

GLENN MCGOURTY
1st District
Supervisor

MAUREEN MULHEREN
2nd District
Supervisor
Chair

JOHN HASCHAK
3rd District
Supervisor
Vice-Chair

DAN GJERDE
4th District
Supervisor

TED WILLIAMS
5th District
Supervisor



DARCIE ANTLE
Chief Executive Officer/
Clerk of the Board

JAMES R. ROSS
Interim County Counsel

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MENDOCINO COUNTY BOARD OF SUPERVISORS

ACTION MINUTES – March 12, 2024

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF MENDOCINO - STATE OF CALIFORNIA
FAIR STATEMENT OF PROCEEDINGS
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)**

AGENDA ITEM NO. 1 – OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

Present: Supervisor Glenn McGourty, Supervisor Maureen Mulheren, Supervisor John Haschak, Supervisor Dan Gjerde, and Supervisor Ted Williams.

Staff Present: Darcie Antle, Chief Executive Officer; Charlotte Scott, Assistant County Counsel; Lillian Bearden, Deputy Clerk of the Board; and Atlas M.A. Pearson, Senior Deputy Clerk of the Board.

The Pledge of Allegiance was led by: Supervisor Williams.

AGENDA ITEM NO. 2 – PUBLIC EXPRESSION

Presenter/s: Mark Donegan; Concetta Rocha; Steva Guvelly; Carrie Shattuck; Louisa Costa; Cesar; Karen Bowers.

AGENDA ITEM NO. 3 – APPROVAL OF CONSENT CALENDAR

Presenter/s: Chair Mulheren; James Ross, Interim County Counsel; and Julia Krog, Director, Planning and Building Services.

Public Comment: Gina Connor.

Board Action: Upon motion by Supervisor Williams, seconded by Supervisor McGourty, IT IS ORDERED that Consent Calendar items 3a) – 3r) are hereby approved as follows. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Williams, and Supervisor Gjerde

No: 0 – None

Absent: 0 – None

3A) APPROVAL OF MINUTES OF FEBRUARY 27, 2024, REGULAR MEETING – SPONSOR: EXECUTIVE OFFICE

Approved and Chair is authorized to sign same;

3B) APPROVAL OF APPOINTMENTS/REAPPOINTMENTS – SPONSOR: EXECUTIVE OFFICE

Approved;

1. Sara Pierce, County Auditor or Representative, Mental Health Treatment Act Citizens Oversight Committee;
2. Jenine Miller, County Mental Health Director or Representative, Mental Health Treatment Act Citizens Oversight Committee;
3. Mary Anne Petrillo, Director, Sonoma Mendocino Economic Development District; and
4. Jim Mayfield, Director, Sonoma Mendocino Economic Development District;

3C) APPROVAL OF RECOMMENDED SPECIAL DISTRICT APPOINTMENTS - SPONSOR: EXECUTIVE OFFICE

Approved;

1. Gary Weiss, Westport County Water District;

3D) ADOPTION OF RESOLUTION AUTHORIZING THE COUNTY OF MENDOCINO CHIEF EXECUTIVE OFFICER OR DESIGNEE TO BE THE SIGNATORY FOR THE PROJECT HOMEKEY PROGRAM AND TO EXECUTE ANY RELATED DOCUMENTS FOR THE PROJECT HOMEKEY PROGRAM ON BEHALF OF THE COUNTY OF MENDOCINO - SPONSOR: EXECUTIVE OFFICE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-037

3E) ADOPTION OF RESOLUTION AUTHORIZING THE COUNTY OF MENDOCINO TO SUBMIT AN APPLICATION TO THE STATE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD) FOR THE 2017/2018 CDBG MIT-PPS NOTICE OF FUNDING AVAILABILITY (NOFA) NOT TO EXCEED \$400,000 TO REQUEST FUNDING FOR THE MENDOCINO COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN (MJHMP) UPDATE PROJECT – SPONSOR: EXECUTIVE OFFICE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-038

3F) ADOPTION OF RESOLUTION RENEWING A DECLARATION OF A LOCAL EMERGENCY RELATED TO CLIMATE CHANGE - SPONSOR: EXECUTIVE OFFICE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-039

