

State of California, Department of Food and Agriculture
 AGREEMENT
 GAU-03 (Rev.7/2024)

**AMENDED COOPERATIVE AGREEMENT
 SIGNATURE PAGE**

AGREEMENT NUMBER 24-0132-020-SF
 AMENDMENT NUMBER 1

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME

DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME

COUNTY OF MENDOCINO

2. The term of this Agreement is: July 1, 2024 through June 30, 2025

3. The maximum amount of this Agreement is: \$63,088.00

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

Paragraph three (3) of the Agreement is hereby amended to increase the Agreement by \$28,382.00 for a new total not to exceed \$63,088.00.

New financial plans for the increased amount are attached (5 Pages) and are hereby incorporated into the Agreement.

An updated Attachment C Commitment Form and Attachment G Budget and Survey Quick Guide are also attached (3 Pages) and hereby replace the ones in the original Agreement.

The additional funding was approved after the original Agreement was already processed and is now available to the county to fund additional Detection Trapping programs.

All other terms and conditions of this Agreement shall remain the same.

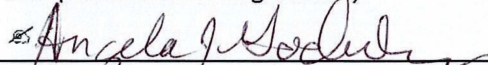
IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (Organization's Name)

COUNTY OF MENDOCINO

BY (Authorized Signature)



DATE SIGNED

6-2-25

PRINTED NAME AND TITLE OF PERSON SIGNING

Angela Godwin, Agricultural Commissioner/Sealer of W&M

ADDRESS

890 North Bush Street, Ukiah, CA 95482-3745

STATE OF CALIFORNIA

AGENCY NAME

DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (Authorized Signature)

 Andrea Perkins

DATE SIGNED

Digitally signed by Andrea Perkins
 Date: 2025.06.02 10:12:04 -07'00'

PRINTED NAME AND TITLE OF PERSON SIGNING

ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120
 SACRAMENTO, CA 95814

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

By: Andrea Perkins
DEPARTMENT HEAD

Date: 6-2-25

Budgeted: ☒ Yes ☐ No

Budget Unit: 2710

Line Item: 82-5670

Org/Object Code: AG

Grant: ☐ Yes ☒ No

Grant No. :

COUNTY OF MENDOCINO

By: John Haschak
JOHN HASCHAK, Chair
BOARD OF SUPERVISORS

Date: 06/24/2025

ATTEST:

DARCIE ANTLE, Clerk of said Board

By: Antle
Deputy 06/24/2025

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By: Antle
Deputy 06/24/2025

INSURANCE REVIEW:

By: Darcie Antle
Risk Management

Date: 03/18/2025

CONTRACTOR/COMPANY NAME

By: Andrea Perkins Digitally signed by Andrea Perkins
Date: 2025.06.02 16:20:30 -0700
SIGNATURE

Date: _____

NAME AND ADDRESS OF CONTRACTOR:

California Department of Food and Agriculture

1220 N Street, Room 120

Sacramento, CA 95814

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

By: Mark L...
COUNTY COUNSEL

Date: 03/18/2025

EXECUTIVE OFFICE/FISCAL REVIEW:

By: [Signature]
Deputy CEO or Designee

Date: 03/18/2025

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed ☐

Mendocino County Business License: Valid ☐

Exempt Pursuant to MCC Section: _____

California Department of Food and Agriculture
Pest Detection County Agreements
Additional Financial Plan
FY 2024/2025
July 1, 2024 - June 30, 2025
Mendocino County

A. Personnel Services - Additional SFT, EGBM, and SLF				
				Billable Hours
Detection Trapping Hours <i>(Total hours pulled from the Personnel Work Sheet)</i>				367.00
Non-Detection Trapping Hours <i>(Total hours pulled from Personnel Cost Work Sheet)</i>				94.00
Total Hours:				461.00
Subtotal Personnel Cost:				\$15,145.74
Overhead: 25%				\$3,786.44
Total Personnel Cost:				\$18,932.18
B. Supplies <i>(Itemized such as trapping poles, office & field supplies, etc.)</i>				
Office Supplies				\$750.00
Field Supplies				\$600.00
Shipping parcel ups				\$100.00
Total Supplies Cost:				\$1,450.00
C. Other Items of Expense <i>(Communications, IT Services, Subcontractor, etc.)</i>				
Item 1				\$0.00
Total Other Items of Expense Cost:				\$0.00
D. Mileage				
	# of Vehicles	Est. Miles	Mileage Rates	Total Mileage Cost
County Vehicles	1.0	700.0	0.670	\$469.00
State Vehicles	0.0	0.0	0.210	\$0.00
Rental Vehicles	3.0	3,500.0	0.220	\$2,310.00
Total Mileage Cost:				\$2,779.00

