

MADELINE CLINE  
1st District  
Supervisor

MAUREEN MULHEREN  
2nd District  
Supervisor

JOHN HASCHAK  
3rd District  
Supervisor  
Chair

BERNIE NORVELL  
4th District  
Supervisor  
Vice-Chair

TED WILLIAMS  
5th District  
Supervisor



DARCIE ANTLE  
Chief Executive Officer/  
Clerk of the Board

Charlotte E. Scott  
County Counsel

COUNTY ADMINISTRATION CENTER  
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## **MENDOCINO COUNTY BOARD OF SUPERVISORS**

### **ACTION MINUTES – February 11, 2025**

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF MENDOCINO - STATE OF CALIFORNIA  
FAIR STATEMENT OF PROCEEDINGS  
(PURSUANT TO CALIFORNIA GOVERNMENT CODE §25150)**

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#### **AGENDA ITEM NO. 1 – OPEN SESSION (PLEDGE OF ALLEGIANCE AND ROLL CALL 9:00 A.M.)**

**Present:** Supervisor Madeline Cline, Supervisor Maureen Mulheren, Supervisor John Haschak, Supervisor Bernie Norvell, and Supervisor Ted Williams.

**Staff Present:** Darcie Antle, Chief Executive Officer; Charlotte E. Scott, County Counsel; Lillian Bearden, Deputy Clerk of the Board; and Atlas M.A. Pearson, Senior Deputy Clerk of the Board.

**The Pledge of Allegiance was led by:** Glenn McGourty.

**AGENDA ITEM NO. 2 – PUBLIC EXPRESSION**

**Presenter/s:** Hannah Nelson; Glenn McGourty; Dee Palestine; Citrine Sojourna; John Risk; Mark Donegan; Cody Akin; Michael St. John; and Anna.

**AGENDA ITEM NO. 3 – APPROVAL OF CONSENT CALENDAR**

**Presenter/s:** Chair Haschak.

**Public Comment:** None.

**Board Action:** Upon motion by Supervisor Williams, seconded by Supervisor Cline, IT IS ORDERED that Consent Calendar items 3a) – 3an), and 3ap) – 3at) are hereby approved as follows; and item 3ao) has been withdrawn at request of the department. The motion carried by the following vote:

Aye: 5 – Supervisor Cline, Supervisor Mulheren, Supervisor Haschak, Supervisor Norvell, and Supervisor Williams

No: 0 – None

Absent: 0 – None

**3A) APPROVAL OF MINUTES OF JANUARY 7, 2025, REGULAR MEETING – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

**3B) APPROVAL OF MINUTES OF JANUARY 14, 2025, BOARD WORKSHOP (SPECIAL MEETING) – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

**3C) APPROVAL OF MINUTES OF JANUARY 14, 2025, SPECIAL CLOSED SESSION MEETING – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

**3D) APPROVAL OF MINUTES OF JANUARY 15, 2025, BOARD WORKSHOP (SPECIAL MEETING) – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

**3E) APPROVAL OF APPOINTMENTS/REAPPOINTMENTS - SPONSOR: EXECUTIVE OFFICE**

Approved;

- 1.Eric Crane, Public Member, Air Quality Management District Hearing Board;
- 2.Joan Rose, Trustee, Anderson Valley Cemetery District;
- 3.Nancy Johnson, Alternate, Archaeological Commission of Mendocino County;
- 4.Leland Kraemer, Member, Assessment Appeals Board;
- 5.Jo Bradley, General Member, Behavioral Health Advisory Board;
- 6.CiCi Winiger, Second District Representative, Civil Service Commission;
- 7.Jim Mastin, Mendocino County Representative, Golden Gate Bridge Highway and Transportation District;
- 8.Amy Frost, Member, Hopland Municipal Advisory Council;
- 9.Chelsea Arnold, Member, Hopland Municipal Advisory Council;
- 10.Michele Savoy, First District Representative, Library Advisory Board;
- 11.Carole Poma, Fourth District Representative, Library Advisory Board;
- 12.Michael Carter, Public Appointee, Mendocino Council of Governments;
- 13.Cally Dym, Coastal Region Representative, Mendocino County Business Improvement District Advisory Board;
- 14.Cindi Wagner, At Large Member, Mendocino County Business Improvement District Advisory Board;
- 15.Jitu Ishwar, Inland Area Representative, Mendocino County Business Improvement District;
- 16.Marcus Magdaleno, Inland Area Representative, Mendocino County Business Improvement District;
- 17.Domenick Weaver, Fourth District Representative, Mendocino County Fish and Game Commission;
- 18.Joseph Prestino, Second District Representative, Mendocino County Fish and Game Commission;
- 19.Marie Jones, Fourth District Representative, Mendocino County Planning Commission;
- 20.Deirdre Lamb, Member, Mendocino Historical Review Board;
- 21.Jeff Arch, Trustee, Mendocino-Little River Cemetery District;
- 22.Jamie Peters-Connolly, Fourth District Representative, Museum Advisory Board;
- 23.Steven Barekman, Public Member, Redevelopment/Successor Agency Oversight Board;
- 24.Laura Betts, Member, Round Valley Municipal Advisory Council; and
- 25.Carolyn Johnson, Trustee, Russian River Cemetery District

