

**CARRE BROWN**  
1st District  
Supervisor

**JOHN MCCOWEN**  
2nd District  
Supervisor

**GEORGEANNE  
CROSKEY**  
3rd District  
Supervisor  
Vice-Chair

**DAN GJERDE**  
4th District  
Supervisor

**DAN HAMBURG**  
5th District  
Supervisor  
Chair

**CARMEL J. ANGELO**  
Chief Executive Officer/  
Clerk of the Board



**KATHARINE L. ELLIOTT**  
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**MENDOCINO COUNTY  
BOARD OF SUPERVISORS  
BOARD OF SUPERVISORS AGENDA**

**REGULAR MEETING  
November 06, 2018 - 9:00 AM  
BOARD CHAMBERS, ROOM 1070  
COUNTY ADMINISTRATION CENTER**

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**TIMED ITEMS**

*Please note that all times provided are considered approximate*

1:30 P.M. - Discussion and Possible Action Related to a Presentation by the Economic Development & Finance Corporation (EDFC) and West Business Development Center, Along with Business Owners, on Current Economic Conditions in Mendocino County (refer to agenda item 5f))

Following the posting of the Agenda, all agenda item supporting documentation, including any material submitted to the Clerk after distribution of the Agenda packet, is available for public review through the Executive Office, 501 Low Gap Road, Room 1010, Ukiah, CA 95482 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday.

Persons wishing to file documentation on any agenda item for the official record must submit ten (10) copies of each document to the Executive Office.

Members of the public are advised that all cell phones or electronic devices are to be silenced upon entering the Board Chambers.

### **1. OPEN SESSION (9:00 A.M.)**

#### **1a) Roll Call**

#### **1b) Pledge of Allegiance**

### **2. PROCLAMATIONS**

*Items in this section are automatically adopted unless specifically pulled by a Supervisor. Proclamations may be presented or commented on as needed.*

### **3. PUBLIC EXPRESSION**

*Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board of Supervisors. The Board is prohibited by law from taking action on matters not on the agenda, but may ask questions to clarify the speaker's comment. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board.*

*Individuals wishing to address the Board under Public Expression are welcome to do so throughout the meeting. To best facilitate these items, please review and complete the public comment/speaker form available at the back of the Boardroom and present to the Clerk. If you wish to submit written comments, please provide 10 copies to the Executive Office staff, located in the County Administration Center, Room 1010. All meetings are tape-recorded, so speakers are reminded to announce their names as they approach the podium.*

#### **Public Expression**

### **4. CONSENT CALENDAR**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

*See section at the end of this document for the full listing of Consent items.*

**5. COUNTY EXECUTIVE OFFICE AND DEPARTMENTAL MATTERS**

- 5a) Discussion and Possible Action Regarding the Proposed Reorganization of the County's Child Support Services Department Including Possible Adoption of Resolution Creating the Classification of Assistant Child Support Services Director; Amending the Position Allocation Table for Budget Unit 2090 by Adding and Deleting Various Positions; and Approval to Lay Off 1.0 FTE Chief Child Support Attorney  
(Sponsors: Human Resources and Child Support Services)**

Recommended Action:

*Adopt Resolution creating the classification of Assistant Child Support Services Director, Salary Grade U43Z and amending the Position Allocation Table as Follows: Child Support Services, Budget Unit 2090: add 1.0 FTE Assistant Child Support Services Director, 1.0 FTE Administrative Secretary, 1.0 FTE Supervising Legal Secretary, 2.0 FTE Account Specialist III, 1.0 FTE Child Support Specialist III; delete 2.0 FTE Account Specialist II, 1.0 FTE Child Support Specialist II, 2.0 FTE Staff Assistant II, 1.0 FTE Department Technology Coordinator, 1.0 FTE Child Support Attorney IV, and 1.0 FTE Chief Child Support Attorney; authorize Chair to sign same; and approve layoff of 1.0 FTE Chief Child Support Attorney.*

