

**PROPOSITION 64
PUBLIC HEALTH & SAFETY
GRANT PROGRAM
COHORT 2**

**PROPOSAL PACKAGE*
COVER SHEET**

Submitted by (Name of eligible applicant):

Mendocino County

DATE SUBMITTED TO THE BSCC:

January 29, 2021

**The Proposition 64 Public Health and Safety Grant Program Proposal Package is provided in a fillable format. Using the Tab key will allow the applicant access to those areas requiring information.*

**PROPOSITION 64 PUBLIC HEALTH & SAFETY GRANT PROGRAM:
PROPOSAL CHECKLIST**

A complete proposal package for funding under the Proposition 64 PH&S Grant Program must contain the following items:

	Required Items:	✓
1	Cover Sheet (previous page)	☒
2	Proposition 64 PH&S Grant Program Proposal Checklist <ul style="list-style-type: none"> Originally signed in blue ink by the authorized signatory (e-signatures are acceptable) 	☒
3	Applicant Information Form <ul style="list-style-type: none"> Originally signed in blue ink by the authorized signatory (e-signatures are acceptable) 	☒
4	Proposal Abstract <ul style="list-style-type: none"> No more than one (1) page 	☒
5	Proposal Narrative to include Project Need, Project Description, Project Evaluation Sections <ul style="list-style-type: none"> No more than eight (8) pages 	☒
6	Project Work Plan <ul style="list-style-type: none"> No more than 2 pages using the template provided (see Appendix L for instructions) 	☒
7	Budget Information (Budget Table & Narrative) <ul style="list-style-type: none"> Use BSCC templates provided Budget Narrative must be no more than four (4) pages 	☒
8	Additional Request for Proposals Information, if applicable <ul style="list-style-type: none"> No more than two (2) pages 	☒
9	Letter(s) of Commitment	☒
10	Letter of Eligibility (see Appendix B)	☒
11	Certification of Compliance with BSCC Policies on Debarment, Fraud, Theft and Embezzlement (Appendix F) <ul style="list-style-type: none"> Originally signed in blue ink by the authorized signatory (e-signatures are acceptable) 	☒
12	Criteria for Non-Governmental Organizations Receiving Proposition 64 Public Health and Safety Grant Funds (Appendix K) <ul style="list-style-type: none"> Originally signed in blue ink by the authorized signatory (e-signatures are acceptable) 	☒
	Optional:	
13	Governing Board Resolution (Appendix E) <i>Note: The Governing Board Resolution is due prior to contract execution but is <u>not</u> required at the time of proposal submission.</i>	☐

I have reviewed this checklist and verified that all required items are included in this proposal packet.

X



Applicant Authorized Signature (Blue Ink Only or E-signature) (see Applicant Information Form, Part O, next page)

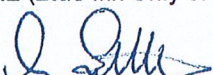
*****ATTACHMENTS OTHER THAN THOSE LISTED ABOVE OR MORE THAN THE
ALLOWED PAGE LIMIT WILL NOT BE CONSIDERED*****

**Proposition 64 Public Health & Safety Grant Program
Applicant Information Form**

A. APPLICANT: City of <Name> or <Name> County		B. TAX IDENTIFICATION NUMBER:	
NAME OF APPLICANT Mendocino County		TAX IDENTIFICATION # 94-6000520	
STREET ADDRESS 589 Low Gap Road	CITY Ukiah	STATE CA	ZIP CODE 95482
MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE
C. PROJECT TITLE:	Restorative Justice Youth Court		
D. PROJECT SUMMARY (100-150 words):	E. GRANT FUNDS REQUESTED: \$ 866,484		
<p>"Restorative Justice Youth Court" is a public private partnership between Mendocino County Probation and The Arbor-Drug Free Communities Coalition, a Division of Redwood Community Services, Inc. Using youth-driven, restorative, approaches based on Youth Court, we will partner with high-risk youth and young adults to advocate for restorative practices in schools and law enforcement, providing trauma-informed alternatives to juvenile justice and suspension systems. Youth will participate in peer-with-peer support and mentorship activities to increase protective factors and independent living-skills. To ensure equity to access across the rugged rural community, program services will be provided through a varied model of service, with both in person and virtual activities.</p>			
F. PROJECT PURPOSE AREA 1- YOUTH DEVELOPMENT/YOUTH PREVENTION & INTERVENTION (MANDATORY): Must be at least 10% of the amount in Section E			\$ 866484
G. PROJECT PURPOSE AREAS 2, 3, & 4 (In addition to PPA 1, check all that apply for the proposed project)			
<input type="checkbox"/> PPA 2: Public Health <input type="checkbox"/> PPA 3: Public Safety <input type="checkbox"/> PPA 4: Environmental Impact			
H. LEAD PUBLIC AGENCY:		Mendocino County Probation	
I. PROJECT DIRECTOR:			
NAME Brady Bechtol	TITLE Probation Division Manager	DEPARTMENT/AGENCY Probation/Mendocino County	
STREET ADDRESS 589 Low Gap Road	CITY Ukiah		
STATE CA	ZIP CODE 95482	TELEPHONE NUMBER (707) 234- 6910	
EMAIL ADDRESS bechtolb@mendocinocounty.org			
J. FINANCIAL OFFICER:			
NAME Cathy White	TITLE Administrative Services Manager II	DEPARTMENT/AGENCY Probation/Mendocino County	
STREET ADDRESS 589 Low Gap Road	CITY Ukiah		
STATE CA	ZIP CODE 95482	TELEPHONE NUMBER (707) 234-6913	
EMAIL ADDRESS whitec@mendocinocounty.org			
PAYMENT MAILING ADDRESS (if different)	CITY	STATE	ZIP CODE