**3F) APPROVAL OF LETTER OF SUPPORT FOR THE REOPENING OF SALMON SEASON FOR THE YEAR 2025, IN CONJUNCTION WITH THE NOYO HARBOR DISTRICT - SPONSOR: SUPERVISOR NORVELL**

Approved and Chair is authorized to sign same;

**3G) ACCEPTANCE OF THE ESSENTIAL SERVICES SALES TAX (MEASURE P) ALLOCATION METHOD (ATTACHMENT A), THIRD QUARTER, FOR FISCAL YEAR 2024-25, AS PROPOSED BY THE MENDOCINO COUNTY FIRE DISTRICTS ASSOCIATION OF ELECTED OFFICIALS (ATTACHMENT A) FIRST QUARTER; ACCEPTANCE OF THE MENDOCINO COUNTY CAMPING TRANSIENT OCCUPANCY TAX (MEASURE D) ALLOCATION METHOD FOR FISCAL YEAR 2024-25, AS PROPOSED BY THE MENDOCINO COUNTY FIRE CHIEFS ASSOCIATION (ATTACHMENT B) FIRST QUARTER; ACCEPTANCE OF THE MENDOCINO COUNTY PROPOSITION 172 ALLOCATION METHOD FOR FISCAL YEAR 2024-25, AS PROPOSED BY THE MENDOCINO COUNTY FIRE CHIEFS ASSOCIATION (ATTACHMENT C) FIRST QUARTER; AND AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER OR DESIGNEE TO NEGOTIATE AND ENTER INTO AGREEMENTS WITH FIRE AGENCIES AND THE MENDOCINO COUNTY FIRE SAFE COUNCIL, NOT TO EXCEED THE AMOUNTS APPROPRIATED – SPONSOR: EXECUTIVE OFFICE**

Approved;

**3H) ADOPTION OF RESOLUTION AUTHORIZING THE CEO / DIRECTOR OF EMERGENCY SERVICES, SHERIFF-CORONER / ASSISTANT DIRECTOR OF EMERGENCY SERVICES, AND/OR UNDERSHERIFF TO EXECUTE FOR, AND ON BEHALF OF, MENDOCINO COUNTY ANY ACTIONS NECESSARY FOR ADMINISTRATION OF THE STATE HOMELAND SECURITY GRANT (FY24), AND THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (FY 24) - SPONSOR: EXECUTIVE OFFICE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-021

**3I) ADOPTION OF RESOLUTION RENEWING A DECLARATION OF A LOCAL EMERGENCY RELATED TO TREE MORTALITY – SPONSOR: EXECUTIVE OFFICE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-022

**3J) ADOPTION OF RESOLUTION RENEWING A DECLARATION OF A LOCAL EMERGENCY RELATED TO CLIMATE CHANGE – SPONSOR: EXECUTIVE OFFICE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-023

**3K) APPROVAL OF APPROPRIATION REQUEST IN THE AMOUNT OF \$45,000 TO INCREASE THE JUVENILE HALL QUAD BASKETBALL COURT REPLACEMENT PROJECT BUDGET FROM \$135,000 TO \$180,000 USING FUNDING FROM THE JUVENILE FACILITIES GRANT (JYFG) FUNDS; APPROVAL OF THE JUVENILE HALL QUAD BASKETBALL COURT REPLACEMENT PROJECT PLANS AND SPECIFICATIONS; AND AUTHORIZATION TO AWARD TO AND APPROVAL OF AN AGREEMENT WITH MARZ ENGINEERING IN THE AMOUNT OF \$147,958.32 FOR THE COMPLETION OF THE JUVENILE HALL QUAD BASKETBALL COURT REPLACEMENT PROJECT AT 585 LOW GAP ROAD IN UKIAH, FOR THE PERIOD OF SIXTY CALENDAR DAYS FROM THE DATE OF ISSUANCE OF NOTICE TO PROCEED – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-009

