

GLENN MCGOURTY
DISTRICT 1
MAUREEN MULHEREN
DISTRICT 2
JOHN HASCHAK
DISTRICT 3
DAN GJERDE
DISTRICT 4
TED WILLIAMS
DISTRICT 5



DARCIE ANTLE
CHIEF EXECUTIVE OFFICER
CLERK OF THE BOARD

JAMES R. ROSS
INTERIM COUNTY COUNSEL

MENDOCINO COUNTY
BOARD OF SUPERVISORS AGENDA
REGULAR MEETING
April 9, 2024 - 9:00 AM

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/89978936077>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 899 7893 6077

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press *9 to raise your hand, and *6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)

The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.

1a) Roll Call

1b) Pledge of Allegiance

2. PUBLIC EXPRESSION

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.

Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>

For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441

3. CONSENT CALENDAR

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

See section at the end of this document for the full listing of Consent items.

4. REGULAR CALENDAR

**4a) Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)
(Sponsor: Executive Office)**

Recommended Action:

Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).

- 4b) **Discussion and Possible Action Including Direction to Staff Regarding the Proposed Loan Repayment Plan for Funds Borrowed Against Measure B Fund as Matching Funds to Construct the Behavioral Health Wing of the SB844 Jail Building**

(Sponsors: Auditor-Controller/Treasurer-Tax Collector and Executive Office)

Recommended Action:

Provide direction to staff regarding the proposed loan repayment plan for funds borrowed against Measure B fund as matching funds to construct the behavioral health wing of the SB844 jail building.

Attachments: [Proposed Measure B Loan Repayment Plan](#)

- 4c) **Discussion and Possible Direction to Staff Regarding a Presentation on Mendocino County's Preliminary Fiscal Year (FY) 2024-25 Budget**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff regarding the priorities and preparation of Mendocino County's FY 2024-25 budget.

Attachments: [04-05-24 Budget Workshop Presentation](#)

[04-08-24 Revised Budget Workshop Presentation](#)

[04-08-24 BHSA CalAims](#)

- 4d) **Discussion and Possible Action Including Acceptance of Presentation Regarding Regulations for Tiny Homes; and Possible Direction to Staff Regarding Regulations for Movable Tiny Homes**
(Sponsor: Planning and Building Services)

Recommended Action:

Accept presentation; and provide direction to staff regarding regulations for movable tiny homes.

Attachments: [1. PBS Tiny Homes Presentation 4.9.2024](#)

[2. Appendix AQ of Residential Code - Tiny Houses](#)

- 4e) **Chief Executive Officer's Report**
(Sponsor: Executive Office)

Recommended Action:

Accept the Chief Executive Officer's report.

- 4f) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**
(Sponsor: Executive Office)

Recommended Action:

Provide direction to staff on matters of legislation.

- 4g) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**
(Sponsor: Board of Supervisors)

5. MODIFICATIONS TO AGENDA

Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.

6. CLOSED SESSION

Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.

- 6a) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Darcie Antle, Cherie Johnson, and Jon Holtzman; Employee Organization(s): Service Employees' International Union (SEIU) Local 1021, Mendocino County Deputy Sheriffs' Association (DSA), Mendocino County Law Enforcement Management Association (MCLEMA), Mendocino County Management Association, Mendocino County Association of Confidential Employees (MCACE), Mendocino County Department Head Association, Mendocino County Probation Employees' Association (MCPEA) Teamsters Local 856, Mendocino County Public Authority and SEIU Local 2015 (IHSS), and Unrepresented**
- 6b) **Pursuant to Government Code Section 54957 - Public Employee Appointment - Agricultural Commissioner/Sealer of Weights and Measures**

3. CONSENT CALENDAR - CONTINUED

The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

MINUTES

3a) Approval of Minutes of March 26, 2024, Regular MeetingRecommended Action:

Approve minutes of March 26, 2024, regular meeting.

