

GLENN MCGOURTY  
DISTRICT 1  
MAUREEN MULHEREN  
DISTRICT 2  
JOHN HASCHAK  
DISTRICT 3  
DAN GJERDE  
DISTRICT 4  
TED WILLIAMS  
DISTRICT 5



DARCIE ANTLE  
CHIEF EXECUTIVE OFFICER  
CLERK OF THE BOARD

JAMES R. ROSS  
INTERIM COUNTY COUNSEL

# MENDOCINO COUNTY

## BOARD OF SUPERVISORS AGENDA

### REGULAR MEETING

### March 26, 2024 - 9:00 AM

---

Meeting Location(s): 501 Low Gap Road, Room 1070, Ukiah, CA. 95482 (Board Chambers)

Zoom Link: <https://mendocinocounty.zoom.us/j/89105521324>

Zoom Phone Number (if joining via telephone): 1 669 900 9128 ; Zoom Webinar ID: 891 0552 1324

Listed below are some of the Board of Supervisors Public Engagement options. For streaming options and a complete list of ways to interact with agenda items (or more information on any of these listed) please visit: <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>

#### Written Comment

- Submit online via the eComment platform at <https://mendocino.legistar.com/Calendar.aspx>

#### Verbal Comment

- Speak in person at any physical meeting location when the Chair calls for Public Comment
- Join the Zoom Webinar and use the "raise hand" feature when the Chair calls for Public Comment (if joining via telephone: press \*9 to raise your hand, and \*6 to unmute yourself when called)
- Leave a voicemail message, up to 3 minutes in length, by calling 707-234-6333

\*Note: Voicemail comments will no longer be played back during Open Session, but are immediately available to the full Board of Supervisors upon submittal.

**1. OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**1a) Roll Call**

**1b) Pledge of Allegiance**

**2. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda.*

*Individuals wishing to address the Board under Public Expression are welcome to do so via any method listed on the front page of this agenda or on our Public Engagement page, at: <https://rb.gy/d3p0>*

*For more information on any of these methods, please call the Mendocino County Clerk of the Board at (707) 463-4441*

**3. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**4. REGULAR CALENDAR**

**4a) Discussion and Possible Action Including Acceptance of Informational Report(s) from the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s)  
(Sponsor: Executive Office)**

**Recommended Action:**

*Accept any informational reports provided by the Assessor/Clerk-Recorder/Registrar of Voters, Acting Auditor-Controller/Treasurer-Tax Collector, District Attorney, Sheriff and Various County Department Heads or Designee(s).*

- 4b) **Noticed Public Hearing - Discussion and Possible Action to Consider an Appeal of the Planning Commission's Denial of Minor Use Permit and Variance (U\_2021-0016/V\_2021-0005) to Establish and Operate a Gas Station with Ten (10) Gas Pumps, Two (2) Separate Illuminated Canopies, Twenty-Eight (28) New Parking Spaces, Landscaping, Conversion of Part of an Existing Structure to a Convenience Store, and Concurrent Variance for a Sixty-Five (65) Foot Tall Business Identification Sign, Increase in the Allowable Sign Area, and to Reduce the Front Yard Setback; Located at 9621 and 9601 North State Street, Redwood Valley; APNs: 162-100-58 and 162-100-59 which May Include Adoption of a Resolution or Additional Direction to Staff**

**(Sponsor: Planning and Building Services)**

Recommended Action:

*Adopt resolution denying the appeal and upholding the Planning Commission's denial of Minor Use Permit and Variance (U\_2021-0016/V\_2021-0005) to establish and operate a gas station with ten (10) gas pumps, two (2) separate illuminated canopies, twenty-eight (28) new parking spaces, landscaping, conversion of part of an existing structure to a convenience store, and concurrent variance for a sixty-five (65) foot tall business identification sign, increase in the allowable sign area, and to reduce the front yard setback; located at 9621 and 9601 North State Street, Redwood Valley; APNs: 162-100-58 and 162-100-59; and authorize Chair to sign same.*

Attachments: [Resolution](#)

[Memo](#)

[PC 2024-0001 Reoslution](#)

[PC Denial Resolution](#)

[U\\_2021-0016 & V\\_2015-0005 Planning Appeal](#)

[01-04-24 PC Notice, Staff Report, Attachments](#)

[01-04-24 PC Initial Study MND](#)

[01-04-2024 PC Public Comments Combined](#)

[12-07-23 PC Public Comments Combined](#)

[U\\_2021-0016 & V\\_2021-0005 12-07-23 Memo to PC](#)