**3L) APPROVAL OF FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BOS 23-188 WITH INTEGRA LANDSCAPE ARCHITECTURE, INC. FOR ARCHITECTURAL SERVICES IN THE AMOUNT OF \$37,938 FOR THE BOWER PARK RESTORATION AND IMPROVEMENT GRANT PROJECT FOR A NEW CONTRACT AMOUNT OF \$394,694 – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 23-188-A1

**3M) APPROVAL OF SECOND AMENDMENT TO BOS AGREEMENT NO. 24-045 WITH JACINTO WALTERS AUTOMOTIVE LLC DBA JACINTO AUTOMOTIVE IN THE AMOUNT OF \$300,000, FOR A NEW AGREEMENT TOTAL OF \$500,000 FOR COUNTY FLEET REPAIR AND MAINTENANCE SERVICES – SPONSOR: EXECUTIVE OFFICE**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-045-A2

**3N) APPROVAL OF OUT OF STATE TRAVEL FOR SUPERVISOR MULHEREN TO ATTEND NATIONAL ASSOCIATION OF COUNTIES' (NACo) LEGISLATIVE CONFERENCE IN WASHINGTON D.C; AND AUTHORIZATION OF EXPENDITURE OF CONFERENCE REGISTRATION AND LODGING EXPENSES IN THE APPROXIMATE AMOUNT OF \$2,800 – SPONSOR: EXECUTIVE OFFICE**

Approved;

**3O) APPROVAL OF OUT OF STATE TRAVEL FOR SUPERVISOR NORVELL TO ATTEND NATIONAL ASSOCIATION OF COUNTIES' (NACo) LEGISLATIVE CONFERENCE IN WASHINGTON D.C; AND AUTHORIZATION OF EXPENDITURE OF CONFERENCE REGISTRATION IN THE APPROXIMATE AMOUNT OF \$1,600 – SPONSOR: EXECUTIVE OFFICE**

Approved;

**3P) APPROVAL OF THE LIST OF PERSONNEL AUTHORIZED TO USE COUNTY VEHICLES FOR WORK-TO-HOME/HOME-TO-WORK TRAVEL, PURSUANT TO MENDOCINO COUNTY CODE CHAPTER 3.12, "THE COUNTY VEHICLE POLICY" – SPONSOR: EXECUTIVE OFFICE**

Approved;

**3Q) APPROVAL OF THE PUBLIC FACILITIES CORPORATION (PFC) ANNUAL REPORT – SPONSOR: EXECUTIVE OFFICE**

Approved;

**3R) RATIFICATION AND APPROVAL OF SUBMISSION OF GRANT APPLICATION FOR THE REDWOOD REGION RISE CATALYST RE-DEVELOPMENT FUNDS REQUEST FOR PROPOSAL (RFP) FOR THE HOME HARDENING MARKET & WORKFORCE ANALYSIS PROJECT IN THE AMOUNT OF \$204,362.24; AND AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TO EXECUTE GRANT AGREEMENT OR OTHER NECESSARY DOCUMENTS RELATED TO THIS GRANT AND SUBMIT ALL DOCUMENTS IF AWARDED – SPONSOR: EXECUTIVE OFFICE**

Approved;

**3S) ACCEPTANCE OF FISCAL YEAR (FY) 2023/2024 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR); AND POSSIBLE DIRECTION TO STAFF AS APPROPRIATE – SPONSOR: AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR**

Approved;

**3T) ACCEPTANCE OF DECEMBER 31, 2024 MENDOCINO COUNTY POOLED INVESTMENTS REPORT – SPONSOR: AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR**

Approved;

**3U) APPROVAL OF SECOND AMENDMENT TO BOS AGREEMENT No. 24-141 (THIRD AMENDMENT OVERALL) WITH CLIFTONLARSONALLEN, LLP., IN THE AMOUNT OF \$5,000 FOR A NEW TOTAL OF \$374,675, TO PROVIDE INDEPENDENT AUDIT SERVICES, EFFECTIVE SEPTEMBER 10, 2024, THROUGH JUNE 30, 2027 – SPONSOR: AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-141-A2