Attachments: [03-26-24 Minutes](#)

APPOINTMENTS**3b) Approval of Appointments/Reappointments**Recommended Action:

Approve the following appointments/reappointments:

1. Stephen White, Mendocino County Supervisor or Designee, Area Agency on Aging Governing Board;
2. Diane Faulk, Trustee, Fish Rock Cemetery District;
3. Molly Smith, Trustee, Fish Rock Cemetery District;
4. Curtis Dightman, Tenant Commissioner (Inland), Community Development Commission;
5. Priscilla Tarver, Older Adult/Dependent Adult Advocate, In Home Supportive Services Advisory Committee;
6. Randall Vann, Member at Large (Inland), Mendocino County Fish and Game Commission;
7. Dane Downing, Member, Round Valley Municipal Advisory Council; and
8. Kathryn Britton, Member, Round Valley Municipal Advisory Council..

Attachments: [White Application](#)
[Faulk Application](#)
[Smith Application](#)
[Dightman Application](#)
[Tarver Application](#)
[Vann Application](#)
[Downing Application](#)
[Britton Application](#)

BOARD OF SUPERVISORS

- 3c) **Adoption of Proclamation Recognizing April as Child Abuse Prevention Month in Mendocino County (Sponsor: Supervisor Mulheren)**

Recommended Action:

Adopt proclamation recognizing April as Child Abuse Prevention Month in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)

EXECUTIVE OFFICE

- 3d) **Acceptance of the Essential Services Sales Tax (Measure P) Allocation Method for Fiscal Year 2023-24, as Proposed by the Mendocino County Fire Districts Association of Elected Officials (Attachment A) Second Quarter; Acceptance of the Mendocino County Camping Transient Occupancy Tax (Measure D) Allocation Method for Fiscal Year 2023-24, as Proposed by the Mendocino County Fire Chiefs Association (Attachment B) Second Quarter; Acceptance of the Mendocino County Proposition 172 Allocation Method for Fiscal Year 2023-24, as Proposed by the Mendocino County Fire Chiefs Association (Attachment C) Second Quarter; and Authorization for the Chief Executive Officer or Designee to Negotiate and Enter Into Agreements with Fire Agencies and the Mendocino County Fire Safe Council, Not to Exceed the Amounts Appropriated**

Recommended Action:

Accept the Essential Services Sales Tax allocation method (Attachment A), second quarter, for fiscal year 2023-24, as proposed by the Mendocino County Fire Districts Association of Elected Officials (attachment A) second quarter; accept the Mendocino County Camping Transient Occupancy Tax (Measure D) allocation method for Fiscal Year 2023-24, as proposed by the Mendocino County Fire Chiefs Association (Attachment B) second quarter; accept the Mendocino County Proposition 172 allocation method for Fiscal Year 2023-24, as proposed by the Mendocino County Fire Chiefs Association (Attachment C) second quarter; and authorize the Chief Executive Officer or designee to negotiate and enter into Agreements with the Fire Agencies and the Mendocino County Fire Safe Council, not to exceed the amounts appropriated.

Attachments: [Attachment A Meas P Allocations](#)
[Attachment B Camping TOT Allocations](#)
[Attachment C Prop 172 Allocations](#)

3e) Adoption of Resolution Renewing a Declaration of a Local Emergency Related to Climate Change

Recommended Action:

Adopt Resolution renewing a declaration of a Local Emergency related to Climate Change; and authorize Chair to sign same.

Attachments: [Resolution 24-047](#)
[Resolution](#)

3f) Adoption of Resolution Renewing a Declaration of a Local Emergency Related to Tree Mortality

Recommended Action:

Adopt Resolution renewing a declaration of a Local Emergency related to Tree Mortality; and authorize Chair to sign same.

Attachments: [Resolution 24-048](#)
[Resolution](#)

3g) Ratification of a Letter of Request for Fiscal Year 2025 Congressionally Directed Spending

Recommended Action:

Ratify letter of Request for fiscal year 2025 congressionally directed spending.