Total Additional Cost:	\$23,162.00
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Total Agreement Amount CDFA will reimburse for Additional Cost:	\$23,162.00
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California Department of Food and Agriculture
Pest Detection County Agreements
Additional Personnel Work Sheet
FY 2024/2025
July 1, 2024 - June 30, 2025
Mendocino County

Personnel Costs - Additional SFT, EGBM and SLF					
Position Title	Hourly Wage	Hourly Benefit Amount	Total Hourly Rate	Total Billable Hours to be Worked	Total Cost
Detection Positions					
Agriculture Field Inspector	\$24.68	\$0.34	\$25.02	247.00	\$6,179.94
Agriculture Field Inspector	\$20.30	\$0.28	\$20.58	20.00	\$411.60
Agriculture Field Inspector	\$20.30	\$0.28	\$20.58	20.00	\$411.60
Agricultural/Measurement Standards Specialist II	\$28.55	\$18.77	\$47.32	20.00	\$946.40
Agricultural/Measurement Standards Specialist III	\$36.45	\$22.97	\$59.42	30.00	\$1,782.60
Agricultural/Measurement Standards Specialist III	\$36.45	\$22.97	\$59.42	30.00	\$1,782.60
Detection Total:				367.00	\$11,514.74
THWS				366.59	
Non-Detection Positions					
Agriculture Field Inspector	\$24.68	\$0.34	\$25.02	12.00	\$300.24
Agriculture Field Inspector	\$20.30	\$0.28	\$20.58	12.00	\$246.96
Agriculture Field Inspector	\$20.30	\$0.28	\$20.58	12.00	\$246.96
Agricultural/Measurement Standards Specialist	\$28.55	\$18.77	\$47.32	22.00	\$1,041.04
Staff Assistant III	\$20.86	\$9.95	\$30.81	12.00	\$369.72
Agricultural/Measurement Standards Specialist	\$36.45	\$22.97	\$59.42	12.00	\$713.04
Agricultural/Measurement Standards Specialist	\$36.45	\$22.97	\$59.42	12.00	\$713.04
Officer Services Supervisor	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Agricultural Commissioner	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Assistant Agricultural Commissioner	\$0.00	\$0.00	\$0.00	0.00	\$0.00
Non-Detection Total:				94.00	\$3,631.00
Total Additional Personnel Cost:					\$15,145.74

Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

COMMENT: Non-Detection staff time spent processing specimens, second review of all traps, support, conference calls, meetings, public relations, etc. General management & clerical type duties, training, quality control, time keeping, invoicing, etc. Time allotted for data entry, tracking gps coordinates, and weekly reporting.

TRAPPING HOURS/YEAR WORKSHEET

TRAPPING & SURVEY SEASON for ADDITIONAL ACTIVITIES

Table 1

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MF												
MP												
OF												
ML												
CP garden												
CP rural												
CP rural res.												
SM												
JB												
SFT					2	2	2	2	2	2		
EGBM					2	2	2	2	2			
SLF							2	2	2			
	4	weekly servicings			2	biweekly servicings			1	monthly servicings		

Table 2

Trap Type	# of traps	x	serv/year*	=	serv/year/trap
MF		x		=	0.00
MP		x		=	0.00
OF		x		=	0.00
ML		x		=	0.00
CP garden		x		=	0.00
CP rural		x		=	0.00
CP rural res.		x		=	0.00
SM		x		=	0.00
JB		x		=	0.00
SFT	40.00	x	13.00	=	520.00
EGBM	120.00	x	10.83	=	1,299.60
SLF	120.00	x	1.00	=	120.00
		x		=	0.00
Total:					1,939.60

NOTE: serv/year*. Insert figure from Servicings per Year sheet, 66_223A. For visual/sampling, enter # of visits per site.

Table 3

	Servicings/year /trap		Avg traps serve/hr		Hours/year		Hours/year plus 10%
FF TOTAL:	0	÷		=	0	x1.1(10%	0.00
	(A)		(B)		(C)		(D)
SM TOTAL:	0	÷		=	0	x1.1(10%	0.00
	(A)		(B)		(C)		(D)
JB TOTAL:	0	÷		=	0	x1.1(10%	0.00
	(A)		(B)		(C)		(D)
SFT TOTAL:	520	÷	6.00	=	86.67	x1.1(10%	95.33
EGBM TOTAL:	1,300	÷	6.00	=	216.60	x1.1(10%	238.26
SLF TOTAL:	120	÷	4.00	=	30.00	x1.1(10%	33.00
TOTAL:	0	÷		=	0	x1.1(10%	0.00
	(A)		(B)		(C)		(D)

B = Average # of traps serviced per hour - figure entered by person completing work sheet.