**3V) APPROVAL OF APPROPRIATION TRANSFER OF FUNDS WITHDRAWING FUNDING REQUEST FROM MEASURE B FOR THE BEHAVIORAL HEALTH WING OF THE JAIL AND REQUESTING FUNDING FROM THE FISCAL YEAR 2023/24 CARRY FORWARD; DECREASING LINE ITEM ME-865802 (OPERATING TRANSFER OUT) BY \$7,000,000, AND INCREASING LINE ITEM ND-865802 (OPERATING TRANSFER OUT) BY \$7,000,000 FOR FISCAL YEAR 2024/25 – SPONSOR: AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR**

Approved and Chair is authorized to sign same;

**3W) ADOPTION OF RESOLUTION AUTHORIZING THE AUDITOR CONTROLLER TREASURER TAX COLLECTOR OR DESIGNEE TO PROCESS AND PAY FOR OUTSTANDING INVOICES, TOTALING THE AMOUNT OF FIFTY-SIX THOUSAND EIGHT HUNDRED SIXTY-FIVE DOLLARS AND NINETY CENTS (\$56,865.90), FROM VARIOUS PSYCHIATRIC HOSPITALS, CLINICS AND PHYSICIAN OFFICES FOR MANDATED SERVICES PROVIDED TO QUALIFIED MENDOCINO COUNTY MENTAL HEALTH CLIENTS – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-024

**3X) APPROVAL OF AGREEMENT WITH CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY TO PARTICIPATE IN THE HEALTH CARE ACCESS AND INFORMATION WORKFORCE EDUCATION FUNDS AND TRAINING PROGRAM IN THE AMOUNT OF \$0 TO PROVIDE WORKFORCE EDUCATION FUNDS AND TRAINING TO MENTAL HEALTH PROFESSIONALS IN MENDOCINO COUNTY WORKING IN THE PUBLIC MENTAL HEALTH CARE SYSTEM – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-010

**3Y) APPROVAL OF AGREEMENT (AMENDMENT TO AGREEMENT NO. PA 25-30) WITH MAPLE HEALTHCARE IN THE AMOUNT OF \$54,000, FOR A NEW AGREEMENT TOTAL OF \$104,000, TO PROVIDE RESIDENTIAL CARE TO MENDOCINO COUNTY LANTERMAN-PETRIS-SHORT CLIENTS, EFFECTIVE JULY 01, 2024, THROUGH JUNE 30, 2025 – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-011

**3z) APPROVAL OF AMENDMENT TO AGREEMENT NO. BOS 24-052 WITH CALIFORNIA PSYCHIATRIC TRANSITIONS, INC., IN THE AMOUNT OF \$360,000, FOR A NEW AGREEMENT TOTAL OF \$670,000, TO PROVIDE RESIDENTIAL CARE TO MENDOCINO COUNTY LANTERMAN-PETRIS-SHORT CLIENTS, EFFECTIVE JULY 1, 2024 THROUGH JUNE 30, 2025 – SPONSOR: BEHAVIORAL HEALTH AND RECOVERY SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 24-052-A1

**3AA) APPROVAL OF THIRD AMENDMENT TO BOS AGREEMENT 22-280 WITH CARAHSOFT TECHNOLOGY CORPORATION FOR ACCELA LICENSING INCREASING THE TOTAL AGREEMENT AMOUNT BY \$5,340.64 – SPONSOR: CANNABIS**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 22-280-A3

**3AB) ADOPTION OF THE FISCAL YEAR 2024-2025 VOLUNTARY SEPARATION INCENTIVE PROGRAM AND DESIGNATION LIST - SPONSOR: HUMAN RESOURCES**

Adopted;

**3AC) ADOPTION OF RESOLUTION ADOPTING THE CLASSIFICATION AND ESTABLISHING THE SALARY OF CAPITAL PROJECTS MANAGER, \$96,595.20 - \$117,416.00/ANNUALLY, AND FLEET AND FACILITIES MAINTENANCE SUPERINTENDENT, \$96,595.20 - \$117,416.00/ANNUALLY; AND AMENDING THE POSITION ALLOCATION TABLE AS FOLLOWS: BUDGET UNIT 1610 - ADD 1.0 FTE CAPITAL PROJECTS MANAGER, ADD 1.0 FTE FLEET AND FACILITIES MAINTENANCE SUPERINTENDENT, BUDGET UNIT 1610 - DELETE 2.0 FTE POSITION NUMBER 3960 AND 4387 ASSISTANT FACILITY MANAGER, RECLASSIFICATION OF INCUMBENTS FROM ASSISTANT FACILITY MANAGER TO CAPITAL PROJECTS MANAGER AND FLEET AND FACILITIES MAINTENANCE SUPERINTENDENT - SPONSOR: HUMAN RESOURCES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-025