K. DAY-TO-DAY PROGRAM CONTACT:		
NAME Kimbralee Guerra	TITLE Program Supervisor	DEPARTMENT/AGENCY The Arbor/Redwood Community Services Inc
STREET ADDRESS 800 N State Street		CITY Ukiah
STATE CA	ZIP CODE 95482	TELEPHONE NUMBER 707-462-7267
EMAIL ADDRESS guerrak@redwoodcommunityservices.org		

L. DAY-TO-DAY FISCAL CONTACT:		
NAME Cathy White	TITLE Administrative Services Manager II	DEPARTMENT/AGENCY Probation/Mendocino County
STREET ADDRESS 589 Low Gap Road		CITY Ukiah
STATE CA	ZIP CODE 95482	TELEPHONE NUMBER (707) 234-6913
EMAIL ADDRESS whitec@mendocinocounty.org		

M. AUTHORIZED SIGNATURE*:			
By signing this application, I hereby certify I am vested by the Applicant with the authority to enter into contract with the BSCC, and the grantee and any subcontractors will abide by the laws, policies, and procedures governing this funding.			
NAME OF AUTHORIZED OFFICER Izen Locatelli	TITLE Chief Probation Officer	TELEPHONE NUMBER (707) 234-6911	
STREET ADDRESS 589 Low Gap Road	CITY Ukiah	STATE CA	ZIP CODE 95482
EMAIL ADDRESS locateli@mendocinocounty.org			
SIGNATURE (Blue Ink Only or E-signature) 		DATE 1/28/2021	

* Authorized Signature: Must be a representative with the authority to sign documents and obligate the applicant.

Proposition 64 Public Health & Safety Grant Program Request for Proposals Document

Proposal Abstract

The Proposal Abstract may not exceed one (1) page.

“Restorative Justice Youth Court” a public private partnership between Mendocino County Probation and The Arbor- Drug Free Communities Coalition, a Division of Redwood Community Services, Inc. is a strength-based, youth driven project identified as a valuable and necessary community engagement service.

Cannabis production, distribution and use is embedded into the culture of Mendocino County. Cannabis cultivation was pervasive in Mendocino County prior to the legalization of recreational cultivation and sale. Despite the adoption of policy plans to mitigate the environmental impacts Cannabis cultivation has on young people, the youth of Mendocino County continue to face significant risk factors for their social determinants of health. Including high exposure to Adverse Childhood Experiences (ACEs), increasing substance use, high rates of suspension and juvenile arrests.

The need for a restorative justice diversion program has been identified by youth participating in the local Drug Free Communities Project, and endorsed by the Juvenile Justice and Delinquency Prevention Commission, the Board of Supervisors, local Tribal Governments and other valued stakeholders.

Restorative Justice Youth Court, will partner with local schools, law enforcement, and community based organizations to give first time offenders of delinquent or criminal behavior, an opportunity to be tried by a jury of their peers and take accountability for their behavior, repair relationships, provide restitution, engage with their communities in meaningful ways, and an alternative to significant negative consequences including criminal convictions or school suspension. The project will focus on four overarching goals:

Goal 1 To increase youth community engagement and leadership development.

Goal 2 Reducing suspensions, increasing positive leadership at school. Reversing the School to Prison Pipeline.

Goal 3 To create a culture of Peer to peer recovery support

Goal 4 Community engagement. Positive impact on the community.

Proposal Narrative

The Proposal Narrative section may not exceed eight (8) pages in totality. See pages 19-20 for corresponding Rating Factors and Criteria.

1. Project Need (Percent of Total Value: 25%)

Mendocino County is largely rural with a population of 86,749 and a land mass of 3,506 square miles. The population is spread out throughout the county surrounded by multiple state and national wilderness areas, these rugged lands have created isolation of the small cities and towns nestled within. Demographically the county is primarily white 64.3% with the following largest ethnic and racial demographics being Hispanic and Latino 25.8%, and Native American 6.3%. Mendocino County's median household income is \$58,340 just 73% of the state median household income, and 9.17% of families with children are living below the federal poverty level. Mendocino County is famously known as 1/3 of the "Emerald Triangle" the largest Cannabis producing region in the United States. Cannabis production, distribution and use is embedded into the culture of the region. Slogans such as "Home Grown in Mendo" are plastered on clothing and hung in windows of businesses. Cannabis cultivation was pervasive in Mendocino County prior to the legalization of recreational cultivation and sale. In order to address the growing concerns of the impact the recreational Cannabis economy would have on children the Mendocino County Board of Supervisors adopted the Children's Health Committee's Policy Statement on Marijuana and Youth on August 16, 2016. This statement recognized the harmful impacts Cannabis use can have on a developing brain and the importance of limiting the environmental impacts of Cannabis use on youth. Within the policy statement activities such as no billboards advertising the sale of marijuana will be displayed, however, these policy decisions have not been supported to their fullest capacity. Cannabis use by 11th grade youth is on the rise and is 27% as of April 2019, a rate that is 10% higher than the state rate of 16.7%. This increase in substance use reinforces an identified need for youth in creating a diversion program to keep first time non-violent juvenile offenders from being charged or incarcerated for their crimes.