3G) ADOPTION OF RESOLUTION RENEWING A DECLARATION OF A LOCAL EMERGENCY RELATED TO TREE MORTALITY – SPONSOR: EXECUTIVE OFFICE

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-040

3H) RATIFICATION OF A LETTER OF SUPPORT FOR MARKET MATCH, CALIFORNIA NUTRITION INCENTIVE PROGRAM (CNIP) IN THE STATE’S FISCAL YEAR (FY) 2024/25 BUDGET – SPONSOR: EXECUTIVE OFFICE

Approved;

3I) RATIFICATION OF A LETTER OF SUPPORT FOR THE AFFORDABLE CONNECTIVITY PROGRAM (ACP) AND FEDERAL INVESTMENT IN BROADBAND - SPONSOR: EXECUTIVE OFFICE

Approved;

3J) APPROVAL OF AGREEMENT (SECOND AMENDMENT TO BOS AGREEMENT No. 23-042) WITH KRONICK, MOSKOVITZ, TIEDEMANN & GIRARD INCREASING THE AMOUNT BY \$300,000 FOR A NEW TOTAL OF \$700,000 TO PROVIDE LEGAL SERVICES EFFECTIVE MARCH 28, 2023 THROUGH A NEW END DATE OF DECEMBER 31, 2024 - SPONSOR: COUNTY COUNSEL

Approved and Chair is authorized to sign same;

Enactment No: Agreement 23-042-A2

3K) APPROVAL OF RENEWING THE FINDING MADE IN RESOLUTION No. 23-145 THAT THE DETERIORATED ROOF STRUCTURE OF THE AGRICULTURE AND FARM ADVISOR BUILDING AND THE IMPENDING INCLEMENT WEATHER CONSTITUTES AN EMERGENCY THAT REQUIRES IMMEDIATE ACTION TO MITIGATE ADDITIONAL DAMAGES OF COUNTY PROPERTY AND THAT THIS EMERGENCY WILL NOT PERMIT A DELAY RESULTING FROM COMPETITIVE SOLICITATION FOR BIDS AND IMMEDIATE ACTION IS NECESSARY TO RESPOND TO THE EMERGENCY AND THERE IS A NEED TO CONTINUE WITH THE CONTRACT TO RESOLVE THE EMERGENCY – SPONSOR: GENERAL SERVICES AGENCY

Approved;

3L) ADOPTION OF RESOLUTION AMENDING THE POSITION ALLOCATION TABLE AS FOLLOWS: BUDGET UNIT 4025, ADD 1.0 FTE PRINCIPAL ADMINISTRATIVE ANALYST, \$95,908.80 - \$116,584.00/ANNUALLY AND DELETE 1.0 FTE HUMAN RESOURCES MANAGER, POSITION No. 4547, \$97,801.60 - \$118,892.80/ANNUALLY - SPONSOR: HUMAN RESOURCES

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 24-041

3M) APPROVAL OF RETROACTIVE SEVENTH AMENDMENT TO AGREEMENT 15-056 WITH MANATRON INC./AUMENTUM IN THE AMOUNT OF \$0, AMENDING LOA 203 AND AUTHORIZING BILLING RATE CHANGES EFFECTIVE JANUARY 25, 2024, THROUGH DECEMBER 31, 2024, FOR PROFESSIONAL CONSULTING SERVICES AND TRAVEL – SPONSOR: INFORMATION TECHNOLOGY

Approved and Chair is authorized to sign same;

Enactment No: Agreement 15-056-A7

3N) APPROVAL OF RETROACTIVE FIRST AMENDMENT TO BOS AGREEMENT NO. 23-071 WITH KANSAS INTEGRATED PUBLIC HEALTH SYSTEM (KIPHS), INC., IN THE AMOUNT OF \$4,387.27, FOR A NEW AGREEMENT TOTAL OF \$13,161.81, TO PROVIDE COMPUTER SOFTWARE APPLICATION TO FACILITATE CLIENT MANAGEMENT AND SERVICE BILLING FOR PUBLIC HEALTH, EFFECTIVE JANUARY 1, 2022, THROUGH A NEW END DATE OF DECEMBER 31, 2024 (ORIGINAL END DATE: DECEMBER 31, 2023) – SPONSOR: PUBLIC HEALTH

