

Outdoor Festival Ordinance Requirements:

Name of Festival: **Art in the Redwoods Festival**

1.) Dates and hours of operation (MCC 6.16.040(C)). How many people will attend? (MCC 6.16.040(D))

**Dates: Thursday August 11, 2016 through Sunday August 14, 2016**

**Hours:**

Thursday, August 11: 6pm-9pm, estimated attendees 120

Friday, August 12: 4pm-7pm, estimated attendees 300

Saturday, August 13: 10am-5pm, estimated attendees 1000

Sunday, August 14: 10am-4pm, estimated attendees 600

2.) Sponsor of festival:

Non-profit: **Gualala Arts, Inc.**

Partnership:

Names and addresses of general partners:

Corporation:

Application signed by the President and attested to by the Secretary

Certified copy of the Articles of Incorporation

3.) Legal description of premises where festival will be held (MCC 6.16.040(B))

**Physical location: 46501 Gualala Rd., Gualala, California**

**APN: 145-290-0900**

Proof of ownership and written consent of property owners for below listed parcel and legal description of premises: **Use permit issued by Gualala Redwoods, Inc.**

4.) Statement of adequacy:

Sheriff attesting to the adequacy of the proposed security or statement itemizing the deficiencies (MCC 6.16.040(E))

Statement from County Health Officer attesting to the adequacy of the proposed sanitation, food handling and preparation facilities, and waste disposal (MCC 6.16.040(F))



# COUNTY OF MENDOCINO

501 Low Gap Rd., Room 1060  
Ukiah, California 95482  
Phone (707) 234-6875  
Fax (707) 463-4166

*Shari L. Schapmire*  
Treasurer-Tax Collector

## Application for Outdoor Festival License under Article III of Chapter 11 of the Mendocino County Code

1. Name Gualala Arts Inc.
2. Residence Address 46501 Old State Hwy., Gualala, CA 95445
3. Mailing Address PO Box 244 Gualala, CA 95445
4. Individual \_\_\_\_\_ Corporation or Partnership Gualala Arts Inc.
5. Names and addresses of partners or corporation officers:

<u>Roland Stoughton</u> Name	<u>President</u> Title	<u>PO Box 1081 Gualala, CA 95445</u> Address
<u>Peggy Berryhill</u> Name	<u>Vice President</u> Title	<u>PO Box 574 Gualala, CA 95445</u> Address
<u>Don Krieger</u> Name	<u>Treasurer</u> Title	<u>PO Box 1382 Gualala, CA 95445</u> Address

6. Principal location of event:  
46501 Old State Hwy., Gualala, CA 95445      707 884-1138  
Address      Telephone

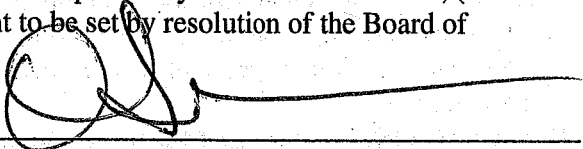
7. Provide certified copy of Articles of Incorporation, if applicable.
8. Provide location and legal description of the premises where the outdoor festival is to be conducted, including all lands to be used for parking or other uses incidental to the outdoor activity. Submit **proof of ownership** of said premises **or the written consent of all owners**.
9. **Provide the date or dates and the hours during which the festival is to be conducted.**
10. Provide an **estimate of the maximum number of spectators, participants, or others expected to attend the outdoor festival for each day conducted.**
11. Applicant must contact the **Mendocino County Sheriff's Office** and comply with all requirements. Provide detailed explanation of the plan for policing the activity with particular emphasis on the control and prevention of alcohol and drug consumption.
12. Applicant must contact the **Mendocino County Department of Planning and Building Services** and comply with all requirements.
13. Applicant must contact the **Mendocino County Environmental Health Department** and comply with all requirements.
14. Provide written explanation of implementation of waste reduction, reuse, recycling, and diversion programs.

15. Provide detailed information on the following areas:

- a. Security Protection
- b. Water Supply
- c. Food Supply
- d. Sanitation facilities
- e. Medical facilities and services
- f. Vehicle parking space
- g. On-site traffic control and vehicle access
- h. Plans for spectators or participants remaining at night or overnight
- i. Camping facilities
- j. Illumination of premises
- k. Cleanup of premises
- l. Rubbish removal
- m. Plans for handling larger number of overnight spectators than are expected

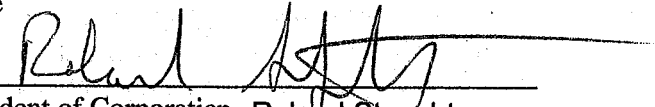
**This application shall be filed with the Tax Collector no later than three weeks prior to the event. This application shall be accompanied by a non-refundable fee, (if applicable), which shall be of an amount to be set by resolution of the Board of Supervisors.**

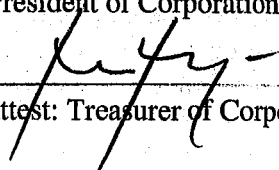
6/10/16  
Date

  
Applicant: David Susalla

Executive Director

Title

  
President of Corporation Roland Stoughton

  
Attest: Treasurer of Corporation

**Mendocino County 2016 Application for Outdoor Festival License**  
**Supplemental Information**

Item # 7: Articles of Incorporation already on file... no need to resubmit.

Item # 8: Location is on our own premises (APN 145-29009). Documentation of payment of latest property tax assessment is attached, indicating ownership. See Item #15 (f) for overflow parking information.