**3AD) ADOPTION OF RESOLUTION ADOPTING THE CLASSIFICATION AND ESTABLISHING THE SALARY OF CHILDREN'S SERVICES SPECIALIST, \$47,840.00 - \$58,156.80/ANNUALLY; AMENDING THE POSITION ALLOCATION TABLE AS FOLLOWS: BUDGET UNIT 4080, PUBLIC HEALTH CCS, ADD 2.0 FTE CHILDREN'S SERVICES SPECIALIST; BUDGET UNIT 4080 DELETE 2.0 FTE SENIOR HEALTH PROGRAM ELIGIBILITY WORKER, POSITION NUMBER 3771, 3803; RECLASSIFICATION OF INCUMBENTS FROM SENIOR HEALTH PROGRAM ELIGIBILITY WORKER TO CHILDREN'S SERVICES SPECIALIST - SPONSOR: HUMAN RESOURCES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-026

**3AE) ADOPTION OF RESOLUTION AMENDING THE POSITION ALLOCATION TABLE AS FOLLOWS: BUDGET UNIT 4010, PUBLIC HEALTH, ADD 1.0 FTE, PRINCIPAL DEPARTMENT ANALYST \$82,264.00 - \$100,006.40/ANNUALLY; DELETE 1.0 FTE, DEPARTMENT ANALYST II, POSITION No. 4485, \$67,891.20 - \$82,513.60/ANNUALLY; DELETE 1.0 FTE PROGRAM ADMINISTRATOR, POSITION No. 4488, \$74,048.00 - \$90,022.40/ANNUALLY; BUDGET UNIT 4013, PUBLIC HEALTH NURSING, ADD 1.0 FTE, SENIOR PROGRAM SPECIALIST \$62,504.00 - \$75,982.40/ANNUALLY; DELETE 1.0 FTE COMMUNITY HEALTH SERVICES SPECIALIST II , POSITION No. 4427, \$44,595.20 - \$54,204.80/ANNUALLY; BUDGET UNIT 4050, MENTAL HEALTH, ADD 1.0, FTE PRINCIPAL DEPARTMENT ANALYST, \$82,264.00 - \$100,006.40/ANNUALLY; ADD 1.0 FTE, SENIOR DEPARTMENT ANALYST, \$74,859.20 - \$90,979.20/ANNUALLY; DELETE 1.0 FTE, STAFF SERVICES ADMINISTRATOR, POSITION No. 3676, \$74,048.00 - \$90,022.40/ANNUALLY - SPONSOR: HUMAN RESOURCES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-027

**3AF) ADOPTION OF RESOLUTION AMENDING THE POSITION ALLOCATION TABLE: BUDGET UNIT 1020, EXECUTIVE OFFICE - ADD 1.0 FTE PRINCIPAL ADMINISTRATIVE ANALYST \$96,865.60 - \$117,748.80/ANNUALLY AND DELETE 1.0 FTE EXECUTIVE DIVISION MANAGER, PN 4674 \$111,425.60 - \$135,408.00/ANNUALLY - SPONSOR: HUMAN RESOURCES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-028

**3AG) ADOPTION OF RESOLUTION AMENDING THE POSITION ALLOCATION TABLE: BUDGET UNIT 7110, MUSEUM - ADD 1.0 FTE ADMINISTRATIVE SERVICES MANAGER II, \$96,803.20 - \$117,665.60/ANNUALLY AND DELETE 1.0 FTE MUSEUM ADMINISTRATOR, PN 4445 \$75,920.00 - \$92,268.80/ANNUALLY - SPONSOR: HUMAN RESOURCES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-029

**3AH) ADOPTION OF RESOLUTION AMENDING THE POSITION ALLOCATION TABLE AS FOLLOWS: TRANSFER POSITION NUMBERS 4432 AND 4433 (PROGRAM SPECIALIST II) 2.0 FTE FROM BUDGET UNIT 4073 TRANSITIONAL HOUSING TO BUDGET UNIT 4075 HOUSING - SPONSOR: HUMAN RESOURCES**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-030