While most youth who are arrested are ultimately not convicted of a crime, those who are detained or incarcerated face increased risk of mental health disorders, dropping out of school, difficulty gaining employment and recidivism. Of youth in California who were newly incarcerated 46% had urgent healthcare needs, 70% had 1 or more mental health disorder,

and a significant portion of these youth have experienced trauma during childhood . These challenges parallel the health statistics for youth in Mendocino County. 75% of residents have experienced 1 or more Adverse Childhood Experiences (ACEs), and 31% have experienced 4 or more ACEs. At 23% Mendocino County is the 5th highest in the state for the percentage of children who have experienced two or more ACEs . In 2018, Mendocino County's rate of child abuse was 17.7/1,000, more than double the statewide rate of 7.8/1,000, and as July 2018 the foster care rate of 11.3/1,000 was also more than double the statewide rate of 5.3/1,000. The 2018 suspension rate within the largest school district in the county Ukiah Unified, was 7%, 3% higher than the statewide suspension rates .

Despite the level of need, numerous gaps remain to address the social determinates of health for children and youth living in Mendocino County which puts them at higher risk for entry into the juvenile justice system and is evidenced in the juvenile felony arrest rates. Mendocino County's juvenile felony arrest rate in 2018 were 9.8/1,000 more than double the state rate of 4.1/1,000 and then 3rd highest rate statewide. When isolating arrest rates by race/ethnicity Hispanic and Latino youth are arrested at 14.9/1,000 and white youth at 5.4/1,000 these rates are both over double the state rates, 4.1/1,000 Hispanic and Latino, and 2.3/1,000 for white youth. At 6.3% Mendocino County has the 5th largest population per capita of Native American persons in California. There are 10 Tribal Nations within Mendocino County each with its own unique customs and traditions. Native American youth are arrested on drug-related charges at twice the rate of their White counterparts. Gang involvement for Native American youth is 67% higher than statewide averages .

Due to environmental risk factors, such as exposure to trauma, poverty, and violence there is a great community need to provide youth with a program that will mitigate risk factors while offering an alternative to further traumatization by entry into the juvenile justice system.

2. Project Description (Percent of Total Value: 50%)

"Restorative Justice Youth Court" a public private partnership between Mendocino County Probation and The Arbor- Drug Free Communities Coalition, a Division of Redwood Community Services, Inc. is a strength-based, youth driven project identified as a valuable and necessary community engagement service.

The Project will give first time offenders of delinquent or criminal behavior, an opportunity to be tried by a jury of their peers and take accountability for their behavior, repair relationships, provide restitution, engage with their communities in meaningful ways, and an alternative to significant negative consequences including criminal convictions or school suspension. A benefit of the youth court model is contact between youth court staff and the juvenile offender happens quickly following the misconduct, with youth court staff scheduling an intake for participants within 3 business days of receiving the referral, this eliminates the potential long wait times that youth can experience between committing a crime and receiving charges and sentencing in the juvenile justice system. Traditionally long wait times between first contact with the juvenile justice system and intervention, cause gaps in services and limit success.

Restorative Justice Youth Court is trauma-informed, practicing an engagement strategy that emphasizes partnering with rather than issuing consequences to. Trauma takes away a person's control of body and/or life and the traditional juvenile justice system reinforces the loss of control for an individual. By lending control through fully informed processes, mutual decision making, and care, the court volunteers and staff can quickly tap into the resiliency of youth. The intention is to look beyond the criminal or delinquent behavior that led to the referral and understand from the perspective of the young person and their family what their underlying needs are.

Restorative Justice Youth Court will be housed and operated by the Arbor, a Youth Resource Center that is a safe space for Transition Age Youth to work with staff and peers, build life skills, gain employment skills, engage in community projects and create successful foundations towards independent adulthood. The Arbor was established in 2008 by Redwood Community Services Inc, a local nonprofit and leader in the areas of youth services and empowerment, foster care, mental health and substance use treatment. The Arbor is youth led and overseen by the Youth Advisory Board, a group of resource center participants who make decisions regarding programming, utilization of space, and funding resources. The decision to host Restorative Justice Youth Court at the Arbor was made to leverage familiarity of the youth designed space, existing employment, community and treatment resources here, and to ensure youth are building sustainable connections for the future.

Youth are referred to the court by a variety of sources including Juvenile Probation, Ukiah Police Department, Local Tribes, schools, and their parents. This flexible referral process ensures low barrier entry not requiring law enforcement charges, so youth can participate from the first time delinquent or criminal behaviors are observed and engage in the restorative practices to learn new ways of interaction with their peers, family and community.

Once a referral is received the Restorative Justice Coordinator schedules an intake with the youth and their family. The intake comprised of questions looking to gain insight into the young person and the psycho-social factors that led to the referral behavior is completed by a Restorative Justice Case Manager.

The Restorative Justice Case Manager will compile the evidence to be presented in each court hearing. Will provide access to service linkage including substance use treatment, courses and education for youth and families and cultural events or activities.

After the intake, youth participants are paired with a Peer Recovery Coach who is responsible for providing guidance and mentorship throughout the observation period, the hearing process, and completion of the assigned sanctions.

Court will be held twice monthly, once at the Arbor Court Room, and once at a local school. School based court will follow the same hearing proceedings as Court Room proceedings, but all participants tried will be students at the school, and their reason for referral will be based on behaviors at school.

Prior to being sentenced, the youth is invited to observe the peer court proceedings for another individual. These proceedings may be in the Court Room or at the school. This provides youth a complete understanding of what the court experience will be and reinforces the trauma informed value held by the court.

During the court process a group of 1 adult presiding official (a judge, lawyer, or board of supervisor) participates with a group of 5 youth who are the jury members, and additional team of youth in the roles of defense, bailiff and court stenographer.

Case Summary records including reason for referral, intake packet, and any relevant evidence to educate the court members on the case are provided during a closed session case review 1 week prior to the court proceedings. This allows individuals to prepare fully for the case and make appropriate sentencing decisions.

All court sanctions are documented in a Case Plan, that is provided to the participant, Peer Recovery Coach, parents, and referring party. Case plans contain compulsory and discretionary activities. Case Plan activities include the following: Compulsory activities: willingness to take accountability for behavior willingness to repair harm done, willingness to fix relationships, youth will return to participate in Peer Court 3-5 times, youth will complete 25-30 hours of community services/civic engagement activities youth will complete a 12 hour Drug and Alcohol Course (1 6 hour session that is also attended by the parents. 2, 3-hour courses with only youth participants), and youth will complete a reflective essay. Discretionary activities include a combination of culturally relevant individualized wellness activities. Determined from information presented in the case file and the hearing. These activities can include but are not limited to individual or family therapy, substance use disorder treatment, culturally specific engagement activities (i.e. interview an elder from your tribe, learn to make a traditional dish from your cultural heritage) job training, life skills courses, music lessons, community theater or sports programs.

All compulsory and discretionary activities will be provided to the youth through the Arbor monthly services, or a secondary location identified to be more relevant to the needs of the individual youth. The process to complete Youth Court takes 3-4 months during which time the team is focused on providing opportunities for the youth to plan for themselves, a process that instills hope.

Restorative Justice Youth Court is overseen by the Youth Advisory Board, the Drug Free Communities Coalition and enacted and supported by the Juvenile Justice and Delinquency Prevention Commission. Redwood Community Services has 25 years of experience providing youth lead engagement activities that allow for young people to create successful foundations for adulthood. The roles of each agency and staff person fit together to create a rapid response ensuring youth access programming quickly.

The Project Director (.05 FTE) Brady Bechtol, is the Probation Manager for Mendocino County, and will serve in the role of Project Director providing oversight and management to the project. Responsible for quarterly reporting, public presentations to the Board of Supervisors, acts as the conduit between referral sources and the service provider agency, and regularly participates in collaborative meetings including the Juvenile Justice and Delinquency Prevention Committee, and Drug Free Communities Coalition meeting. With

over 21 years of experience working at Mendocino County Probation Brady brings a wealth of knowledge and skill to the role of Project Director in which he will oversee all activities completed by the staff of the service provider agency through weekly visits, progress reports, and quarterly report metrics.

The Restorative Justice Coordinator (.5 FTE) is an employee of Redwood Community Services Inc. Kimbralee Guerra, is the Program Supervisor for RCS Youth Resource Centers and has been active in this capacity within the agency for 4 years. With 19 years of experience serving youth in foster care, mental health, and youth engagement programs Kimbralee is skilled at linking resources to youth and helping young people achieve their goals. This position is linked directly to the Project Director and oversees the day-to-day functions of youth court. Job duties include referral reception, the assignment of Case Manager and Peer Recovery Coach. Coordinates youth court volunteers, and schedules court proceedings. Provides feedback to Project Director, and referring party regarding the outcome of each youth court case referred, acts as the liaison between community and cultural engagement opportunities and youth.

Restorative Justice Case Manager (1 FTE) Is responsible for completing intakes, managing case files, monitoring sanctions and restorative activities. Presenting case files to court volunteers. Engages youth into services and tracks progress reporting back to the Coordinator. Addresses challenges between youth and law enforcement in strengths-based ways increasing law enforcement involvement and satisfaction with the justice system's response to juvenile crimes.

Peer Recovery Coaches (2 FTE) are responsible for providing guidance and mentorship throughout the observation period, the hearing process, and completion of the assigned sanctions. These trained young people provide realistic perspective of their lived experience and ongoing support to the court participants through weekly meetings by phone, zoom or in person to review case plans and problem solve barriers to success.

Youth Court Volunteers actively learn the roles and responsibilities of the various parts of the judicial system to gain experiential knowledge about police and probation officers, youth services workers, and court administration, paving a path for academic and career building opportunities. All Mendocino County youth can be recruited and trained as volunteers for the jury. The project will aim to accept participants based on demographics

that are reflective of county juvenile arrest and suspension rates to ensure project is distributed equitably among those most impacted by these systems.

All team members will receive on going training by Youth Transforming Justice, a Marin County based non-profit with the goal of breaking the cycle of criminalization of young people and the school to prison pipeline.

Restorative Justice Youth Court will have 30 participants annually for youth ages 12-17 who are first time offenders of non-violent crime and or a non-violent school offense. Examples include low-level offenses, such as alcohol or drug possession, criminal mischief, disorderly conduct, petit larceny, trespassing and truancy matters, habitual tardiness, violation of school rules, gang related activity on campus, and possession of weapons. For youth who do not reside in the greater Ukiah area, where the Arbor is located, they will be accepted to youth court and participate through zoom, and at school when the team visits their school site. All Mendocino County youth can be recruited and trained as volunteers for the jury.

The Project Director and Restorative Justice Youth Coordinator will recruit volunteers and participants through presentations at schools, community-based organizations, tribal governments, with law enforcement and community groups such as Ukiah Vecinos en Acción a Latinx community support group focused on political and systems change. Building on pre-existing relationships the team will rely on these experts in their field for support in identifying the youth who would benefit most from participating in Restorative Justice Youth Court. Furthermore, the project will be advertised through social media.

Case plans will be developed to track assigned sanctions, steps to achieve said sanctions, identified support person to assist with completion (i.e. Peer Recovery Coach, adult mentor, parent etc.) and target dates for all identified activities. Case Plans will be reviewed weekly by youth participants and their Peer Recovery Coach, to evaluate progress, identify and problem solve barriers, and celebrate successes in real time. Progress will be tracked through participation and completed tasks. Participation will be tracked through sign in sheets to all events, meeting logs, self report of youth, and communication with sanction provider. Case Plans will be stored in each participant's confidential case plan file, and records will be kept for 7 years after a young person completes the program.

3. Project Evaluation (Percent of Total Value: 15%)

The evaluation will be completed by an external evaluator. The evaluator will be required to have experience working with justice systems data and analyzing multiyear projects. The evaluator will develop data tracking metrics for programming, that will synthesize both process and outcome data. Through monitoring of project activities, ie meetings with Peer Recovery Coach, community service, number of peer court cases youth participated in, reflective essay, completion of drug and alcohol course, etc project will be able measure Goal 1 To increase youth community engagement and leadership development. Objective 1A Build leadership skills in youth participants to positively impact their peer community. Recidivism will be addressed through Goal 2 Reducing suspensions, increasing positive leadership at school. Reversing the School to Prison Pipeline. Objective 2a To reduce overall county suspension rate to 5%. Increase positive school behavior demonstrated by lower punitive discipline rates, increased attendance and academic improvement. Reduce juvenile arrest rates by 3%. Recidivism and referral rates will be tracked for youth who choose to participate in the project and those who don't. This tracking will provide comparison to success rates of youth court and the traditional justice system model for the county of Mendocino. Goal 3 To create a culture of peer to peer recovery support and Objective 3a To provide youth with peer modeling of healthy coping skills and opportunities to heal trauma in order to be free of harmful substances, look at participant success/failure. Successful completion of the program will be based on process data, as well as outcome data, pre and post surveys for participants and parents that analyzes the attitudes towards following rules, and engaging in community activities, and the evidence based Happiness Scale, a measure that looks at youths' perception of various areas of their life from substance use to community engagement and tracks shifts in mood. Unsuccessful completion would be measured by youth being unwilling to complete compulsory case plan activities, being arrested or being suspended or expelled from school. Project evaluation will track engagement opportunities developed by the team to monitor the final goal and objective. Goal 4 Community engagement. Positive impact on the community. Objective A Increasing awareness among youth about their impact on their environment, both local and global. Data on number of activities youth participate in, and length of project will be tracked. Evaluator will utilize the Happiness Scale to look at how behavior change of community engagement shifts moods and attitudes for youth.

Prop 64 PH&S Grant Program Request for Proposals Project Work Plan

The Project Work Plan may not exceed two (2) pages. See Appendix L for full instructions.

(1) Goal:	To increase youth community engagement and leadership development.		
Objectives (A., B., etc.)	Objective A. Build leadership skills in youth participants to positively impact their peer community.		
Project activities that support the identified goal and objectives		Responsible staff/ partners	Timeline
			Start Date End Date
Train 12 youth leaders in restorative and trauma-informed practices to support a peer-driven on-campus restorative diversion program Train 5 adult champions to support the youth leadership efforts Hold 2 Youth leadership development trainings per year		Youth Transforming Justice Staff	May 1, 2021 April 30, 2024
Monthly AOD Safety skills trainings Family support sessions incorporated into the restorative plans. Provide a variety of opportunities for Youth Participants to engage in art, music and cultural activities		Restorative Coordinator, Case Manager	August 1, 2021 April 30, 2024
(2) Goal:	Reducing suspensions, increasing positive leadership at school. Reversing the School to Prison Pipeline.		
Objectives (A., B., etc.)	A. To reduce overall county suspension rate to 5% in Mendocino County schools by May 1st, 2024. Increase positive school behavior demonstrated by lower punitive discipline rates, increased attendance and academic improvement. Reduce juvenile arrest rates by 3% by May1, 2024.		
Project activities that support the identified goal and objectives		Responsible staff/ partners	Timeline
			Start Date End Date
Create Restorative Plans that connect youth to community en-gagement activities. Provide opportunities for participants to serve on 5-8 Youth Court Proceedings Creating community connection for participants, linking youth with positive skill building activities and classes at The Arbor. Create strong referral and communication system with local schools, Probation, and SARB Board. Divert non-violent campus violations to a restorative Peer Team for resolution Youth leadership development trainings to support restorative approach Involving referred students in helping peers through participation on restorative Peer Team		Restorative Coordinator Case Manager	9/1/2021 4/30/2024
(3) Goal:	To create a culture of Peer to peer recovery support		
Objectives (A., B., etc.)	A. To provide youth with peer modeling of healthy coping skills and opportunities to heal trauma in order to be free of harmful substances.		
Project activities that support the identified goal and objectives		Responsible staff/ partners	Timeline
			Start Date End Date
Refer all students diverted to the peer restorative program to the teen/family Alcohol and Drug Safety Skills Training. Create a social media campaign supporting campus peer restorative efforts Peer Recovery coaching SUD Treatment service referrals Safe and Sober classes and activities at The Arbor Find on campus and community projects that engage and support students rather than punish them		Peer Recovery Coaches, Case Manager	9/1/2021 4/30/2024
(4) Goal:	Community engagement. Positive impact on the community.		

Objectives (A., B., etc.)	A. Increasing awareness among youth about their impact on their environment, both local and global.		
Project activities that support the identified goal and objectives	Responsible staff/ partners	Timeline	
		Start Date	End Date
<p>Create restorative plans for participants that involve community engagement projects.</p> <p>Link youth to existing community projects through Drug Free Communities Coalition, Ukiah Vecinos en acción, and the Tribal Youth projects.</p> <p>Recruit a campus champion to oversee the community engagement efforts at each campus.</p> <p>Identify 3 campus projects annually that will engage and support students rather than punish them</p> <p>Identify 3 neighborhood or community projects annually that will engage and support students rather than punish them</p>	<p>Project Director</p> <p>Restorative Coordinator</p>	<p>May 1, 2021</p>	<p>April 30, 2024</p>

Proposal Budget

4. Project Budget – Table and Narrative (Percent of Total Value: 10%)

A. Budget Table (use the table provided below): Applicants are limited to the use of the Line Item categories listed and are not required to request funds for every Line Item listed. If a budget line item is not applicable for the proposed project, complete with entering \$0.

Total Grant Funds Requested: Complete this column, for the total grant funds requested for the full 3-Year grant funding term (May 1, 2021 to April 30, 2024) for all grant related activities/items. The Total amount for this column must equal the dollar amount provided in Section E of the Application Information Form. Use whole numbers only.

Grant Funds Proposed for PPA 1 (Youth Development/Youth Prevention & Intervention): Of the grant funds requested within each line item for the “Total Grant Funds Requested” column, complete this column for the grant funds to be used specifically for the mandatory PPA 1- Youth Development/Youth Prevention & Intervention for the full 3-Year grant funding term (May 1, 2021 to April 30, 2024). This column **MUST** total at least ten percent (10%) of the Total Grant Funds Requested column and must equal the dollar amount provided in Section F of the Application Information Form. Use whole numbers only.

Please verify total amounts as columns do not auto-calculate.

PROPOSED BUDGET LINE ITEMS	GRANT FUNDS REQUESTED		*GRANT FUNDS PROPOSED FOR PPA 1
1. Salaries and Benefits	\$ 57161	→	\$ 57161
2. Services and Supplies	\$ 0	→	\$ 0
3. Professional Services	\$ 21000	→	\$ 21000
4. Non-Governmental Organizations (NGO) Contracts	\$ 657848	→	\$ 657848
5. Indirect Costs / Administrative Overhead (may not exceed 10% of grant award)	\$ 78771	→	\$ 78771
6. Equipment / Fixed Assets	\$ 0	→	\$ 0
7. Data Collection / Enhancement	\$ 1000	→	\$ 1000
8. Program Evaluation	\$ 24000	→	\$ 24000
9. Sustainability Planning	\$ 0	→	\$ 0
10. Other (include travel & training costs)	\$ 1704	→	\$ 1704
11. Financial Audit	\$ 25000	→	\$ 25000
TOTAL	\$ 866,484	→	\$ 866,484 *

* This column **MUST** total at least ten percent (10%) of the Total Grant Funds Requested.

Budget Narrative

The Budget Narrative may not exceed four (4) pages. Dollar amounts must be in whole numbers and match the corresponding Line Item amounts provided in the Budget Table.

1. Salaries and Benefits: \$ 57,161

Program Director- Brady Bechtol, Civil Service/Probation Division Manager, 5% FTE @ 108,893.20 annually + benefits 5% @ \$80,762.25 annually= \$9,483 x 3 years (year 2 and 3 are adjusted for a 5% cost of living increase) for a total request of \$29,895. The Project Director will provide oversight and management to the project responsible for quarterly reporting, act as the conduit between referral sources and the service provider agency, and participate in collaborative meetings.

Financial Officer/Day to Day Fiscal Contact- Cathy White, Civil Service/Administrative Services Manager II, 6% FTE @ \$94,785.60 annually + benefits 6% @ \$49,091.33 = \$8632 x 3 years (year 2 and 3 are adjusted for a 5% cost of living increase) for a total request of \$27,266. Fiscal oversight and management of the project. The individual that will certify and submit invoices, oversee all financial tracking, and auditing. Prepare invoices and budget modification requests as necessary.

2. Services and Supplies: \$ 0

3. Professional Services: \$ 21000

Services rendered by Youth Transforming Justice, Don Carney.

Meetings/Trainings/Coaching/Consultations- \$6,227.50 Travel/Mileage

Reimbursement- 772.5 = \$7000 x 3 years. For a total request of \$21,000. Attend relevant stakeholder meetings. Provide 2 orientations annually for youth and adult stakeholders. Training 1: Why Youth Court - Overview of forces driving the school to prison pipeline Year 2: Q2 Training 2: Philosophy & theory of restorative justice & trauma informed care Year 2: Q2 Training 3: Mechanics of running a Youth Court Year 2: Q2 Coaching on each aspect of the program as the Youth Court launches. Year 2: Q2 & Q3 Provide ongoing consultation as needed.

4. Non-Governmental Organizations (NGO) Contracts: \$ 657, 848

Contract with Redwood Community Services Inc to facilitate Restorative Youth Justice Court direct services. Will provide youth oversight to project in the form of the Youth Advisory Board. Staffing to project in form of Restorative Coordinator, Kimbralee Guerra, Exempt/Program Supervisor 50% FTE @ \$64,480 + benefits 50% @ \$16,120 = 40,300 x 3 years (year 2 and 3 are adjusted for 5% cost of living increase) for a total request of \$127,046. Oversees the day-to-day functions of youth court. Job duties include referral reception, the assignment of Case Manager and Peer Recovery Coach. Coordinates youth court volunteers, and schedules court proceedings. Restorative Justice Case Manager, TBH, Non-Exempt 100% FTE @ \$49,920.00 + benefits 100% @ \$10,230 x 3 years (year 2 and 3 are adjusted for 5% cost of living increase) for a total request of \$189,624. Is responsible for completing intakes, managing case files, monitoring sanctions and restorative activities. Presenting case files to court volunteers. Engages youth into services and tracks progress reporting back to the Coordinator. Addresses challenges between youth and law enforcement. Peer Recovery Coaches, TBH, Non-Exempt 200% FTE @ \$37,440 + benefits 200% @ \$9360 x 3 years (year 2 and 3 are adjusted for 5% cost of living increase) for a total request of \$295,074. The coaches are responsible for providing guidance and mentorship throughout the observation period, the hearing process, and completion of the assigned sanctions. RCS will contract for facilities cost at \$1,000 x 12 months x 3 years for a total request of \$36,000. RCS will contract for IT and QA services at 100 x 12 months x 3 years for a total request of \$3,600. For support with information technology, RCS will contract for equipment/fixed assets \$6,000 x 1 year for a total request of \$6,000. To purchase computers for staff at \$500 x 4 = \$2,000, To purchase phones for staff \$300 x 4 = \$1,200. To communicate with community partners, volunteers and clients. To purchase furniture for youth court desks, tables, chairs, etc at \$2,800. Mileage to local meetings, schools and community organizations for presentations related to project. \$.56 x 1 mile x 300 miles annually x 3 years for a total request of \$504.

- 5. Indirect Costs (not to exceed 10% of the actual total direct project costs): \$ 78,771**
Indirect costs 10% of total project costs of \$861,440 for a total requested amount of \$78,771. Indirect will be billed by LPA and to LPA by Contractor for services rendered at a rate of 10%.

6. Equipment / Fixed Assets: \$ 0

7. Data Collection / Enhancement: \$ 1,000

For upgrades to data system to ensure data measures for project can be tracked internally.

8. Program Evaluation: \$ 24,000

Will contract with an evaluator with experience working on similar projects within the justice system within rural communities. Evaluator \$100 @ 1 hour x 240 hours= Total request of \$24,000. Using a participatory model, the Evaluator will work with staff, partners, and youth to ensure that data are collected efficiently, consistently, and unobtrusively.

9. Sustainability Planning: \$ 0

10. Other (include travel and training costs): \$ 1704

Mandated BSCC training conferences or workshops. BSCC staff will conduct a Grantee Orientation in Sacramento Project Director, Financial Officer, and Day-to-Day Contact must attend. Mileage, meals, lodging, and other per diem costs for 4 staff to attend BSCC conference @ \$1200. Mileage to local meetings, schools and community organizations for presentations related to project. \$.56 x 1 mile x 300 miles annually x 3 years for a total request of \$504.

11. Financial Audit: \$ 25,000

Financial Audit to be completed no later than October 31, 2024. The financial audit shall be performed by a Certified Public Accountant or a participating county or city auditor that is organizationally independent from the participating county or city's project financial management functions. Expenses for this final audit may be reimbursed for actual costs up to \$25,000.



Date: 1/25/2021

Victoria Kelly
Redwood Community Services, Inc
631 S. Orchard Ukiah, CA 95482

Dear Carmel:

I write on behalf of Redwood Community Services, Inc. (RCS) in support of Mendocino County's "Restorative Justice Youth Court", a Trauma Informed Youth-Court and Suspension Alternatives Program, supporting youth ages 12-17 in the Mendocino County community. With high rates of trauma and poverty impacting the children of our community it is necessary to have diversion options that address the underlying conditions that impact a youth's choice to engage in delinquent or criminal behavior.

RCS has built a continuum of programs designed to ensure the best possible outcomes for our most vulnerable populations. From behavioral health to substance abuse, community based to residential, all RCS programs are built to empower, encourage, and sustain success while providing unconditional care and positive connections. RCS is honored to have been identified as the partner in the Restorative Justice Youth Court Project, and the main service provider of interventions to be offered.

We strongly support this grant application. As there is a continual community need to offer alternatives to criminal court for teens, specifically Latinx and Native American youth who are arrested and convicted of crimes at higher rates than their white counterparts.

We look forward to working with you toward providing avenues to disrupt the school-to-prison pipeline reducing recidivism and increasing independent living skills among youth.

Sincerely,

A handwritten signature in black ink that reads "Victoria Kelly".

Victoria Kelly, LCSW
Chief Executive Officer
Redwood Community Services, Inc.
631 S. Orchard Ave., Ukiah, CA 95482

Foster Family Agency | Behavioral Health Services | Family Social Services | Skill Building & Empowerment Services
Crisis Response Services | Transitional Services | Residential Services | Homeless Services | Substance Use Services

APPENDIX F
Certification of Compliance with BSCC Policies
Regarding Debarment, Fraud, Theft, and Embezzlement

It is the policy of the BSCC to protect grant funds from unreasonable risks of fraudulent, criminal, or other improper use. As such, the Board will not enter into contracts or provide reimbursement to applicants that have been:

1. debarred by any federal, state, or local government entities during the period of debarment; or
2. convicted of fraud, theft, or embezzlement of federal, state, or local government grant funds for a period of three years following conviction.

Furthermore, the BSCC requires grant recipients to provide an assurance that there has been no applicable debarment, disqualification, suspension, or removal from a federal, state or local grant program on the part of the grantee at the time of application and that the grantee will immediately notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

BSCC also requires that all grant recipients include, as a condition of award to a subgrantee or subcontractor, a requirement that the subgrantee or subcontractor will provide the same assurances to the grant recipient. If a grant recipient wishes to consider a subgrantee or subcontractor that has been debarred or convicted, the grant recipient must submit a written request for exception to the BSCC along with supporting documentation.


By checking the following boxes and signing below, applicant affirms that:

I/We are not currently debarred by any federal, state, or local entity from applying for or receiving federal, state, or local grant funds.

I/We have not been convicted of any crime involving theft, fraud, or embezzlement of federal, state, or local grant funds within the last three years. We will notify the BSCC should such debarment or conviction occur during the term of the Grant contract.

I/We will hold subgrantees and subcontractors to these same requirements.

A grantee may make a request in writing to the Executive Director of the BSCC for an exception to the debarment policy. Any determination made by the Executive Director shall be made in writing.

AUTHORIZED SIGNATURE			
(This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER	TITLE	TELEPHONE NUMBER	
Izen Locatelli	Chief Probation Officer	(707) 234-6911	
STREET ADDRESS	CITY	STATE	ZIP CODE
589 Low Gap Road	Ukiah	CA	95482
EMAIL ADDRESS			
locatelli@mendocinocounty.org			
AUTHORIZED OFFICER SIGNATURE ((Blue Ink Only or E-signature))			DATE
X 			1/27/2021

APPENDIX K
Criteria for Non-Governmental Organizations Receiving
Proposition 64 Public Health and Safety Grant Funds

(Page 1 of 2)

The Proposition 64 Public Health and Safety (Prop 64 PH&S) Grant Program Request for Proposals (RFP) includes requirements that apply to non-governmental organizations that receive funds under this grant. All grantees are responsible for ensuring that any contracted third parties continually meet these requirements as a condition of receiving Prop 64 PH&S funds. The RFP describes these requirements as follows.

Any non-governmental organization that receives Prop 64 PH&S grant funds (as either subgrantee or subcontractor) must:

- Have been duly organized, in existence, and in good standing for at least six months prior to the effective date of its fiscal agreement with the BSCC or with the Prop 64 PH&S grantee. Non-governmental entities that have recently reorganized or have merged with other qualified non-governmental entities that were in existence prior to the six-month date are also eligible, provided all necessary agreements have been executed and filed with the California Secretary of State prior to the start date of the grant agreement with the BSCC or the start date of the grantee-subcontractor fiscal agreement.
- Be registered with the California Secretary of State's Office, if applicable;
- Have a valid business license, Employer Identification Number (EIN), and/or Taxpayer ID (if sole proprietorship);
- Have any other state or local licenses or certifications necessary to provide the services requested (e.g., facility licensing by the Department of Health Care Services), if applicable; and
- Have a physical address.

In the table below, provide the name of the Grantee and list all contracted parties.


Grantee:

Name of Contracted Party	Address	Email / Phone	Meets All Requirements
Redwood Community Services Inc	631 S Orchard Ukiah CA 95482	Kellyv@redwoodcommunityservices.org	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Youth Transforming Justice, Don Carney	32 Mountain View Road, Fairfax CA 94930	Dcarney@ytjusticeorg.onmicrosoft.com	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>
			Yes <input type="checkbox"/> No <input type="checkbox"/>

Grantees are required to update this list and submit it to the BSCC any time a new third-party contract is executed after the initial assurance date. Grantees shall retain (on-site) applicable source documentation for each contracted party that verifies compliance with the requirements listed in the Prop 64 PH&S Grant RFP. These records will be subject to the records and retention language found in Appendices A and C of the Standard Agreement.

Unless prior approval is obtained, the BSCC prohibits disbursement or reimbursement to any NGO that does not meet the requirements listed above and for which the BSCC does not have a signed grantee assurance on file.

A signature below is an assurance that all requirements listed above have been met.

AUTHORIZED SIGNATURE (This document must be signed by the person who is authorized to sign the Grant Agreement.)			
NAME OF AUTHORIZED OFFICER Izen Locatelli	TITLE Chief Probation Officer	TELEPHONE (707) 234-6911	
STREET ADDRESS 589 Low Gap Road	CITY Ukiah	STATE CA	ZIP CODE 95482
EMAIL ADDRESS Locatelli@mendocinocounty.org			
SIGNATURE (Blue Ink Only or E-signature) x 			DATE 1/28/2021