**Attachments:** [Resolution](#)  
[11-05-18 Johnston Correspondence](#)

- 5b) Discussion and Possible Approval of the Appointment of Marcia Bonnette as Temporary Help to Fulfill Critically Needed Duties after Her Retirement, Pursuant to Government Code (GC) 7522.56  
(Sponsor: Health and Human Services Agency)**

Recommended Action:

*Approve appointment of Marcia Bonnette as temporary help to fulfill critically needed duties after her retirement, pursuant to GC 7522.56.*

**Attachments:** [Request to Rehire. Marcia Bonnette](#)

- 5c) Discussion and Possible Action Including Adoption of Ordinance Amending the Local Coastal Program By Adding Chapter 22.17 (Floodplain Ordinance) and Amending the Coastal Zoning Code (Division II of Title 20) as Recommended by the Planning Commission; and Adoption of Resolution Authorizing Planning and Building Services to Submit a Local Coastal Program Amendment to the California Coastal Commission  
(Sponsor: Planning and Building Services)**

Recommended Action:

*Adopt Ordinance amending the Local Coastal Program by adding Chapter 22.17 (Floodplain Ordinance) and amending the Coastal Zoning Code (Division II of Title 20) as recommended by the Planning Commission; adopt Resolution authorizing Planning and Building Services to submit a Local Coastal Program Amendment to the California Coastal Commission; and authorize Chair to sign same.*

**Attachments:**

[BOS Memo](#)  
[Resolution](#)  
[Exhibit A - Map of Mendocino County with Coastal Zone](#)  
[Exhibit B - Map of Mendocino County with Flood Zone](#)  
[Ordinance Summary](#)  
[Ordinance](#)  
[Strikethru Ordinance](#)  
[PC Minutes](#)  
[Complete Packet](#)  
[Existing Chapter 20.420](#)  
[Existing Chapter 22.17](#)  
[Public Notice - Final Draft](#)  
[Advocate Affidavit](#)  
[Beacon Affidavit](#)  
[ADJ Affidavit](#)  
[11-05-18 Griaa Correspondence](#)  
[11-05-18 Wynn Correspondence](#)

**5d) Discussion and Possible Action Regarding Informational Update on the Implementation of the Mendocino County Cannabis Cultivation Program and Cannabis Compliance Efforts  
(Sponsor: Department of Agriculture)**

Recommended Action:

Accept the informational update on the implementation of the Mendocino County Cannabis Program and Cannabis compliance efforts; and provide direction as appropriate.

**Attachments:** [Commissioners Report](#)  
[Zoning Data](#)

**5e) Discussion and Possible Action Regarding Updates Associated with 2017 Fire Recovery Efforts in Mendocino County  
(Sponsor: Executive Office)**

Recommended Action:

Receive update regarding 2017 fire recovery efforts in Mendocino County; and provide direction as appropriate.

**5f) Discussion and Possible Action Including Acceptance of Informational Presentation of the County Leadership Initiative by Representatives of the County Leadership Team  
(Sponsors: Executive Office and Human Resources)**

Recommended Action:

Accept the informational presentation of the County Leadership Initiative by representatives of the County Leadership team; and provide direction as appropriate.

**Attachments:** [communication](#)  
[customer service](#)  
[economic development](#)  
[employee engagement](#)  
[operational processes](#)  
[performance plan](#)  
[recruitment](#)  
[leadership history](#)  
[leadership philosophy](#)  
[Leadership Presentation 11.6.18](#)

- 5g) Discussion and Possible Action Related to a Presentation by the Economic Development & Finance Corporation (EDFC) and West Business Development Center, Along with Business Owners, on Current Economic Conditions in Mendocino County  
(Sponsor: Executive Office)**

Recommended Action:

Receive Presentation from Economic Development and Finance Corporate (EDFC) and West Business Development Center along with business owners on current economic conditions in Mendocino County; and provide direction as appropriate.

