

Howard N. Dashiell
DIRECTOR OF TRANSPORTATION

Road Commissioner
County Engineer, RCE 42001
County Surveyor, PLS 7148



FUNCTIONS

Administration & Business Services
Airports
Engineering
Land Improvement
Roads and Bridges
Landfills

COUNTY OF MENDOCINO
DEPARTMENT OF TRANSPORTATION
340 LAKE MENDOCINO DRIVE
UKIAH, CALIFORNIA 95482-9432
VOICE (707) 463-4363 FAX (707) 463-5474

August 18, 2020

Mendocino County Board of Supervisors
501 Low Gap Road, Room 1010
Ukiah, CA 95482

RE: ADOPTION OF RESOLUTION APPROVING DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 200080, PROFESSIONAL SERVICES AGREEMENT WITH MEAD & HUNT, INC., IN THE AMOUNT OF \$120,834, FOR CONSTRUCTION ADMINISTRATION AND INSPECTION SERVICES FOR THE ROUND VALLEY AIRPORT RUNWAY REHABILITATION PROJECT FOR THE TERM STARTING UPON EXECUTION OF THE AGREEMENT THROUGH DECEMBER 31, 2021, AND AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO SIGN ANY AND ALL AMENDMENTS TO THE AGREEMENT NOT EXCEEDING \$12,083 (COVELO AREA)

Honorable Board Members:

In 2015, Federal Aviation Administration (FAA) notified Mendocino County Department of Transportation (DOT) of Round Valley Airport's change in classification from basic to unclassified due to its small number of based aircraft. This change in classification meant Round Valley Airport became ineligible to receive Airport Improvement Program (AIP) grant funds with the exception of one runway pavement rehabilitation project each ten years. Since the most recent runway pavement project was completed in 2010, Round Valley Airport is now eligible again for rehabilitation funds.

Mendocino County has been awarded and executed the grant agreement for AIP grant 3-06-0056-008-2020 for the construction of the runway pavement and shoulder rehabilitation, including construction administration and inspection. Since the passing of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the project will now be funded 100% by FAA AIP funds (90%) and CARES Act funds (10%), with no local match required.

DOT has insufficient engineering staff to effectively perform the construction administration and inspection work and therefore requires professional, expert, and technical services of a temporary nature. To fulfill these duties, DOT undergoes a qualifications-based aviation consultant selection process every five years as required by FAA. Currently Mead & Hunt, Inc., has been

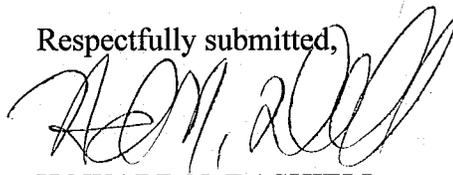
selected as the County's aviation consultant to perform engineering services on FAA-funded projects.

DOT Agreement Number (No.) 200080 provides for construction administration and inspection services for the project. Mead & Hunt, Inc., has agreed to perform the required work for a not-to-exceed amount of \$120,834. In order to facilitate timely completion of work, DOT believes it is prudent to request a 10% contingency in the amount of \$12,083 for unforeseen additional work that may need to be performed and authorize the Director of Transportation to sign any and all amendments up to that amount.

I recommend and request the Board adopt the resolution approving Department of Transportation Agreement No. 200080, Professional Services Agreement with Mead & Hunt, Inc., in the amount of \$120,834, for construction administration and inspection services for the Round Valley Airport Runway Rehabilitation Project for the term starting upon execution of the Agreement through December 31, 2021, and authorizing the Director of Transportation to sign any and all amendments to the Agreement not exceeding \$12,083. DOT staff has prepared a draft Resolution for the Board's consideration and adoption.

I will, of course, respond to any questions the Board may have.

Respectfully submitted,



HOWARD N. DASHIELL
Director of Transportation