[U\\_2021-0016 & V\\_2021-0005 TIS](#)

[Planning Commission 12-7-23 Minutes](#)

[Planning Commission 1-4-24 Draft Minutes](#)

[Proof of Publication U\\_2021-0016 & V\\_2021-0005 \( Faizan\)](#)

[BOS 3-26-24 \(UDJ\)](#)

[03-25-24 PBS Presentation](#)

- 4c) **Discussion and Possible Action Including Conduction of a Public Workshop Regarding Collaboration on Identification of Potential System Improvement within Planning and Building Services and Environmental Health; and Direction to Staff as it Relates to the Workshop**  
(Sponsors: Supervisor Williams and Supervisor McGourty)

Recommended Action:

*Conduct the public workshop and provide direction to staff in regard to workshop findings.*

Attachments: [GGBI Update](#)

- 4d) **Chief Executive Officer's Report**  
(Sponsor: Executive Office)

Recommended Action:

*Accept the Chief Executive Officer's report.*

Attachments: [CEO Report March 2024 \(English\)](#)

[Link to Online CEO Report March 2024 \(English\)](#)

[CEO Report Marzo 2024 \(Spanish\)](#)

[Link to Online CEO Report Marzo 2024 \(Spanish\)](#)

- 4e) **Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform**  
(Sponsor: Executive Office)

Recommended Action:

*Provide direction to staff on matters of legislation.*

- 4f) **Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**  
(Sponsor: Board of Supervisors)

Attachments: [Second District Supervisor Report](#)

**5. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**6. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

- 6a) Pursuant to Government Code Section 54957 - Public Employee Performance Evaluation - Interim County Counsel
- 6b) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Darcie Antle, Cherie Johnson, and Jon Holtzman; Employee Organization(s): Service Employees' International Union (SEIU) Local 1021, Mendocino County Deputy Sheriffs' Association (DSA), Mendocino County Law Enforcement Management Association (MCLEMA), Mendocino County Management Association, Mendocino County Association of Confidential Employees (MCACE), Mendocino County Department Head Association, Mendocino County Probation Employees' Association (MCPEA) Teamsters Local 856, Mendocino County Public Authority and SEIU Local 2015 (IHSS), and Unrepresented

### **3. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

#### ITEMS RECOMMENDED FOR APPROVAL:

#### **MINUTES**

**3a) Approval of Minutes of March 12, 2024, Regular Meeting**

*Recommended Action:*

*Approve minutes of March 12, 2024, regular meeting.*

**Attachments:** [03-12-24 Minutes - Draft](#)

**3b) Approval of Minutes of March 13, 2024, Regular Closed Session Meeting**

*Recommended Action:*

*Approve minutes of March 13, 2024, regular closed session meeting.*

**Attachments:** [03-13-24 Minutes - Draft](#)

#### **EXECUTIVE OFFICE**

- 3c) **Acceptance of the Final Camping Transient Occupancy Tax Allocation for Fiscal Year 2022-23, as Proposed by the Mendocino County Fire Chiefs Association, in the amount of \$128,225.48 (see Attachment A); and Appropriate \$128,225.48 in Fund 1240, Org Code FSC; and Authorization for the Chief Executive Officer or Designee to Negotiate and Enter Into Agreements with Fire Agencies, Not to Exceed the Amounts Appropriated**

*Recommended Action:*

*Accept the Final Camping Transient Occupancy Tax Allocation for Fiscal Year 2022-23, as proposed by the Mendocino County Fire Chiefs Association, in the amount of \$128,225.48 (see Attachment A); and appropriate \$128,225.48 in Fund 1240, Org Code FSC; and authorize the Chief Executive Officer or Designee to negotiate and enter into agreements with Fire Agencies, not to exceed the amounts appropriated.*

**Attachments:** [Attachment A-2022-23 TOT Fire Funding Round 2 Allocations.pdf](#)

## BEHAVIORAL HEALTH AND RECOVERY SERVICES

- 3d) **Approval of Retroactive Agreement (First Amendment to Agreement No. PA-23-54, MH-22-050) with Relias, LLC., to Increase the Amount by Up to \$20,986.08, for a New Total Amount of \$59,062.08, to Monitor and Provide Required Annual Training for all Behavioral Health and Recovery Services and Public Health Staff, Effective December 1, 2022, through November 30, 2025**