**Attachments:** [Q1 18-19 Economic Report](#)  
[2018-Mendocino-Economic-Demographic-Profile](#)  
[Presentation](#)

- 5h) Discussion and Possible Action Including a Presentation by ClientFirst and Acceptance of the County of Mendocino's Information Technology (IT) Master Plan  
(Sponsor: Executive Office)**

Recommended Action:

Accept presentation and IT Master Plan and provide further direction to staff as appropriate.

**Attachments:** [CF Presentation - Mendocino BOS](#)  
[Client First Report - IT Master Plan Mendocino Nov 2018](#)

- 5i) Chief Executive Officer's Report  
(Sponsor: Executive Office)**

Recommended Action:

Accept the Chief Executive Officer's report.

- 5j) Discussion and Possible Action Including Review, Adoption, Amendment, Consideration or Ratification of Legislation Pursuant to the Adopted Legislative Platform  
(Sponsor: Executive Office)**

Recommended Action:

Provide direction to staff on matters of legislation.

**6. BOARD OF SUPERVISORS AND MISCELLANEOUS**

**6a) Discussion and Possible Action to Waive Boards and Commissions Residency and Voter Registration Requirement and Appoint Patty Rock as an Alternate Member to the Hopland Municipal Advisory Council  
(Sponsor: Supervisor Hamburg)**

Recommended Action:

*Waive Mendocino County residency and voter requirement for appointments to Boards and Commissions; and appoint Patty Rock as an alternate member to the Hopland Municipal Advisory Council.*

**Attachments:** [Rock - Application](#)

**6b) Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest**

**7. BOARD OF DIRECTORS MATTERS**

*The Mendocino County Board of Supervisors meets concurrently as the Board of Directors of the: In-Home Supportive Services Public Authority Governing Board; Mendocino County Air Quality Management District; Mendocino County Public Facilities Corporation; and the Mendocino County Water Agency.*

**8. MODIFICATIONS TO AGENDA**

*Items added to the agenda subsequent to agenda publication, up to 72 hours in advance of the meeting, pursuant to Government Code section 54954.*

**9. CLOSED SESSION**

*Any public reports of action taken in the closed session will be made in accordance with Government Code sections 54957.1.*

9a) Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator - Agency Negotiators: Carmel J. Angelo, Heidi Dunham, Cherie Johnson and Donna Williamson; Employee Organization(s): All

9b) Pursuant to Government Code Section 54956.9(a) - Conference with Legal Counsel - Existing Litigation - Earl Ward v. County of Mendocino, et al., United States District Court, Northern District Case No: 4:17-CV-00911-PJH

9c) Pursuant to Government Code Section 54956.9(a) - Conference with Legal Counsel - Existing Litigation - James Neuroth and Joan C. Nygren v. County of Mendocino, et al., United States District Court, Northern District Case No.: 3:15-CV-03226-NJV

9d) Pursuant to Government Code Section 54956.9(a) - Conference with Legal Counsel - Existing Litigation - Mendocino County v. PG&E Corporation, et al., Case No. SCU-K-CVPO-18-70440

9e) Pursuant to Government Code Section 54956.9(b) - Conference with Legal Counsel - Anticipated Litigation: Significant Exposure to Litigation - 1 Case

**10. COMMUNICATIONS RECEIVED AND FILED**

*Communications received and filed are retained by the Clerk throughout the Board proceedings.  
To review items described in this section, please contact the Executive Office staff in Room 1010.*

- 10a) Ukiah Valley Fire District - Fire Protection Mitigation Fee Five Year Report 2013/14 - 2017/18. For more information, please refer to Chief Kevin Jennings, at 707-462-7921

**4. CONSENT CALENDAR - CONTINUED**

*The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.*

ITEMS RECOMMENDED FOR APPROVAL:

**APPOINTMENTS****4a) Approval of Recommended Appointments/Reappointments****Recommended Action:**

*Approve the following appointments:*

- 1. Ms. Lynn Finley, Behavioral Health Advisory Board, 4th District Representative*
- 2. Mr. Richard Towle, Behavioral Health Advisory Board, 3rd District Representative\**
- 3. Mr. Neil Davis, Health and Human Services Advisory Board, Community Representative*
- 4. Ms. Megan Mccluer, North Coast Resource Partnership, Mendocino Representative to the Technical Review Board*