**3Ai) INTRODUCTION AND WAIVE FIRST READING OF AN ORDINANCE AMENDING CHAPTER 2.44 OF THE MENDOCINO COUNTY CODE CONCERNING THE DEPARTMENT OF PUBLIC HEALTH TO ESTABLISH THE POSITION OF DIRECTOR OF HEALTH SERVICES AND TO UPDATE TO CURRENT LAW AND PRACTICES - SPONSOR: HUMAN RESOURCES**

Approved;

**3AJ) APPROVAL OF AGREEMENT (SECOND AMENDMENT TO PA AGREEMENT No. 24-54) WITH CLIENTFIRST CONSULTING GROUP, LLC, DBA CLIENTFIRST TECHNOLOGY IN THE AMOUNT OF \$75,000 FOR A NEW TOTAL OF \$105,000 TO PROVIDE CONTINUED CONSULTING SERVICES RELATED TO IMPLEMENTATION PROJECT MANAGEMENT OVERSIGHT WITH MUNIS IMPROVEMENTS - SPONSOR: INFORMATION TECHNOLOGY**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-012

**3AK) APPROVAL OF STANDARDS OF BEHAVIOR POLICY FOR THE MENDOCINO COUNTY LIBRARY - SPONSOR: LIBRARY**

Approved;

**3AL) ACCEPTANCE OF THE MENDOCINO COUNTY EMPLOYEES RETIREMENT ASSOCIATION ACTUARIAL VALUATION REPORT FOR THE FISCAL YEAR ENDING JUNE 30, 2024; AND ADOPTION OF THE RETIREMENT CONTRIBUTION RATES CONTAINED WITHIN THE REPORT FOR FISCAL YEAR 2025/2026 - SPONSOR: MENDOCINO COUNTY EMPLOYEES RETIERMENT ASSOCIATION**

Approved;

**3AM) APPROVAL OF AMENDMENT TO BOS AGREEMENT No. 22-038, BETWEEN STONE CREEK ENVIRONMENTAL CONSULTING AND MENDOCINO COUNTY PLANNING AND BUILDING SERVICES, TO EXTEND AGREEMENT EXPIRATION DATE BY ONE YEAR TO DECEMBER 31, 2025 - SPONSOR: PLANNING AND BUILDING SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 22-038-A1

**3AN) APPROVAL OF RETROACTIVE JOINT STATISTICAL AGREEMENT BETWEEN THE CALIFORNIA DEPARTMENT OF FINANCE AND MENDOCINO COUNTY PLANNING AND BUILDING SERVICES TO SHARE INFORMATION WITH THE STATE DATA CENTER (SDC) WHO IS THE LEADING AGENCY WORKING WITH THE UNITED STATES CENSUS BUREAU REGARDING DEMOGRAPHIC RESEARCH FOR A TIME PERIOD BEGINNING JANUARY 1, 2025, THROUGH DECEMBER 31, 2029 WITH NO FUNDS TRANSFERRED BETWEEN EITHER PARTIES - SPONSOR: PLANNING AND BUILDING SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-013

**3AO) AUTHORIZATION OF THE ISSUANCE OF ADMINISTRATIVE COASTAL DEVELOPMENT PERMIT No. CDPM\_2024-0011 (TREPTE) TO CONSTRUCT AN ATTACHED DECK TO THE EXISTING SINGLE-FAMILY RESIDENCE AS A MODIFICATION TO THE APPROVED COASTAL DEVELOPMENT PERMIT CDP\_2004-0049, LOCATED AT 26585 N. HIGHWAY 1, FORT BRAGG, APN: 069-060-26 - SPONSOR: PLANNING AND BUILDING SERVICES**

Withdrawn;

**3AP) APPROVAL OF SECOND AMENDMENT TO BOS AGREEMENT 20-143 WITH INMATE CALLING SOLUTIONS, LLC, TO ELIMINATE SERVICE FEES FOR INMATE TELEPHONE SERVICES PER THE FEDERAL COMMUNICATIONS COMMISSION (FCC) REPORT AND ORDER FCC 24-75, WC DOCKET NOS. 12-375 AND 23-62, AND THE DESIGNATION OF A NON-COMMISSIONABLE PORTION OF EACH CALL - SPONSOR: SHERIFF-CORONER**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 20-143-A2

