a delay resulting from competitive solicitation for bids and immediate action is necessary to respond to the emergency and there is a need to continue with the contract to resolve the emergency.

HUMAN RESOURCES

- 3l) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 4025, Add 1.0 FTE Principal Administrative Analyst, \$95,908.80 - \$116,584.00/Annually and Delete 1.0 FTE Human Resources Manager, Position No. 4547, \$97,801.60 - \$118,892.80/Annually**

Recommended Action:

Adopt Resolution amending the position allocation table as follows: budget unit 4025, add 1.0 FTE Principal Administrative Analyst, \$95,908.80 - \$116,584.00/annually and delete 1.0 FTE Human Resources Manager, position No. 4547, \$97,801.60 - \$118,892.80/annually; and authorize Chair to sign same.

Attachments: [Resolution 24-041](#)
[Resolution](#)

INFORMATION TECHNOLOGY

- 3m) **Approval of Retroactive Seventh Amendment to Agreement 15-056 with Manatron Inc./Aumentum in the Amount of \$0, Amending LOA 203 and Authorizing Billing Rate Changes Effective January 25, 2024, Through December 31, 2024, for Professional Consulting Services and Travel**

Recommended Action:

Approve retroactive seventh amendment to agreement 15-056 with Manatron Inc./Aumentum in the amount of \$0, amending LOA 203 and authorizing billing rate changes effective January 25, 2024 through December 31, 2024 for professional consulting services and travel; authorize the Chief Executive Officer or designee to execute any and all documents in relation to the transaction; and authorize the Chief Executive Officer or designee to sign any and all future amendments that do not increase the maximum amount Manatron Inc./Aumentum master agreement for licensed software, hardware, and services; and authorize Chair to sign same.

Attachments: [Agreement 15-056-A7](#)

PUBLIC HEALTH

- 3n) **Approval of Retroactive First Amendment to BOS Agreement No. 23-071 with Kansas Integrated Public Health System (KIPHS), Inc., in the Amount of \$4,387.27, for a New Agreement Total of \$13,161.81, to Provide Computer Software Application to Facilitate Client Management and Service Billing for Public Health, Effective January 1, 2022, through a New End Date of December 31, 2024 (Original End Date: December 31, 2023)**

Recommended Action:

Approve retroactive first amendment to BOS Agreement No. 23-071 with Kansas Integrated Public Health System (KIPHS), Inc., in the amount of \$4,387.27, for a new Agreement total of \$13,161.81, to provide computer software application to facilitate client management and service billing for Public Health, effective January 1, 2022 through a new end date of December 31, 2024 (original end date: December 31, 2023); authorize the Public Health Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 23-071-A1](#)
[Original Agreement](#)

SHERIFF-CORONER

- 3o) **Approval of Agreement with Axon Enterprise, Inc. in the Amount of \$98,910.70 to Upgrade Interview Rooms at the Sheriff's Office with New Information Technology Equipment for the Period of May 1, 2024, through May 31, 2026**

Recommended Action:

Approve Agreement with Axon Enterprise, Inc. in the amount of \$98,910.70 to upgrade interview rooms at the Sheriff's Office with new information technology equipment for the period of May 1, 2024, through May 31, 2026; authorize the Sheriff to sign future amendments that do not affect the total amount of the Agreement; and authorize Chair to sign same.

Attachments: [Agreement 24-039](#)

SOCIAL SERVICES

- 3p) **Adoption of Proclamation Recognizing March 2024 as Social Work Appreciation Month in Mendocino County**

Recommended Action:

Adopt Proclamation recognizing March 2024 as Social Work Appreciation Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)

- 3q) **Approval of First Amendment (Third Amendment to Agreement No. BOS-22-182) with Redwood Community Services, Inc., in the Amount of \$129,468, for a New Total of \$521,891, to Provide State-Mandated Family Urgent Response System Mobile Response Services to Current and Former Foster Youth Through Age 21, Effective July 1, 2022, through June 30, 2024**

Recommended Action:

Approve first Amendment (third Amendment to Agreement No. BOS-22-182) with Redwood Community Services, Inc., in the amount of \$129,468, for a new total of \$521,891, to provide state-mandated Family Urgent Response System mobile response services to current and former foster youth through age 21, effective July 1, 2022 through June 30, 2024; authorize the Chief Executive Officer or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 22-182-A1](#)

[3-12-24 BOS Memo for RCS FURS 3rd Amendment](#)

[Redwood Community Services, Inc., \(FURS\), \\$392,423, 22-23, SS FCS, BOS 22-182](#)

[Redwood Community Services \(FURS\) Amendment \\$0 \(392423.00\) SS FCS 22-23 SS-22-084](#)

[Redwood Community Services, Inc., Amendment 2, \\$0, \(\\$392,423\), 22-24, SS FCS, SS-23-057](#)

- 3r) **Approval of Submission of Grant Application for the Family Homelessness Challenge Grant Round 2 Funding Opportunity from the California Interagency Council on Homelessness, for an Amount up to \$1,200,000; and Authorization for the Chief Executive Officer or Designee to Execute the Grant Agreement and Any Related Documents if Awarded**

Recommended Action:

Approve submission of grant application for the Family Homelessness Challenge Grant Round 2 funding opportunity from the California Interagency Council on Homelessness, for an amount up to \$1,200,000; and authorize the Chief Executive Officer or designee to execute the grant Agreement and any related documents if awarded.

Attachments: [fhc two rfa final](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

The Mendocino County Board of Board of Supervisors complies with the Americans with Disabilities Act (ADA) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code 54953.2). Anyone requiring a reasonable accommodation to participate in a meeting of the Board of Supervisors or Affiliate Meeting Body should contact the Mendocino County Clerk of the Boards Office at (707) 463-4441, not less than 48 hours prior to the meeting.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.