*\*Appointment of Mr. Towle includes a residency waiver, as he is a 1st District resident.*

**Attachments:** [Davis - Application](#)  
[Davis - Resume](#)  
[Finley - Application](#)  
[Finley - Resume](#)  
[Mccluer - Application](#)  
[Mccluer - Resume](#)  
[Towle - Application](#)

**MINUTES****4b) Approval of Minutes of October 16, 2018, Regular Meeting****Recommended Action:**

*Approve minutes of the October 16, 2018, regular meeting.*

**Attachments:** [10-16-18 Minutes - DRAFT](#)

**BOARD OF SUPERVISORS**

- 4c) Adoption of Resolution Authorizing the Transfer of Funds in the Amount of \$45,850.56 from the William J. and Melvina K. Toney Revocable Trust to the Mendocino County Historical Society to Cover Capital Expenses Related to the Museum  
(Sponsor: Supervisor Brown)**

**Recommended Action:**

*Adopt Resolution authorizing the transfer of funds in the amount of \$45,850.56 from the William J. and Melvina K. Toney Revocable Trust to the Mendocino County Historical Society to cover capital expenses related to the museum; and authorize Chair to sign same.*

**Attachments:**    [Resolution](#)  
                          [Letter](#)  
                          [Reso No. 15-132](#)

**EXECUTIVE OFFICE**

- 4d) Approval of Appointment of Supervisor Brown as Director/Board Member Representative to the Following: Rural County Representatives of California (RCRC) and Golden State Finance Authority (GSFA) for the 2018-19 Term**

**Recommended Action:**

*Appoint Supervisor Brown as Director/Board Member to the following: Rural County Representatives of California (RCRC) and Golden State Finance Authority (GSFA) for 2018-19 term; and authorize staff to transmit said appointments to each.*

**Attachments:**    [FORM for 2019 RCRC Delegate and Alternate](#)  
                          [RCRC 2019 Memo](#)  
                          [FORM for 2019 GSFA Delegate and Alternate](#)  
                          [GSFA 2019 Memo](#)

- 4e) Approval of Appointment of Supervisor Brown as Director/Board Member Representative to the Following: California State Association of Counties (CSAC) Board of Directors; and National Association of Counties (NACo) for the 2018-19 Term**

**Recommended Action:**

*Approve appointment of Supervisor Brown as Director/Board Member Representative to the following: California State Association of Counties (CSAC) Board of Directors; and National Association of Counties (NACo) for the 2018-19 term; and authorize staff to transmit said appointments to each.*

**4f) Adoption of Resolution Declaring the Continuation of a Local Emergency Related to the Redwood Complex Fire**

Recommended Action:

*Adopt Resolution declaring the continuation of a Local Emergency related to the Redwood Complex Fire; and authorize Chair to sign same.*

**Attachments:**    [RESOLUTION](#)

**4g) Adoption of Resolution Declaring the Continuation of a Local Emergency Related To the Mendocino Complex Fire**

Recommended Action:

*Adopt Resolution declaring the continuation of a Local Emergency related to the Mendocino Complex Fire; and authorize Chair to sign same.*

**Attachments:**    [Resolution](#)

**HEALTH AND HUMAN SERVICES AGENCY**

**4h) Adoption of Resolution Reaffirming the Existence of Local Health Emergency Related to the Mendocino Complex Fire, as Proclaimed by the Local Health Officer**

Recommended Action:

*Adopt Resolution reaffirming the existence of Local Health Emergency related to the Mendocino Complex Fire as proclaimed by the Local Health Officer; and authorize Chair to sign same.*

**Attachments:**    [Resolution](#)

**4i) Adoption of Resolution Reaffirming the Existence of Local Health Emergency Related to the Redwood Complex Fire, as Proclaimed by the Local Health Officer**

