

COUNTY OF MENDOCINO  
REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept./Office: Agriculture

Date 07/14/2025

To County Auditor-Controller:

The Following request is deemed necessary. Please report the available balances to the County Executive Officer.

Fund	Org/BU	Object (+Project)	Object Description	AMOUNT	I/D	AUDITOR BALANCE
1100	AG/2710	825490	State Other Revenue	\$ 58,000.00	I	\$18,639.64
1100	AG/2710	862060	Communication	\$ 875.00	I	-\$1,221.85
1100	AG/2710	862228	Software - Short Term	\$ 10,250.00	I	-\$618.06
1100	AG/2710	862250	Travel In County	\$ 7,500.00	I	-\$2,583.72
1100	AG/2710	862239	Spec Dept Exp	\$ 24,158.00	I	\$1,113.76

AG department completed work for revenue beyond budgeted that will be received by mid-August which is the increase to State Other (82-5490) of \$58,000. AG had some unexpected bills that need to be paid in the 24/25 FY so additional funds are needing in expense line items (86-2060) for communications, (86-2228) Software - Short Term, (86-2250) Travel In County, and (86-2239) Special Department Expense in the total amount of \$42,783. The remaining balance of \$15,217 will be additional revenue coming into General Funds.

JUSTIFICATION: As stated above or attached memo. DEPARTMENT HEAD BY Angela Woodman

Prepared by: Amanda Stoner

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TO COUNTY EXECUTIVE OFFICER:

- ☐ Sufficient balances remain in the accounts indicated to effect transfer as requested.  
☐ Insufficient balances are available to meet the above request within departmental budget.

Requires transfer of \$ \_\_\_\_\_

REMARKS: Revenue increase exceeds increase in appropriations

No. 06T009

Date 07/16/2025

AUDITOR-CONTROLLER BY Chamion Oebster

COUNTY EXECUTIVE OFFICER:

☐ RECOMMENDATION

☒ APPROVAL

☐ DENIED

COMMENTS:

Date 7/16/25

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COUNTY EXECUTIVE OFFICER

ACTION OF BOARD OF SUPERVISORS: ☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

☐ OTHER

REMARKS:

Date 09/09/2025

Amaya  
DEPUTY CLERK OF THE BOARD OF SUPERVISORS

JE NO. \_\_\_\_\_

Date \_\_\_\_\_

By: \_\_\_\_\_