Item # 9 & #10: Festival hours of operation and estimated daily attendance are as follows:

- Thursday, August 11: 6pm – 9pm (Indoor-Dinner) Est. Attendance: 120
- Friday, August 12: 4pm – 7pm (Indoor-Opening Reception/Preview) Est. Attendance: 300
- Saturday, August 13: 10am – 5pm (Exhibit and Festival) Est. Attendance: 1000
- Sunday, August 14: 10am – 4pm (Exhibit and Festival) Est. Attendance: 600

Item # 11: Policing the event has never been a problem in our 54-year history. This is promoted as a family event and there are several hundred volunteer staff that are always available. Security provisions include:

- Designated six volunteers to maintain a security presence during the festival that are easily identified with Orange Vests lettered with the word "SECURITY".
  - The volunteers must be equipped with walkie-talkies or other communication equipment.
  - The volunteers will not consume alcohol while on duty.
  - No security volunteer can be on court-ordered community service.
- 100% walkie-talkie monitoring by office staff for emergency needs and call requests to 911.

A copy of the Gualala Arts letter requesting the Security Letter of Permission/Statement of Adequacy from Mendocino County Sheriff's Department is included with this application. We have been advised by the Sheriff's office the original Statement of Adequacy requested will be forwarded directly to Treasurer/Tax Collector's office.

Item # 12: On 6/22/15 Gualala Arts was informed by Andy Gustavson of Mendocino County Planning Department, that unless the AIR festival expects to expand significantly in the future there is no need for Planning Department annual clearance. There is no change/expansion to AIR Festival for 2016. A copy of the original documentation is attached.

Item # 13: We have already secured the Environmental Health approvals. Copies of the Statement of Adequacy and Approved Permit are attached. Originals have been sent directly to Treasurer/Tax Collector's office.

Item # 14: Numerous recycling bins are placed throughout the festival grounds and building. These are continually emptied by volunteer staff into a large recycling dumpster. Solid Waste of Willits delivers and removes extra dumpsters throughout the weekend. Washable/reusable plates, silverware, and glassware are used wherever possible and sanitized through our commercial grade kitchen.

Item # 15:

a) Security Protection:

See Item # 11 for detail.

b) Water Supply:

Local community water supplied through John J. Bower/North Gualala Water is used within the Art Center and throughout the grounds.

- c) Food Supply:  
Food supplies and materials are purchased from our local markets and Sysco.
- d) Sanitation Facilities:  
Gualala Arts maintains a commercial grade kitchen and provides access to all food vendors. Hand washing stations are provided at all food vending booths. Tom's Septic Services provides portable toilets for use during the Festival as an adjunct to existing toilet facilities within the Art Center.
- e) Medical Facilities and services:  
Walkie-talkie radio access is used between Festival Security personnel, Key personnel walking the premises and the Art Center office. Art Center office is manned at all times to provide the ability to call 911 when required.
- f) Vehicle parking space:  
In addition to parking provided on Gualala Arts premises, Use Permit has been provided by Gualala Redwood Timber, LLC for adjoining land use for vehicle parking. Copy of Use permit and associated insurance rider are attached.
- g) On-site traffic control and vehicle access:  
A volunteer team directs and maintains traffic control in and out of the Festival parking grounds. Areas for Handicapped parking are available on the Festival parking grounds in addition to clearly marked areas on the adjoining street.
- h) Plans for spectator or participants remaining at night or overnight:  
Overnight occupancy is not permitted.
- i) Camping facilities:  
Camping facilities are not available on Gualala Arts grounds. Public and private camping facilities are available in the surrounding area.
- j) Illumination of premises:  
August 11<sup>th</sup> and 12<sup>th</sup> pre-outdoor festival events are evening indoor events and normal ground lighting will suffice. Outside Festival Event August 13<sup>th</sup> & 14<sup>th</sup> is a daytime event and requires no lighting of the outdoor premises. For this event Gualala Arts leaves all lights on around the grounds overnight.
- k) Cleanup of premises:  
A team of maintenance volunteers are continually circulating the grounds throughout the Festival. Final clean-up is performed at the close of the festival by an additional designated team of volunteers. Before dark of Sunday evening the facility and grounds are cleaned-up and returned to normal status.
- l) Rubbish removal:  
See Item # 14
- m) Plans for handling larger number overnight spectators than are expected:  
Not Applicable



**COUNTY OF MENDOCINO**  
**DEPARTMENT OF PLANNING AND BUILDING SERVICES**  
860 NORTH BUSH STREET · UKIAH · CALIFORNIA · 95482  
120 WEST FIR STREET · FT. BRAGG · CALIFORNIA · 95437

112M # 12  
Steve Dunncliff, Director  
Telephone 707-234-6650  
Fax 707-463-5709  
Ft. Bragg Phone 707-964-5379  
Ft. Bragg Fax 707-961-2427  
pbs@co.mendocino.ca.us  
www.co.mendocino.ca.us/planning

**MEMORANDUM**

DATE: JULY 7, 2014

TO: SUSAN KING, GUALALA ART COUNCIL

FROM: ANDY GUSTAVSON, CHIEF PLANNER

Re: Gualala Art Center, Art in the Redwoods Festival, Accessory Use Determination

I am writing to establish that the Art in the Redwoods Festival, as described in the attached project description and figures, is an authorized accessory use or activity associated with the Gualala Art Center. The Center is located on a 10-acre parcel, at 46501 Gualala Road, Gualala. Planning and Building Service Department records show that the Center was built in 1998 and has operated in accordance with an approved coastal development permit and use permit, CDUM 3-91/94/2002.

Your submitted statement describes the festival as an annual Gualala Art Center fundraising event that started in 1998 when Center opened at its current location. This year's event will occur on August 16<sup>th</sup> and 17<sup>th</sup> staged within the garden and parking area surrounding the Center. The outdoor festival consists of venter tents, music venues, food and drink concession areas, and event sanitation facilities. Attendance is anticipated not to exceed 600 people per day. In addition, a fundraising dinner and art exhibits will be held indoors within the Center's buildings. All parking associated with the event will be accommodated on the Center's property.