Attachments: [Letter](#)

BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3h) **Approval of Third Amendment to Agreement No. BOS-22-129 with NetSmart Technologies, LLC., in the Amount of \$116,013.48, for a New Total of \$454,093.48, to Add the MyAvatar NX and MyAvatar OrderConnect NX Modules Functionalities to the Existing MyAvatar Electronic Health Record System in Fiscal Years 2023-24 and 2024-2025, Effective July 1, 2022 through June 30, 2026 (Original End Date: June 30, 2024)**

Recommended Action:

Approve third Amendment to Agreement No. BOS-22-129 with NetSmart Technologies, LLC., in the amount of \$116,013.48, for a new total of \$454,093.48, to add the MyAvatar NX and MyAvatar OrderConnect NX modules functionalities to the existing MyAvatar Electronic Health Record system in Fiscal Years 2023-2024 and 2024-2025, effective July 1, 2022 through June 30, 2026 (original end date: June 30, 2024); authorize the Behavioral Health and Recovery Services Director or designee to sign any future amendments to the Agreement that do not increase the annual maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 22-129-A3](#)
[Original Agreement](#)

- 3i) **Authorization for Behavioral Health and Recovery Services in Collaboration with Veterans Services to Submit a Grant Application to the Department of Veterans Affairs, Office of Mental Health and Suicide Prevention for the Staff Sergeant Fox Suicide Prevention Grant Program Funding Opportunity, for an Amount up to \$750,000; and Authorization for the Director of Behavioral Health and Recovery Services to Sign Any Resulting Agreement Awarded, up to \$750,000**

Recommended Action:

Authorize Behavioral Health and Recovery Services in collaboration with Veterans Services to submit a grant application to the Department of Veterans Affairs, Office of Mental Health and Suicide Prevention for the Staff Sergeant Fox Suicide Prevention Grant Program Funding Opportunity, for an amount up to \$750,000; and authorize the Director of Behavioral Health and Recovery Services to sign any resulting Agreement awarded, up to \$750,000.

Attachments: [Grant Application](#)

GENERAL SERVICES AGENCY

- 3j) **Approval of the Interim Fleet Maintenance Service Agreement with Ukiah Car Center, LLC in an Amount Not to Exceed \$50,000 for County Fleet Repair and Maintenance Services**

Recommended Action:

Approve the Interim Fleet Maintenance Service Agreement with Ukiah Car Center, LLC in an amount not to exceed \$50,000 for County fleet repair and maintenance services; and authorize the Chair to sign same.

Attachments: [Agreement 24-045](#)

- 3k) **Approval of Renewing the Finding Made in Resolution No. 23-145 that the Deteriorated Roof Structure of the Agriculture and Farm Advisor Building and the Impending Inclement Weather Constitutes an Emergency that Requires Immediate Action to Mitigate Additional Damages of County Property and that this Emergency will not Permit a Delay Resulting from Competitive Solicitation for Bids and Immediate Action is Necessary to Respond to the Emergency and There is a Need to Continue with the Contract to Resolve the Emergency**

Recommended Action:

Approve renewing the finding made in Resolution No. 23-145 that the deteriorated roof structure of the Agriculture and Farm Advisor building and the impending inclement weather constitutes an emergency that requires immediate action to mitigate additional damages to County property and that this emergency will not permit a delay resulting from competitive solicitation for bids and immediate action is necessary to respond to the emergency and there is a need to continue with the contract to resolve the emergency.

- 3l) **Authorization for the Chief Executive Officer or Designee to Establish a Capital Improvement Project to Complete the Repair of the Structurally Damaged Entry Porch at the Agriculture - Farm Advisor Building at 890 North Bush Street in Ukiah in the Amount of \$200,000 and Authorization for the Chief Executive Officer or Designee to Act as Project Manager to Enter Contracts and Approve Change Orders for the Project, Pursuant to Public Contract Code Section 20142**

Recommended Action:

Authorize the Chief Executive Officer or designee to establish a Capital Improvement project to complete the repair of the structurally damaged entry porch at the Agriculture - Farm Advisor Building at 890 North Bush Street in Ukiah in the amount of \$200,000; and authorize the Chief Executive Officer or Designee to act as project manager to enter contracts and approve change orders for the project, pursuant to Public Contract Code section 20142.

HUMAN RESOURCES

- 3m) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 0464, Add 1.0 FTE Senior Victim/Witness Advocate, \$52,041.60 - \$63,252.80/Annually**

Recommended Action:

Adopt Resolution amending the Position Allocation Table as follows: budget unit 0464, add 1.0 FTE Senior Victim/Witness Advocate, \$52,041.60 - \$63,252.80/annually; and authorize Chair to sign same.

