

**Howard N. Dashiell**  
**DIRECTOR OF TRANSPORTATION**

Road Commissioner  
County Engineer, RCE 42001  
County Surveyor, PLS 7148



**FUNCTIONS**

Administration & Business Services  
Airports  
Engineering  
Land Improvement  
Roads and Bridges  
Solid Waste & Landfills  
Water Agency

**COUNTY OF MENDOCINO**  
**DEPARTMENT OF TRANSPORTATION**  
340 LAKE MENDOCINO DRIVE  
UKIAH, CALIFORNIA 95482-9432  
VOICE (707) 463-4363 FAX (707) 463-5474

April 3, 2025

Mendocino County Board of Supervisors  
501 Low Gap Road, Room 1010  
Ukiah, CA 95482

RE: AUTHORIZATION OF A ROAD CLOSURE OF MAIN STREET (COUNTY ROAD 245) AT THE WEST CANAL TO ALLOW FOR REPLACEMENT OF THE CULVERT UNDER MAIN STREET, PLANNED FOR SUMMER 2025, PURSUANT TO SECTION 942.5 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE (POTTER VALLEY AREA)

Honorable Board Members:

Potter Valley Irrigation District needs to replace the culvert carrying the West Canal water under Main Street (County Road (CR) 245) in Potter Valley, just east of the intersection of Hawn Creek Road (CR 245A). The five-foot wide culvert is planned to be replaced in the summer of 2025 over an estimated two days. The dates of the work have yet to be determined, but once they are, an encroachment permit will be issued, and the proper authorities will be notified.

There is an easy detour in this area on County roads and work will be scheduled for the least amount of disruption to residents. The applicant will provide the necessary signs and flaggers for traffic control. They will also be responsible for contacting all local authorities and emergency service providers to notify them of the closure at least 48 hours in advance. They will also place changeable message signs (CMS) 48 hours in advance to notify the public of the closure.

As part of the encroachment permit process, the applicant will submit a copy of their certificate of liability insurance showing the County of Mendocino as an additionally insured.

I will, of course, respond to any questions the Board may have.

Respectfully submitted,

HOWARD N. DASHIELL  
Director of Transportation

cc: County Road 245