While the festival is 'development' as defined by the Coastal Act and the Coastal Zoning Code, it does not require a coastal development permit because the festival is an accessory use to the Center (Mendocino County Code Section 20.456.020.B) for the following reasons:

1. The duration of the festival is limited to 4 days a year and thus is incidental to normal daily operation.
2. The scale of the festival staging and attendance is subordinate to the Center as it is conducted entirely on the maintained grounds or garden surrounding the Center, does not require any permanent alteration of any structure or site improvement, and does not generate parking demand that exceeds on-site parking supply.
3. The festival is a fundraising activity, which is a customary and ordinary activity associated with non-profit community organization.

Attachments: Letter from Gualala Art Center, dated June 19, 2014  
Mendocino County Zoning Code Chapter 20.456 Accessory Use Regulations

Conermede Text/Trues  
7/8

**Subject:** Re: Follow-up to 6/9/15 Memo  
**From:** Susan King <susan@gualalaarts.org>  
**Date:** 6/22/2015 12:11 PM  
**To:** Andy Gustavson <gustavsona@co.mendocino.ca.us>

I had not interpreted that memo to there was no need to contact Planning on an annual basis unless our festival were to change significantly. I will make the appropriate notations on our end and advise of this state in our permit application.

Thank You,  
Susan King

On 6/22/2015 11:01 AM, Andy Gustavson wrote:

Ms. King,

My letter of July 7, 2014 established the Art in the Redwood Festival is an accessory use associated with the Gualala Art Center and may continue without a Coastal Development Permit for the reasons stated in the letter (attached). Please contact me if you anticipate the festival will expand significantly in the future and we can talk about the need of a Coastal Development Permit.

Thank you

>>> Susan King <susan@gualalaarts.org> 6/19/2015 9:25 AM >>>

Andy,

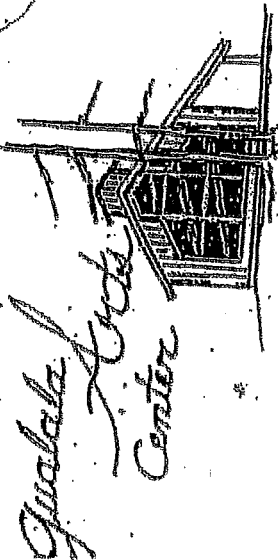
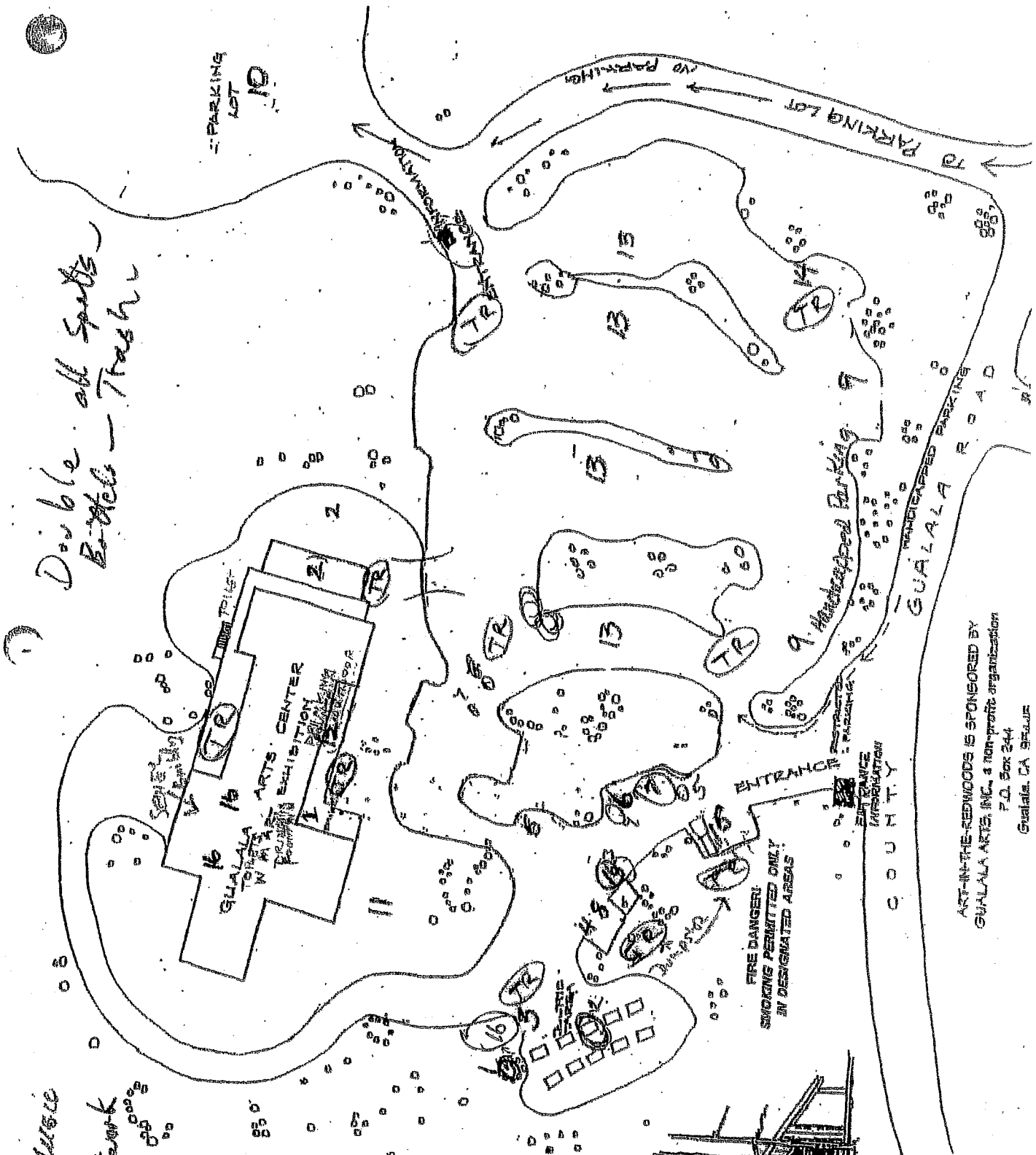
I'm just following up to make sure you have received the Memo from Gualala Arts dated 6/9/15 requesting a Planning Department Letter of Permission to accompany out 2015 Art In the Redwoods Festival permit. I have attached a copy of the memo here for your reference. Please let me know if you have received it and if there are any issues needing resolution. Our application package is at the Mendocino County Treasurer'/Tax Collector's office for scheduling on a BOS July meeting pending the receipt of all the required Letters of Permission. Please give me a call or come back at me here with status.