*Recommended Action:*

*Approve retroactive Agreement (first amendment to Agreement No. PA-23-54, MH-22-050) with Relias, LLC., to increase the amount by up to \$20,986.08, for a new total amount of \$59,062.08, to monitor and provide required annual training for all Behavioral Health and Recovery Services and Public Health staff, effective December 1, 2022, through November 30, 2025; authorize the Behavioral Health and Recovery Services director or designee to execute any Amendments that do not increase the maximum amount; and authorize Chair to sign same.*

**Attachments:** [Proposed Agreement](#)  
[Original Agreement](#)

## CANNABIS

- 3e) **Approval of Second Amendment to BOS Agreement No. 23-025 with 4LEAF, Inc., Increasing the Amount by an Additional \$404,541.70 for Contract Planning Services, for a New Total Amount of \$3,210,541.70**

Recommended Action:

*Approve second amendment to BOS Agreement No. 23-025 with 4LEAF, Inc., increasing the amount by an additional \$404,541.70 for contract planning services, for a new total amount of \$3,210,541.70; and authorize Chair to sign the same.*

Attachments: [Proposed Amendment](#)

## COUNTY COUNSEL

- 3f) **Approval of Retroactive Agreement with Redwood Public Law, LLP, a California Limited Liability Partnership, in the Amount of \$10,000 to Provide Legal Advice and Analysis Regarding the Negotiation of Tax Sharing Agreements Between the County of Mendocino and Other Local Entities Effective March 15, 2024, through July 31, 2024**

Recommended Action:

*Approve retroactive Agreement with Redwood Public Law, LLP, a California limited liability partnership, in the amount of \$10,000 to provide legal advice and analysis regarding the negotiation of tax sharing Agreements between the County of Mendocino and other local entities effective March 15, 2024 through July 31, 2024; and authorize Chair to sign same.*

Attachments: [Agreement](#)

## GENERAL SERVICES AGENCY

- 3g) **Approval of Renewing the Finding Made in Resolution No. 23-145 that the Deteriorated Roof Structure of the Agriculture and Farm Advisor Building and the Impending Inclement Weather Constitutes an Emergency that Requires Immediate Action to Mitigate Additional Damages of County Property and that this Emergency will not Permit a Delay Resulting from Competitive Solicitation for Bids and Immediate Action is Necessary to Respond to the Emergency and There is a Need to Continue with the Contract to Resolve the Emergency**

Recommended Action:

*Approve renewing the finding made in Resolution No. 23-145 that the deteriorated roof structure of the Agriculture and Farm Advisor building and the impending inclement weather constitutes an emergency that requires immediate action to mitigate additional damages to County property and that this emergency will not permit a delay resulting from competitive solicitation for bids and immediate action is necessary to respond to the emergency and there is a need to continue with the contract to resolve the emergency.*

- 3h) **Approval of Rental Agreement Between the Mendocino County Fair and Apple Show (Association) and Sierra Nevada World Music Festival (Renter) for the Period of June 15, 2024 through June 27, 2024**

Recommended Action:

*Approve Rental Agreement between the County of Mendocino Fair and Apple Show (Association) and Sierra Nevada World Music Festival (Renter) for the period of June 15, 2024 through June 27, 2024; and authorize the Chair to sign same.*

Attachments: [Agreement](#)

## HUMAN RESOURCES

- 3i) **Adoption of Resolution Amending the Position Allocation Table as Follows: Budget Unit 1020, Add 1.0 FTE Executive Division Manager \$110,323.20 - \$134,076.80/Annually and Delete 1.0 FTE Principal Administrative Analyst, Position Number 4386**

Recommended Action:

*Adopt Resolution amending the Position Allocation Table as follows: Budget Unit 1020, add 1.0 FTE Executive Division Manager \$110,323.20 - \$134,076.80/annually and delete 1.0 FTE Principal Analyst, position number 4386; and authorize Chair to sign same.*

Attachments: [Resolution](#)

## LIBRARY

- 3j) **Approval of Novation Amendment to BOS Agreement No. 22-133 between Imperial County Office of Education (ICOE) and Mendocino County Library in the Amount of Approximately \$20,000 Annually for the Provision, Installation, and Maintenance of Advanced Network (Data) Services to County Library Sites, Effective from the Date of Signing Through June 30, 2024, and Automatically Renewing until Termination of Agreement**

Recommended Action:

*Approve Novation amendment to BOS Agreement No. 22-133 between Imperial County Office of Education (ICOE) and Mendocino County Library in the amount of approximately \$20,000 annually for the provision, installation, and maintenance of advanced network (Data) services to County Library sites, effective from the date of signing through June 30, 2024, and automatically renewing until termination of agreement; and authorize Chair to sign same.*