Approved and Chair is authorized to sign same;

Enactment No: Agreement 23-071-A1

3O) APPROVAL OF AGREEMENT WITH AXON ENTERPRISE, INC. IN THE AMOUNT OF \$98,910.70 TO UPGRADE INTERVIEW ROOMS AT THE SHERIFF’S OFFICE WITH NEW INFORMATION TECHNOLOGY EQUIPMENT FOR THE PERIOD OF MAY 1, 2024, THROUGH MAY 31, 2026 – SPONSOR: SHERIF-CORONER

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-039

3P) ADOPTION OF PROCLAMATION RECOGNIZING MARCH 2024 AS SOCIAL WORK APPRECIATION MONTH IN MENDOCINO COUNTY - SPONSOR: SOCIAL SERVICES

Adopted and Chair is authorized to sign same;

3Q) APPROVAL OF FIRST AMENDMENT (THIRD AMENDMENT TO AGREEMENT NO. BOS-22-182) WITH REDWOOD COMMUNITY SERVICES, INC., IN THE AMOUNT OF \$129,468, FOR A NEW TOTAL OF \$521,891, TO PROVIDE STATE-MANDATED FAMILY URGENT RESPONSE SYSTEM MOBILE RESPONSE SERVICES TO CURRENT AND FORMER FOSTER YOUTH THROUGH AGE 21, EFFECTIVE JULY 1, 2022, THROUGH JUNE 30, 2024 - SPONSOR: SOCIAL SERVICES

Approved and Chair is authorized to sign same;

Enactment No: Agreement 22-182-A1

3R) APPROVAL OF SUBMISSION OF GRANT APPLICATION FOR THE FAMILY HOMELESSNESS CHALLENGE GRANT ROUND 2 FUNDING OPPORTUNITY FROM THE CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, FOR AN AMOUNT UP TO \$1,200,000; AND AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER OR DESIGNEE TO EXECUTE THE GRANT AGREEMENT AND ANY RELATED DOCUMENTS IF AWARDED - SPONSOR: SOCIAL SERVICES

Approved.

AGENDA ITEM NO. 4 – REGULAR CALENDAR

4A) DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF INFORMATIONAL REPORT(S) FROM THE ASSESSOR/CLERK-RECORDER/REGISTRAR OF VOTERS, ACTING AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR, DISTRICT ATTORNEY, SHERIFF AND VARIOUS COUNTY DEPARTMENT HEADS OR DESIGNEE(S) – SPONSOR: EXECUTIVE OFFICE

Presenter/s: Sara Pierce, Acting Auditor-Controller/Treasurer-Tax Collector; Katrina Bartolomie, Assessor/Clerk Recorder; Darcie Antle, Chief Executive Officer; and Charlotte Scott, Assistant County Counsel.

Public Comment: Mark Donegan; and Jacob Patterson.

Board Action: No Action Taken.

4B) DISCUSSION AND POSSIBLE ACTION REGARDING PRESENTATION OF MID-YEAR BUDGET REPORT ON THE STATUS OF COUNTY DEPARTMENTAL SPENDING AND REVENUES FOR FISCAL YEAR 2023-24 AND EXECUTIVE OFFICE RECOMMENDATIONS; APPROVAL OF RECOMMENDED BUDGET ADJUSTMENTS AND JOURNAL ENTRIES; AND ADOPTION OF RESOLUTION AMENDING THE FY 2023-24 ADOPTED BUDGET – SPONSOR: EXECUTIVE OFFICE

Presenter/s: Darcie Antle, Chief Executive Officer; Sara Pierce, Acting Auditor-Controller/ Treasurer-Tax Collector; Tim Hallman, Deputy Chief Executive Officer; and Izen Locatelli, Chief Probation Officer, Probation.

Public Comment: Heidi Wordhouse; Jacob Patterson.