I appreciate the help. Susan

# SITE PLAN

- 1 Quilt K&H
- 2 Amplifier/Music
- 3 Bar B.O.
- 4 Leptos Action Network
- 5 Tickets
- 6 Sweet Shop
- 7 Tables
- 8 Lions Beverage
- 9 Handicapped
- 10 Parking
- 11 Kids Art
- 12 1st Aid
- 13 Craft Booths
- 14 Chemical toilets
- 15 Garbage Bin's
- 16 Salad/soup
- 17 Trough/Recycle

Double all Spots  
Bottles - Trash



ART-IN-THE-REEDWOODS IS SPONSORED BY  
GUALALA ARTS, INC. a non-profit organization  
P.O. Box 244  
Gualala, CA 95542



# Use Permit

Item: # 13(F)

## Permitter: Gualala Redwoods, Inc.

P.O. Box 197  
39951 Old Stage Road  
Gualala, CA 95445  
(707) 884-3521 Fax (707) 884-1942

**Permit Date:** Thursday, February 12, 2015      **Termination Date:** Saturday, December 31, 2016

**Permit Number:** 406      **Permit Cost:** \$0.00

**Permitee:**

Gualala Arts  
PO. Box 244  
Gualala  
884-1138

**Vehicle License:**

CA 95445

**Permit Description:**

This use permit is to allow Gualala Arts to use the Lower Mill site (APN 145-290-08) and the Bone Yard (APN 145-270-07) for event parking for Art in the Redwoods and other large events. The Bone Yard is for vender parking.

*This permit is subject to terms and conditions listed on attachment "A"*

**Gualala Redwoods, Inc.:**

**Signature:** 

**Date:** 02/02/15      **TaxID#:** 94-1454972

**Permitee:** Gualala Arts

**Signature:** 

**Date:** 2-2-15      **TaxID#:** 94-6121872



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/02/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Gene Gaffney Ins Services, Inc P.O. Box 428 Occidental, CA 95465 Fawn Nekton	<b>CONTACT NAME:</b> Fawn Nekton <b>PHONE (A/C, No, Ext):</b> 707-874-2666 <b>FAX (A/C, No):</b> 707-874-1233 <b>E-MAIL ADDRESS:</b> fawn@gaffneyins.com
INSURER(S) AFFORDING COVERAGE	
INSURED	INSURER A : <b>NonProfits' Insurance Alliance</b> INSURER B : <b>New York Marine &amp;</b> INSURER C : INSURER D : INSURER E : INSURER F :
Gualala Arts Inc. PO Box 244 Gualala, CA 95445	NAIC #

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			2016-02248	04/01/2016	04/01/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			2016-02248	04/01/2016	04/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			2016-02248-UMB	04/01/2016	04/01/2017	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC201400006165	07/01/2015	07/01/2016	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			2016-02248	04/01/2016	04/01/2017	Gen Agg 1,000,000 Ea Occ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**RE: Overflow parking lots used by insured located at APN 145-29008 & 145-27007**  
**Henry Alden & Gualala Redwood Timber, LLC are named as additional insured per attached CG20110196**

<b>CERTIFICATE HOLDER</b>  Henry Alden Gualala Redwood Timber, LLC PO Box 197 Gualala, CA 95445	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – MANAGERS OR LESSORS OF PREMISES**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

<b>Designation Of Premises (Part Leased To You):</b>	
<b>Name Of Person(s) Or Organization(s) (Additional Insured):</b>	
Any person or organization acting as a manager or lessor of a covered premises that you are required to name as an additional insured on this policy, under a written contract, lease or agreement currently in effect, or becoming effective during the term of this policy.	
<b>Additional Premium:</b>	<b>Included</b>
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person(s) or organization(s) shown in the Schedule.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and

2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



GUALALA ARTS

*promoting public interest and participation in the arts since 1961*

copy  
item #11

May 5, 2015

County of Mendocino  
Office of the Sheriff  
700 S. Franklin Street #110  
Fort Bragg, CA 95437

Attention: Julie Whipple

Dear Julie,

This letter is to request the Sheriff's Department Letter of Permission for our 2016 55th Art In The Redwoods to be held August 11<sup>th</sup> through 14th, 2016. Mendocino County requires us to have a Sheriff's Department Letter of Permission as part of our application for the outdoor festival permit being prepared for the Mendocino County Treasurer/Tax Collector's Office.

Enclosed Please find the copies of our requested ABC Permits for this event. Approved permits have not yet been received.

Our security provisions being submitted to Mendocino County are as follows:

Item # 11: Policing the event has never been a problem in our 54 year history. This is promoted as a family event and there are several hundred volunteer staff that are always available. Security provisions include:

- o Designated six volunteers to maintain a security presence during the festival that are easily identified with Orange Vests lettered with the word "SECURITY".
- o The volunteers must be equipped with walkie-talkies or other communication equipment.
- o Office monitors walkie-talkie to call 911 if necessary
- o The volunteers will not consume alcohol while on duty.
- o No security volunteer can be on court-ordered community service.

Please contact me immediately if you require further information. Just as we have in past years, my expectation is that, following approval, Lieutenant Stefani will forward the Letter of Permission directly to the Mendocino County Treasurer/Tax Collector's Office and that I will receive a copy at the same time to include with my Festival permit package. Please let me know if you think there will be any delay. I am hoping to submit the application package no later than May 31, 2016. I look forward to hearing from you as soon as possible.

Thanks so much for the help again, Julie!