C = Hours/year - calculated electronically.

D = Hours/year plus 10% - calculated electronically. "D" represents the billable hours for the trapper(s) in the field and is applied to the work plan in the "Detection" section. In addition to the detection trapper hours, the financial plans also cover non-detection (supervisor, administrative, etc.) hours.

California Department of Food and Agriculture
Pest Detection County Agreements
CalTrap Financial Plan
FY 2024/2025
July 1, 2024 - June 30, 2025
Mendocino County

A. Personnel Services - CalTrap				
				Billable Hours
Personnel Training Hours				17.00
Personnel Data Conversion Hours (if not billing for manual or bulk entry)				63.00
Total Hours:				80.00
Subtotal Personnel Cost:				\$2,716.44
Overhead: 25%				\$679.11
Total Personnel Cost:				\$3,395.55
B. Data Conversion Costs (if not billing Section A. Personnel Services hours)				
	NO. OF SITES	COST PER SITE	COST	
Data Conversion Manual Entry	0	\$1.40000	\$0.00	
Data Conversion Bulk Upload	0	\$0.6323	\$0.00	
Total Data Conversion Cost:				\$0.00
C. Other Items of Expense				
	NO. OF ITEMS	COST PER ITEM	COST	
Additional iPad(s)	0	\$0.00	\$0.00	
Additional iPad Accessories	0	\$0.00	\$0.00	
	COST PER MONTH	NO. OF USAGE MONTHS	NO. OF DEVICES	COST
Data Plan	\$38.00	12	4	\$1,824.00
Insurance/Warranty (Optional)	\$0.00	0	0	\$0.00
Total Other Items of Expense Cost:				\$1,824.00

Total CalTrap Cost:	\$5,220.00
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Total Agreement Amount CDFA will reimburse for CalTrap Cost:	\$5,220.00
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COMMENT: Staff time spent receiving training, providing training, attending meetings, conference calls related to CalTrap training. Time allocated for data entry and data conversion if not billed by site or bulk upload.

California Department of Food and Agriculture
Pest Detection County Agreements
CalTrap Personnel Worksheet
FY 2024/2025
July 1, 2024 - June 30, 2025
Mendocino County

Personnel Costs - CalTrap					
Position Title	Hourly Wage	Hourly Benefit Amount	Total Hourly Rate	Total Billable Hours to be Worked	Total Cost
Training Positions					
Agriculture Field Inspector	\$24.68	\$0.36	\$25.04	3.00	\$75.12
Agriculture Field Inspector	\$20.30	\$0.30	\$20.60	3.00	\$61.80
Agriculture Field Inspector	\$20.30	\$0.30	\$20.60	3.00	\$61.80
Agriculture Field Inspector	\$20.30	\$0.30	\$20.60	3.00	\$61.80
Agricultural/Measurement Standards Specialist III	\$29.99	\$20.70	\$50.69	4.50	\$228.11
Agricultural/Measurement Standards Specialist III	\$36.45	\$22.97	\$59.42	0.00	\$0.00
Agricultural/Measurement Standards Specialist III	\$36.45	\$22.97	\$59.42	0.00	\$0.00
Staff Assistant III	\$20.86	\$9.95	\$30.81	0.00	\$0.00
Agricultural Commissioner	\$73.44	\$43.90	\$117.34	0.00	\$0.00
Assistant Agricultural Commissioner	\$45.00	\$35.00	\$80.00	0.00	\$0.00
Training Total:				17.00	\$488.63
Converting Data to CalTrap Positions					
Agriculture Field Inspector	\$24.68	\$0.36	\$25.04	0.00	\$0.00
Agriculture Field Inspector	\$20.30	\$0.30	\$20.60	0.00	\$0.00
Agriculture Field Inspector	\$20.30	\$0.30	\$20.60	31.25	\$643.75
Agriculture Field Inspector	\$20.30	\$0.30	\$20.60	0.00	\$0.00
Agricultural/Measurement Standards Specialist III	\$29.99	\$20.70	\$50.69	31.25	\$1,584.06
Agricultural/Measurement Standards Specialist III	\$36.45	\$22.97	\$59.42	0.00	\$0.00
Agricultural/Measurement Standards Specialist III	\$36.45	\$22.97	\$59.42	0.00	\$0.00
Staff Assistant III	\$20.86	\$9.95	\$30.81	0.00	\$0.00
Agricultural Commissioner	\$73.44	\$43.90	\$117.34	0.00	\$0.00
Assistant Agricultural Commissioner	\$45.00	\$35.00	\$80.00	0.00	\$0.00
Data Conversion Total:				63.00	\$2,227.81
Total CalTrap Personnel Cost:					\$2,716.44