Recommended Action:

*Adopt Resolution reaffirming the existence of Local Health Emergency related to the Redwood Complex Fire, as proclaimed by the Local Health Officer; and authorize Chair to sign same.*

**Attachments:**    [RESOLUTION](#)

- 4j) Approval of Retroactive Grant Agreement with the State of California-Office of Traffic Safety in the Amount of \$150,000 to Improve the Safety of Children and Senior Pedestrians and Bicyclists for the Period of October 1, 2018 through September 30, 2019; Authorization for the Health and Human Services Agency Director or Designee to Sign any Renewals or Amendments that do not Exceed the Annual Maximum Amount; and Authorization for the Auditor-Controller to Increase Appropriation of Expenditures in Budget Unit 4010 Upon Receipt of Grant Funds to Allow Budgeting and Spending of Grant Funds**

Recommended Action:

*Approve retroactive grant Agreement with the State of California-Office of Traffic Safety in the amount of \$150,000 to improve the safety of children and senior pedestrians and bicyclists for the Period of October 1, 2018 through September 30, 2019; authorize the Health and Human Services Agency Director or Designee to sign any renewals or amendments that do not exceed the annual maximum amount; authorize the Auditor-Controller to increase appropriation of expenditures in Budget Unit 4010 upon receipt of grant funds to allow budgeting and spending of grant funds; and authorize Chair to sign same.*

**Attachments:**    [Office of Traffic Safety](#)  
                          [Office of Traffic Safety Board Agenda Summary](#)

**LIBRARY**

- 4k) Approval of Memorandum of Understanding (MOU) With Friends of the Round Valley Public Library (FRVPL) in the Amount of \$23,984.69 Annually, Effective Upon Date of Execution of Agreement, for Use of the Round Valley Library Building in Covelo**

Recommended Action:

Approve Memorandum of Understanding with Friends of the Round Valley Public Library in the Amount of \$23,984.69 annually, effective upon date of execution of Agreement, for use of the Round Valley Library building in Covelo; and authorize Chair to sign same.

Attachments: [Agreement](#)

- 4l) Authorization for the Library to Offer a Fee Amnesty Period from December 31, 2018 through January 3, 2019 and to Implement Food For Fines from December 4, 2018 through December 21, 2018**

Recommended Action:

Authorize the Library to offer a fee amnesty period from December 31, 2018 through January 3, 2019 and to implement Food for Fines from December 4, 2018 through December 21, 2018.

**PLANNING AND BUILDING SERVICES**

- 4m) Approval of Appointment of Mr. Jon Glidewell as Coastal Region Representative on the Business Improvement District (BID) Advisory Board**

Recommended Action:

Approve the appointment of Mr. Jon Glidewell as a Coastal Region Representative on the Business Improvement District (BID) Advisory Board.

Attachments: [Glidewell - Application](#)  
[Glidewell - Resume](#)

- 4n) Approval of Amendment to BOS Agreement 17-136, with ECorp Consulting, Inc. to Increase the Agreement Amount by \$2,375, for a Total Amount Not to Exceed \$149,695, to Continue to Provide Consulting Services to Prepare an Environmental Impact Report (EIR) for the Vineyard Crossing Subdivision**

Recommended Action:

Approve Amendment to BOS Agreement 17-136, with ECorp Consulting, Inc. to increase the Agreement amount by \$2,375, for a total amount not to exceed \$149,695, to continue to provide consulting services to prepare an Environmental Impact Report (EIR) for the Vineyard Crossing Subdivision; and authorize Chair to sign same.

Attachments: [ECORP Letter](#)  
[ECORP signed amendment](#)

**4o) Approval of Amendment to Board of Supervisors Agreement 17-036 To Assign Responsibility for Continued Tow/Disposal Services from Ukiah Auto Dismantlers, Inc., to Ukiah Auto Dismantlers, LLC**

Recommended Action:

Approve amendment to BOS Agreement No. 17-036 to assign responsibility for continued tow/disposal services from Ukiah Auto Dismantlers, Inc., to Ukiah Auto Dismantlers, LLC; and authorize Chair to sign same.