Sincerely,

Susan King  
Office Manager – Gualala Arts  
707-884-1138

# DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

Instructions: Complete all items. Submit to local ABC District Office with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded. For a listing of ABC District Offices please visit <http://www.abc.ca.gov/distmap.html>

Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.

LICENSE NUMBER	GEO CODE
RECEIPT NUMBER	
FEE	
\$	

1. ORGANIZATION'S NAME Gualala Arts Inc.	CONDITIONS REQUIRED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DIAGRAM REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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2. LICENSE TYPE (Check appropriate license type AND organization type)

a.  **Daily General (\$25.00)** (Includes beer, wine and distilled spirits)

<input type="checkbox"/> Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure	<input type="checkbox"/> Fraternal Organization In Existence Over Five Years with Regular Membership
<input type="checkbox"/> Organization Formed for Specific Charitable or Civic Purpose	<input type="checkbox"/> Religious Organization
<input checked="" type="checkbox"/> Other: <u>Non-Profit Organization</u>	<input type="checkbox"/> Vessel per Section 24045.10 B&P (\$50.00)

NUMBER OF DISPENSING POINTS 1
----------------------------------

b.  **Special Daily Beer (\$25.00)**  **Special Daily Beer & Wine (\$50.00)**  **Special Daily Wine (\$25.00)**

<input type="checkbox"/> Charitable	<input type="checkbox"/> Fraternal	<input type="checkbox"/> Social	<input type="checkbox"/> Political	<input type="checkbox"/> Other:
<input type="checkbox"/> Civic	<input type="checkbox"/> Religious	<input type="checkbox"/> Cultural	<input type="checkbox"/> Amateur Sports Organization	

NUMBER OF DISPENSING POINTS
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c.  **Special Temporary License (\$100.00)** (Different privileges depending on statute)

<input type="checkbox"/> Television Station per Section 24045.2 or 24045.9 B&P	<input type="checkbox"/> Person conducting Estate Wine Sale per Section 24045.8 B&P
<input type="checkbox"/> Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P	<input type="checkbox"/> Women's Educational and Charitable Organization per Section 24045.3 B&P
<input type="checkbox"/> Other Special Temporary Licenses, per Section	

License number	Amount \$
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3. EVENT TYPE

<input checked="" type="checkbox"/> Dinner	<input type="checkbox"/> Dance	<input type="checkbox"/> Wedding	<input type="checkbox"/> Lunch	<input type="checkbox"/> Picnic	<input type="checkbox"/> Barbeque	<input type="checkbox"/> Social Gathering	<input type="checkbox"/> Festival
<input type="checkbox"/> Sports Event	<input type="checkbox"/> Concert	<input type="checkbox"/> Birthday	<input type="checkbox"/> Mixer	<input type="checkbox"/> Carnival	<input type="checkbox"/> Dinner Dance	<input type="checkbox"/> Other:	

4. TOTAL # OF DAYS 1	5. ESTIMATED ATTENDANCE 120	6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION From 5pm To 10pm
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7. EVENT DATE(S) 8/11/16	8. EVENT IS OPEN TO THE PUBLIC <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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9. EVENT LOCATION (Give facility name, if any, street number and name, and city)  
46501 Old State Hwy., Gualala, CA 95445

10. LOCATION IS WITHIN THE CITY LIMITS <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	11. TYPE OF ENTERTAINMENT Fundraising Dinner	12. SECURITY GUARDS <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, how many?
---	---	--

13. AUTHORIZED REPRESENTATIVE'S NAME Roland Stoughton (questions to Susan King, Gualala Arts 707.884.1138)	14. REPRESENTATIVE'S TELEPHONE NUMBER (858) 775-4115
---	---

15. REPRESENTATIVE'S ADDRESS  
PO Box 1081 Gualala, CA 95445

16. ORGANIZATION'S MAILING ADDRESS (if different from #15 above)  
PO Box 244 Gualala, CA 95445

17. AUTHORIZED REPRESENTATIVE'S SIGNATURE 	18. DATE SIGNED 4/8/16
---	---------------------------

PROPERTY OWNER APPROVAL BY (Name), REQUIRED Own Building - see attached memo	PHONE NUMBER 707.884.1138	PROPERTY OWNER SIGNATURE	DATE SIGNED
LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE Mendocino County Sheriff	PHONE NUMBER 707.964.6308	LAW ENFORCEMENT SIGNATURE	DATE SIGNED
DISTRICT OFFICE APPROVAL BY (Name)		ABC EMPLOYEE SIGNATURE	ISSUANCE DATE

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above. This license does not include off-sale ("to-go") privileges. This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.

# DAILY LICENSE APPLICATION/AUTHORIZATION - Non Transferable

Instructions: Complete all items. Submit to local ABC District Office with required fee (Cashier's Check or Money Order) payable to ABC. Once license is issued, fee cannot be refunded. For a listing of ABC District Offices please visit <http://www.abc.ca.gov/distmap.html>

Pursuant to the authority granted by the organization named below, the undersigned hereby applies for the license(s) described below.

LICENSE NUMBER	GEO CODE
RECEIPT NUMBER	
FEE	
\$	

1. ORGANIZATION'S NAME <b>Gualala Arts Inc.</b>	CONDITIONS REQUIRED <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DIAGRAM REQUIRED <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	--	---

2. LICENSE TYPE (Check appropriate license type AND organization type)

a.  **Daily General (\$25.00)** (Includes beer, wine and distilled spirits)

Political Party/Affiliate Supporting Candidate for Public Office or Ballot Measure

Organization Formed for Specific Charitable or Civic Purpose

Other: Non-Profit Organization

Fraternal Organization in Existence Over Five Years with Regular Membership

Religious Organization

Vessel per Section 24045.10 B&P (\$50.00)

NUMBER OF DISPENSING POINTS

b.  **Special Daily Beer (\$25.00)**  **Special Daily Beer & Wine (\$50.00)**  **Special Daily Wine (\$25.00)**