Board Action: Upon motion by Supervisor Haschak, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors directs staff to bring back an item for the JPA issue for EMS, utilizing realignment dollars for Environmental Health, and a Social Services presentation; accepts the Mid-Year Budget Report on the status of County departmental spending and revenues for FY 2023-24 and approves Executive Office recommendations; approves recommended budget adjustments and journal entries; adopts Resolution amending the FY 2023-24 adopted budget; and authorizes Chair to sign same. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Gjerde, and Supervisor Williams

No: 0 – None

Absent: 0 – None

Enactment No: Resolution 24-042

BOARD RECESS: 10:24 A.M. – 10:40 A.M.

4C) DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF RESOLUTION SUMMARILY VACATING A PORTION OF AN OLD COUNTY WAGON ROAD KNOWN AS THE CAHTO ROAD OR WESTPORT TO JACKSON VALLEY ROAD - SPONSORS: COUNTY COUNSEL AND TRANSPORTATION

Presenter/s: Jared Schwass, Deputy County Counsel.

Public Comment: None.

Board Action: Upon motion by Supervisor Gjerde, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors adopts Resolution summarily vacating a portion of an old County wagon road known as the Cahto Road or Westport to Jackson Valley Road; and authorizes the Chair to sign same. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Gjerde, and Supervisor Williams

No: 0 – None

Absent: 0 – None

Enactment No: Resolution 24-043

4D) DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF MENDOCINO COUNTY'S 2024 LEGISLATIVE PLATFORM - SPONSOR: EXECUTIVE OFFICE

Presenter/s: Kelly Hansen, Administrative Analyst, Executive Office.

Public Comment: None.

Board Action: Upon motion by Supervisor Haschak, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors adopts the Mendocino County 2024 Legislative Platform. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Gjerde, and Supervisor Williams

No: 0 – None

Absent: 0 – None

4E) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION TO EXECUTIVE OFFICE STAFF TO RETURN WITH A PLAN TO MAKE MOST BUSINESS LICENSES OPTIONAL, AND CLARIFY THAT A RESIDENCE WITHOUT CUSTOMERS OR EMPLOYEES IS EXEMPT FROM REVIEW BY PLANNING AND BUILDING REQUIRED BY MCC SECTION 6.04.080(A) - SPONSOR: SUPERVISOR WILLIAMS

Presenter/s: Supervisor Williams; Julia Krog, Director, Planning and Building Services; Darcie Antle, Chief Executive Officer; Anna Macken, Administrative Analyst, Executive Office; Charlotte Scott, Assistant County Counsel; John Burkes, Assistant Director, Planning and Building Services.

Public Comment: Julia Krog.

Board Action: Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs staff to return with an ordinance amendment raising the \$2,500 (twenty-five hundred dollars) exemption to \$1,000,000 (one million dollars) for businesses operating without employees or customers on site. The motion carried by the following vote:

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Gjerde, and Supervisor Williams

No: 0 – None

Absent: 0 – None

BOARD RECESS 11:38 A.M. – 12:41 P.M.

4F) DISCUSSION AND POSSIBLE ACTION INCLUDING APPROVAL OF AN EMPLOYMENT AGREEMENT BETWEEN THE COUNTY OF MENDOCINO AND DARCIE ANTLE TO SERVE AS MENDOCINO COUNTY'S CHIEF EXECUTIVE OFFICER FOR THE TERM OF MARCH 12, 2024, THROUGH JULY 11, 2026, WITH COMPENSATION FOR THE PERIOD COMMENCING MARCH 12, 2024, THROUGH THE FIRST FULL PAY PERIOD FOLLOWING MS. ANTLE'S PERFORMANCE EVALUATION IN JUNE 2025, BEING TWO HUNDRED TWENTY-FIVE THOUSAND DOLLARS (\$225,000) PER YEAR WITH A TOTAL ANNUAL COMPENSATION OF THREE HUNDRED AND EIGHTY-TWO AND THOUSAND DOLLARS (\$382,000), INCLUDING BENEFITS; AS SPECIFIED IN THE EMPLOYMENT AGREEMENT, IF CERTAIN CONDITIONS ARE MET, MS. ANTLE'S COMPENSATION COMMENCING THE FIRST FULL PAY PERIOD FOLLOWING THE JUNE 2025 PERFORMANCE EVALUATION THROUGH THE END OF THE AGREEMENT SHALL BE INCREASED TO TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) PER YEAR WITH A TOTAL ANNUAL COMPENSATION OF FOUR HUNDRED AND TWENTY-FIVE THOUSAND DOLLARS (\$425,000), INCLUDING BENEFITS - SPONSOR: SUPERVISOR MULHEREN