COMMENTS: Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments,

PEST DETECTION/EMERGENCY PROJECTS **FY 24/25**

AGRICULTURAL COMMISSIONER	COUNTY Mendocino
DETECTION SPECIALIST John Dunsford II	DATE 9/30/2024

		Other	Core and Additional		TOTAL
		COMMITMENT	COMMITMENT		COMMITMENT
TRAPPING			CORE	ADDITIONAL	
JACKSON TRAP - MEDFLY	MF	0	65 /	0	65
McPHAIL TRAP	MP	0	0 /	0	0
JACKSON TRAP - ORIENTAL FRUIT FLY	OF	0	22 /	0	22
JACKSON TRAP - MELON FLY	ML	0	22 /	0	22
CHAMP TRAP - Garden	CP	0	0 /	0	0
CHAMP TRAP - Rural	CP	0	0 /	0	0
CHAMP TRAP - Rural Residential	CP	0	0 /	0	0
SPONGY MOTH	SM	0	245 /	0	245
JAPANESE BEETLE	JB	0	30 /	0	30
Other Traps	SFT	0	0 /	40	40
	EGBM	0	0 /	120	120
	SLF	0	0 /	120	120
		0	0 /	0	0
		0	0 /	0	0
		0	0 /	0	0
		0	0 /	0	0
#		0	0 /	0	0
SPECIAL TRAPPING CONSIDERATIONS:					

Budget and Survey Quick Guide
Pest Detection County Agreements
Budget summary guide of the fund source breakdown.

County: Mendocino
FY: 24/25

Total Agreement Amount CDFA will reimburse \$ 63,088.00

Funding Sources	CORE Costs			Additional Costs	CalTrap Costs	Total	%
	Fruit Fly	Spongy Moth	Japanese Beetle				
Federal Funds	\$ 10,307.00	\$ 2,230.00	\$ -			\$ 12,537.00	19.87%
State Funds	\$ 5,893.00	\$ 13,828.00	\$ 2,448.00			\$ 22,169.00	35.14%
Unclaimed Gas Tax				\$ 23,162.00	\$ 5,220.00	\$ 28,382.00	44.99%
Totals	\$ 16,200.00	\$ 16,058.00	\$ 2,448.00	\$ 23,162.00	\$ 5,220.00	\$ 63,088.00	100%

The **Total Agreement Amount CDFA will reimburse** for is the total cost CDFA may reimburse the counties. Any costs exceeding this total will not be paid.

The **Funding sources** give a summary of the funding costs CDFA uses to reimburse county monthly billing. Each fund source listed comes from separate pots of money. Once each fund source is exhausted, no more funds can be reimbursed through that specific fund source. Counties must not exceed the total individual costs listed above for each activity and fund source.

Budget and Survey Quick Guide

Pest Detection County Agreements

County: Mendocino**FY:** 24/25**Survey Summary Guide:** This form is to aid in billing and invoicing**Disclaimer:** Refer to contract for full survey details. Does not include EFF, SM and JB Additional Extended Season Traps

Survey type	MF	MP	OF	ML	CP gard	CP rural	CP rural res.	Total EFF	SM	JB	SFT	EGBM	SLF
Core	65		22	22				109	245	30			
Additional											40	120	120
Other								0					
Total trap/site surveyed/Mo	65	0	22	22	0	0	0	109	245	30	40	120	120
Servicing/trap/Mo	2.17		2.17	2.17					2.17	2.17	2.17	2.17	1
Servicings/Mo	141	0	47.7	47.7	0	0	0	236.5	532	65.1	86.8	260	120

TRAPPING SEASON for CORE PROGRAM

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MF					2	2	2	2	2	2		
MP												
OF					2	2	2	2	2	2		
ML						2	2	2	2	2		
CP garden												
CP rural												
CP rural res.												
SM						2	2	2	2			
JB						2	2	2	2			

TRAPPING & SURVEY SEASON for ADDITIONAL ACTIVITIES

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
SFT					2	2	2	2	2	2		
EGBM					2	2	2	2	2			
SLF							1	1	1			

4	weekly servicing	2	biweekly servicing	1	monthly servicings
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