Charitable  Fraternal  Social  Political  Other: Non-Profit Organization

Civic  Religious  Cultural  Amateur Sports Organization

NUMBER OF DISPENSING POINTS

**1**

c.  **Special Temporary License (\$100.00)** (Different privileges depending on statute)

Television Station per Section 24045.2 or 24045.9 B&P

Nonprofit Corporation per Sections 24045.4 and 24045.6 B&P

Person conducting Estate Wine Sale per Section 24045.8 B&P

Women's Educational and Charitable Organization per Section 24045.3 B&P

Other Special Temporary Licenses, per Section

License number \_\_\_\_\_ Amount \$ \_\_\_\_\_

3. EVENT TYPE

Dinner  Dance  Wedding  Lunch  Picnic  Barbeque  Social Gathering  Festival

Sports Event  Concert  Birthday  Mixer  Carnival  Dinner Dance  Other: \_\_\_\_\_

4. TOTAL # OF DAYS: **2**

5. ESTIMATED ATTENDANCE: **450**

6. HOURS OF ALCOHOLIC BEVERAGE SALES, SERVICE AND/OR CONSUMPTION  
From **10am** To **5pm**

7. EVENT DATE(S): **8/13/16, 8/14/16**

8. EVENT IS OPEN TO THE PUBLIC  
 Yes  No

9. EVENT LOCATION (Give facility name, if any, street number and name, and city)  
**46501 Old State Hwy., Gualala, CA 95445**

10. LOCATION IS WITHIN THE CITY LIMITS  
 Yes  No

11. TYPE OF ENTERTAINMENT  
**Fine Arts & Music & Food**

12. SECURITY GUARDS  
 Yes  No If yes, how many? \_\_\_\_\_

13. AUTHORIZED REPRESENTATIVE'S NAME  
**Roland Stoughton** (questions to Susan King, Gualala Arts 707.884.1138)

14. REPRESENTATIVE'S TELEPHONE NUMBER  
**(858) 775-4115**

15. REPRESENTATIVE'S ADDRESS  
**PO Box 1081 Gualala, CA 95445**

16. ORGANIZATION'S MAILING ADDRESS (if different from #15 above)  
**PO Box 244 Gualala, CA 95445**

17. AUTHORIZED REPRESENTATIVE'S SIGNATURE  
*Roland Stoughton*

18. DATE SIGNED  
**4/8/16**

PROPERTY OWNER APPROVAL BY (Name), REQUIRED <b>Own Building - see attached memo</b>	PHONE NUMBER <b>707.884.1138</b>	PROPERTY OWNER SIGNATURE	DATE SIGNED
LAW ENFORCEMENT APPROVAL BY (Name), IF APPLICABLE <b>Mendocino County Sheriff</b>	PHONE NUMBER <b>707.964.6308</b>	LAW ENFORCEMENT SIGNATURE	DATE SIGNED
DISTRICT OFFICE APPROVAL BY (Name)		ABC EMPLOYEE SIGNATURE	ISSUANCE DATE

The above-named organization is hereby licensed, pursuant to the California Business and Professions Code Division 9 and California Code of Regulations, to engage in the temporary sale of alcoholic beverages for consumption at the above named location for the period authorized above. This license does not include off-sale ("to-go") privileges.

This license may be revoked summarily by the Department if, in the opinion of the Department and/or the local law enforcement agency, it is necessary to protect the safety, welfare, health, peace and morals of the people of the State.

**THOMAS D. ALLMAN**  
Sheriff-Coroner



Undersheriff Randy Johnson

Captain Gregory L. Van Patten  
*Field Services*

Captain Tim Pearce  
*Corrections*

## County of Mendocino Office Of The Sheriff-Coroner

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Mendocino County Tax Collector  
501 Low Gap Road, Room 1060  
Ukiah, CA 95482

Regarding: Letter of Adequacy for the 2016 55th Art in The Redwoods

Dear Ms. Shapmire,

I am authoring this letter to inform you that I have been in contact with Susan King, event organizer, for the 2016 55th Art in The Redwoods, scheduled August 11th through August 14th, 2016 at Gualala Arts Center, 46501 Old State Highway, Gualala, California. Ms. King has provided a written outline of security measures, which include a minimum of six volunteer security personnel. The security staff will be easily identifiable by wearing orange vests with the word "SECURITY" emblazoned on them. Additionally, the security volunteers will not consume alcohol while on-duty and no security volunteer will be on court-ordered community service.

The security teams will be linked via radio and will have land line telephone capabilities at all times. There will be a person assigned to monitor security traffic and will be able to call for law enforcement, fire, or medical aid if and when needed.

This letter is to inform you that the security measures planned for this event, which anticipates 800 daily attendees, currently meet the public safety requirements of the Mendocino County Sheriff's Office.

If you have any questions or concerns, please feel free to contact me at (707)964-6308.

Sincerely,

THOMAS D. ALLMAN

SHERIFF-CORONER

By: G. Stefani #1159

Lieutenant Greg Stefani  
Coast Sector Commander

CC: Captain Greg Van Patten (via email)  
Susan King (via email-info@gualalarts.org)

---

700 S. Franklin Street, #110  
Fort Bragg, California 95437

707-964-6308  
Fax 707-961-2662



U. S. TREASURY DEPARTMENT  
INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR  
P. O. BOX 14840

SAN FRANCISCO CALIFORNIA 94101

February 17, 1966

(Credit Corp. No 499977; Valid No 7749D)

IN REPLY REFER TO

Form L-178

Code 414

AIRTEL: 12/17/65  
SF-20-60-109

Gualala Arts  
Gualala, California 95445

(Employer Identification No. 94-6121872  
( Added by: H.P. QUINN,  
Gentlemen:

PURPOSE Educational	
ADDRESS INQUIRIES & FILE RETURNS WITH DISTRICT DIRECTOR OF INTERNAL REVENUE  San Francisco	
FORM 990-A RE- QUIRED  <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	ACCOUNTING PERIOD ENDING December 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours

*Joseph M. Quinn*

Joseph M. Quinn  
District Director

If distributions are made to individuals, case histories regarding the recipients should be kept showing names, addresses, purposes of awards, manner of selection, relationship, if any, to members, officers, trustees, or donors of funds to you, in order that any and all distributions made to individuals can be substantiated upon request by the Internal Revenue Service. (Revenue Ruling 56-204, Cumulative Bulletin 56-2, p. 306.)