**3AQ) APPROVAL OF AGREEMENT WITH APPLIED SURVEY RESEARCH IN THE AMOUNT OF \$72,500, TO CONDUCT THE 2025 HOMELESS POINT-IN-TIME (PIT) COUNT CENSUS AND SURVEY PROJECT IN MENDOCINO COUNTY, USING HOMELESS HOUSING, ASSISTANCE AND PREVENTION (HHAP) PROGRAM FUNDS, EFFECTIVE UPON SIGNING THROUGH DECEMBER 31, 2025 - SPONSOR: SOCIAL SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-014

**3AR) APPROVAL OF TRAINING SERVICES AGREEMENT WITH REGENTS OF THE UNIVERSITY OF CALIFORNIA DAVIS IN THE AMOUNT OF \$47,430 TO PROVIDE PROGRAM TRAINING TO STAFF FOR THE PERIOD OF SEPTEMBER 1, 2024, THROUGH JUNE 30, 2025 - SPONSOR: SOCIAL SERVICES**

Approved and Chair is authorized to sign same;

Enactment No: Agreement 25-015



**3AS) ADOPTION OF RESOLUTION APPOINTING SUPERVISOR MADELINE CLINE AS DIRECTOR AND SUPERVISOR MAUREEN MULHEREN AS ALTERNATE DIRECTOR TO SERVE ON THE UKIAH VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY BOARD OF DIRECTORS FOR THE TERM BEGINNING JANUARY 1, 2025 (UKIAH AREA) - SPONSOR: TRANSPORTATION/SOLID WASTE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-031

**3AT) ADOPTION OF RESOLUTION AUTHORIZING THE DEPARTMENT OF TRANSPORTATION TO ADVERTISE FOR BIDS AND AWARD DEPARTMENT OF TRANSPORTATION CONTRACT NUMBER 230001 FOR CONSTRUCTION OF THE LAMBERT LANE BRIDGE REPLACEMENT OVER ROBINSON CREEK, COUNTY ROAD 123A, MILEPOST 0.10, AT AN ESTIMATED COST OF \$6,500,000 (BOONVILLE AREA) - SPONSOR: TRANSPORTATION/SOLID WASTE**

Adopted and Chair is authorized to sign same;

Enactment No: Resolution 25-032

**AGENDA ITEM NO. 4 – REGULAR CALENDAR**

**4A) DISCUSSION AND POSSIBLE ACTION INCLUDING ACCEPTANCE OF INFORMATIONAL REPORT(S) FROM THE ASSESSOR/CLERK-RECORDER/REGISTRAR OF VOTERS, ACTING AUDITOR-CONTROLLER/TREASURER-TAX COLLECTOR, DISTRICT ATTORNEY, SHERIFF AND VARIOUS COUNTY DEPARTMENT HEADS OR DESIGNEE(S) – SPONSOR: EXECUTIVE OFFICE**

**Presenter/s:** Julia Krog, Director, Planning and Building Services; Katrina Bartolomie, Assessor/Clerk-Recorder/Registrar of Voters; and Sheriff Matthew Kendall.

**Public Comment:** None.

**Board Action:** No Action Taken.

**4B) DISCUSSION AND POSSIBLE ACTION INCLUDING REFERRAL OF CANNABIS CULTIVATION LIMITS TO THE GENERAL GOVERNMENT COMMITTEE - SPONSORS: SUPERVISOR HASCHAK AND SUPERVISOR CLINE**

**Presenter/s:** Supervisor Haschak; and Charlotte E. Scott, County Counsel.

**Public Comment:** None.

**Board Action:** Upon motion by Supervisor Cline, seconded by Supervisor Norvell, IT IS ORDERED that the Board of Supervisors refers discussion of the cannabis cultivation limits to the General Government Committee. The motion carried by the following vote:

Aye: 3 – Supervisor Cline, Supervisor Haschak, and Supervisor Norvell

No: 2 – Supervisor Mulheren, and Supervisor Williams

Absent: 0 – None

**4C) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION TO STAFF REGARDING “RULE 18A: PUBLIC EXPRESSION” OF THE RULES OF PROCEDURE OF THE BOARD OF SUPERVISORS - SPONSOR: SUPERVISOR HASCHAK**

**Presenter/s:** Supervisor Haschak.

**Public Comment:** Hannah Nelson; David; Corinne Powell; Ellen Drell; Jenny Shattuck; Anna Stockel; and Sarah Bodnar.

**Board Action:** Upon motion by Supervisor Williams, seconded by Supervisor Mulheren, IT IS ORDERED that the Board of Supervisors will continue hearing Public Expression at the beginning of the meeting, will not implement the 10-minute rule, and will continue to allow 3 minutes per speaker. The motion carried by the following vote:

Aye: 4 – Supervisor Cline, Supervisor Mulheren, Supervisor Norvell, and Supervisor Williams

No: 1 – Supervisor Haschak

Absent: 0 – None

*BOARD RECESS 11:02 A.M. – 11:15 A.M.*

**4D) DISCUSSION AND POSSIBLE ACTION INCLUDING DIRECTION TO STAFF REGARDING ESTABLISHING A NEW USE TYPE OF TRANSIENT HABITATION: LOW INTENSITY CAMPING FOR THE INLAND AREA (OA\_2024-0002) - SPONSOR: PLANNING AND BUILDING SERVICES**

**Presenter/s:** Julia Krog, Director, Planning and Building Services; Matthew Kiedrowski, Deputy County Counsel; and Charlotte E. Scott, County Counsel.

**Public Comment:** Don Shanley; Sojourna Lee; John Risk; Dee Palistain; Chris Drewet; Ellen Drell; Greg Nelson; Lee Howard; Anna Stockel; Jenny Shattuck; Cathy Brown; Amy Wynn; and Cosmo.

**Board Action:** No Action Taken.

**4E) CHIEF EXECUTIVE OFFICER'S REPORT - SPONSOR: EXECUTIVE OFFICE**

Withdrawn.

**4F) DISCUSSION AND POSSIBLE ACTION INCLUDING REVIEW, ADOPTION, AMENDMENT, CONSIDERATION OR RATIFICATION OF LEGISLATION PURSUANT TO THE ADOPTED LEGISLATIVE PLATFORM - SPONSOR: EXECUTIVE OFFICE**

Withdrawn.

**AGENDA ITEM NO. 6 – CLOSED SESSION**

*ADJOURNED TO CLOSED SESSION: 1:11 P.M.*

**6A) PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1) - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION: TWO CASES - HOUSER HOLDINGS CA, LLC V. COUNTY OF MENDOCINO, MENDOCINO COUNTY SUPERIOR COURT CASE No. 24CV00561; HOUSER HOLDINGS CA, LLC V. THE PEOPLE OF THE STATE OF CALIFORNIA EX REL DEPARTMENT OF TRANSPORTATION, ET AL., MENDOCINO COUNTY SUPERIOR COURT CASE No. 23CV00520**

*RECONVINE TO OPEN SESSION: 2:00 P.M.*

**AGENDA ITEM NO. 6 – REPORT OUT OF CLOSED SESSION**

**Presenter:** Chair Haschak.

**Board Action:** With respect to agenda item 6a), no reportable action was taken.

AGENDA ITEM NO. 4 – REGULAR CALENDAR

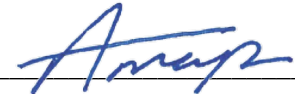
4g) SUPERVISORS’ REPORTS REGARDING BOARD SPECIAL ASSIGNMENTS, STANDING AND AD HOC COMMITTEE MEETINGS, AND OTHER ITEMS OF GENERAL INTEREST - SPONSOR: BOARD OF SUPERVISORS

Presenter/s: Supervisor Norvell; Supervisor Mulheren; Supervisor Williams; Supervisor Cline; and Supervisor Haschak.

THERE BEING NOTHING FURTHER TO COME BEFORE THE BOARD, THE MENDOCINO COUNTY BOARD OF SUPERVISORS ADJOURNED AT 2:28 P.M.

Attest: ATLAS M.A. PEARSON  
Senior Deputy Clerk of the Board

  
JOHN HASCHAK, Chair

  
ATLAS M.A. PEARSON

**NOTICE: PUBLISHED MINUTES OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS MEETINGS**

- Effective March 1, 2009, Board of Supervisors minutes are produced in “action only” format
- LIVE WEB STREAMING OF BOARD MEETINGS is available via the County’s YouTube Channel, which can be found here: <https://www.youtube.com/@MendocinoCountyVideo>
- Minutes are considered draft until adopted/approved by the Board of Supervisors
- The Board of Supervisors’ action minutes are also posted on the County of Mendocino website at: <https://mendocino.legistar.com/Calendar.aspx>
- For technical assistance or any requests for official meeting records of the Mendocino County Board of Supervisors, please contact the Clerk of the Boards Office at (707) 463-4441
- Additional resource information: <https://www.mendocinocounty.org/government/board-of-supervisors>

*Thank you for your interest in the proceedings of the Mendocino County Board of Supervisors*