Attachments: [Resolution 24-049](#)
[Resolution](#)

- 3n) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 4011, Add 1.0 FTE Office Services Supervisor, \$49,379.20 - \$60,0008.00/Annually, and Delete 1.0 FTE Administrative Secretary, Position No. 4590; and Authorizing Reclassification of Administrative Secretary, to Office Services Supervisor**

Recommended Action:

Adoption of resolution amending the position allocation table as follows: budget unit 4011, add 1.0 FTE Office Services Supervisor, \$49,379.20 - \$60,0008.00/annually, and delete 1.0 FTE Administrative Secretary, position no. 4590; authorize reclassification of Administrative Secretary, to Office Services Supervisor; and authorize Chair to sign same.

Attachments: [Resolution 24-050](#)
[Resolution](#)

- 3o) **Approval of Agreement with Oppenheimer Investigations Group, LLP in the Amount of \$50,000 for Professional Investigation Services, for an Agreement Term Effective upon Execution of Agreement, through December 31, 2024**

Recommended Action:

Approval of agreement with Oppenheimer Investigations Group, LLP in the amount of \$50,000 for professional investigation services, for an Agreement term effective upon execution of Agreement, through December 31, 2024; and authorize the Chair to sign same.

Attachments: [Agreement 24-046](#)

PLANNING AND BUILDING SERVICES

- 3p) **Acceptance of Informational Report Regarding the Issuance of Emergency Coastal Development Permit EM_2024-0001 (Knapp) to Utilize a Dewatering Pump to Redirect Groundwater Seeping Out of the Bluff Face to a Safe Discharge Site (Located at 43026 N. Hwy 1, Westport, APN: 013-820-02)**

Recommended Action:
recommendation

Accept the Informational Report regarding the issuance of Emergency Coastal Development Permit EM_2024-0001 (Knapp) to utilize a dewatering pump to redirect groundwater seeping out of the bluff face to a safe discharge site (located at 43026 N. Hwy 1, Westport, APN: 013-820-02).

Attachments: [Attachments Combined](#)
[EM 2024-0001 \(Knapp\) Signed Letter with Signed Permit](#)

PROBATION

- 3q) **Approval of Agreement with Integrated Security Controls, Inc. in the Amount of \$55,213.31 for the Purchase and Installation of Video Surveillance System Enhancements in Juvenile Hall Effective Upon Execution of the Agreement through May 31, 2024**

Recommended Action:

Approve agreement with Integrated Security Controls, Inc. in the amount of \$55,213.31 for the purchase and installation of video surveillance system enhancements in Juvenile Hall effective upon execution of agreement through May 31, 2024; and authorize Chair to sign same.

Attachments: [Agreement 24-047](#)

PUBLIC HEALTH

- 3r) **Approval of Agreement with Theron Chan, M.D. in the Amount of \$45,000, to Provide Medical Oversight, Direction, and Guidance for the Public Health Department as the Interim County Health Officer, Effective Upon Signature through July 31, 2024**

Recommended Action:

Approve Agreement with Theron Chan, M.D. in the amount of \$45,000 to provide medical oversight, direction, and guidance for the Public Health Department as the Interim County Health Officer, effective upon signature through July 31, 2024; authorize the Public Health Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Proposed Agreement](#)

- 3s) **Ratification of Submission of Grant Application to California Department of Health Care Services (DHCS) for Providing Access and Transforming Health (PATH) Capacity and Infrastructure Transition Expansion and Development (CITED), Round 3 Funding; in the Amount of \$382,597.72; and Authorization for the Director of Public Health or Designee to Sign Any Resulting Agreement Awarded, up to \$382,597.72**

Recommended Action:

Ratify submission of grant application to California Department of Health Care Services (DHCS) for Providing Access and Transforming Health (PATH) Capacity and Infrastructure Transition Expansion and Development (CITED), round 3 funding, in the amount of \$382,597.72; authorize the Director of Public Health or designee to sign any resulting agreement awarded, up to \$382,597.72.