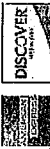


**SHARIL SCHAPMIRE**  
 TREASURER-TAX COLLECTOR  
 501 Low Gap Road, Room #1060  
 Ukiah, CA 95482  
 www.co.mendocino.ca.us/tax

**MENDOCINO COUNTY SECURED TAX STATEMENT**  
 FOR FISCAL YEAR JULY 1, 2015 TO JUNE 30, 2016  
**2015 - 2016**

Item # 8

<b>PROPERTY INFORMATION</b>		<b>SEE REVERSE FOR IMPORTANT INFORMATION</b>	
ASSESSMENT NUMBER: 49418	TAX RATE AREA: 052-006	Please Bring Entire Bill When Paying in Person.	
PARCEL NUMBER: 145-290-0900	ACRES: 10.15	Your Canceled Check is Your Best Receipt.	
LOCATION: 46501 OLD STATE HWY GU			
LIEN DATE OWNER: GUALALA ARTS			

011253

CREDIT CARD OR ELECTRONIC CHECK PAYMENT  
 BY PHONE: 1-800-617-2276  
 OR BY INTERNET VISIT [www.officialpayments.com](http://www.officialpayments.com)  
 (convenience fees may apply - see reverse)

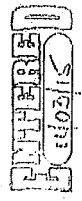
GUALALA ARTS  
 PO BOX 244  
 GUALALA CA 95445-0244

TELEPHONE NUMBERS	COUNTY VALUES AND EXEMPTIONS	VALUE
Tax Collection (707) 234-6875	LAND	176,695
Address Change (707) 234-6800	IMPROVEMENTS	1,135,893
Exemptions (707) 234-6801	PERSONAL PROPERTY	27,500
Assessed Values (707) 234-6800	HOMEOWNER'S EXEMPTION	
Tax Rates (707) 234-6862	OTHER EXEMPTION	- 1,340,088
Personal Property (707) 234-6815	NET ASSESSED VALUE	0

VOTER APPROVED TAXES, TAXING AGENCY DIRECT CHARGES AND SPECIAL ASSESSMENTS		TAX RATE PERCENT	AGENCY TAXES/CHARGES
TELEPHONE NUMBERS	DESCRIPTION		
(707)234-6862	COUNTY WIDE BASE TAX	1.000	
(707)234-6860	SONOMA JC BOND	.016	
(707)882-2803	PT ARENA JT HIGH BOND	.021	
(707)882-2803	ARENA UNION BOND	.017	
(707)884-4700	SOUTH COAST FIRE		DIRECT CHARGE
(707)234-6874	GUALALA SEWER		DIRECT CHARGE
(707)884-1715	GUALALA CSD WATER/SWR		DIRECT CHARGE
(800)676-7516	COAST LIFE AMBULANCE		DIRECT CHARGE
(800)676-7516	COAST LIFE URGENT CARE		DIRECT CHARGE

SSS

A/C 6070



RECEIVED NOV 02 2015

DUE AND PAYABLE ON 11/1/2015	DUE AND PAYABLE ON 2/1/2016
1ST INSTALLMENT \$ 2,038.91	2ND INSTALLMENT \$ 2,038.91
DELINQUENT AFTER 12/10/2015	DELINQUENT AFTER 4/10/2016
<b>TOTAL TAXES \$ 4,077.82</b>	

USER ID: CADER

ASSESSOR SECURED PROPERTY SYSTEM

DATE: 06-22-2016

ASTF100

\* INQUIRY TO SECURED PROPERTY MASTER \*

TIME: 11 41 47

ROLL YEAR: 2016

PARCEL NBR 145 290 09 0 0 AOL TRA 052 006 STATUS: ACTIVE

ASSESSEE NAME 1 GUALALA ARTS  
NAME 2

AG PRE NBR  
OWNER INFO

C/O

UPP

ADDR PO BOX 244

CTY/ST GUALALA, CA

ZIP 95445

SITUS ADDR 46501

OLD STATE HWY

GU

ACREAGE 10.15

NBR DIR

STREET NAME

CITY

MIN ACREAGE

GEN PLAN GPD

ZONING G

COMB DIST PD

LCP U

USE: 0065 RES: 00 RCRDRS NBR 0000-000 15514 DATE 08 01 1993

JAN. 1 OWNER 1 GUALALA ARTS

APPRAISAL DATE 2011 IND CD VAL CHG CD 08 EXEM CD 2 PEN CD 10

15-16 LAND 176695 IMP 1135893 TV PP 27500 FX

16-17 179389 1153211

EXEMP: H.O.

MISC

1340088

PRIOR NET

WLA

1332600

CURR NET

WTV

BEN ASSMT SQFT1

SQFT2

CALC-ACRES

9.00

SUB DIV CD 0 LAST MAINT DATE 04 20 2016

PARCEL 1

2

3

4

F5-OWNER HISTORY F19-MORE SITUS F1-AOL F2-TO VIEW

**UKIAH OFFICE**

501 LOW GAP ROAD, ROOM 1326  
UKIAH, CA 95482  
(707)463-4466  
FAX (707)463-4038



**FORT BRAGG OFFICE**

790-A1 S FRANKLIN STREET  
FORT BRAGG, CA 95437  
(707) 961-2714  
FAX (707) 961-2720

**COUNTY OF MENDOCINO**  
HEALTH AND HUMAN SERVICES AGENCY / PUBLIC HEALTH BRANCH  
ENVIRONMENTAL HEALTH DIVISION

May 18, 2016

Shari Schapmire  
Mendocino County Tax Collector

**Subject: 55<sup>th</sup> ANNUAL ART IN THE REDWOODS FESTIVAL**

Dear Shari Schapmire:

Environmental Health received the permit applications and they have been reviewed for the 55<sup>th</sup> annual Art In The Redwoods Festival; a two day event sponsored by the Gualala Arts Center, to be held August 13 through 14, 2016.