Attachments: [Proposed Amendment](#)

[CTC contract for CENIC network](#)

[CENIC-Library LOA MCL \(2023-24 to 2027-28\)](#)



**PUBLIC HEALTH**

- 3k) **Approval of Agreement with Conduent Healthy Communities Corporation in the Amount of \$56,000, to Support Mendocino County Public Health (PH) in Completing its Community Health Needs Assessment, and in Developing the PH Strategic Plan for 2024-2029, Effective Upon Signature through June 30, 2025**

Recommended Action:

*Approve Agreement with Conduent Healthy Communities Corporation in the amount of \$56,000, to support Mendocino County Public Health (PH) in completing its Community Health Needs Assessment, and in developing the PH Strategic Plan for 2024-2029, effective upon signature through June 30, 2025; authorize the Public Health Director or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.*

Attachments: [Proposed Agreement](#)

**SOCIAL SERVICES**

- 3l) **Approval of Retroactive Agreement (Third Amendment to Agreement No. SS-22-028) with Tri-Cities Answering Service and Call Center, Inc. in the Amount of \$20,000, for a New Total of \$65,000, to Provide Mandatory 24/7 Answering Services for Emergency Response Services, Effective July 1, 2022, through a New End Date of June 30, 2024 (Previous End Date: December 31, 2023)**

Recommended Action:

*Approve retroactive Agreement (third amendment to Agreement No. SS-22-028) with Tri-Cities Answering Service and Call Center, Inc. in the amount of \$20,000, for a new total of \$65,000, to provide mandatory 24/7 answering services for emergency response services, effective July 1, 2022, through a new end date of June 30, 2024 (previous end date: December 31, 2023); authorize the Social Services Director or designee to sign any future amendments to the Agreement that do not increase the maximum amount; and authorize Chair to sign same.*

Attachments: [Agreement](#)

[Memo](#)

[Tri-Cities Answering Service & Call Center, Inc EB# 24-83](#)

[Contract Face Sheet](#)

[Exhibit B](#)

**TRANSPORTATION/SOLID WASTE**

**3m) Adoption of Resolution Establishing the Total Mileage of County Maintained Roads at 1,017.05 Miles as of December 31, 2023 (County Wide)**

Recommended Action:

*Adopt Resolution establishing the total mileage of County Maintained Roads at 1,017.05 miles as of December 31, 2023 (County Wide); and authorize Chair to sign same.*

**Attachments:** [Resolution](#)

[Letter](#)

[2023 Road List Alphabetical](#)

[2023 Road List Numerical](#)

[Exhibit A - Summary of Changes 2023](#)

**3n) Adoption of Resolution Approving Amendment Number Five (5) to BOS Agreement No. 20-015/Department of Transportation Agreement Number 190094 with O'Neil's Septic Service for Leachate Monitoring and Hauling Services for South Coast Landfill, for the Term Ending June 30, 2024 (Gualala Area)**

Recommended Action:

*Adopt Resolution approving amendment number five (5) to BOS Agreement No. 20-015/Department of Transportation Agreement Number 190094 with O'Neil's Septic Service for leachate monitoring and hauling services for South Coast Landfill, for the term ending June 30, 2024 (Gualala Area); and authorize Chair to sign same.*

**Attachments:** [Resolution](#)

[Proposed Amendment](#)

**ADJOURNMENT**

**Additional Meeting Information for Interested Parties**

*For a full list of the latest available options by which to engage with agenda items, please visit <https://www.mendocinocounty.org/government/board-of-supervisors/public-engagement>*

*All electronically submitted comment is immediately available to Supervisors, staff, and the general public by clicking this meeting's eComment link at <https://mendocino.legistar.com/Calendar.aspx>*

*LIVE WEB STREAMING OF BOARD MEETINGS is available at <https://mendocino.legistar.com> or visit the Mendocino County YouTube channel. Meetings are also livestreamed from the Mendocino County Facebook page. For technical assistance, please contact the Clerk of the Board at (707) 463-4441. Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.mendocinocounty.org/bos](http://www.mendocinocounty.org/bos)*

*The Mendocino County Board of Board of Supervisors complies with the Americans with Disabilities Act (ADA) requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code 54953.2). Anyone requiring a reasonable accommodation to participate in a meeting of the Board of Supervisors or Affiliate Meeting Body should contact the Mendocino County Clerk of the Boards Office at (707) 463-4441, not less than 48 hours prior to the meeting.*

***Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.***