Attachments: [Grant Application](#)

SHERIFF-CORONER

- 3t) **Adoption of Proclamation Recognizing April 14-20, 2024, as National Public Safety Telecommunicators (Dispatchers) Week in Mendocino County**

Recommended Action:

Adopt Proclamation recognizing April 14-20, 2024, as National Public Safety Telecommunicators (Dispatchers) Week in Mendocino County; and authorize Chair to sign same.

Attachments: [Proclamation](#)

SOCIAL SERVICES

- 3u) **Approval of Retroactive Agreement with Project Sanctuary in the Amount of \$187,500 to Provide Non-Congregate Shelter Services for Individuals and Families Fleeing or Attempting to Flee Dangerous or Life-Threatening Conditions in Mendocino County, Effective January 1, 2024, through June 30, 2025**

Recommended Action:

Approve retroactive Agreement with Project Sanctuary in the amount of \$187,500 to provide non-congregate shelter services for individuals and families fleeing or attempting to flee dangerous or life-threatening conditions in Mendocino County, effective January 1, 2024, through June 30, 2025; authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-048](#)
[Memo](#)

- 3v) **Approval of Retroactive Agreement with Redwood Community Services, Inc., in the Amount of \$450,000, to Provide Congregate Emergency Shelter Services for Individuals Experiencing Homelessness in Mendocino County, Using California Homeless Coordinating and Financing Council Grant Funds for the Homeless Housing, Assistance, and Prevention Program, Effective January 1, 2024 Through June 30, 2025**

Recommended Action:

Approve retroactive Agreement with Redwood Community Services, Inc., in the amount of \$450,000, to provide congregate emergency shelter services for individuals experiencing homelessness in Mendocino County, using California Homeless Coordinating and Financing Council grant funds for the Homeless Housing, Assistance, and Prevention Program, effective January 1, 2024 through June 30, 2025; authorize the Social Services Director or designee to sign any future amendments that do not increase the maximum amount; and authorize Chair to sign same.

Attachments: [Agreement 24-049](#)
[Memo](#)

TRANSPORTATION/SOLID WASTE

- 3w) **Adoption of Resolution Approving Notice of Completion and Release of Contract Surety and Authorizing the Director of Transportation to Accept the Contract for Department of Transportation Contract Number 210021 for the Seismic Retrofit Project on Eureka Hill Road over Garcia River, County Road 505, Milepost 4.92 (Point Arena Area)**

Recommended Action:

Adopt Resolution approving the Notice of Completion and Release of Contract Surety and authorizing the Director of Transportation to accept the contract for Department of Transportation Contract Number 210021 for the Seismic Retrofit Project on Eureka Hill Road over Garcia River, County Road 505, milepost 4.92 (Point Arena Area); and authorize Chair to sign same.

Attachments: [Resolution 24-051](#)
[Resolution](#)
[Inspection Memo](#)
[Notice of Completion](#)

- 3x) **Adoption of Resolution Authorizing Department of Transportation to Advertise for Bids and Award Department of Transportation Contract Number 240002 to Perform the 2024 Corrective/Preventative Maintenance Project on Mountain View Road, County Road (CR) 510, Milepost (M.P.) 0.00 to 24.58 at an Estimated Cost of \$7,400,000 (Manchester/Boonville Area)**

Recommended Action:

Adopt Resolution authorizing Department of Transportation to advertise for bids and award Department of Transportation Contract Number 240002 to perform the 2024 Corrective/Preventative Maintenance Project on Mountain View Road, CR 510, M.P. 0.00 to M.P. 24.58, at an estimated cost of \$7,400,000 (Manchester/Boonville Area); and authorize Chair to sign same.

Attachments: [Resolution 24-052](#)
[Resolution](#)
[240002 adv and award Letter](#)

ADJOURNMENT

Additional Meeting Information for Interested Parties

For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>

LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: www.mendocinocounty.org/bos

The Mendocino County Board of Board of Supervisors complies with the Americans with Disabilities Act (ADA) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code 54953.2). Anyone requiring a reasonable accommodation to participate in a meeting of the Board of Supervisors or Affiliate Meeting Body should contact the Mendocino County Clerk of the Boards Office at (707) 463-4441, not less than 48 hours prior to the meeting.

Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.