The facilities and planned operation are adequate to meet the public health requirements of an outdoor festival.

Items addressed were: location, operation, sanitation (liquid waste and hand washing), refuse disposal, and food service.

Sincerely,

A handwritten signature in black ink that reads "Meropi Germanou".

Meropi Germanou, REHS  
Environmental Health Specialist II  
Consumer Protection Program

cc: file(s)

bh 06/05



UKIAH

ENVIRONMENTAL HEALTH DIVISION

FD#: 1609

MAY 11 2016

860 N Bush St, Ukiah, CA 95482  
Telephone: (707) 234-6625

**Community Event Application Permit**  
(Statement of Adequacy for an Outdoor Festival)

Non-Profit Tax

ID#: 94-8121872

Event Name:	<u>Art In The Redwoods</u>	Event Date(s) and Hours:	<u>August 13-14, 2016 10am-5pm</u>
Event Location:	<u>46501 Old State Hwy.</u>	# of Food Vendor Booths:	<u>4</u>
Property Owner Name:	<u>Gualala Arts Center</u>	Estimated Maximum Attendance:	<u>800 per day / 600 at peak daily</u>
Coordinator's Business Name:	<u>Gualala Arts Center</u>	Coordinator's Contact Person:	<u>David "Sus" Susalla</u>
Mail Address:	<u>PO Box 244 Gualala, CA 95445</u>	Phone #:	<u>707.884.1138</u>

The following information must be submitted a minimum of one month prior to the event date:  
(Faxed or Photocopies will not be accepted)

Non Profit

- Event On Time < 15 Food Vendor Booths = \$158       Event On Time 15 or > Food Vendor Booths = \$303  
 Event Late Fee < 15 Food Vendor Booths = \$256       Event Late Fee 15 or > Food Vendor Booths = \$384

**Site Plan**

The site plan must show the proposed location of the temporary food facility vendors, the restrooms, and any shared facilities such as sinks, sewer access, or garbage dumpsters, and locations of drinking fountains.

**Food Vendor List and Temporary Food Permit Applications**

Complete and submit the attached vendor list with this application. It is your responsibility to distribute the enclosed blue booklets which include the food vendor application and fees, to your food vendors.

GAC-Facility measured distance is approx 180 ft.

**Toilet Facilities**

- At least one toilet facility is required to be provided for each 15 employees within 200 feet of each temporary food facility. Each toilet facility shall be provided with handwashing facilities with hot and cold running water, pump dispenser soap, and single-use sanitary towels.
- A minimum of one toilet and one handwashing facility shall be available for each 100 patrons.

GAC - 7 stations with one washing station per portable

**Water Supply**

List Water Source: Gualala Arts / Community Water

A potable water supply shall be provided.  
A minimum of one drinking fountain shall be available for each 500 patrons.

**Refuse Disposal**

Provide # and type of waste receptacles to be available at event.  
A minimum of one 50 gallon garbage can shall be available for each 100 patrons per day.

As Event Coordinator, I certify that all of the information above has been provided and is correct and that I have read and understand the "Temporary Food Facility Requirements", and I understand that I am responsible for ensuring compliance with the California Retail Food Code (Cal Code) by the temporary food vendors operating at this event.

Applicant Signature: [Signature]  
 Date: 5/5/16  
 Applicant's Title: Executive Director

Fee Received:
Payment #:
Payment Date: <u>5/5/16</u>
Received By: <u>[Signature]</u>

When approved by the Environmental Health Division, this application shall serve as your permit.  
(For Official Use Only)

Approved By: [Signature]  
Environmental Health Specialist

Approval Date: 5/18/16

## Community Event Food Vendor List

**Event Name:** Art In The Redwoods **Event Date(s):** August 13-14, 2016

**Event Coordinator:** It is your responsibility to provide the blue booklet containing the food permit application to each of the **food vendor booths** you expect to be operating at your event in a timely manner. If you run low, you should contact 234-6625 immediately for more. Please remember to advise the food vendors that their permit application and fee must be submitted to Environmental Health (5) business days prior to the event start date, in order to qualify for the reduced permit fee. Applications received less than (5) business days prior to the event, will be subject to a delinquent fee.

**Postmarks are acceptable. Faxed or Photocopied Applications will not be accepted.**

Vendor Business Name	Contact Person	Mailing Address	Phone #	PHF*/NPHF*
No Private Vendors All Booths are operated by Gualala Arts volunteers.	Ben Klagenberg	PO Box 244 Gualala, CA 95445	707.884.1138	
"Guidelines for Operating a Temporary Food Booth (Updated August 2013)" will be provided to				all booths

\*Booths serving Potentially Hazardous Foods (PHFs): Potentially hazardous foods are which are typically high in protein content, contain moisture, have neutral or slightly acidic pH levels, and have a history of foodborne illness outbreaks and a natural potential for contamination due to production and processing methods. Examples are:

- |  |                           |                         |                         |
|--|---------------------------|-------------------------|-------------------------|
| Tofu or Soy Protein foods                            | Meat; Beef, Pork, Lamb... | Milk and Milk Products  | Fish      Sliced Melons |
| Cooked Rice, Beans or other heat-treated plant foods | Shell Eggs                | Bake or Boiled Potatoes | Garlic-in-Oil Mixtures  |
| Sprouts and Raw Seeds                                |                           | Shellfish and Crustacea | Synthetic Ingredients   |

\*\*Booths serving Non-Potentially Hazardous Foods (NPHFs): Non-Potentially hazardous foods are as follows:

- Cookies      Breads      Cakes      Potato Chips      Popcorn      Cotton Candy      Candy Bars      Etc...