Attachments:    [UAD LLC. signed agreement](#)

**SHERIFF-CORONER**

**4p) Approval of Retroactive Revenue Agreement with the U.S. Army Corp of Engineers in the Amount of \$618,513.40 for a Four Year Term Effective September 26, 2018, for Law Enforcement Patrols at the Lake Mendocino Campgrounds and Recreational Areas**

Recommended Action:

Approve retroactive revenue Agreement with the U.S. Army Corp of Engineers in the amount of \$618,513.40 for a four year term effective September 26, 2018, for law enforcement patrols at the Lake Mendocino campgrounds and recreational areas; authorize the Sheriff or designee to sign future documents that do not affect the total amount of the Agreement; and authorize Chair to sign same.

Attachments:    [a US Army Corp of Eng \\$136.894 FY 18-22 W912P718C0017.pdf](#)

**4q) Acceptance of Mobile Command Unit "Com 11 Trailer" from Ukiah Valley Fire (UVF) District; and Addition of the "Com 11 Trailer" to the County's list of Fixed Assets**

Recommended Action:

Acceptance of Mobile Command Unit "Com 11 Trailer" from the UVF District; and add the "Com 11 Trailer" to the County's list of fixed assets.

**TRANSPORTATION**

**4r) Adoption of Resolution Approving and Authorizing the Execution of Department of Transportation Agreement Number 180072, Memorandum of Agreement with the Redwood Valley County Water District Concerning the Redwood Fire Disaster Hazard Mitigation Grant Program Redwood Valley Water Infrastructure Retrofit Project (Redwood Valley Area)**

Recommended Action:

*Adopt Resolution approving and authorizing the execution of Department of Transportation Agreement Number 180072, Memorandum of Agreement with the Redwood Valley County Water District concerning the Redwood Fire Disaster Hazard Mitigation Grant Program Redwood Valley Water Infrastructure Retrofit Project, (Redwood Valley Area); and authorize Chair to sign same.*

**Attachments:**    Letter  
                              Resolution  
                              Unsigned Agreement

**TREASURER-TAX COLLECTOR****4s) Acceptance of the September 30, 2018, Report of Mendocino County Pooled Investments**Recommended Action:

Accept the September 30, 2018, report of Mendocino County Pooled Investments.

Attachments: [REPORTS - SEPT 2018 - HOLDINGS](#)

**ADJOURNMENT****Additional Meeting Information for Interested Parties**

*The Board of Supervisors complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Office by calling (707) 463-4441 at least five days prior to the meeting.*

*If you wish to address the Board on any matter on the agenda, please review and complete the public comment/speaker form available at the back of the Board Chambers. If you wish to submit documentation, please email your documentation to [bos@mendocinocounty.org](mailto:bos@mendocinocounty.org); or submit a hard copy to the Executive Office at least 5 business days in advance of the meeting.*

*A copy of the Agenda Packet is available for public review in the Executive Office, Room 1010. Proposed actions and supporting documents are considered draft until acted upon by the Board.*

*Additional information on specific agenda items may be obtained by contacting the sponsoring departments. Contact information for County departments may be obtained at [www.mendocinocounty.org/departments.htm](http://www.mendocinocounty.org/departments.htm).*

*Board proceedings are broadcast on the local Public Access Channel to accommodate greater public access; tune in at the corresponding Open Session time as posted on the front page of the Agenda.*

*LIVE WEB STREAMING OF BOARD MEETINGS: <https://mendocino.legistar.com>, or visit the County YouTube channel. For technical assistance, please contact the Clerk of the Board at (707) 463-4441.*

*Please reference the departmental website to obtain additional resource information for the Board of Supervisors: [www.mendocinocounty.org/bos](http://www.mendocinocounty.org/bos).*

*Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors.*