Withdrawn.

4G) DISCUSSION AND POSSIBLE ACTION INCLUDING ADOPTION OF A RESOLUTION SETTING MENDOCINO COUNTY ELECTED OFFICIALS COMPENSATION FOR THE ASSESSOR-CLERK RECORDER, DISTRICT ATTORNEY AND SHERIFF-CORONER, EFFECTIVE JULY 7, 2024 - SPONSOR: HUMAN RESOURCES

Withdrawn.

4H) DISCUSSION AND POSSIBLE ACTION REGARDING STRATEGIES TO BRING ALL COUNTY WAGES AND IN HOME SUPPORTIVE SERVICES TO A MINIMUM OF TWENTY DOLLARS PER HOUR (CONTINUED FROM FEBRUARY 27TH, 2024) - SPONSOR: SUPERVISOR WILLIAMS

Presenter/s: Kelly Hansen, Administrative Analyst, Executive Office.

Public Comment: None.

Board Action: Upon motion by Supervisor Haschak, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors approves FORMATION OF AN AD HOC COMMITTEE comprised of Supervisors Haschak and Williams to work with County Counsel on a Transient Occupant Tax (TOT) increase of 2% dedicated to funding IHSS with a stipulation that the tax will be suspended if the State funds the program through other means; and look at ways to bring all County employees to a living wage using the MIT Living Wage Benchmark for Mendocino County per the ideas offered by Supervisor Gjerde.

Aye: 5 – Supervisor McGourty, Supervisor Mulheren, Supervisor Haschak, Supervisor Gjerde, and Supervisor Williams

No: 0 – None

Absent: 0 – None

4I) CHIEF EXECUTIVE OFFICER'S REPORT (CONTINUED FROM FEBRUARY 27TH, 2024) - SPONSOR: EXECUTIVE OFFICE

Presenter/s: Darcie Antle, Chief Executive Officer.

Public Comment: None.

Board Action: No Action Taken.

4J) DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW, ADOPTION, AMENDMENT, CONSIDERATION OR RATIFICATION OF LEGISLATION PURSUANT TO THE ADOPTED LEGISLATIVE PLATFORM - SPONSOR: EXECUTIVE OFFICE

Withdrawn.

4K) SUPERVISORS' REPORTS REGARDING BOARD SPECIAL ASSIGNMENTS, STANDING AND AD HOC COMMITTEE MEETINGS, AND OTHER ITEMS OF GENERAL INTEREST - SPONSOR: BOARD OF SUPERVISORS

Presenter/s: Supervisor Gjerde; Supervisor Haschak; Supervisor McGourty; Supervisor Williams; and Supervisor Mulheren.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 2:12 P.M.

Attest: ATLAS M.A. PEARSON
Senior Deputy Clerk of the Board


MAUREEN MULHEREN, Chair



NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS

- Effective March 1, 2009, Board of Supervisors minutes are produced in “action only” format
- LIVE WEB STREAMING OF BOARD MEETINGS is available via the County’s YouTube Channel, which can be found here: <https://www.youtube.com/@MendocinoCountyVideo>
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors’ action minutes are also posted on the County of Mendocino website at: <https://mendocino.legistar.com/Calendar.aspx>
- For technical assistance or any requests for official meeting records of the Mendocino County Board of Supervisors, please contact the Clerk of the Boards Office at (707) 463-4441
- Additional resource information: <https://www.mendocinocounty.org/government/board-of-supervisors>

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors