

COUNTY OF MENDOCINO

REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept./Office: Executive Office / Facilities and FleetDate 05/23/2025

To County Auditor-Controller:

The Following request is deemed necessary. Please report the available balances to the County Executive Officer.

Fund	Org/BU	Object (+Project)	Object Description	AMOUNT	I/D	AUDITOR BALANCE
1100	BG	86-2130-62	MAINT-STRC IMPR & GRN	\$ 7,945.00	I	-\$ 13,724.00
1100	BG	82-4200-62	RENTS & CONCESSIONS	\$ 45,195.00	I	\$ 0.00

Increase in expense is for the purchase and installation of utility sub meters for gas and electric provided utility services for County Building 62 at 474 E. Valley St, Willits, CA.

These expenses are being offset by funds from rental revenue received from Calfire.

Increase in Rents and Concessions represents full fiscal year anticipated revenue from Calfire.

JUSTIFICATION: As stated above or attached memo. DEPARTMENT HEAD BY Jeff Determan Digitally signed by Jeff Determan
 Date: 2025.05.27 09:35:39 -07'00'

Prepared by: Jeff DetermanPh: 707-234-6052Email: determanj@mendocinocounty.gov

TO COUNTY EXECUTIVE OFFICER:

- ☐ Sufficient balances remain in the accounts indicated to effect transfer as requested.
- ☐ Insufficient balances are available to meet the above request within departmental budget.
- Requires transfer of \$ _____

REMARKS:

No. 2025-T05003 Date 05/29/2025 AUDITOR-CONTROLLER BY Chamise Cubbison Digitally signed by Chamise Cubbison
 Date: 2025.05.29 11:33:38 -07'00'

COUNTY EXECUTIVE OFFICER:

☐ RECOMMENDATION☒ APPROVAL☐ DENIED

COMMENTS:

Date 05/29/2025Sara PierceDigitally signed by Sara Pierce
Date: 2025.05.29 11:00:38 -07'00'

COUNTY EXECUTIVE OFFICER

ACTION OF BOARD OF SUPERVISORS: ☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED☐ OTHER

REMARKS:

Date 06/03/2025Amey
DEPUTY CLERK OF THE BOARD OF SUPERVISORS

JE NO. _____

Date _____

By: _____